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THE CABINET

Wednesday, 11th February, 2015 at 8.15 pm in the Conference Room, Civic Centre, Silver Street, Enfield, EN1 3XA

Membership:

Councillors : Doug Taylor (Leader of the Council), Achilleas Georgiou (Deputy Leader of the Council), Chris Bond (Cabinet Member for Environment and Community Safety), Donald McGowan (Cabinet Member for Health and Adult Social Care), Ayfer Orhan (Cabinet Member for Education, Children's Services and Protection), Ahmet Oykenar (Cabinet Member for Housing and Estate Regeneration), Rohini Simbodyal (Cabinet Member for Culture, Sport, Youth and Public Health), Alan Sitkin (Cabinet Member for Economic Development), Andrew Stafford (Cabinet Member for Finance) and Yasemin Brett (Cabinet Member for Community Organisations)

Associate Cabinet Members

Note: The Associate Cabinet Member posts are non-executive, with no voting rights at Cabinet. Associate Cabinet Members are accountable to Cabinet and are invited to attend Cabinet meetings.

Bambos Charalambous (Associate Cabinet Member – Non Voting), George Savva MBE (Associate Cabinet Member – Non Voting) and Ozzie Uzoanya (Associate Cabinet Member – Non Voting)

NOTE: CONDUCT AT MEETINGS OF THE CABINET

Members of the public and representatives of the press are entitled to attend meetings of the Cabinet and to remain and hear discussions on matters within Part 1 of the agenda which is the public part of the meeting. They are not however, entitled to participate in any discussions.

AGENDA – PART 1

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS

Members of the Cabinet are invited to identify any disclosable pecuniary, other pecuniary or non pecuniary interests relevant to items on the agenda.

DECISION ITEMS

3. URGENT ITEMS

The Chairman will consider the admission of any reports (listed on the agenda but circulated late) which have not been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information and Meetings) (England) Regulations 2012.

Note: The above requirements state that agendas and reports should be circulated at least 5 clear working days in advance of meetings.

4. DEPUTATIONS

To note that no requests for deputations have been received for presentation to this Cabinet meeting.

5. ITEMS TO BE REFERRED TO THE COUNCIL

To agree that the following reports be referred to full Council:

1. Report No.158 – Budget 2015/16 and Medium Term Financial Plan 2015/16 to 2018/19 (General Fund)
2. Report No.159 – Housing Revenue Account Rent Estimates 2015/16 and Rent Setting (HRA and Temporary Accommodation)

6. BUDGET 2015/16 AND MEDIUM TERM FINANCIAL PLAN 2015/16 TO 2018/19 (GENERAL FUND) (Pages 1 - 134)

A report from the Director of Finance, Resources and Customer Services is attached. This seeks approval, for recommendation to full Council, of the Budget 2015/16 and Medium Term Financial Plan (General Fund). This report should be read in conjunction with Report No.166, agenda part two refers. **(Key decision – reference number 3957)**

Note: The appendices marked “to follow” will be circulated to Members as soon as possible.

(Report No.158)
(8.20 – 8.30 pm)

7. HOUSING REVENUE ACCOUNT ESTIMATES 2015/16 AND RENT SETTING (HRA AND TEMPORARY ACCOMMODATION) (Pages 135 - 162)

A report from the Director of Finance, Resources and Customer Services and Director of Health, Housing and Adult Social Care is attached. This sets out the proposed detailed budget for the Housing Revenue Account for 2015/16. It also updates the 30 year HRA business plan and details the plan for the next 5 years to 2019/20. **(Key decision – reference number 3958)**

(Report No.159)
(8.30 – 8.35 pm)

8. REVENUE MONITORING REPORT 2014/15: DECEMBER 2014 (Pages 163 - 182)

A report from the Director of Finance, Resources and Customer Services is attached. This sets out the Council's revenue budget monitoring position based on information to the end of December 2014. **(Key decision – reference number 3952)**

(Report No.160)
(8.35 - 8.40 pm)

9. THE CARE ACT 2014 (Pages 183 - 192)

A report from the Director of Health, Housing and Adult Social Care is attached. This summarises the progress on the local implementation of the Care Act 2014. **(Key decision – reference number 3995)**

(Report No.161)
(8.40 – 8.45 pm)

10. ANNUAL PUBLIC HEALTH REPORT 2014 (Pages 193 - 196)

A report from the Director of Public Health is attached. This presents the Annual Public Health report 2014 for information. (Non key)

(Report No.162)
(8.45 – 8.50 pm)

Members are asked to note that a copy of the full Annual Report can be downloaded via the following links:

Short version:

http://www.enfield.gov.uk/downloads/file/10023/enfield_annual_public_health_report_2014_short_version

Long version:

http://www.enfield.gov.uk/downloads/file/10021/enfield_annual_public_health_report_2014

In addition a hard copy has also been placed, for reference purposes, in both Group Offices and the Members Lounge. Please contact the Cabinet Secretary (details provided above) if a hard copy is required.

11. TIME BANDED COLLECTIONS IN ENFIELD TOWN (Pages 197 - 220)

A report from the Director of Regeneration and Environment is attached. This sets out proposals to introduce time-banded collections of waste and recycling on a trial basis within Enfield Town Centre. **(Key decision – reference number 4060)**

(Report No.163)
(8.50 – 8.55 pm)

12. CONSERVATION AREA APPRAISAL AND MANAGEMENT PLAN REVIEW (Pages 221 - 246)

A report from the Director of Regeneration and Environment is attached. This seeks approval of the revised Appraisals and Management proposals for a number of conservation areas in the Borough, as set out in the report. **(Key decision – reference number 4013)**

(Report No.164)
(8.55 – 9.00 pm)

13. ISSUES ARISING FROM THE OVERVIEW AND SCRUTINY COMMITTEE

To note that no other items apart from those comments referred to under the budget report (agenda item 6 refers), have been received for consideration at this meeting.

14. CABINET AGENDA PLANNING - FUTURE ITEMS (Pages 247 - 252)

Attached for information is a provisional list of items scheduled for future Cabinet meetings.

15. MINUTES (Pages 253 - 268)

To confirm the minutes of the previous meeting of the Cabinet held on 10 December 2014.

16. MINUTES OF ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 26 NOVEMBER 2014 AND 7 JANUARY 2015 (Pages 269 - 296)

To receive, for information, the minutes of meetings of the Enfield Residents' Priority Fund Cabinet Sub-Committee held on 26 November 2014 and 7 January 2015.

17. MINUTES OF LOCAL PLAN CABINET SUB-COMMITTEE - 15 JANUARY 2015 (Pages 297 - 302)

To receive, for information, the minutes of a meeting of the Local Plan Cabinet Sub-Committee held on 15 January 2015.

18. MINUTES OF LONDON BOROUGH OF ENFIELD/ENFIELD RACIAL EQUALITY COUNCIL (LBE/EREC) - 2 DECEMBER 2014 (Pages 303 - 310)

To receive, for information, the minutes of a meeting of LBE/EREC held on 2 December 2014.

INFORMATION ITEMS

19. ENFIELD STRATEGIC PARTNERSHIP UPDATE

There are no written updates to be received at this meeting.

20. DATE OF NEXT MEETING

To note that the next meeting of the Cabinet is scheduled to take place on Wednesday 11 March 2015 at 8.15pm.

CONFIDENTIAL ITEMS

21. EXCLUSION OF THE PRESS AND PUBLIC

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for the item of business listed on part 2 of the agenda on the grounds that it involves the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).
(Members are asked to refer to the part 2 agenda)

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MUNICIPAL YEAR 2014/15 REPORT NO: 158**MEETING TITLE AND DATE:**

Cabinet: 11 February 2015

Council: 25 February 2015

REPORT OF:Director of Finance, Resources &
Customer Services**Contact Officers:**

James Rolfe Tel: 0208 379 4600

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Agenda – Part: 1	Item: 6
Subject: Budget 2015/16 and Medium Term Financial Plan 2015/16 to 2018/19 (General Fund)	
Wards: All	
Cabinet Members consulted: Cllr Doug Taylor Cllr Andrew Stafford	

1. EXECUTIVE SUMMARY

- 1.1 The Medium Term Financial Plan covers the next 4 years. It sets out firm plans to freeze the Council Tax in 2015/16. It also sets out future years' plans which will be reviewed and updated as circumstances change over the period of the plan.
- 1.2 This report is the culmination of the 2015/16 budget planning process and provides:
- Information on the outcome of the recent budget consultation;
 - Details of the local government financial settlement;
 - The Proposed level of the 2015/16 Council Tax;
 - The Council Tax Requirement for 2015/16;
 - The Council Tax to be levied for the year ahead including the Greater London Authority precept for 2015/16.
 - A summary of the Council's Medium Term Financial Plan over the next four years and the financial outlook for the Council and its services;
 - The advice of the Director of Finance, Resources & Customer Services regarding the recommended levels of contingencies, balances and earmarked reserves.
- 1.3 The report makes recommendations regarding future investment in the Capital Programme.
- 1.4 In accordance with the Prudential Code, the report recommends that the Council agrees the Treasury Management Strategy as well as the setting and monitoring of Prudential Indicators.
- 1.5 The report includes recommendations for the Council's contingencies and balances undertaken in the context of the risks and uncertainties associated with the budget and Medium Term Financial Plan.

1.6 The report is structured as follows:

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Recommendations	2
Background to the budget process	3
Budget Consultation	4
Local Government Finance Settlement	5
Council Tax Base, Business Rates and Collection Fund	6
Revenue budget proposals	7
Summary of budget proposals and Council Tax impact	8
The Prudential Code and Capital Programme	9
Medium Term Financial Plan	10
Budget risks and uncertainties	11
Contingencies and general balances	12
Comments of the Director of Finance, Resources & Customer Services	13
Alternative Options Considered	14
Reasons for recommendations	15
Key Risks	16
Impact on Council Priorities	17
Equalities Impact implications	18
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Human Resources implications	21
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Budget & Council Tax Report Tables

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4	Enfield Collection Fund	6
5	Pressures (cost increases) 2015/16	7
6	2015/16 savings by department and Enfield 2017	7
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8	Band D Charge 2015/16	8
9	Capital Programme Summary	9
10	Capital Financing	9
11	Medium Term Financial Plan 2015-19	10
12	Sensitivity Indicators	10

2. RECOMMENDATIONS

- 2.1 The attention of Members is drawn to the comments in paragraph 2.11 regarding S106 of the Local Government Finance Act 1992 which requires any Member who is two months or more in arrears on their Council Tax to declare their position and to not vote on any issue that could affect the calculation of the budget or Council Tax.
- 2.2 With regard to the revenue budget for 2015/16 it is recommended that Council:
- (i) Set the Council Tax Requirement for Enfield at £100.917m in 2015/16;
 - (ii) Subject to final pupil count data, approve expenditure of £307.837m in 2015/16 for the schools' budget, funded from the Dedicated Schools' Grant;
 - (iii) Set the Council Tax at Band D for Enfield's services for 2015/16 at £1,100.34 (para 8.1), there being no increase over the 2014/15 Council Tax;
 - (iv) Approves the statutory calculations and resolutions set out in Appendix 10.
- 2.3 With regard to the Prudential Code and the Capital Programme it is recommended that Council:
- (i) notes the information regarding the requirements of the Prudential Code (section 9);
 - (ii) agrees the Approved Capital Programme for 2015/16 to 2018/19 as set out in Table 9 (appendix 9). Also notes the Indicative Capital Programme and it is recommended that Council agrees that these indicative programmes be reviewed in the light of circumstances at the time;
 - (iii) agrees the Prudential Indicators, the Treasury Management Strategy, the Minimum Revenue Provision statement and the criteria for investments set out in section 9 and Appendices 4 & 5.
- 2.4 With regard to the Medium Term Financial Plan it is recommended that Council notes the forecast for the medium term as set out in section 10 and adopts the key principles set out in paragraph 10.13.
- 2.5 With regard to the robustness of the 2015/16 budget and the adequacy of the Council's earmarked reserves and balances it is recommended that Council:
- (i) notes the risks and uncertainties inherent in the 2015/16 budget and the Medium Term Financial Plan (sections 10 & 11) and agrees the actions in hand to mitigate them;
 - (ii) notes the advice of the Director of Finance, Resources & Customer Services regarding the recommended levels of contingencies, balances and earmarked reserves (section 12) and has regard to the Director's statement (section 13) when making final decisions on the 2015/16 budget;
 - (iii) agrees the recommended levels of central contingency and general balances (section 12).
- 2.6 It is recommended that the Cabinet Members for Children and Young People and Finance & Property take the decision on the schools budget for 2015/16 taking into account the comments of the Schools Forum on March 4th 2015 and any relevant decisions which the Forum make under the DfE regulations in

(Section 5.9).

- 2.7 It is recommended that Council agrees the Fees and Charges for Environmental Services for 2015/16 (Section 10.16) and Appendix 12.
- 2.8 It is recommended that Council agrees the Fees and Charges for Adult Social Care Services for 2015/16 (Section 10.17) and Appendix 11, subject to consultation.
- 2.9 It is recommended that the New Homes Bonus be allocated to maintain regeneration and homelessness services (paragraph 5.7).
- 2.10 To approve the continuation of the existing policy for the calculation of Minimum Revenue Provision (Section 9.16)

2.11 Section 106 of the Local Government Finance Act 1992 requires any Member who is two months or more in arrears on their Council Tax to declare their position and not to vote on any issue that could affect the calculation of the budget or the Council Tax. Any Member affected by Section 106 who fails to declare this could be subject to prosecution.

3. BACKGROUND TO THE BUDGET PROCESS

- 3.1 The budget decisions in this report are aligned with the Administration's vision and priorities for Enfield; a better place to live and work by delivering fairness for all, growth and sustainability and strong communities.
- 3.2 The Council's overall strategy, "A Fairer Future For All" sets out each of the Council's strategic aims and associated priorities. The Council Strategy is linked to the budget through the Medium Term Financial Plan and the annual budget process. The Budget and Medium Term Financial Plan (2015-19) forecasts funding requirements for the Council's General Fund services.
- 3.3 The development of the 2015/16 Budget and Medium Term Financial Plan started in the spring of 2014 with a review of the Council's revenue and capital spending needs over the next 4 years. This work was undertaken in the context of the Council's aims and objectives and the priorities set out in the Improvement Plan. This year's budget process has taken into account:
 - The Chancellor's 2014 Budget and Autumn Statement.
 - The Department for Communities and Local Government Technical Consultations.
 - The Local Government Finance Settlement 2015/16.
- 3.4 Enfield Council has also responded to the various Government consultations in the interest of local residents and businesses and invited and visited Ministers to lobby on Enfield's behalf. Cabinet and lead members have received regular updates on how the proposals will affect the Council.

- 3.5 Directors, in consultation with their portfolio holders and working with the Director of Finance, Resources & Customer Services, have finalised next year's service budget requirements and drawn up savings and additional income proposals to balance the overall budget for 2015/16. Cabinet on 23rd July and 12th November 2014 received reports on the progress of the 2015/16 budget and updates of the Medium Term Financial Plan.
- 3.6 At the 12th November Cabinet meeting, a schedule of departmental service savings, totalling £8.989m for 2015/16 and £14.917m over the period of the four years of the Medium Term Financial Plan, were approved.
- 3.7 Cabinet on 17th September 2014 agreed The Enfield 2017 vision for the Council including a transformed self-serve capability which can be accessed directly by residents, and supports assisted self-service. This programme is the next step in the Council's transformation and focuses on working in a new way and delivering services to our customers that are sustainable, efficient, cost effective, local and available when they need them. The Enfield 2017 programme cost savings were agreed at 30th October 2014 Cabinet totalling £15.1m in 2015/16 and £29.2m over the period of the Medium Term Financial Plan. All approved savings are currently being implemented. £3.281m was set up in 2013/14 in the Council Development Reserve to meet the costs of the programme. Additional one-off resources of £3.337m have been earmarked in 2015/16 for the programme and will be added to the Development Reserve.
- 3.8 One of the Council's financial objectives is to keep Council Tax increases as low as possible, whilst ensuring that the Council provides quality services that continue to meet the changing and growing needs and expectations of service users. With the Consumer Price Index measure of inflation around 1.0%¹ when the estimates were calculated, the freeze in Council Tax will again be an overall reduction in real terms for Council Tax payers.
- 3.9 The proposals in this report enable the Council to balance the 2015/16 budget whilst protecting front line services, investing in key projects and priorities including Enfield 2017, and freezing Council Tax. The Medium Term Financial Plan demonstrates the difficult service decisions ahead as central government funding reductions continue to reduce the resources available to meet increasing service demands.

4 BUDGET CONSULTATION

4.1 Enfield Spending Review

As in previous years, the Council is committed to consulting local residents on its budget plans and the 2015/16 Budget Consultation Process included a number of initiatives to develop our consultation further:

- The Budget Simulator, an online budget calculation tool available on the front page carousel of the Council's website.
- A number of focus groups held in November/December where members of the public were invited to attend and give their views on the Council's priorities.

¹ November CPI. Source: Office for National Statistics (ONS)

- The budget consultation survey was included in the November version of Our Enfield ensuring that the consultation was open to all residents of Enfield.
- Enfield's elected Youth Parliament produced a film which communicates the spending pressures on Enfield Council. This has been used as a tool to gain young people's spending priorities in 6 different secondary schools across the borough.

4.2 **Consultation at Key Public Meetings**

A number of briefing sessions were held from November to January for members of the public, to increase their awareness of the budget and allow them register their opinions. The consultation sought the views on all the Council's priorities as part of the 2015/16 budget process. It explained the budget pressures facing the Authority in the coming years and set out what action is currently in hand to address these pressures and balance the budget in future years.

There was engagement with all key stakeholders via the Budget Consultation on the Council's web site for ratepayers, partners and interest groups in order to ensure the options on the budget were considered by as wide an audience as possible. This is key to the process as the future funding limitations will require joint working with partners to deliver priorities in a cohesive way that meets the expectation of residents and clients.

4.3 **Outcomes**

The feedback from all these consultation processes was presented to the Budget Overview and Scrutiny Panel on 29th January 2015 - Appendix 1 to this report. The minutes of the Panel will be available for the Council report.

5. **LOCAL GOVERNMENT FINANCE SETTLEMENT**

5.1 The Settlement sets out the Government's spending control totals for Local Government which will continue to be used to control council expenditure as part of the programme to reduce public expenditure and debt. The provisional 2015/16 Local Government Finance Settlement was announced on 18th December 2014 by the Local Government Minister. The final statutory report relating to the 2015/16 Local Government Finance Settlement has yet to be laid before the House of Commons as at the time of writing this report (with only very minor changes to the provisional figures).

5.2 The Local Government Finance Settlement confirms that councils will continue to face significant spending cuts and huge financial challenges. Analysis by the Local Government Association shows that:

- Central government grant to run local services will fall by 3.7% next year, when the Better Care Fund (BCF) is included in full. Without including the element of BCF which will not be spent on social care or commissioned by local authorities, the reduction is 8.8%.
- Nationally, savings of £2.6 billion will need to be found from council budgets for 2015/16.

- The 2015/16 cut brings the total reduction in core government funding to councils since 2010 to 40%. Over this period councils will have made £20 billion worth of savings.

5.3 Enfield's 2015/16 Settlement is set out in the table below:

Table 1: Enfield Settlement²	2014/15 Settlement £'000	2015/16 Settlement £'000	2014/15 to 2015/16 Settlement £'000
Formula Funding	125,399	104,151	(21,249)
2011/12 Council Tax Freeze Grant	3,018	3,007	(11)
Rolled in core grants 2013/14:			0
Early Intervention Grant	10,855	9,888	(968)
Learning Disabilities Grant	5,195	5,176	(20)
Lead Flood Authority Grant	132	132	(1)
Homelessness Grant	539	537	(2)
2013/14 Council Tax Freeze Grant	1,204	0	(1,204)
Council tax freeze compensation		2,415	2,415
Local Welfare Provision (Social Fund)	1,087	818	(269)
Returned Holdback	194	0	(194)
Settlement Funding Assessment (SFA)	147,624	126,124	(21,500)
Made up of:			
Revenue Support Grant	80,486	58,811	(21,675)
Baseline Funding:			
Business Rate Top-Up	34,616	35,277	662
Local Business Rates (30%)	31,435	32,036	601
Local Welfare Provision (Social Fund)	1,087	0	(1,087)
Settlement Funding Assessment	147,624	126,124	(21,500)

5.4 The 2015/16 Settlement Funding Assessment (SFA) has been reduced by £21.5m (14.5%) compared to 2014/15. This is in line with the 2015/16 indicative figures published by the Government as part of last year's settlement and included in the Medium Term Financial Plan, apart from the ending of the Social Fund. In this case, the 2014/15 Social Fund grant of £1.087m has been cut and part of the existing SFA notionally earmarked for this purpose. The result is an additional reduction in Government funding of £1.087m.

5.5 The Government has not published indicative figures beyond 2015/16 pending the outcome of the General Election in May 2015. The latest Settlement figures are incorporated into the 2015/16 Budget. Details about assumptions for later years are included in the Medium Term Financial Plan (Section 10).

5.6 Government Funding Allocations for Enfield

As previously reported in the 2014 Budget report to Council, funding allocations are now fixed in line with the 2013/14 Settlement until 2020 as a result of the Government introducing the part localisation of business rates from 1 April 2014. As a result, the effect of Enfield's damping will continue until 2020 at the earliest when funding will be reviewed by the Government. This now means that not only will previous funding shortfalls created by damping be unaddressed in the formula but the new fixed method in future settlements will fail to take into account disproportionate changes in population and need in comparison to other authorities.

² Source: CLG Settlement Statement

This presents a significant long term risk to the Council as growing demand is not matched by increases in funding.

The Council has lobbied long and hard against current damping arrangements. The Council has discussed the position with similarly affected London Boroughs and agreed a joint strategy for lobbying of the Government on damping in particular and also the pressure created by Government funding distribution no longer recognising changing patterns of demographic demand within England. The campaign is aimed to achieve changes resulting in fairer funding in the 2016/17 Settlement for the partnership.

The campaign is based on work commissioned from LG Futures³ to devise a technically robust solution to the unfairness of damping that could be applied to the national Settlement. This solution has been submitted to the Government by Enfield on behalf of the partner boroughs. The Government is being asked to top slice an amount equivalent to the damping loss from total funding to councils and redistribute the top-slice to each council affected by damping as a new grant to cover their damping reduction. This would produce a net annual gain Enfield of £8m.

5.7 Other Specific Government Funding

The local government finance system distributes much of Government funding (including Council Tax Freeze Grant prior to 2014/15). The significant 'stand-alone' specific grants are set out below.

Department for Communities and Local Government

• Business Rate 2014 Autumn Statement Measures

Income from business rates will be affected by the measures announced in the 2014 Autumn Statement. These are:

- The 2.3% RPI increase for 2014-15 will be reduced to 2 per cent.
- A £1,000 discount for all retail, pubs, cafes (excluding banks and betting offices) with rateable values below £50,000 will be increased to £1,500 for 2015/16.
- The doubling of Small Business Rate Relief will continue for a further year.

The Government will pay for this through a section 31 grant so that councils are fully compensated. Figures reflected in the settlement aggregate this grant into local business rates and have been built into the 2015/16 budget.

The multiplier will therefore be 49.3p, with the small business multiplier being 48.0p. Top-ups and tariffs will be uprated by 1.91%; rather than the September Retail Price Index of 2.3%.

• Council Tax Freeze Grant 2015/16

The Government has offered two year funding to local authorities that freeze or reduce Council Tax in 2013/14 and 2014/15. The grant is compensation for a 1% increase in council tax. The continuation of the grant at 1% for councils that freeze their tax increase in 2015/16 was announced by the Chancellor as part of the

³ Cost jointly shared by partner boroughs. Enfield's share met from within existing budget.

2013 Spending Round and confirmed as part of the provisional 2015/16 Settlement.

- **New Homes Bonus Grant (NHB) and London Enterprise Partnership Top-Slice**

Nationally, NHB of £1,167m for 2015/16 has been confirmed by DCLG. This will continue to be funded through £250m in specific grant with the rest in top-sliced funding from business rates.

The Government has announced a total award of £3.83m NHB to Enfield in 2015/16, an increase of £0.47m over 2014/15. However, in 2015/16 the Government has imposed a £70m top-slice on London boroughs to be pooled for use on a programme of projects across London to be agreed by the London Enterprise Panel (LEP). The funding that each borough contributes to the top-slice is expected to be returned to that community through this process. The funding will be allocated to projects in line with seven LEP priorities. Enfield has submitted £1.0m of projects to the LEP for agreement. These proposals will be evaluated by the GLA and borough representatives, using a quality threshold framework co-designed between London boroughs and the GLA.

Enfield's top-slice is estimated to be £1.08m leaving £2.75m of NHB within the Council's direct control. Previous years NHB of £2.191m has been included in the budget to support major regeneration planning and resolving homelessness issues in the borough. For 2015/16 it is recommended that the balance of NHB (£0.56m) is applied to the General Fund to maintain these services. This allocation will be reviewed annually.

All new NHB from 2015/16 is funded by top-slicing the cost from the Government Control Totals. Therefore NHB is financed by reduced Revenue Support Grant and does not represent additional funding. The NHB represents a considerable addition to funding for some authorities, mainly shire districts. However, for many other authorities the effect of it being mainly funded through top-sliced funding is a net reduction in resources. Enfield is now in that situation.

- **Council Tax & Housing Benefit Administration Grant**

The Government continues to reduce the level of grant available to fund the local administration of welfare benefits. HB admin grant reduced by 19% due to the transfer of the Fraud Service to the DWP. The remaining grant now relates solely to housing benefit administration following a previous reduction to remove the council tax support element.

Department for Education (DfE)

- **Education Services Grant (ESG)**

ESG is grant for support services to schools which was top-sliced from local government funding and transferred to the Department for Education in 2013/14. It is allocated on a simple per-pupil basis to local authorities and academies according to the number of pupils for whom they are responsible. The allocation to councils of Education Services Grant in 2015/16 is £582m; this includes the cut of

£200m on which the DfE consulted earlier in the year. Enfield's grant in 2015/16 is £5.049m, a cut of £1.229m compared to £6.278m in 2014/15. This reduction was anticipated and has been allowed for when preparing the 2015/16 budget.

- **Adoption Grant & Special Educational Needs and Disability Grant**

In 2013/14, the Government top-sliced £150m of 2013/14 local government funding for transfer to the DfE. Since then, one-off allocations of this funding have been announced annually by the DfE mainly in respect of SEN and Adoption reforms. So far £31.7 million has been announced for 2015/16 for funding SEND reform of which Enfield has been allocated £0.229m. Any updates on further DfE grants will be included in 2015/16 revenue monitoring reports to Cabinet.

Department for Health

- **Public Health**

From April 2013, local authorities took on responsibility from the NHS, for improving the health & well-being of their local population and reducing health inequalities. The authority now has a duty to take appropriate steps to improve the health of its local population both through the overall aims, objectives and services of the Council and, more specifically using ring-fenced Public Health grant which cannot be used to support general council expenditure. The grant is designed to cover all expenditure incurred in delivering the Public Health function including all employee & overhead costs.

It has been confirmed that the pre-existing public health grant has effectively been frozen in cash terms. Enfield's grant is £14.257m for 2015/16, unchanged from 2014/15).

From October 2015 responsibility for commissioning the Health Visiting Service will also be transferring to the Local Authority. Further work needs to take place to accurately assess the child population of 0-5s and the projection of anticipated population growth going forward (we know that we are seeing an increase of families moving in to the borough). This assessment will better help us to determine the staffing requirements going forward to ensure case-loads remain at appropriate and reasonable levels.

- **The Better Care Fund**

The Better Care Fund is introduced in 2015/16 having been announced as part of the 2013 Spending Round. It provides a structured system to transform local health and social care services so that people are provided with better integrated care and support. It brings together the Clinical Commissioning Group (CCG) and Local Authority and encompasses a substantial level of joint funding to help local areas manage current pressures and improve long term sustainability. This fund is made up of existing Council and Health budgets and does not represent new funding. This Fund is an important enabler to take the integration agenda forward at scale and pace, acting as a significant catalyst for change, and is being managed as part of the Enfield 2017 programme.

• The Care Act 2014

The first major reforms under the Care Act will be implemented in 2015. The requirements for the delivery of the Act are consistent with the operating principles for Enfield 2017 in respect of providing wellbeing, preventing and reducing need, provision of information and advice and managing the market. The future on-going cost pressures as a result of the impact of the Care Act reforms present a financial risk to the Council for future years and work is on-going to quantify and manage this.

5.8 The Schools' Budget

Dedicated Schools Grant 2015/16

The Dedicated School Grant (DSG) is a ring-fenced grant, the majority of which is used to fund individual Schools Budgets. The Government has delayed their planned move to a National Fair Funding formula which will now not be implemented until at least 2016/17. For 2015/16, the Department for Education (DfE) will allocate additional funding of £390m to the Local Authorities which they have identified as being the "least fairly funded" based on their newly issued minimum funding requirements. Enfield does not fall below the minimum funding thresholds so will receive no additional funding in 2015/16 (other than related to increased pupil numbers) as the settlement will again be on a flat cash basis.

There are two significant changes to the DSG in 2015/16 for Enfield. The first is the way in which the Two Year Old funding is allocated: In 2013/14 and 2014/15 funding was based on the Government's target number of places, but from 1st April 2015 this changes to participation funding. This will have a significant impact on the amount of future funding that will be received as the targets set for Enfield in 2013/14 and 2014/15 were very high and were not fully achieved. This resulted in the funding exceeding the actual cost of places. In 2014/15 this surplus funding is estimated at £1.8m and as this grant is not ring-fenced the surplus could be used to fund pressures elsewhere in the schools budget. From 2015/16 it is intended that funding will match the cost of places, with a subsequent loss of the £1.8m headroom in the budget.

The second change is the bringing of the Non-Recoupment Academies (NRAs) into the DSG. NRAs are academies and free schools that unlike "Recoupment Academies" had no predecessor school in the Borough. (Recoupment Academies are academies which were previously LBE maintained schools and are already funded via the DSG). NRAs were previously funded directly by the Education Funding Authority (EFA) but from 2015/16 all free schools and academies will be funded via the DSG. The significance of this change is that LAs become responsible for in year growth in pupil numbers in the NRAs. This in year growth is not funded and is likely to be a substantial burden in the case of these new and growing schools. Following representations from LAs, the DfE has agreed to fund growth in the first year of this change but no commitment has been made to fund the growth in future years.

Enfield's initial 2015/16 DSG settlement was announced on 17th December 2014 as **£299.062m** (excluding Two Year Old funding and Early Years Pupil Premium). Including estimates for pupil number growth in NRAs (which will be funded in

retrospect for 2015/16 only); our forecast of the increase in Early Years places for three and four year olds; and funding for the revised Two Year Old offer (which will not be issued until July) the total DSG available to fund expenditure in 2015/16 is forecast to increase to **£307.837m**. Of this £12.342m relates to NRAs and comparing resources on a like for like basis with 2014/15 DSG resources have increased by £0.972m (0.3%). The increased funding is mainly due to increased pupil numbers offset by a reduction in Two Year Old funding.

For 2015-16, the DSG is again allocated to local authorities in three notional blocks, which include funding for Two Year Olds and post 16 High Needs pupils:

- Schools Block - a per pupil allocation based on the October 2014 Census. For Enfield this is £5,194 per pupil.
- Early Years Block - a per pupil allocation updated for the January 2014 and 2015 census for the Three and Four Year Old free entitlement. For Enfield, this is £3,948 per pupil. Funding for the Two Year Old free entitlement will be based on actual take up of places (participation) from April 1st 2015.
- High Needs Block – base funding updated for changes in numbers of special school places provided and including funding for post 16 High Needs learners.

Although DSG as a whole remains ring-fenced the individual blocks are not and allocations to the blocks are notional.

Under DfE regulations, certain specific decisions relating to the distribution of DSG funding are subject to consultation with the Schools Forum, with the Council making the final decision on the allocation of available resources taking account of any recommendations made by the Schools Forum. The 2015/16 Schools' budget is being finalised and will be presented to the Schools Forum on March 4th. As in previous years, due to the timing of the respective meetings, it is recommended that the Cabinet Members for Children and Young People and Finance and Property take the decision on the schools budget for 2015-16 taking account of any relevant decisions and recommendations which Schools Forum make on the 4th March 2015.

There are considerable risks in the schools budget for 2015-16 due mainly to increasing numbers of children presenting with special educational needs: This has resulted in an in year pressure in 2014-15 which is likely to worsen 2015-16 as additional funding will not be received for this pressure. In future years NRA growth poses a risk if LAs are required to pick up in year funding.

Other School's Funding

Pupil Premium Grant

The Pupil Premium was introduced in April 2011 and is allocated in addition to the DSG to enable schools to work with pupils who have been registered for free school meals at any point in the last six years (known as 'Ever 6 FSM').

The Government has confirmed its intention to raise the premium from £1,300 to £1,320 for primary FSM 'Ever 6' for 2015-16. Secondary schools will continue to receive £935 for secondary FSM 'Ever 6' pupils for 2015-16.

Children who are looked after attract a higher rate of funding than children from low-income families - the 'Pupil Premium Plus'- which is currently £1,900 per pupil and will remain at this rate for 2015-16. Children who have parents in the armed forces are supported through the Service Child premium which remains at £300 per pupil in 2015-16.

The Pupil Premium is a specific grant that the council has to passport directly on to schools, who can then decide how they will use the additional funding to achieve improved outcomes for this group of children. Enfield's illustrative grant figure for 2015-16 is £22m based on Ever 6 eligibility recorded in the October 2014 census but excluding allocations for Looked After Children (LAC) and children of service personnel. Final allocations for 2015-16 using updated pupil data will be published next summer.

Early Years Pupil Premium

In October 2014 it was announced that schools, nurseries and child-minders are to receive £300 for every 3 and 4 year-old from a low-income family under the new Early Years Pupil Premium, so these children start school on an equal footing to their peers. This is based on the 3 and 4 year olds taking up their full entitlement of 570 hours.

Sixth Form Funding

The Education Funding Agency (EFA) is responsible for the funding of 16-19 provision in academies, general further education colleges, sixth-form colleges and independent provision. The EFA also distributes resources to local authorities for them to pass on to those schools that are not academies.

Details of the 2015-16 post-16 funding allocations started to be released in January 2015, initially with the release of learner number statements. These statements will be based on the data provided by each school in the recent October census return. The 2015-16 allocation will be based on that information and will be released to schools at the end of March 2015. Transitional protection that has been applied to some schools allocations (at a gradually reducing level) for the last 4 years will not be applied to the 2015-16 allocation. Schools will continue to be protected for funding per learner with no school losing more than 2% of funding per learner received in 2014-15.

5.9 New Burdens

a) Local Welfare Assistance

In 2013/14, the Government transferred to the local authority the task of supporting emergency payments to individuals in the borough together with a confirmed funding allocation of £0.9m agreed for two years. The settlement announces that there is no additional funding for local welfare from 2015/16. Instead the Government has separately identified £129.6 million which will be incorporated into the SFA in 2015/16 as mentioned above.

This announcement is disappointing as councils, the LGA and charities had called for the Government to provide additional funding to support local welfare assistance. Separately identifying funding for local welfare from within the existing

core grant effectively represents a cut that will put additional pressure on existing council services. As a result many councils will be unable to continue to run their local welfare schemes. Research by the LGA shows that without additional funding as many as three quarters of local welfare schemes will be scaled back or scrapped.

b) Clients with no recourse to public funds

There is a projected overspend of £680k in 2014/15 based on the families the Council has supported during 2014/15 so far. As it is becoming more difficult to resolve the immigration status of these clients the costs are increasing as families are now being supported longer with resultant additional costs. The Council is actively lobbying Government on this issue as it needs to recognise that this has become an extra burden on local government.

c) 0-5 children's public health commissioning transfer

The Government's priority is to improve the health outcomes of children and young people so that they become amongst the best in the world. As part of delivering this vision, responsibility for commissioning 0-5 children's public health services is transferring from NHS England to Local Government on 1st October 2015. This joins up the commissioning for children under 5 with the commissioning for 5-19 year olds and other public health functions. The Government is carrying out a baseline agreement exercise on proposed 2015/16 allocations for which Enfield's is £2.33m. The deadline for responses was 16th January with final allocations promised soon after.

d) Centrally held funds

Once again there has been a top-slice, this time of £50 million, to pay for the difference between income from the business rates levy and that from the safety net. This is because of provision from appeals, most of them from before 2013 when the business rates retention system was introduced. The LGA is calling for the Government to meet the cost of appeals from before 2013 in full.

5.10 Local Council Tax Support

The Government replaced the national Council Tax Benefit scheme with local schemes of Council Tax Support in 2013/14. Enfield Council is adversely affected as it had the second highest Council Tax Benefit caseload in London before the change. Funding has now been incorporated in the Settlement Funding Assessment.

Council on 28th January agreed the 2015/16 Council Tax Support Scheme.

5.11 Local Referendums on Council Tax Increases & Abolition of Capping

The Localism Act requires councils to hold a referendum for proposed council Tax increases in excess of a threshold set annually by the Secretary of State for Communities and Local Government. The Referendums Relating to Council Tax Increases (Principles) (England) Report 2015/16 sets out the principles which the

Secretary of State has determined will apply to local authorities in England in 2015/16. It states:

“For 2015-16, the relevant basic amount of council tax of an authority which belongs to the category mentioned in paragraph 2(b) is excessive if the authority’s relevant basic amount of council tax for 2015-16 is 2%, or more than 2%, greater than its relevant basic amount of council tax for 2014/15”.

The Council is required to determine whether its basic amount of Council Tax is excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992. The London Borough of Enfield element of the Council Tax, in accordance with the regulation, is not excessive as there is no increase proposed.

6 THE TAX BASE AND THE COLLECTION FUND

6.1 The Tax Base

On the 28th January 2015, the Council agreed a Council Tax base of 91,714 Band D properties for 2015/16 (88,698 2014/15), based on the latest collection rate of 97.2%. The increase in the tax base of 3,016 is due to new properties and an increase in the estimated collection rate. This is the third year of the local Council Tax Support Scheme whereby council tax benefits are provided through locally determined discounts in residents’ council tax bills. The 2015/16 scheme was approved by Council on 28th January 2015 and is provided for in the tax base figures. A summary of the tax base change is below:

Table 2: Council Tax Base	Band D Equivalent
Tax base 2014/15	88,698
Net increase in dwellings on valuation list	519
Reduction in exempt dwellings and reliefs	112
Revision to council tax support estimates	1,233
Collection Rate	1,152
Tax base 2015/16	91,714

6.2 The Collection Fund

Council Tax

The Council’s 2013/14 audited accounts reported a surplus of £4.0m (Enfield’s share £3.1m) on the Council Tax Collection Fund. The latest review of the Fund indicates that there will be an estimated surplus balance of £6.336m at 31 March 2015. This follows better than expected collection following the introduction of the local Council Tax Support Scheme in 2013/14. The balance will be shared between the Council (£4.982m) and the Greater London Authority (£1.354m) in proportion to their 2014/15 Band D council tax charges. Enfield’s share is included in the 2015/16 council tax requirement calculation in Table 7.

Business Rates

The Council retains 30%⁴ of the local business rate income due to the Council based on the Government return forecast (NNDR1) of net rating income which was reported to the Council on 28th January 2015. Enfield's estimated share is £32.573m. This includes an estimated £1.053m relating to Enfield's share of the loss of business rate income to due to the Autumn Statement announcement including the capping of the increase in the business rate multiplier to 2% and various other reliefs in 2015/16. This loss is to be met by the Government through a specific grant.

The Council's 2013/14 audited accounts reported a deficit of £3.2m (Enfield's share £1.0m) on the local Business Rates Collection Fund. The latest review of the Fund indicates that there will be an estimated deficit balance of £7.19m at 31 March 2015. The deficit is created by Enfield losing business rates because of successful backdated rateable value appeals that should have been paid for by the Government as part of the closure of the National Non-Domestic Rates Pool on 31 March 2013⁵. For Enfield, there is an estimated deficit on the collection of business rates of £2.157m as at 31st March 2015. This is shared as follows:

Table3: Local Business Rates Collection Fund	%	£'000
Government	50%	(3,595)
Greater London Authority	20%	(1,438)
London Borough of Enfield	30%	(2,157)
Total Deficit	100%	(7,190)

The overall estimated Collection Fund position for Enfield at 31st March 2015 is:

Table 4: Enfield Collection Fund 31st March 2015	£'000
Council Tax	4,982
Local Business Rates	(2,157)
Total Surplus	2,825

7. REVENUE BUDGET PROPOSALS

7.1 Budget Update

The overall summary of the budget proposals by each service is shown in Appendix 3. An overview of the budget position regarding pressures and savings is set out below.

7.2 Pressures

The Council faces additional pressures in 2015/16 especially as a result of loss of grant, demographic changes, welfare reforms increasing the cost of temporary accommodation, population growth and changing needs, totalling £36.2m. These

⁴ 30% Enfield / 20% GLA / 50% Government

⁵ The valuation of property is the responsibility of the Government's Valuation Office Agency and is not within the control of the Council.

additional pressures facing the Borough in 2015/16 are broken down in the following table:

Table 5: Medium Term Financial Plan Pressures	2015/16 £'000
New Demographic pressures This pressure continues year on year in order to meet increased demand for Council services. This includes services to older people and those with disabilities.	1,410
Price Inflation & pay awards The rate of inflation is currently 1.2% (September CPI). 2015/16 also includes provision for extending the payment of the London Living Allowance and the 2 year NJC pay award.	1,784
Capital financing including interest charges Investment in schools, regeneration and highways improvements which is met by new borrowing and is repaid over the life of the asset.	2,577
Welfare reform - temporary accommodation Temporary Accommodation budget pressure.	7,679
Schools & Children's Services Pressure Demand led Children's services pressures arising from the 2014/15 revenue monitoring process.	1,137
Other Items	(406)
Total	14,181
Reduction in Government and business rate funding Loss of income from the Government from budget reductions, fall out of Council Tax Freeze Grants and change in business rate income.	22,015
Total Pressures	36,196

7.3 Full year effect of previous year decisions

Some of the 2014/15 pressure and savings agreed by Council were for a part-year only as some items were profiled over several years. Items agreed in previous budgets but not due to come into effect until 2015/16 total (£222k).

7.4 Savings 2015/16

The table below shows the total savings made by each service in 2015/16 which are detailed in **Appendix 2**.

Table 6: Departmental Savings	2015/16 New Savings		
	November Cabinet	New Proposals	Total
Department	£000's	£000's	£000's
Chief Executive	0	0	0
Corporate	0	(1,060)	(1,060)
Finance, Resources & Customer Services	(897)	(286)	(1,183)
Housing, Health & Adult Social Services	(5,760)	(5,400)	(11,160)
Regeneration & Environment	(1,664)	(230)	(1,894)
Schools & Children's Services	(668)	(1,022)	(1,690)
Total Departmental Savings	(8,989)	(7,998)	(16,987)
Enfield 2017 Transformation Project	(15,100)	0	(15,100)
Total New Savings	(24,089)	(7,998)	(32,087)

The spending and savings proposals outlined in this report were developed in the context of the Council's Strategy. These priorities take into account feedback from residents in the Budget Consultation as well as both the Council's and the external auditor's assessment of our performance.

- 7.5 In setting the Council's 2015/16 Budget and Medium Term Financial Plan, the Council's aim has been to continue to maintain, and where possible, improve services provided without increasing the Council Tax. The focus continues to be on delivering high quality services more efficiently through reductions in costs. The Council routinely, throughout the year, takes action to cut costs and make efficiency savings wherever possible. Every attempt continues to be made to minimise additional costs, but the ability to influence many of them is limited and the ability to make back office savings is increasingly difficult as a result of the scale of public spending cuts. Decisions are becoming more difficult and potentially not without significant impact.

7.6 Risk Based Budgeting

In the coming years more than ever the Council faces huge financial uncertainty, especially in respect of:

- Temporary accommodation
- Pressures on children's social services
- The going-live of the Care Act 2014
- Local Government funding
- Scope to make savings while maintaining services

The Council has initiated the Enfield 2017 transformation programme partly in response to these risks. It also needs to make greater use of its financial strength including its reserves to avoid unnecessary budget reductions and support a more commercial approach to capital investment with greater returns to the Council for the benefit of its residents.

The 2015/16 budget includes the best estimate of financial achievement of savings and likely pressures. Where there are potential risks of higher cost pressures as in the areas listed above or slippage in realisation of savings these have been factored into the assessment of budget robustness, balances and reserves to ensure the Council can meet any short term pressures without any impact on service delivery.

8. SUMMARY OF BUDGET PROPOSALS AND IMPACT ON COUNCIL TAX

- 8.1 The Localism Act requires Council approval of the Council Tax Requirement. The following table sets out the Council's budget position after taking into account the proposed changes.

Table 7 Budget Position & Council Tax	2014/15 £000's	2015/16 £000's
Net revenue budget		
Schools Budget	293,796	307,837
Other Services (base budget)	260,652	244,369

Table 7 Budget Position & Council Tax	2014/15 £000's	2015/16 £000's
Dedicated Schools' Grant	(293,796)	(307,837)
	260,652	244,369
Pressure (Cost increases)	8,080	14,181
Full Year Effect of previous budget decisions	(12,191)	222
Contribution to Enfield 2017 Reserve	0	3,337
Proposals for savings (Appendix 2)	(10,968)	(32,087)
Council Tax Freeze Grant 2014/15	(1,204)	1,204
Council Tax Freeze Grant 2015/16	0	(1,204)
Other General Grants	0	381
Net Budget	244,369	230,403
Less:		
Revenue Support Grant	(79,263)	(58,811)
Business Rate Top Up	(34,616)	(35,277)
Retained Local Business Rates	(33,211)	(32,573)
Collection Fund (Surplus) / Deficit	319	(2,825)
Council Tax Requirement	97,598	100,917
Tax Base (Band D equivalents)	88,698	91,714
Council Tax (Band D)	£1,100.34	£1,100.34

- 8.2 The GLA Assembly reviewed the mayor's draft GLA budget on 28th January with the final draft budget due to be agreed by the London Assembly on 23rd February 2015. This is after the publication of the budget report to Council and so any changes to the GLA precept will be reported as revised statutory calculations and resolutions and a new Appendix 10 submitted for approval by Council. The budget was recommended with a decrease in the Band D precept from £299 to £295. The Band D Council Tax payable by Enfield residents for 2015/16 based on the budget proposals and GLA precept is £1,395.34. This is made up as follows:

Table 8: Band D Charge	2014/15 £	2015/16 £
London Borough of Enfield	1,100.34	1,100.34
Greater London Authority	299.00	295.00
Total	1,399.34	1,395.34

- 8.3 The statutory calculations of the proposed Council Tax for each property band and the formal Council resolutions required under the 1992 Local Government Finance Act are attached at **Appendix 10**. Revised recommendations will be submitted to Council if there is a change by the GLA at its meeting on the 23rd February.

9. CAPITAL PROGRAMME & THE PRUDENTIAL CODE

9.1 Public expenditure reductions have significantly reduced Government funding for capital investment. Traditional funding methods on their own cannot meet the investment needs of the Council and so alternative resources have been identified including commercially based investment to both regenerate Enfield and generate increased capital receipts.

9.2 This report sets out the projects being undertaken by the Council and highlights the rewards and risks of the schemes and funding.

9.3 2014/15 Capital Budget

The current capital budget monitoring is reviewed on a quarterly basis at Cabinet. The outturn for the year is projected to be £121.1m for the General Fund and £42.4m for the HRA. A breakdown of these figures will be provided in the third quarter monitor presented to Cabinet in March 2015.

9.4 General Fund Capital Programme 2015/16 onwards

The investment programme is based upon the latest financial information in the quarterly capital monitoring and a review of the existing schemes. The recommended programme is summarised below. The detailed schemes are set out in Appendix 9.

Table 9: Capital Programme Summary

Approved Capital Programme Schemes	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	Total £'000
Schools & Children's Services	40,390	42,746	29,212	20,239	19,000	151,587
Regeneration & Environment:						
Environment	21,500	26,489	20,000	10,481	6,147	84,617
Regeneration	20,711	26,795	6,804	6,274	0	60,584
Housing, Health & Adult Social Care:						
Adult Social Care	2,097	6,007	2,620	647	0	11,371
Housing Grants	2,342	2,818	0	0	0	5,160
Affordable Housing	1,294	2,100	0	0	0	3,394
Housing Gateway	20,000	20,000	20,000	20,000	20,000	100,000
Leisure and Cultural	4,940	0	0	0	0	4,940
Corporate Items	7,782	6,554	19,579	15,208	0	49,123
General Fund Programme	121,056	133,509	98,215	72,849	45,147	470,775
Housing Revenue Account	42,409	52,725	59,128	77,011	73,790	305,063
Approved Capital Programme	163,465	186,234	157,343	149,860	118,937	775,838

9.5 The General Fund programme has previously included indicative schemes, especially for later years. The implementation of these projects is subject to detailed business cases and approval in accordance with financial regulations. This year, all indicative projects have been grouped together as a separate programme block for noting by Council. They include later year rolling programmes and projects where external funding is expected but not guaranteed at this stage. This block totals £136m over five years and will be subject to further reports to Cabinet and Council. These schemes are not yet provided for in the Medium Term Financial Plan.

9.6 The impact of the recommended capital programme is reflected in the current borrowing requirements set out as Prudential Indicators in **Appendix 4**.

9.7 Capital Financing

The funding of the approved programme is summarised below:

Table 10: Capital Financing

Approved Capital Programme Schemes	Financing					
	Grants	Capital Receipts	Revenue	S106 / CIL ⁶	General Resource	Total
	£'000	£'000	£'000	£'000	£'000	£'000
Schools & Children's Services	103,152	4,225	19,731	1,116	23,363	151,587
Regeneration & Environment:						
Environment	40,223	0	10,136	327	33,931	84,617
Regeneration	2,675	0	0	171	57,738	60,584
Housing, Health & Adult Social Care:						
Adult Social Care	2,436	0	0	0	8,935	11,371
Housing Grants	1,398	0	0	0	3,762	5,160
Affordable Housing	0	0	0	0	3,394	3,394
Housing Gateway ⁷	0	0	0	0	100,000	100,000
Leisure and Cultural	25	0	92	0	4,823	4,940
Corporate Items	143	0	599	0	48,382	49,123
General Fund Programme	150,053	4,225	30,556	1,614	284,327	470,775
Housing Revenue Account	15,901	40,896	226,166	0	22,100	305,063
Approved Capital Programme	165,954	45,121	256,722	1,614	306,427	775,838

⁶ There are no assumptions as to future Community Infrastructure Levy income at this stage.

⁷ The capital financing cost of Enfield's loans to Housing Gateway will be fully met by the company so that there is no revenue cost to the Council.

- 9.8 The Council can no longer rely upon Government grants, capital receipts and developer contributions to meet the capital investment needs of the Council, and especially in respect of regeneration. The Council continues to seek external support but the cuts in public spending and the recession mean that there is greatly reduced funding available to councils. The Council has received reports during 2014/15 requesting approval to undertake commercial projects using wholly owned Council companies to acquire assets for housing and regeneration that can fund the necessary borrowing either by selling acquired assets at a profit or using annual income flows to meet capital financing costs such as interest and provision for debt repayment. This approach is reflected in the prudential indicators in Appendix 4.
- 9.9 It should be noted that the policy on MRP has been updated to make clear the Council's approach to providing for repayment of debt.
- 9.10 The Council recognises the risk with these commercial schemes. For that reason the associated borrowing and potential revenue costs have been built into the Director of Finance, Resources and Customer Services risk assessment and advice as to the robustness of the Council budget and reserves.
- 9.11 **Housing Revenue Account Capital Programme**
Enfield Homes has prepared a Capital Programme for 2015/16 in line with currently available resources, including estate renewals. The proposed HRA Capital Programme is a key element of the HRA business plan; this report forms part of tonight's agenda.

The Prudential Code

- 9.12 The Prudential Code for Capital Investment commenced on 1 April 2004. Within the regime, authorities must have regard to the *Chartered Institute of Public Finance and Accountancy's (CIPFA) Prudential Code for Capital Finance in Local Authorities- revised in 2011*. The principles behind this Code are that capital investment plans made by the Council are:
- Prudent,
 - Affordable
 - Sustainable.
- 9.13 The Code identifies a range of indicators which must be considered by the Council when it makes its decisions about future capital programmes and sets its budget. Capital expenditure plans for 2015/16 to 2018/19 as proposed in this report give rise to a net borrowing requirement for the Council. This has an impact on affordability on the revenue budget due to the financing costs associated with that borrowing.
- 9.14 **Appendix 4** sets out the Prudential Indicators for the London Borough of Enfield, based on the Capital Programme for 2015/16 to 2018/19 as detailed in this report.

9.15 **Minimum Revenue Provision (MRP)**

In accordance with the Government's Capital Finance Regulations, Councils are required to approve a statement in advance of the financial year setting out the method by which they intend to calculate Minimum Revenue Provision (MRP). This is the amount which authorities should set aside annually for the repayment of debt relating to capital expenditure financed by borrowing. It should be noted this only refers to non-HRA services – the HRA is exempt from making MRP. The Regulations require authorities to make prudent provision; guidance issued under the regulations set out options by which this can be achieved.

- 9.16 The Council is asked to approve the policy for the calculation of MRP, which is consistent with the guidance issued under the Regulations subject to the borrowing in order to purchase assets for improvement and regeneration with a view to disposal at a profit to repay the initial loan and provide additional funds for further investment within the borough as set out in Appendix 4.

9.17 **Monitoring and revision to the programme**

The monitoring of the Capital Programme, which is led by the Cabinet member for Finance and Property is reported to Cabinet on a quarterly basis, together with the quarterly reporting of the Prudential Indicators. Monitoring statements are signed off by Directors and Lead Members.

The Capital Programme is revised on a continual rolling basis by reporting changes to Cabinet for approval as part of the monitoring process. The programme recommended is based on the latest information available at the time of producing this report. The regular 2015/16 monitoring report to Cabinet will include updates subsequent to this report.

9.18 **Treasury Management Strategy & Prudential Indicators**

Appendix 4 explains in detail the Prudential Indicators that the Council is required to set and their recommended values for 2015/16 – 2018/19. The indicators are monitored by the Director of Finance, Resources & Customer Services, reported quarterly to Cabinet and reviewed annually by the Council. The indicators are consistent with the Council's current commitments, existing plans, the proposals for capital expenditure and financing, and with the Council's approved Treasury Management policy, statement and practices. The tables summarising the Prudential Indicators recommended by the Director of Finance, Resources & Customer Services are contained within **Appendix 4**.

9.19 **Treasury Management Strategy 2015 to 2019**

The Authority has adopted the CIPFA Code of Practice for Treasury Management as a statement of its intention to follow best practice. The Council adopted the Code of Practice in January 2002 and the revised Code in November 2011 that will be adopted as part of this report. The other mandatory indicators for treasury management are set out in Appendix 5. The Council is asked to approve the strategy for borrowing and investments in **Appendix 5**.

10. **THE MEDIUM TERM FINANCIAL PLAN**

- 10.1 This section sets out the implications of the budget proposals in this report for the General Fund Medium Term Financial Plan (MTFP). They include the impact of the Capital Programme on future revenue expenditure.
- 10.2 The Medium Term Financial Plan is based on an analysis of the key influences on the Council's financial position and an assessment of the main financial risks facing the Council. The financial forecast set out in paragraph 10.3 models income and expenditure and resources available over the next four years and is considered to be the most likely outcome based on the following factors and assumptions.

The key influences and assumptions are:

- **Local Government Finance Settlement**

The Government has confirmed the settlement for 2015/16. The Medium Term Financial Plan incorporates the settlement figures.

The Settlement takes into account the Chancellor's 2014 Budget and Autumn Statements. The Government will not publish indications of Departmental Expenditure Limits for local government spending in 2016/17 in advance of the 2015 General Election. The MTFP includes assumptions based on the Chancellor's most recent statements regarding the longer term outlook for public spending.

- **Inflation rates and pay increases**

The agreed two year NJC pay award has been allowed for in 2014/15 and 2015/16. Future years' awards have been set at 1% in line with current Government policy.

Current inflation is below 1%⁸. No general price inflation has been assumed from 2015/16 onwards. All services are expected to procure services in line with this policy so that all providers of public services contribute to the reductions in public service expenditure. A central provision has been made for unavoidable increases in business rates and employers national insurance contributions. Any other inflationary increases must be managed by the service within its existing budget.

- **Interest Rates**

The Council borrows to fund capital investment in priority services. The Capital Programme includes new borrowing to finance capital investment in schools, highways and regeneration. Provision has been made in the MTFP to fund the ongoing borrowing costs. Although the Council borrows at fixed rates, the cost will depend on the prevailing interest rates at the time of taking out new loans.

The Council earns interest on its cashflow, by lending surplus cash balances for short periods; these cash balances represent unapplied balances, earmarked reserves and capital receipts. The current economic downturn has directly impacted on this income. Interest rates have now been low for a

⁸ December 2014 Consumer Price Index (CPI) 0.5% (November CPI was 1.0%).

prolonged period and as a result the Council has set up an Equalisation reserve which is being used to mitigate the effect of low interest rates.

- **The on-going effect of existing policies, pressures and growth in priority services**

Provision has been made in the Medium Term Financial Plan for the on-going effect of previous years' additional costs and savings. In addition, the Council has made provision for anticipated cost pressures where they can be identified.

The capital financing costs associated with planned capital investment in highways, streetscene and schools are a significant pressure in the MTFP. The affordability of future capital investment is assessed as part of the MTFP and is increasingly under pressure as the Government reduces support for capital investment. The Council is proactively seeking other external funding grants and commercial opportunities to support its Capital Programme and is introducing the Community Infrastructure Levy which will support future regeneration.

- **Demographic pressures**

In revising the Medium Term Financial Plan detailed work has been undertaken on the demand for services to the vulnerable, children and the growing adult population generally. These pressures are set to continue and grow in the medium term. The population of the borough continues to rise each year and the rebasing of local government will not result in any additional funding to meet this demand.

- **Local Retention of Business Rates**

The Council now retains 30% of all business rates collected locally. The Government has assumed a certain level of business rates when determining the Local Government Finance Settlement. Any variation between the Government's estimate and Enfield's actual rates collected will either benefit the Council or create a budget pressure. Gains will be made by:

- Government under estimating the amount collected by Enfield
- Increases in business rates in excess of the assumed inflation built into future settlements by the Government. This will mainly be through physical growth of the commercial tax base and is a key element in the Government's plans to promote economic growth.

A pressure will be created if business rates fall due to closures, economic recession and significant losses due to appeals. There is limited protection through the Business Rates Retention (BRR) scheme called the safety net. In year falls in excess of 7.5% of the Council's business rate baseline will be funded by the Government's safety net scheme.

- **Localisation of Council Tax Benefit Support**

The Council approved its 2015/16 local scheme on 28th January 2015. The financial effects have been included in the budget and taken account of in the tax base for 2015/16.

- **Enfield's Local Plan (formerly known as Local Development Framework)**

The Council is committed to supporting the development of the Local Plan setting out action plans for areas in the borough following the publication of the

National Planning Policy Framework. Funding provision is in place for the first phases of the Plan but further funding may need to be incorporated into the Medium Term Financial Plan as work progresses.

- **Risks, contingencies and balances**

There are risks inherent in the Medium Term Financial Plan for the reasons summarised above and exemplified in Section 11 of this report. A number of key items in the plan cannot be estimated with accuracy. The figures in the plan also assume that significant savings will be made. In this situation, it is essential to maintain sufficient balances, not only to deal with unforeseen events but also to cover the potential risk of not achieving the savings required. In addition, the Council will continue to hold adequate reserves for future commitments.

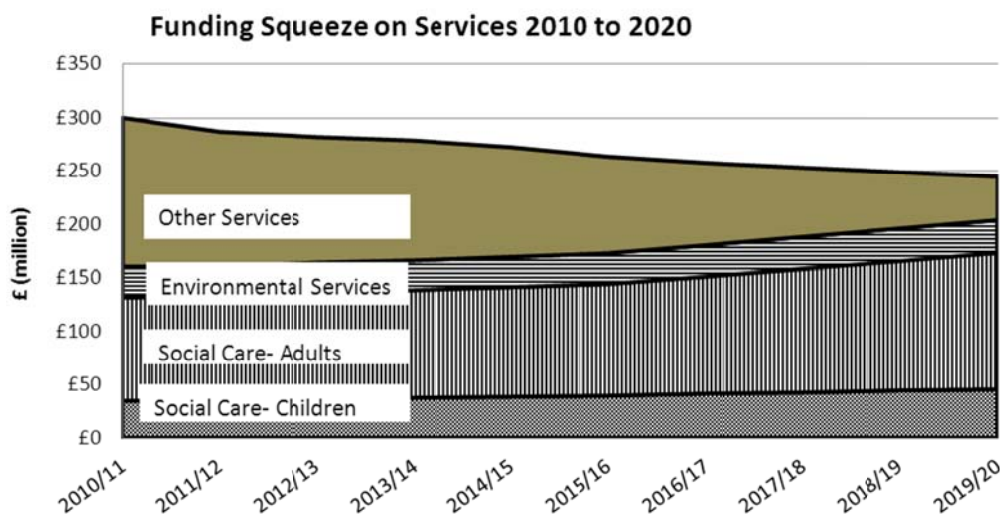
- 10.3 The Council will work to minimise Council Tax increases in later years. No final decision has been taken on taxation levels for 2016/17 and later years although a 1% increase has been included for planning purposes in line with the Government's council tax freeze grant in recent years. The following table summarises the current financial forecast for the period of the plan (2015/16 – 2018/19) and sets out the estimated further savings required based on a 1% increase per annum starting in 2016/17.

Table 11: Medium Term Financial Plan 2015-19	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
Council Tax Base Provision	97,598	100,918	101,894	102,870
Inflation / Pay Awards	1,684	2,500	2,500	2,500
Additional costs of population growth	1,410	1,580	2,000	0
Other cost increases	11,087	11,431	6,905	7,005
Savings Identified	(32,087)	(9,180)	(9,083)	27
Reductions in Government Funding	22,015	12,620	10,327	9,781
Council Tax Freeze Grant 2015/16	(1,204)	1,204		
Contribution to reserves	3,337	(3,337)	0	0
Gap still to be found	0	(18,113)	(11,687)	(18,282)
Full Year Effect of Previous years	222	(554)	14	0
Collection Fund	(3,144)	2,825	0	0
Budget Requirement	100,917	101,894	102,870	103,902
Tax base (110,420 2012/13)	91,714	91,714	91,714	91,714
Band D Charge	£1,100.34	£1,111.00	£1,121.64	£1,132.89
% tax change	0%	1%	1%	1%

- 10.4 Many factors affect the Council's future financial position which can be estimated with some degree of confidence for the first year of the plan (2015/16) but become increasingly uncertain for later years. It is therefore essential to test the sensitivity of the plan to changes in the main assumptions. The figures in the following table illustrate the extent to which the plan would be affected by such changes:

Table 12: Sensitivity Indicators	Budget impact	Council Tax impact
	£'000	%
1% change in pay	1,500	1.6%
1% increase in price inflation	2,000	2.0%
0.5% increase in interest rates (benefit to the Council)	(300)	-0.3%
1% increase in homecare costs	180	0.2%
1% increase in care costs for Older People	200	0.2%
1% change in Settlement Funding Assessment based on 2015/16	1,260	1.3%

- 10.5 No details have been provided on local government finance after 2015/16 pending the General Election in May 2015. The Chancellor's Autumn Statement confirmed future public spending cuts similar to those in recent years. In addition the Government is likely to continue to protect NHS and Schools at the expense of other services including local government.
- 10.6 It is worth repeating the local government spending trend set out in the 2013/14 Budget Report to Council. Work by the Local Government Association⁹ and supported by further London specific analysis by London Councils¹⁰ shows that if current trends continue, the cost of social services and statutory environmental services may require other council spending to drop by 66% in cash terms (80% in real terms) by the end of the decade. If capital financing and concessionary travel is included the cash reduction is 90% (which in real terms would leave practically no funding for other services at all). The objective is to ensure that the Government is aware that the reduction in council funding at current levels is unsustainable without cutting services. The LGA graph for Enfield is below:



- 10.7 The indicative savings to be identified across the four years of the plan will once again require a review of service priorities including statutory services and the quality of provision. It is increasingly difficult to cut costs without reducing service provision and the Council is carefully considering and planning how it will close the funding gap over the medium term.

⁹ LGA: Funding outlook for councils from 2010/11 to 2019/20

¹⁰ London Councils: A case for sustainable funding for adult social care

- 10.8 In future if Members wish to increase investment in existing services or develop new services, or if demographic or other changes result in greater financial pressures, additional resources may not be achievable through efficiency savings elsewhere in the budget.
- 10.9 The Council is clear as to the financial pressures it is facing and is determined to deliver cashable savings that keep Council Tax low whilst at the same time maintaining or improving the quality of priority services wherever possible. However, it also recognises that efficiency savings are not inexhaustible and continuing reductions to public sector funding make cuts to services inevitable.
- 10.10 The National Audit Office (NAO) has warned in its first assessment of the sector's financial robustness that the government must establish mechanisms for dealing with "widespread financial failure" in local authorities. The report stated that Whitehall was failing to understand the combined effects of its policy reforms on councils' finances. Despite councils having "generally coped well" with the significant cuts made to their budgets, the NAO's head warned that councils would struggle to absorb further cuts over the next two years without reducing services.

10.11 Bridging the budget gap from 2016/17 onwards

It is clear from the Chancellor's recent budget statements that cuts in local government funding are likely to continue at least until 2018. The Council's medium term financial planning process recognises this and has identified that in excess of £50m of savings will be needed between 2016/17 and 2018/19 to balance the budget.

This is clearly a significant challenge given the extent of efficiencies that have already been identified over the last four years. Despite these substantial cuts in government grants, Enfield remains a successful, high performing Council, continuing to deliver high quality services across the borough.

10.12 Enfield 2017

A significant element of the savings built into the Medium Term Financial Plan depend on the delivery of the Council's transformation programme, Enfield 2017. This will ensure that the Council is able to deliver services to our customers that are sustainable, efficient, cost effective, local and available when they need them, whilst improving overall access to services.

We are evolving to ensure that we continue to meet the demands being placed on us by a changing world and the expectations of our residents.

To maximise synergies across the Council, and reduce delivery risk, the Enfield 2017 programme will co-ordinate and deliver transformation across all areas of the Council, and deliver improved outcomes across all services, with over 80% of all customer outcomes being resolved at the first point of contact.

To achieve this, we will blend the best skills from a range of programme partners, including Enfield, Serco, Microsoft, PWC and Ernst & Young, who will

work in partnership as one team, drawing on each other's core strengths across the next two years.

This approach will be based on a clear set of objectives, and will build on the success of the transformation journey that has been undertaken so far and the Council's Service Integration and Management (SIAM) model of IT.

10.13 Key Principles of the Medium Term Financial Plan

The medium term financial plan is based on a number of key principles and assumptions. These are:

- That savings will be identified on a rolling basis to allow benefit realisation as soon as possible.
- That the demographic pressures the borough faces are regularly reviewed and updated throughout the lifetime of the plan.
- That all risks related to both the delivery of the proposals in the plan and any future uncertainties are reviewed on a regular basis.
- Minimum balances of around £14m are maintained in accordance with the latest Finance Resilience Review carried out by external auditors.

10.14 Education – schools

The Department for Education has announced the position on schools funding for 2015/16. This is set out in the report (para 5.9).

10.15 Housing Revenue Account (HRA)

The medium term plan for the Housing Revenue Account is included in the HRA estimates report elsewhere on this agenda.

10.16 Fees & Charges- Environmental Services 2015/16

The current (2014/15) and proposed fees and charges for 2015/16 for services and materials provided by the Regeneration and Environment Department are set out in Appendix 12 of this report. In completing the exercise managers have sought to fully understand the cost of delivering the various functions and benchmarked the proposed charges against relevant comparators.

In several areas charge increases reflect the significant on-going investment by the council despite significant reductions in government funding. Charges related to the parks and cemetery services have been benchmarked across neighbouring boroughs and are priced accordingly and competitively. There is a clear recognition that better facilities and services are required and expected of the council and we will continue to address this need.

Following analysis of the Commercial Waste Service, prices have been varied. These charges are included in a part 2 paper to ensure commercial

confidentiality. The proposed charges will become live on 1st April 2015 unless otherwise stated.

It is recommended that the revised fees and charges for Environmental Services are agreed as set out in **Appendix 12**.

10.17 Fees & Charges - Health, Housing and Adult Social Care 2015/16

The current charges for 2014/15 and proposed charges for 2015/16 (subject to consultation) for services provided by Adult Social Care within Health, Housing & Adult Social Care are set out in **Appendix 11** of this report. The allowances and disregards proposed for 2015/16 are also set out in Appendix 11.

The annual review of charging for services has been completed and will be subject to a consultation period up to March 2015. All charges within the policy will reflect the commissioned cost of services provided in keeping with the requirements of the Care Act 2014 which replaces previous guidance under the Fairer Charging regulations (non-residential services) and CRAG (residential services).

Benefit Uplifts

Disability Benefits will increase by an average of 1.2% in 2015/16. The basic state pension rate has increased from its current rate of £113.10 per week by 2.52% to £115.95 in 2015/16.

Residential Charges

The Care Act 2014 requires Social Services authorities to recover the full charge for residential care subject to the allowances and discretions available under the statutory charging scheme. The service user will contribute their assessed charge up to the full cost of the service. The full cost of the service will always be charged to other Local Authorities or Independent Agencies using the authority's services. The proposed weekly charge for in house Residential care will increase in line with the uplift amount awarded for state pensions of 2.52%.

Residential respite will be charged on the basis of a flat rate contribution for people with savings below £23,250. These are based on the minimum living allowance rates minus personal allowance.

Community Based Services

These are services provided under the duties of the Care Act 2014. The Care Act 2014 regulations for assessing and charging replace from 1st April 2015 existing legislation (S17 Health and Social Services and Social Security Adjudications Act 1983 and Department of Health Fairer Charging Guidance) which gives local authorities the power to make reasonable charges for these services.

The authority may not require the service user to pay more for these services where their means are such that it would not be reasonably practicable for them to pay that amount. For people who fund the full cost of their services, the local authority must not charge an amount which is in excess of the costs of delivering

those services (for example, overhead costs like the cost of an assessment must not be charged for). However, the local authority may charge for some services it provides (the cost of brokering support plans, for example).

In keeping with national guidance only service users with sufficient available weekly income and/or savings/capital over £23,250 will be liable to pay the full charge. Currently those people whose assessed charge is below £2.50 per week receive a free service as the cost of administering and collecting payment exceeds this amount. This will remain in 2015/16.

It is recommended that the proposed charges for services arranged by Adult Social Care and the proposed allowances and disregards are agreed as set out in **Appendix 11**.

Transport

The arrangements for transport will be subject to a separate Cabinet decision and consultation process.

11. BUDGET RISKS, UNCERTAINTIES AND OPPORTUNITIES

- 11.1 Throughout the budget process, officers have kept under review the key risks, uncertainties and opportunities that could have implications for the Council's financial position in 2015/16 and in the medium term. The systematic review, particularly of risks and mitigating actions is a key part of any effective planning system and therefore crucial in the budget setting process, a process reinforced by the external review of resilience discussed below.

In previous audit reviews it was recommended that the Council should continue:

- To ensure that the MTFP remains responsive given the scale of the savings still required and the financial uncertainty that remains within the timeframe of the Plan.
- To maintain appropriate levels of earmarked reserves.

All of these areas and the Council's approach are reviewed as part of this report. The key assumptions are set out in paragraph 10.2 whilst the Director of Finance, Resources & Customer Services assessment of balances and resources is set out in **Appendix 8**.

Key financial risks are included in **Appendix 6**, together with comments on how they will be managed. Most risks relate to specific issues. However, it is important to emphasise the significant risk facing the Council due to the extensive and rapid reforms proposed by the Government. These have been reported and discussed both in this and previous reports to Cabinet but are summarised here:

- Council funding within public spending beyond 2015/16 is uncertain. Reductions in public spending are expected to continue and may possibly increase if the economic growth needed to restore private and public sector finances is not achieved.

- Welfare Reforms and Universal Credit changes are creating financial difficulties for local residents as reductions in benefit income take effect. To support Enfield residents affected by the new benefit changes Enfield Council's Welfare Reform Taskforce and its partners in Jobcentre Plus and the Citizens Advice Bureau will continue to work together to minimise the impact of the welfare benefit reforms. It will also help all of those affected to find work, support to move to more affordable accommodation, and avoid financial crises and homelessness.
- The Council faces an increasing pressure from funding temporary accommodation. The number of people in temporary accommodation is increasing at an alarming rate with many in expensive nightly paid accommodation. The Council has introduced a number of mitigating actions to address this problem including London wide price controls, incentive payments to landlords and investment in properties to achieve better outcomes for these clients. Despite this there are several factors beyond the Council's control that make this an increasingly higher risk to the Council.
- Incentive based Government funding such as the New Homes Bonus and Council Tax Freeze Grant is replacing need led grant allocations. Councils with high deprivation such as Enfield will be worst hit if allocations increase to the wealthier areas as a result of this incentive based approach.

11.2 All risks must be taken into account when assessing the levels of contingencies and balances required. The 2015/16 budget has been set using the most likely outcome but the size of the balances and contingency and levels of reserves have been determined by specific project requirements, the overall level of spending by the authority and by quantifying the levels required to safeguard the Council against the risks if the worst case scenario happened. **Appendix 8(b)** quantifies the risks based on the worst case financial impact profiled by years and also probability. In summary, council balances are adequate although, in the worst case, the council might need to redirect earmarked reserves to replenish balances or meet costs directly.

11.3 The Council will continue to closely monitor its revenue budget with particular attention being paid to high risk items. Monthly reports to Cabinet and the Corporate Management Board will assess progress with the plans to deliver savings with the aim of identifying potential problems and, where necessary, corrective action, at an early stage.

11.4 The budget projections for the Medium Term Financial Plan will be reviewed and updated throughout the year to take account of further information as it becomes available. As the plan currently stands, there is no headroom for major changes without a significant impact on Council Tax levels.

12 CONTINGENCIES & GENERAL BALANCES

Contingency and Contingent Items

12.1 The Budget includes a central contingency of £1m for unforeseen circumstances. The Council also holds centrally a number of contingent items relating to spending requirements that are expected to arise at some point in the budget year but about

which there is some uncertainty regarding the timing or magnitude of the financial impact. In 2014/15 contingency has been utilised in order to mitigate pressures relating to No Recourse to Public Funds and SEN Transport.

12.2 The Funding Challenge mentioned earlier in the report draws attention to the continued pressure relating to No Recourse to Public Funds resources in Enfield and across the London boroughs.

12.3 The Council's policy will continue to be one of containing spending within the budgets set for each department without recourse to the central contingency other than in exceptional circumstances. However, there are significant risks facing the Council in 2015/16 and through the period of the Medium Term Financial Plan. **Appendix 6** provides details of the high risk areas identified corporately and by departments. In view of these levels of risk it is recommended that the central contingency be retained at £1m for 2015/16.

12.4 General Balances and the 2014/15 Revenue Monitoring

The Council's general balance (excluding schools) stood at £14m as at 31 March 2014. The latest 2014/15 Revenue Monitoring report to Cabinet forecasts an overspend of £2.8m.

12.5 The level of balances is examined each year along with the level of reserves and contingencies, in light of the risks facing the Authority in the medium term. Following consideration of risks outlined in **Appendix 6** it is recommended that the General Fund balance be maintained at £14m.

12.6 Earmarked Reserves

Council reserves are held to meet the cost of specific one-off projects or specific risks. Any balance on reserves once the projects are completed or the risk has ceased is returned to General Fund balances.

A list of the Council's Earmarked Reserves and the purposes for which they are held is set out in **Appendix 7(a)**. Planned movements in the balances over the next three years are shown in **Appendix 7(b)**. These are split between revenue and capital projects which are included in the MTFP and Capital Programme respectively.

The current level of available reserves is forecast to reduce to £51m by 31st March 2019.

It is recommended that any uncommitted resources at year end are added to general reserves.

13. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES

13.1 Financial Comments

The Local Government Act 2003 places a duty on the Chief Finance Officer to report to Council as part of the budget process on the robustness of the estimates and the adequacy of the proposed financial reserves. Statutory guidance in this area is provided by Local Authority Accounting Panel (LAAP) Bulletin 78 (Nov

2008) and is the basis on which the Chief Finance Officer's annual financial risk assessment has been updated in the Council Budget report to Cabinet. A full statement of robustness is provided at **Appendix 8(a)**.

The 2015/16 budget has been prepared taking into account the following:

- Specific cost pressures set out in 7.2.
- The reduction and changes in central Government funding over the period of the Medium Term Financial Plan.
- The estimated impact of demographic change and the effect of increasing demands on services where these are unavoidable;
- Provision for legislative change and changes to the Council's statutory responsibilities;
- The estimated impact of underlying cost pressures, evidenced by financial monitoring reports in the current year;

Taking into account the budget risks and uncertainties, and assuming that the recommendations set out above are agreed, the Council's contingencies and balances are considered prudent.

The Director of Finance, Resources & Customer Services is therefore of the view that the budget is robust. Members' attention is drawn to the need for continued close monitoring of the budget and, in particular, like last year, the achievement of the savings targets for 2015/16. It will be essential for firm financial management to continue to be exercised throughout the year to ensure that expenditure is contained within budget. It should be noted that significant savings are likely to be needed from 2016/17 onwards, including the Council's Capital Programme, so that borrowing costs remain manageable. Without those reductions/savings measures, the Council's Programme will become increasingly inflexible, because an increasing proportion of the budget is spent on borrowing costs.

13.2 Legal Implications

The report sets out the basis upon which recommendations will be made for the adoption of a lawful budget and setting of council tax. The setting of the council budget is a matter for the Council, having considered recommendations by the Cabinet. The Council's budget-setting process is set out in the Constitution.

The Council has various legal and fiduciary duties in relation to the budget and setting of council tax. The Local Government Act 2003 requires the Chief Finance Officer to report to Council as part of the budget process on the robustness of the estimates and the adequacy of the proposed financial reserves. The Council is required by the Local Government Finance Act 1992 to make specific estimates of gross revenue expenditure and anticipated income leading to the setting of the overall budget and council tax. The amount of council tax must be sufficient to meet the Council's legal and financial commitments, ensure the proper discharge of its statutory duties and lead to a balanced budget.

Members are obliged to take into account all relevant considerations and disregard all irrelevant considerations in seeking to ensure that the Council acts lawfully in adopting a budget and setting council tax. Members should note that where a service is provided pursuant to a statutory duty, the Council cannot fail to discharge it properly.

In considering the budget for 2015/16, the Council must also consider its on-going duties under the Equality Act to have due regard to the need to eliminate unlawful discrimination, harassment and victimisation; and advance equality of opportunity between people who share a protected characteristic and those who do not and foster good relations between those who share a protected characteristic and those who do not. The Council must consider how its decisions will contribute towards meeting these duties in light of other relevant circumstances such as economic and practical considerations.

Members should note some of the actions to deliver proposed savings for future years have not yet taken place and may require specific statutory and/or legal procedures to be followed.

Finally, Members should have regard to s106 of the Local Government Finance Act 1992 which provides that members who are in arrears council tax for two or more months may not vote on matters concerning the level of council tax or the administration of it.

13.3 Property Implications

As outlined in the report, particularly in relation to the Capital Programme.

14. ALTERNATIVE OPTIONS CONSIDERED

- 14.1 The Council has an extensive budget planning and consultation process during which a wide range of options are considered in detail before recommendations are made. Issues raised and discussed have greatly contributed to this report including information from the Budget Consultation set out elsewhere in this report.

As part of its planning for both 2015/16 and future years the Council has considered future levels of Council Tax. Savings have been identified to enable a Council Tax Freeze to be delivered in 2015/16.

15. REASON FOR RECOMMENDATIONS

- 15.1 To set the Council's Budget Requirement and level of Council Tax for 2015/16 within the timescales set out in legislation.
- 15.2 To agree the Treasury Management Prudential Indicators and the Capital Programme for 2015/16.

16. KEY RISKS

As outlined in section 11 and **Appendix 6**.

17. IMPACT ON COUNCIL PRIORITIES

- 17.1 **Fairness for All** – The recommendations in the report fully accord with this Council priority. Where the budget proposals affect services to the public, Predictive Equality Impact Assessments have been completed by the relevant service department. The purpose of these assessments is to identify where and how proposed or changed policies and/or services could improve the Council's ability to serve all members of the community fairly and improve the effectiveness of the Council by making sure it does not discriminate and that it promotes equality.
- 17.2 **Growth and Sustainability** – The recommendations in the report accord with this Council priority. A number of initiatives in this budget support the regeneration of Enfield. In addition, the Authority procures goods and services where possible from the local area in order to generate the local economy.
- 17.3 **Strong Communities** – The recommendations in the report fully accord with this Council priority.

18. EQUALITIES IMPACT IMPLICATIONS

- 18.1 The Council is committed to Fairness for All to apply throughout all work and decisions made. The Council serves the whole borough fairly, tackling inequality through the provision of excellent services for all, targeted to meet the needs of each area. The Council will listen to and understand the needs of all its communities.
- 18.2 The Council does not discriminate on grounds of age, colour, disability, ethnic origin, gender, HIV status, immigration status, marital status, social or economic status, nationality or national origins, race, faith, religious beliefs, responsibility for dependants, sexual orientation, gender identity, pregnancy and maternity, trade union membership or unrelated criminal conviction. The Council will promote equality of access and opportunity for those in our community who suffer from unfair treatment on any of these grounds including those disadvantaged through multiple forms of discrimination.
- 18.3 The use of Equality Impact Assessments helps the Council to analyse and assess the impact of services and policies which will help achieve its aims. The Council recognises that undertaking full assessments will help to improve the efficiency and effectiveness of the Council by ensuring that residents and service users' needs are met
- 18.4 The Council's budget is not subject to a single Equality Impact Assessment, as it is far too complex for this approach. Instead, some budget proposals require change or new services and policies and, in these cases, the relevant service has responsibility to carry out an Equality Impact Assessment which evaluates how the proposal will impact on all parts of the community. The impact assessment must include consultation with affected people and organisations

19. PERFORMANCE MANAGEMENT IMPLICATIONS

The key priorities and targets within the Council's Improvement Plan have been one of the main drivers for the proposals in this report regarding the allocation of the Council's capital and revenue resources.

20. HEALTH & SAFETY IMPLICATIONS

Health & safety implications if relevant were taken into account as part of the budget setting process.

21. HUMAN RESOURCES IMPLICATIONS

To date the Council has implemented a robust redeployment programme and worked closely with the trade unions to identify a number of initiatives which have minimised the number of compulsory redundancies over the past two years. Given the financial pressures identified in this report, the Council will be exploring a range of options to ensure that it's human resources are appropriately used and allocated in the future with a view to delivering efficient services with reduced budgets.

22. PUBLIC HEALTH IMPLICATIONS

The public health implications are referred to in section 5.7.

MUNICIPAL YEAR 2014/2015 - REPORT NO.

OVERVIEW & SCRUTINY MEETING

REPORT OF:

Director of Finance, Resources &
Customer Services
Contact officer and telephone number:
email: **Isabel Brittain x 4744**

Agenda - Part:	Item:
Subject: Update on 2015-2019 Medium Term Financial Plan	
Wards:	
Key Decision No:	
Cabinet Member consulted: Cllr Doug Taylor	

1 EXECUTIVE SUMMARY

- 1.1 The 2015-2019 Medium Term Financial Plan summarises planned Council expenditure over the next 4 years. It is formally agreed by the Cabinet and full Council during February 2015.
- 1.2 Prior to Council agreement, a number of decisions and plans need to be considered in order to reach a balanced budget. In preparation for setting the four year budget and Medium Term Financial Plan 2015-19, an extensive series of consultations has taken place to seek stakeholder views on the budget challenges and priorities facing the Council.
- 1.3 A good level of feedback has been established with clear high and low priorities from an online budget simulator and a series of budget focus groups.
- 1.4 The top priorities areas were:

Services Identified for the Lowest Levels of Reduction		
Lowest	Online Simulator	Focus Groups
1 st	Children in the Care of Enfield	Physical Disabilities
2 nd	Early Intervention & Child Protection	Mental Health
3 rd	Street Cleansing	Children in Care of Enfield

- 1.5 This report sets out progress so far to the Medium Term Financial Plan and the responses from the engagement that took place. All of these responses will be fed into the finalised budget report to be presented on 11th February 2015.

2 RECOMMENDATIONS

- 1.1 Members of the Overview and Scrutiny Committee should note the contents of the report.

3. BACKGROUND

3.1 The Medium Term Financial Plan presented to Cabinet in February 2014 highlighted the potential funding gap over the next 4 years. In the last four years the Council has achieved savings in excess of £75million to ensure that spending is kept within funding available. However, in the next four years there is a requirement to deliver a further £80million of savings to balance the Medium Term Financial Plan.

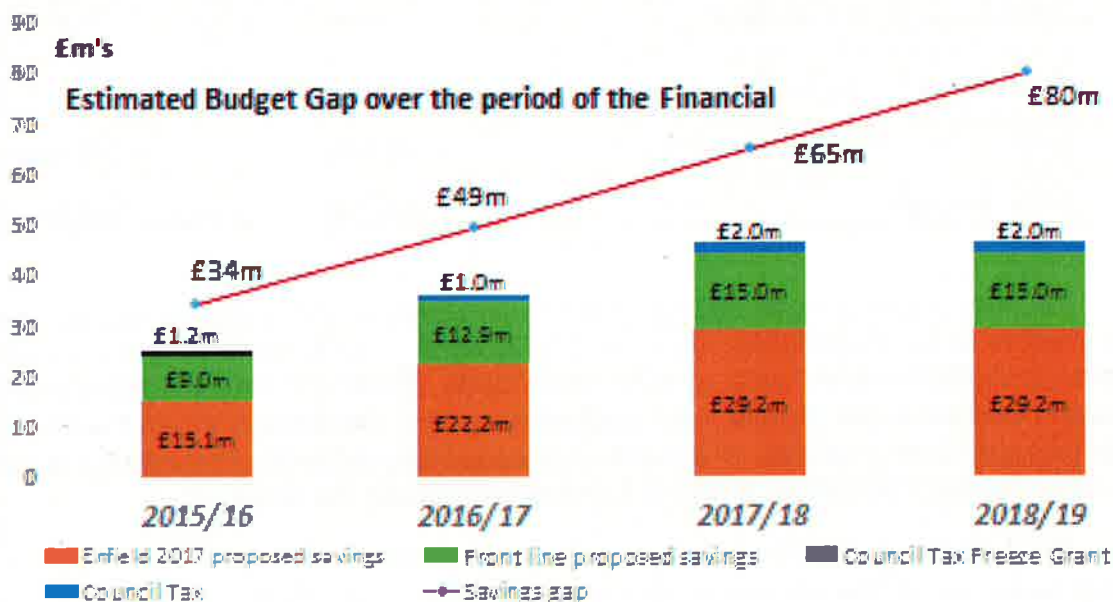
3.2 The Council faces a number of pressures and risks in 2015/16, primarily as a result of loss of grant, demographic changes, welfare reforms increasing the cost of temporary accommodation, population growth and changing needs, totalling £35m. These additional pressures facing the Borough in 2015/16 are:

Medium Term Financial Plan Pressures	2015/16 £'000
New Demographic pressures This pressure continues year on year in order to meet increased demand for Council services. This includes services to older people and those with disabilities.	1,410
Price Inflation & pay awards The rate of inflation is currently 1.2% (September 2014 CPI). 2015/16 also includes provision for extending the payment of the London Living Wage and a £2m employers National Insurance increase in 2016/17.	1,784
Capital financing including interest charges Investment in schools, regeneration and highways improvements which is met by new unsupported borrowing repaid over the life of the asset. This pressure continues to grow from year 2 onwards	2,577
Welfare reform - temporary accommodation Temporary Accommodation budget pressure, which is driven by the increase in the numbers of people seeking temporary accommodation in the borough for which income (ie Local Housing Allowance) does not cover the costs	7,679
Schools & Children's Services Pressure Demand led Children's Services pressures arising from the 2014/15 revenue monitoring process.	1,137
Other Items	(406)
Total	14,181
Reduction in Government funding Loss of income from the Government from budget reductions and the fall out of Council Tax Freeze Grants	21,207
Total Pressures	35,388

3.3 The 2015/16 budget includes the best estimate of financial achievement of savings and likely pressures. Where there are potential risks of higher cost pressures as in the areas listed above or slippage in realisation of savings, these have been factored into the assessment of budget robustness, balances and reserves to ensure the Council can meet any short term pressures without any impact on service delivery.

3.4 Work is largely complete to address these pressures in 2015/16, and is in hand for years beyond that. The diagram below demonstrates the level of savings agreed at the November Cabinet meeting.

Estimated Budget Gap over the period of the Financial Plan



3.6 The table below shows the total breakdown of all savings (those agreed at November Cabinet and proposed additional items to be agreed at February Cabinet) made by each service in 2015/16 which are detailed in **Appendix 5**

Department ¹	2015/16 New Savings		
	November Agreed Cabinet £000's	New Proposals £000's	Total £000's
Regeneration & Environment	(1,664)	(230)	(1,894)
Finance, Resources & Customer Services	(897)	(100)	(997)
Housing, Health & Adult Social Services	(5,760)	(4,300)	(10,060)
Schools & Children's Services	(668)	(1,022)	(1,690)
Corporate (Includes CT Freeze Grant)	0	(2,264)	(2,264)
Total Departmental Savings	(8,989)	(7,916)	(16,905)
Enfield 2017 Transformation Project	(15,100)	0	(15,100)
Total Savings	(24,089)	(7,916)	(32,005)

3.7 To inform the budget setting process a series of consultation events have been held to seek stakeholder views on the budget challenges facing the Council. Various consultation tools were used to seek these views including an online budget simulator, budget focus groups, and engagement with the Enfield Youth Parliament, which included presentations to a number of secondary schools. Presentations were also delivered by Councillors at Ward Forums throughout the borough.

3.8 The Leader of the Council and the Finance portfolio holder were updated on a regular basis as to the results of those events and used them to make informed decisions for the Medium Term Financial Plan.

3.9 The results of the consultation work delivered to date are included in Appendices 1-4 of this report.

Online Budget Simulator

3.10 An external organisation that is also used by a number of other local authorities was used to facilitate the on-line budget simulator, "Your Enfield, Your Say". This online simulator was chosen as it is interactive and easy to use. The simulator provided respondents with budget information that allowed them to decide how £30m of savings could be made and the consequences of their choices. The simulator was active from 13th September 2014 to 31st January 2015 and featured prominently on the Council's website. The simulator was advertised widely, through business cards and posters in libraries and in Council buildings, Our Enfield

magazine, all external Enfield Council emails, and internally through Staff Matters and the Finance, Resources and Customer Services open day.

Enfield Town Show

3.11 The on-line budget simulator was launched at the Enfield Town Show on Saturday 13th September. Two large television screens were set up in the Mayor's tent on Saturday and Sunday to make the public aware of the budget challenges facing the Council and to demonstrate how the on-line budget simulator worked. Business cards which gave the website of the budget simulator were also handed out to the public.

Focus Groups

3.12 The focus groups were organised and run by the Council's Financial Management Services section, rather than employing a specialist firm which would have charged several thousand pounds per focus group. Two initial trial focus groups were run with Council officers and then a further six with all stakeholders. Members of the Council's Residents' Panel and representatives of the community and voluntary sector were invited, and as with the on-line simulator, the dates of the focus groups were widely advertised to the general public. Separate focus groups were also organised for EREC and the Over 50's forum.

3.13 The focus groups were scheduled for different times of the day, including some evening sessions to allow those in full time employment to attend. The sessions provided in greater detail the budget challenge ahead and sought stakeholder views on their priorities for Council services. Each event lasted approximately two hours – participants were briefed on the financial situation and asked to discuss, in broad terms, their views on services, service reductions and council tax. As part of each event, participants were asked to complete two questionnaires, one before the briefing and discussion, and one after – to show if and how their views changed following the presentation around the financial position and the chance to debate the issues.

3.14 Respondents were asked to share their priorities by indicating the extent to which they thought the Council should make reductions in various services and increases in certain income areas listed in the questionnaire. The amount spent by the Council was given, in order to provide information on the relative size of each service area.

3.15 Respondents were asked to select one of four options for each service to indicate the extent to which they thought the council should make reductions. The options were to reduce:

- A great deal
- To some extent
- Not very much
- Not at all

The results of all the Focus Group responses is shown in Appendix 2

Enfield Youth Parliament

3.16 Enfield Youth Parliament compiled a short film showing the budget pressures faced by the Council. This was played to 6+ secondary schools in their assemblies, where the pupils were also asked to complete a form setting out their three priority areas.

The results of this process will be presented at Overview and Scrutiny as these presentations will not be completed until the morning of 29th January 2015.

Results of the Online Budget Simulator

3.17 Up to the 16th January 2015, there have been 167 completed responses which include 4 completed on behalf of a group. The table in Appendix 1 shows the original budget of the service areas, the average percentage reduction as per the consultation responses, the indicative saving for each proposal as well as the cumulative total saving.

3.18 Respondents were also asked to give their preferences on increasing income. Appendix 1 shows the additional income and percentage increases which respondents indicated.

Results of the Focus Groups

3.19 A total of 60 attendees completed the paper version of the budget consultation. A graph illustrating the results of the focus group questionnaire is in Appendix 2. Based on the responses, the graph shows in % terms the results of the 4 reductions selected, which are then ranked in the % total of the 'To some extent' and 'A great deal' reductions. The services ranked at the top of the graph are those for which the attendees felt expenditure could be reduced or income increased more than for those listed at the bottom of the graph.

Conclusion

3.20 There were a total of 227 respondents from the Budget Simulator and the Focus groups. The conclusions drawn from the Budget Consultation are based on the information that participants had, along with their own personal experiences. Although on the focus groups participants were given time to make a decision, this was within a meeting lasting approximately two hours. This is a short period of time to understand local government finance, the detail of individual budgets and make a choice as to how to allocate £30m of savings.

3.21 These findings should be interpreted as a reflection on how residents view the way in which the current budget is presented and their overall priorities. In general, there are three rules to how residents are likely to respond to a budget consultation:

1. Residents will generally see anything that has a managerial label as an area for reduction.
2. Residents will generally see anything that has a people-focused label, such as supporting vulnerable adults and children, as an area to protect.
3. Residents will generally support the funding on services that they use personally.

3.22 The top five services that respondents identified for the greatest levels of reductions are summarised in the Table below (these are extracted from the full results presented in Appendices 1 & 2:

Services Identified for the Highest Levels of Reduction		
Highest Ranked	Online Simulator	Focus Groups
1 st	Cultural Services	Cultural Services
2 nd	Libraries & Museums	Pest Control
3 rd	Pest Control	Libraries & Museums
4 th	Neighbourhood Regeneration	Leisure Services
5 th	Economic Regeneration	Waste Management

3.23 Regardless of whether results came from the online simulator or the focus groups, the top three areas for reductions are the same from both forms of consultation.

3.24 It should be noted that while Neighbourhood Regeneration and Economic Development ranked highly on the simulator, they were ranked 13th and 11th respectively in the outcomes of the focus groups, which are lower priorities for financial reductions.

3.25 There is some correlation between the two forms with regards to leisure services this was ranked 4th in the focus groups and 7th in the online simulator.

3.26 Waste management ranked 5th in the focus groups but ranked as low as 22nd within the on-line simulator.

3.27 The responses to the online simulator indicate that a 2% Council Tax increase would be required to address the budget gap. This was supported from the responses received through the focus groups, though it is not possible to determine an actual percentage increase, the feedback shows that 56% of respondents were in favour of an increase.

3.28 Similar conclusions can be drawn with regards to income generated by fees and charges. The online similar indicated an average rise of 12% would be required and this was supported by the focus groups with 54% of respondents in favour of an increase.

Highest Priority Ranking

The results in the following table show the budgets that were highest priority.

Services Identified for the Lowest Levels of Reduction		
Lowest	Online Simulator	Focus Groups
1 st	Children in the Care of Enfield	Physical Disabilities
2 nd	Early Intervention & Child Protection	Mental Health
3 rd	Street Cleansing	Children in Care of Enfield
4 th	Food Safety	Early Intervention & Protection
5 th	Learning & Inclusion	Learning Disabilities

3.29 There are clear similarities between both forms of consultation in that “Children in the Care of Enfield” and “Early Intervention and Protection” were both ranked in the lowest 5. The results of the focus groups also support the low ranking of Street cleansing and Learning & Inclusion with 68% and 76% respectively in favour of not reducing or little reductions in these services.

3.30 Physical disabilities, Mental Health and Learning Disabilities ranked low in the Focus groups compared to the online simulator that indicates that a reduction of approximately 15% would be required which is in line with the overall average reduction across all services.

3.31 Appendix 3 summarises the demographic breakdown of all respondents combined from the online simulator and the focus groups.

3.32 Appendix 4 contains all comments received through both the online budget simulator and the focus groups which were run.

3.33 Appendix 5 contains the detailed savings for the Medium Term Financial Plan.

4. REASONS FOR RECOMMENDATIONS

4.1 Members of the Overview and Scrutiny are recommended to note the contents of the report.

5. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

5.1 Financial Implications

This report provides an overall picture of the finances for the London Borough of Enfield over the next four years. It also provides the preferences of the respondents to the consultation process. The financial impact of those choices is dependant of the decisions made at Cabinet and then Full Council in February 2015.

5.2 Legal Implications

By engaging with all community groups within Enfield as part of this process, the Council is complying with its ongoing duty under the Equality Act to have due regard to advancing equality of opportunity between people who share a protected characteristic and those who do not, and consider how its decisions will contribute towards meeting this duty.

5.3 Property Implications

There are no specific Property Implications arising from this report.

6. KEY RISKS

7. IMPACT ON COUNCIL PRIORITIES

7.1 Fairness for All

The consultation was designed to address the values as set out in the Council's priorities. The process was delivered in a number of different formats and arenas in order to be as inclusive as possible.

7.2 Growth and Sustainability

The consultation was designed to address the values as set out in the Council's priorities.

7.3 Strong Communities

The consultation was designed to address the values as set out in the Council's priorities.

8. EQUALITIES IMPACT IMPLICATIONS

The consultation process was specifically set up to allow engagement of all community groups within Enfield. Focus groups were held across the borough and times were set up so that all members of the public would find a group appropriate to their requirements. Specific groups held their own version of the budget consultation facilitated by Council officers. A breakdown of all of the population consulted is attached in Appendix 3.

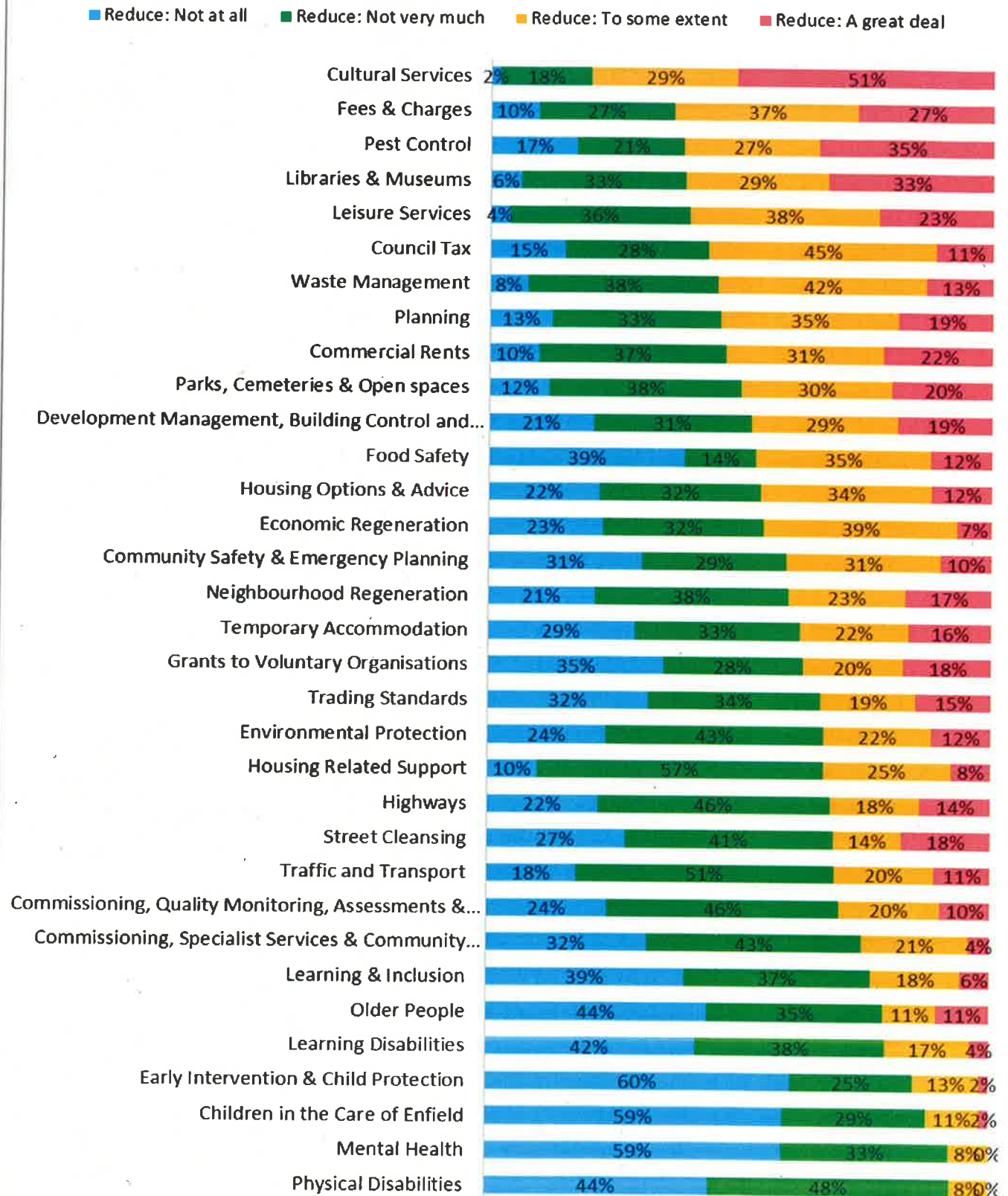
9. PERFORMANCE MANAGEMENT IMPLICATIONS

The development and implementation of a robust MTFP enables the Council to develop and deliver services and initiatives to achieve its priorities.

Actual savings split based on Consultation Returns				
	Original Budget	% Change	Saving from budget	Cumulative Saving
	£'000	%	£'000	£'000
Cultural Services	931	41	377	377
Libraries & Museums	4,193	29	1,225	1,602
Pest Control	239	28	67	1,669
Neighbourhood Regeneration	794	28	223	1,892
Economic Regeneration	787	26	202	2,095
Health Protection and Improvement	2,930	25	730	2,824
Leisure Services	1,299	24	314	3,139
Housing Related Support	9,584	22	2,129	5,267
Commissioning, Quality Monitoring, Assessments & Safeguarding	5,653	21	1,199	6,466
Planning	588	19	111	6,577
Older People	34,210	18	6,065	12,642
Comm, Specialist Services & Comm Engagement	8,253	17	1,431	14,072
Temporary Accommodation	4,103	17	711	14,783
Learning Disabilities	26,147	17	4,366	19,149
Parks, Cemeteries & Open spaces	4,699	16	749	19,898
Community Safety & Emergency Planning	2,362	15	359	20,257
Housing Options & Advice	1,683	15	253	20,511
Mental Health	7,001	14	1,008	21,519
Health Services	8,900	14	1,249	22,767
Physical Disabilities	8,795	14	1,199	23,967
Trading Standards	513	14	69	24,036
Waste Management	10,733	13	1,425	25,461
Traffic and Transport	757	13	99	25,559
Development Management, Building Control and Licensing	2,275	13	296	25,855
Environmental Protection	1,934	13	243	26,098
Highways	8,527	12	1,059	27,158
Learning & Inclusion	10,471	12	1,253	28,411
Food Safety	412	10	39	28,450
Street Cleansing	4,554	9	426	28,877
Early Intervention & Child Protection	13,649	9	1,220	30,097
Children in the Care of Enfield	16,812	8	1,294	31,391
Total	203,788	15	31,391	31,391
Income Areas	Original Budget	% Change	Income Saving	Cumulative Saving
Income, fees & charges	16,100	12	2,007	2,007
Council Tax	97,598	2	1,627	3,634

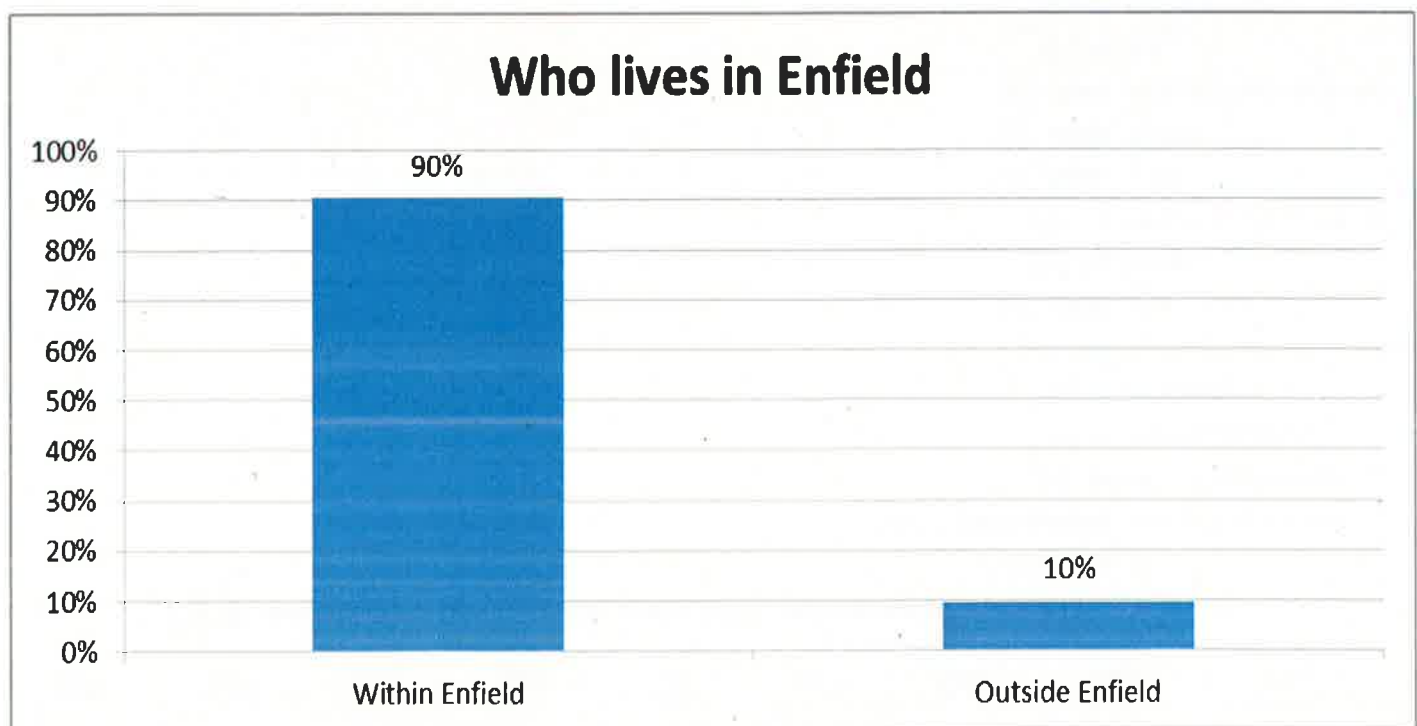
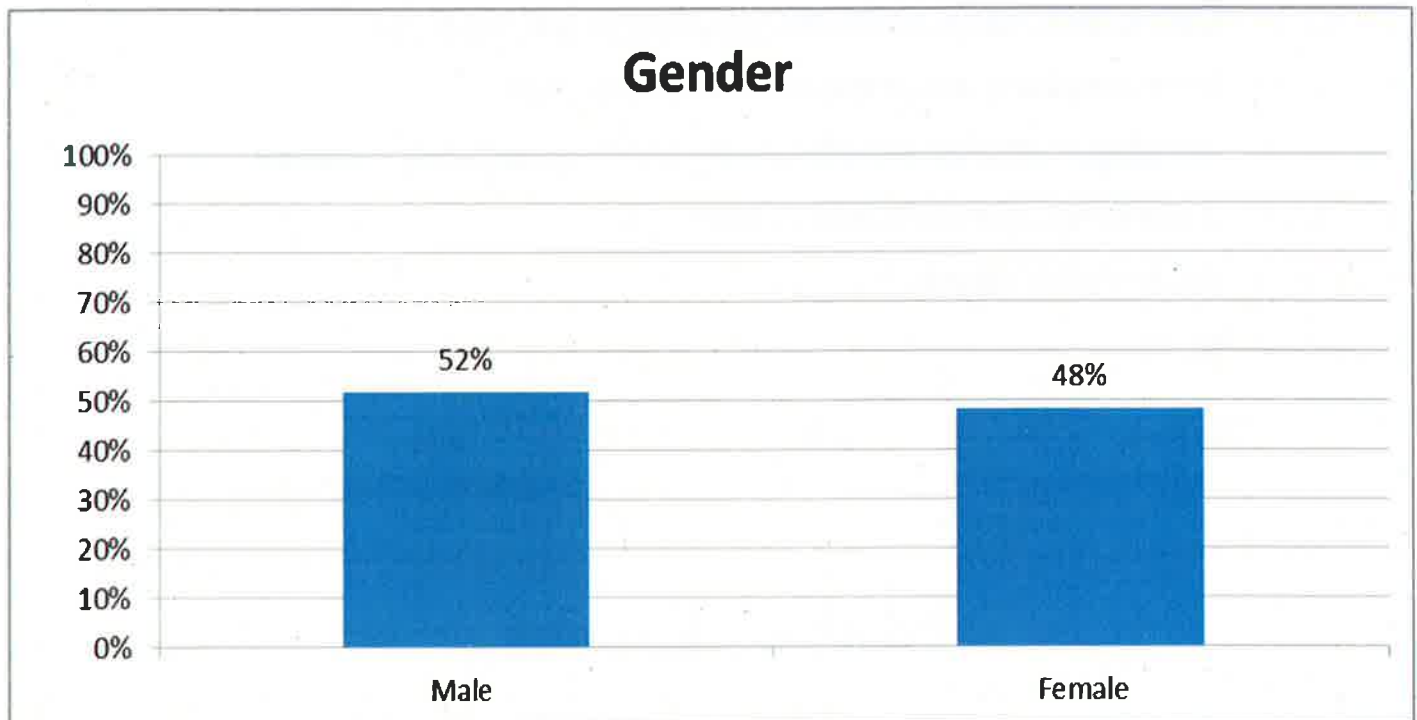
Actual savings split based on Consultation Returns				
	Original Budget	% Change	Saving from budget	Cumulative Saving
	£'000	%	£'000	£'000
Total	113,698	3	3,634	3,634

ENFIELD BUDGET CONSULTATION 2015/16

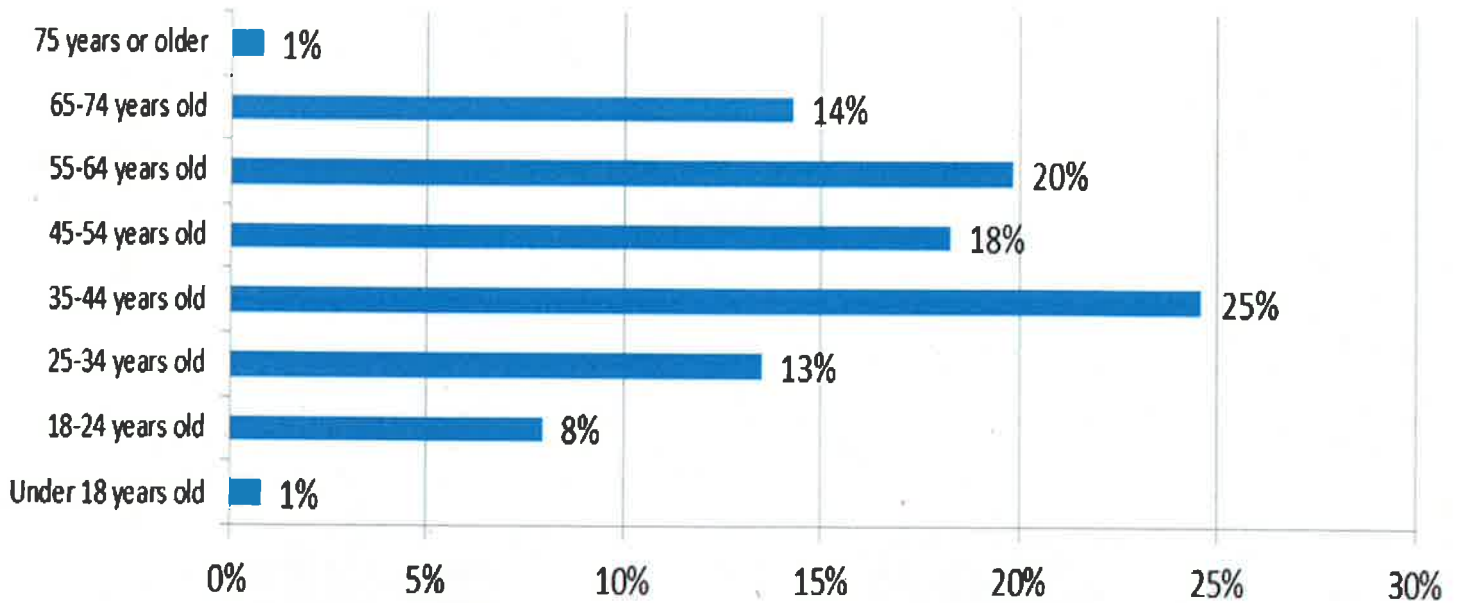


Appendix 3: Demographics

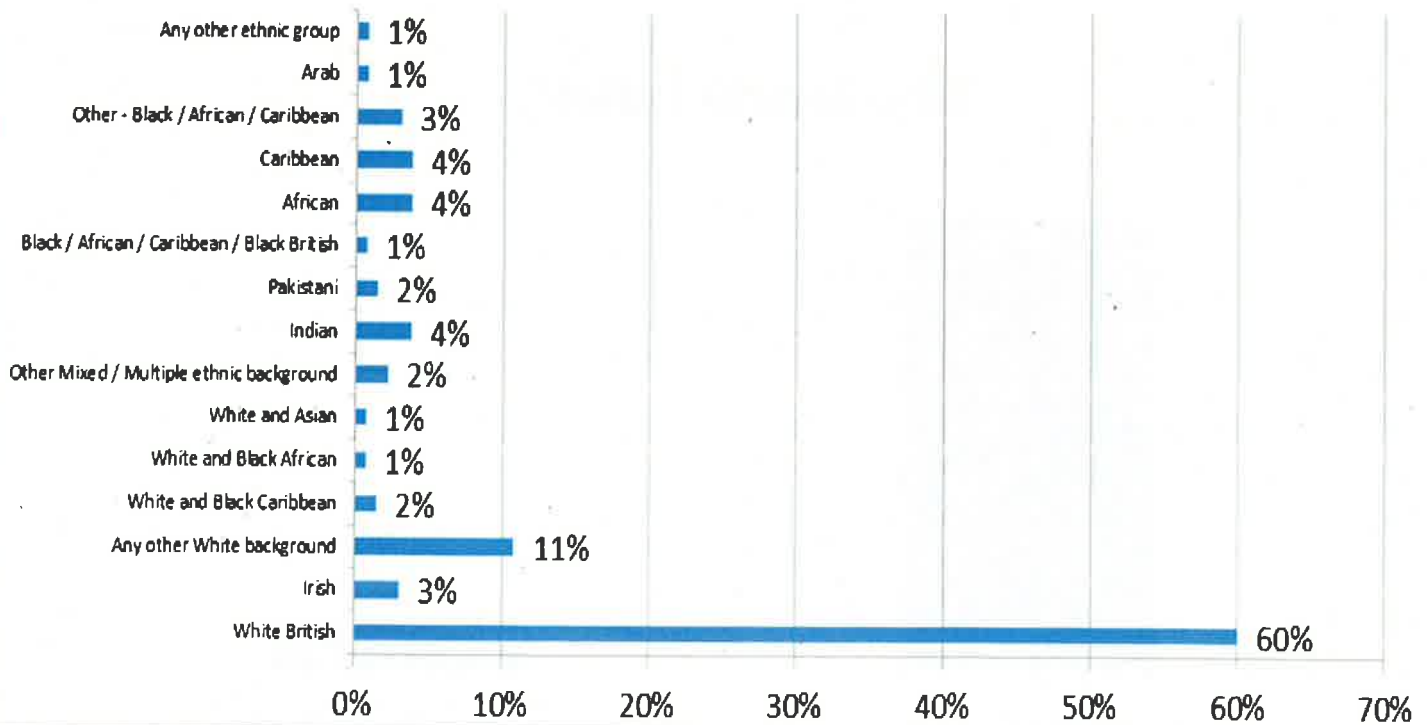
The graphs below shows the demographic profile of participants of the Budget Consultation drawn from those who were prepared to have this information recorded.



Age of those surveyed



Ethnic background



Appendix 4: Budget Consultation Focus Group – Notes by service area

Adult Social Care

- People who live in flats link with health (mental and physical).
- Care within homes – volunteer meals on wheels service.
- Nursing care – encourage relatives/friends to take additional responsibility.
- Look at who we give money to in our Adult Social Care grants i.e. voluntary sector/private/charitable/profit making, are they local services.
- Squeezing profits not wages in the social care market.
- Important role of procurement in reducing Social Care costs.
- Social Care In-house services – do they provide value for money?
- As parents get older/friends experience of social care.
- Charge the NHS for people coming out of hospital that they would have previously looked after.
- Adults-I know this section has the biggest budget - is it possible to save more in efficiencies than suggested here?
- Adults- Get more Central Government funding to meet statutory responsibilities.
- I don't really want to take money away from this area but as it takes the bulk of the council budget, it's unavoidable. Enfield provides a good level of Adult Social Care services, however, they are not well promoted and most residents are unaware of what's on offer. Could attract more income from self funders and other local authorities but need proper, straightforward processes to get in the income. e.g. invoicing. Also need to reduce the spend on agency staff. Let services recruit permanently. Social Workers, Care Staff, etc. More preventative services would save more in the long run, helping people to avoid relying on Adult Social Care services. I believe that is the general idea but costs of long term services seem to be escalating.
- **Social care** and children's services cost the majority of council budgets and should fund the vast majority, if not all of these cuts, along with more 'discretionary' services such as leisure culture and libraries. I would also be willing to pay more council tax to reduce the impact of these cuts.

Health & Housing

- Vacant shops should be turned into housing i.e. turning empty/surplus retail space into housing. Group felt it was easier to turn office space into housing.
- Benefits of cycle Enfield, public health benefits.
- Alternatives for Public Health monies.
- There are lots of overpaid consultants in Public Health who have never lived in Enfield and do not understand the needs in the east of the Borough.

- Purchase some Council Bed and Breakfast units.
- Send Temporary Accommodation people to the North.
- I live in rented accommodation and pay the market rate. Why do council tenants not get charged the market rate? Put up their rent.
- Council tax revenues must be spent wisely e.g. Housing – we need early intervention to reduce cases of people turning up needing emergency temporary accommodation.
- Health & Housing- Limit & charge developers the amount spent on this - build more council houses.
- Didn't feel able to take money away from Housing Options & Advice and Temporary Accommodation. There's already a housing crisis in Enfield. I believe that processes have been made more streamlined. No slicing here. I've opted to remove budget from Health Protection & Improvement, Health Services and Housing Related Support. My idea is to increase the development of online guidance tools. Vulnerable people would need to be supported to access information via Adult Social Care, assuming they have a care package.

Services for Children & Young People

- Schools are a priority.
- Shortage of school places.
- Children's services – fostering/adoption, ideas on being more efficient.
- School take in/impact of people coming into the borough.
- Priorities – school places, weekly waste collection, recycling fortnightly.
- Education as a form of prevention.
- Children with special needs/disabilities a priority.
- Children & Young people services are very important.
- Safety of children – get kids on straight and narrow.
- Education is important.
- Quality of schools has declined in recent years.
- Reduce crime and protect children and young people who are the future of the borough
- Services for Children & Young People - employ better staff.
- I've seen recently in the local press that the number of children taken into care due to neglect and abuse has increased. I don't have any children but this area concerns me. We have to invest in our young people so that when they move into adulthood, they can lead constructive lives. Provide positive role models who can show that you should work hard to get what you want in life. Felt I had no choice but to cut a little from here, just to contribute to my target.

- Social care and **children's services** cost the majority of council budgets and should fund the vast majority, if not all of these cuts, along with more 'discretionary' services such as leisure culture and libraries. I would also be willing to pay more council tax to reduce the impact of these cuts.

Environment & Regulatory Services

- Issue was raised about noise relating to people letting off fireworks.
- Parties at people's houses (noise pollution).
- Fly tipping a concern.
- Increase enforcement and charge for it! Litter, fly tipping, illegal structures, illegal drop down curbs, (Lakeside Estate and Cavendish Road, Palmers Green).
- We should at least recover direct costs from services like planning & building control, if not also make a contribution towards overheads.

Neighbourhood & Street Scene (including Waste Services & Highways)

- Over flowing bins.
- Safety priorities.
- Highways important to keep everything moving.
- Recycling bags – biodegradable bags – buy in bulk – add 50p and sell on.
- Priorities – school places, weekly waste collection, recycling fortnightly.
- Bulky waste metal items – people will collect (i.e. Council don't need to).
- Good travel is important.
- Traffic on A406 – air pollution a concern.
- Roads are much better in Enfield than other boroughs.
- Barrowell Green –fly tipping prevention. Even though Enforcement it still continues but no one has been prosecuted.
- Emergency Planning – how many people are needed?
- Keep the good things e.g. greenery & parks, keep Enfield clean, low crime. Concessionary travel, waste & streets are important.
- Fortnightly waste collection.
- Sweeping roads before waste collection makes no sense.
- Haringey have gone residual fortnightly/recycling weekly.
- Difficult to identify priorities – don't want local area to deteriorate e.g. pot holes/pavements falling apart.
- Keep the good things e.g. greenery & parks, **Enfield clean**, crime. Concessionary travel, **waste & streets** are important.

- Street Lighting – is there potential for further trimming & dimming? Implications of providing less street lighting (or alternative lights), perhaps not provided on every street.
- Waste collection could be fortnightly but education campaigns around this are important.
- Environment: Why do they spend money on block paving, from the road to the driveway, Wades Hill and why do we have so many bollards, metal and wooden on grass verges, I was told these were to protect the grass this is rubbish. The grass is fine and we have not needed these for the past 40 years I have lived here.
- Charge utility companies for carrying out works involving digging up roads. The repair they do is not the same quality of what was previously there. The Council then have to repair this again.
- Residents could collect litter themselves to reduce the costs of street cleaning – is the Street Hawks scheme still active?
- Street sweepers come along before the refuse collectors so streets are not clean for long. Need to have sweepers follow the refuse collection rounds – possibly the day after, as bins will be on the pavement all day where residents go to work before bins emptied and can't bring them back into their properties until the evening.
- Parking charges are damaging the local economy.
- Winchmore Hill area– a CPZ could be useful as people are parking in residential streets and then going to work all day.
- “I question the point of the street cleaning vehicles coming round this morning, our usual bin day, but due to Christmas bin collection is tomorrow. Again, timing, even if it were to have been today, street cleaning would have been prior to the bin collectors, and as it was prior to 8 a.m. the majority of cars were still parked in the street and therefore prevented a proper job being done. So are we paying the Council to clean the streets as a paper exercise while paying for someone to drive the streets for fun?”
- “Re: Street lighting. The new library Ordnance Unity has been open a week and every night and early morning when I pass by all the ground floor lights are on as are the ones in the tall stairwell. Added to this, are the approximate five perimeter lights just 10 yards away from the building and 2 metres from 3 street lights. Is this really necessary? Also along Enfield Wash Hertford Road shops: many shops appear to have lighting kept on for security purposes I guess at their expense, so do we need street lights in these vicinities or indeed where their signage is so well lit up. But only through trialling and physical surveys at night will one identify whether less lighting will work. Bearing in mind our concerns for vulnerability (keeping public areas well lit) and not making "blanket" decisions on lighting as some areas will need more street lighting than others.”
- Update to above comment received via email on 7/1/15

- "9:45pm last night. It was good to see the stairwell lights of Ordnance Unity Centre were off. The main library lights were still on but I don't know if that is because it is still open at that time. But a good start."
- Street scene - no different to what already exists. Parents to take responsible action, fine offenders. Use police. Improve recycling to generate income.
- My street is already dirty! I don't want to see a reduction in these services but if statutory obligations have to be met I cannot see an alternative. I do not have a car so the collection of garden waste is important to me. I already compost quite a bit too, so why should I pay for this service on top of council tax?
- Some areas of the borough will just have to get dirtier. Other areas - Hadley Wood can easily have less street cleaning and not notice. Litter and fly tipping is not caused by the council but by the residents, they may have to look at the consequences of their actions for a little longer. Fortnightly collections for waste need to be considered. Restrict to statutory obligations only.
- We do not need weekly bin collections.
- Risk that cuts here will impact on Council's reputation. Could be perceived to be a dirty place due lack of street cleaners. Residents need to play their part and not dump rubbish or drop litter. In my view it's the minority of thoughtless people causing the majority of the problem. Also fly tippers may come from outside Enfield to dump things.
- Pest Control - put information online about ways to reduce pests. e.g. rats = don't leave rubbish lying around. Food Safety = ways of reducing food poisoning, for example. Trading Standards = online information raising awareness of scams and how to spot dodgy traders. Maybe refer residents to useful programmes, especially the ones where Enfield Council have featured in.
- Income, fees & charges.
- Look into operating costs of buildings. e.g. reviewing contracts with utility companies re: gas and electric bills. Taking energy efficiency and recycling seriously, not just lip service.

Regeneration

- Concerned about impact of Mini Holland i.e. restrict traffic/congestion/pollution.
- Betting shops etc. should put something back into the community (payment/apprentices).
- Sustainability a priority.
- Apprenticeship programme – skills programme/benefit to the community.
- Redeveloping the existing developments rather than new schemes.
- Economic development important but it can't do everything.

- Concerns over Meridian Water – more trains expected – limit of level crossing and concerns around impact on traffic.
- Regeneration – impacts on traffic (traffic management), number of level crossings, pollution, time taken to get around borough.
- Why is the council spending so much on Meridian Water? This is overpriced and will come over budget. Invest the money in communities who need it now.
- Need to provide employment opportunities for young people and attract businesses into Enfield.
- Regeneration should be self- funding. Planning department should charge developers.
- Attract more employers and businesses, develop tourist market.

Parks, Open Spaces, Leisure & Culture

- Look at volunteers for Parks.
- Local schools could maintain areas of parks.
- There was opposition to keeping the Parks open at night (may increase dog fighting).
- Concerned about reductions in green belt.
- Libraries – quality not quantity important here.
- Enfield has just right balance of city/country.
- Rationalise the number of festivals.
- Keep the good things e.g. **greenery & parks**, Enfield clean, crime. Concessionary travel, waste & streets are important.
- Nice to have local Parks (closing Parks makes no difference), however vehicle access should be restricted i.e. double gates.
- Libraries – regrettably question need for so many but need to consider how people (particularly the elderly) would get to them if we reduced the number.
- Parks - How many have friends groups?
- Stop the following services: Translation service, Council Magazine, small libraries.
- Cycling in Parks – is it legal or do bye-laws need changing?
- Parks, Open Spaces, Leisure & Culture - Increase charges for cultural services.
- Parks and open spaces reduced to bare minimum, no fancy floral displays just no weeds and low maintenance displays in flower bed areas. Libraries and museums reduced opening hours keeps one day at the week end and one evening in each location, reduced day time opening but not reductions to library stock. Sports facility charges must increase to become cost neutral

except those used by school parties where the school does not have own facilities.

- It would be interesting to see if people who use the Fusion Leisure Centres identify them as being a council service. Pure Gym near Morrison's on the A10 Enfield has recently opened and there seems to be a lot of people coming and going. More interesting is that it's about a 5 to 10 minute walk away from the Southbury Leisure Centre. Personally, I don't use gyms. My suggestion would be to externalise them. Although contributing to people trying to run a healthy lifestyle, does it really need to be run by the Council when there are other "affordable" gym providers in the marketplace? Really don't want to cut libraries as they are well used and people go there not just to read and take out books. They also go there to get out and socialise. This area has suffered very hard here but I've had to judge on the impact of the cuts on statutory obligations. Maybe another saving could be to have more joint initiatives with neighbouring London boroughs in relation to Cultural Services.
- Social care and children's services cost the majority of council budgets and should fund the vast majority, if not all of these cuts, **along with more 'discretionary' services such as leisure culture and libraries**. I would also be willing to pay more council tax to reduce the impact of these cuts.

Council Tax / Demographic Issues/Other

- Clarification about if we receive Council Tax "incentive grant" even at 2% increase.
- Some people are struggling to pay Council Tax.
- Have to increase Council Tax by 2% or 4%.
- Can Council Tax collection rates be improved on?
- Should assure a given level of service for a given Council Tax level.
- Council Tax increase is due.
- Funding of voluntary orgs.
- Analysis of other boroughs for putting people into Enfield services.
- Heard that staffing levels at Council were reducing by a third?
- Ageing population - using them to be more active/using community service for litter collection/running libraries/gardening etc.
- Lobby government for a Council Tax banding review.
- Concessionary fares could be means tested.
- Concerns over wages not increasing in line with Council Tax levels.
- Council Tax may have to increase because at least it is something towards the savings target.
- Working together and better communications. Avoid a silo mentality.
- Job creation (loss of Middlesex University).

- Ambition and priorities are important but need focus.
- Quality of life in comparison to Hertfordshire.
- Quality of services depends on areas of the borough. Even out the East/West divide e.g. in Street Cleaning.
- Possible negative impact of staff savings on the local economy.
- SERCO contract – day rates – is it reasonable. Does anyone verify the bills?
- Diverse community.
- Instead of most important areas, would it be useful to ask “What are the three least important?”
- Sell off land where possible. Big Property and assets potential.
- Are there any areas we don't charge for but could do so in future?
- Income generation as an alternative to increasing Council Tax.
- Perception of the Council is an issue – it needs improving.
- Reduce services through better education of service users, could lead to fewer staff needed.
- Reductions could be through review of efficiency.
- Council Tax is a difficult decision.
- No main problem with this area, but question whether we need bus passes?
- Review how much we pay contractors – could we pay less?
- Charles Babbage House heating saving could be made – on all the time whilst windows open.
- % being earmarked will only create a problem in the future.
- Trees being picked up/pay to carers/consultants.
- Staff time (i.e. 3 staff at the focus group).
- Energy – lights left on at the Civic.
- Ask for gift aid to pay for some council services.
- How much does borrowing cost? Can we look into community bonds for residents?
- “Directors and Councillors have failed over a number of years to do their job, which causes poor decisions to be made costing millions.”
- “Enfield is two boroughs, positive action needs to be taken to reduce inequalities.”
- “Increase Council tax by 1.99% rather than cutting Adult Social Care services”
- “Why does the Council have a big Christmas tree outside the Civic Centre when there are two in Enfield Town?”
- Income Generation - the Council should have a full time person in each department whose job should only be to look at income generation e.g. Music

Hire - lots of parents pay for this service to private organisations, as they are not aware of Enfield Arts music service. Promote this service in all schools and to the public.

- Ask people to volunteer their services for libraries, day centres etc.
- Maximise funding from the lottery, engage in partnerships with private sector/universities etc.
- Increase council tax by 2%.
- Stop the following services: Translation service, Council Magazine, small libraries.
- Inflation plus 1% on Council Tax for next 5 years would be acceptable, but Councils need more autonomy from Central Government.
- Services must be good for the entire borough not just the East or West - eliminate waste and duplication.
- Encourage voluntary contributions from residents or businesses towards council schemes.
- Overcrowding in the borough is an issue with significant population growth seen in recent years.
- Charge £20 for the Freedom Pass - only a small amount but it would alter the behaviour of those who get the pass but then don't use it (do LBE pay an admin cost on all passes even if no journeys are undertaken?)
- Make greater use of volunteering opportunities and tap into the voluntary/community sector to help provide services more cost effectively than at present.
- Value for Council Tax paid – is more Council Tax revenue spent in the areas of the borough where the least is collected?
- The way we badge any Council Tax increase is important – e.g. pay an additional £2 per month to preserve libraries, parks etc. rather than just saying Council Tax is going up by x%.
- Concessionary Travel – what is the cost per person in Enfield of the Freedom Pass?
- Shared services should be extended wherever possible, as major savings can accrue from this.
- Council could act as a facilitator for residents to band together in neighbourhoods to tackle tasks like litter picking or snow clearance from paths and footways on their streets.
- I really don't see the point in having a referendum to increase the council tax by 3% and raise a further £1m. However if it really is impossible to make any further savings by merging departments or sharing resources with other organisations, then that should be considered.
- Not easy, although I expect a more detailed version of this would allow a better quality of saving (in terms of protecting key services) to be made by seeing who gets paid the most and reviewing whether they are needed or are

value for money at their current wage (like the top down pay reviews most universities like to do periodically).

- This was an extremely difficult exercise as I didn't want to cut any areas. Will be even harder next year and I can't see how services can be trimmed further for future financial years. Some people turn to the council due to the reputation of quality and value for money. The percentage cuts I've chosen should keep the Council within their statutory obligations but may impact on the public perception. Situations and risks will need to be carefully monitored. With further cuts to come it looks like residents will need to rely on the Council for just the most essential basic services. It's just not possible to sustain the current amount of services which are provided at present unfortunately.
- This exercise is very hard to complete. You have to cut services you do not want to cut. Why can't the members from all parties lobby the Government for more money? Why is it that Local Government has cut far more than other Government Departments? It is not fair. I did not vote for you to cut services and jobs that affect me, my family, my friends and local community. I have lived in Enfield all my life and this is a disgrace!
- Also need to cut out people who have non-jobs like generic project managers, corporate policy officers and communications specialists. Should also freeze councillor's allowances for ten years.
- Any further difficulties, give me a call. I got this.
- It seemed to be just about impossible to balance the books without being in breach of some legal/statutory duties. Good luck...
- More importantly than the very biased way you have asked the questions I would suggest that you look at how budgets are allocated on annual need basis rather than an annual increase basis. Budgets should not decrease if not used but excess kept for overall use of the council the next year. Look at the staffing level of the council - how many departments have duplicate roles. How many consultants does Enfield Council employ when was the need for these last checked.
- Put up council tax higher! An additional £66 per year for the highest banded properties is nothing.
- Council Tax: There's been no increase for 5 years. Residents cannot expect that this will remain the same, seeing as the cost of living has gone up.
- Council must not make loss on any service and should aim to be in enough profit to cover future plans and improvements. Any service which is not a legal requirement must be provided at no cost to council tax payers or not provided at all, this should include on costs for staff accommodation etc.
- Are the council run facilities full to capacity? Look at the use of external providers offering comparable services and see if there is capacity to provide these in house, instead of paying out for these too. Effective use of the council's own resources to reduce costs.
- The policy of keeping council tax increases so low means that in real terms, allowing for inflation, council tax is losing value. This is totally unsustainable given Government imposed funding cuts. If people want services and to

minimize the impact of government cuts then they have to be prepared to pay for them.

- Charge more Council Tax.
- a lot of this can come from efficiency savings, councils waste so much, a percentage saving on this calc does not necessarily mean impact to front line services, which you are using as an excuse, I see huge wastage every day, pull this in and plough it back into saving these services. If anything, the government is forcing you to do this while the people won't let you cut back too far and Enfield are squeezed in the middle, hence find the savings like the private sector do, think like a business and learn lessons from commercial world.
- Would definitely prefer to pay significantly more Council Tax and reduce cuts.
- Council Tax: This is a very small amount overall, meaning only £66 (two bottles of Champagne) more for the most valuable house and £22 (three packets of cigarettes) for the cheapest. This is not much. Why not charge more?
- Use of external services like charities and housing associations.
- It seems ridiculous not to increase council tax in this case as this would be a fairer way to spread costs evenly. Residents may be able to carry out some of the council tasks with training Young people may also be encouraged to get involved in tasks as a way to gain work experience for the future.
- Council Tax Investments out of control - get the money back from Iceland or the City of London. Imprison crooked bankers and confiscate their assets.
- It seems impossible to apply this cut and not have a negative on any service. I think the only way to do it is to try and spread the cut as evenly as possible across services keeping in line with minimum legal standards and not cause a disastrous impact on any one of them. In some cases maybe services from the private sector will pick up loose ends unfortunately being more costly for users and of a lesser quality.
- Council tax has not increased for several years. I could easily afford such an increase & I believe this would be true for most other payers. But will Central Government allow it?
- It is not explained that you have to "balance" the budget, before accessing this page. This is a major oversight & you should amend accordingly. 2) Thus I arbitrarily changed a few things, so as to achieve a balance. 3) My own priorities would be a) to protect jobs b) to meet all legal/statutory minimum requirements c) public health. 4) Don't give grants which are not essential for the public good. e.g. £4,000 to Clay Hall Singers. My wife is a member & says that all participants in this voluntary activity are well able to afford £2 per session. There must be other, similar non-essential grants. 5) The simulator would benefit from better publicity. I got my leaflet from a library. Not every resident goes to a library, just as not everyone wants to attend a focus group. 6) Good luck, Enfield Council.
- It doesn't seem like there's a viable way to do this without impacting on statutory duties of the Council. I would increase Council tax and charges

where possible to reduce the impact on services. I would also look at ways of embedding preventative services e.g. in adults and children to avoid greater costs later on. I would continue to look at savings that could be made from running adult social care services more efficiently and also where savings could be made from technology (I know all this is already underway).

Generally it's an impossible situation and hopefully when central government start seeing the impact of such severe cuts maybe the funding situation will change.

- You need to make savings across all services of the Council in order to achieve the required saving. However deeper cuts must be made to those services where the Council has no statutory responsibility to provide a service or their other private / public bodies /community which could take the lead.
- We need to keep spending in these areas to improve the quality of life. Do not cut, but rather increase taxes.
- Surely it is better to increase charges than cut services.
- Rather than cut any services the council tax should be increased to pay for them. The case for increasing taxation needs to be made. Taxes are the price we pay for a civilised society.
- The only option is to make the case for increased taxes and not cut any of the services. Cutting services now will cost more in the future.
- I've attempted to cut services without breaking legal requirements, saving services that help vulnerable people as much as possible. I'd rather pay more than a 3% tax increase to protect the services this tool has made me cut. This might be less affordable for some however. Is it possible to make council tax more progressive? An increase of 1% for less able households and 10% for more able households? I'd prefer it still if the government cut military spending on nuclear weapons instead. It should also abolish council tax and increase income tax.

Appendix 5

London Borough of Enfield

New Saving Proposals 2015/16	2015/16	2016/17	2017/18	2018/19	Full Year
	£000's	£000's	£000's	£000's	£000's
Regeneration & Environment-Cabinet Agreed Savings					
Emergency Planning Arrangements	(50)	0	0	0	(50)
To provide the Councils Emergency Planning arrangements through aligning the co-ordinating function into other statutory posts within Regulatory Services. This will have no impact on the service provided.					
Efficiency savings arising out of using the LoHAC highways framework contract	(322)	0	0	0	(322)
This represents efficiency savings arising out of using the LoHAC framework contract for Highway maintenance and winter gritting. There is some risk arising from the reduction of the winter gritting schedule. These were set out in the Portfolio Report. However, the reduced network is based on the principles identified in the national Code of Practice for Highway Maintenance Management and therefore the risk is limited.					
Restructuring of Regulatory Services and Development Management	(35)	0	0	0	(35)
The saving will be achieved through the restructuring of Regulatory Services and Development Management. Review of Licensing, Pollution Control, Pest Control, GAT & Planning Enforcement.					
Review of capital and revenue costs	(845)	0	0	0	(845)
A review of the revenue costs for 7 day and 28 day repairs has determined that these should be funded through the Capital Programme. The costs will be contained within the current Capital Programme.					
Review of Street Lighting	(80)	0	0	0	(80)
Following a review of the Street Lighting PFI Contract, a change in the specification will result in savings. This has been achieved by reducing risks to the PFI contractor in order to reduce revenue costs to the Council through de-specification of some of the contract requirements.					
Reduction in Strategic Planning and Design revenue budget	(35)	0	0	0	(35)
The Heritage and Design Team Leader post has been vacant since January 2013 when the previous post holder left the Council. Since then the heritage work programme has been delivered through the appointment of a series of temporary agency workers. This will have no impact on the delivery of the service.					
Capitalisation of Neighbourhood Regeneration Head of Service post & reduction in Neighbourhood Regeneration consultancy budget	(74)	0	0	0	(74)
The role of this Head of Service post is entirely based on Capital Schemes. In future this post will be charged to the Capital Programme it supports. There is no change to service provision.					
Reduction in Strategic Planning and Design staff budget offset with increased drawdown from s106 management fee	(100)	0	50	50	0
An opportunity has arisen to fund the Strategic Planning and Design staff budget from S106 Management fee income. This will have no impact on the service.					
Aqua Fund	(23)	(23)	(23)	(23)	(92)
The AquaFund is a multi-million pound grant available to assist the council to reduce its water consumption costs without the need for any budget. The grant value scheme was originally derived from HM Treasury "Invest to Save" budget and is now funded by private equity. AquaFund provides a range of managed services to enable the council to make water cost savings from its corporate properties over a 5 year period, which is all paid for and project managed by AquaFund.					
Efficiencies in Regulatory Services	(100)	0	0	0	(100)
The Environment department has been running a project reviewing services and the related expenditure and income. As a result efficiencies have been achieved within Regulatory services. The total amount of the efficiencies is 100k. There will be no impact, the review ensured that services could be run within remaining budget.					
Cease WhiteWebbs Golf Course subsidy	0	0	(100)	0	(100)
Whitewebbs subsidy will be removed by 2017/18 (Year 3 of the MTFP). Action is in hand to make the service self financing.					
Regeneration & Environment-Cabinet Agreed Savings Total	(1,664)	(23)	(73)	27	(1,733)
Regeneration & Environment-Further Savings					
Environment- running costs	(30)				(30)
Reduction in running costs across the department.					
Waste recharge to HRA	(200)				(200)
Income to the General Fund through recharging the Housing Revenue Account for fly tipping charges and dry stores costs					
Regeneration & Environment-Further Savings Total	(230)	0	0	0	(230)
Regeneration & Environment-Total Savings	(1,894)	(23)	(73)	27	(1,963)
Finance, Resources & Customer Services Cabinet Agreed Savings					
Increase in Treasury interest receivable	0	(100)		0	(100)
This will be achieved through the management of short term investments and will be managed through prudential lending within strict risk management guidelines.					
Additional savings from the IT contract	(200)	(20)	(10)	0	(230)
Following re-negotiation of the Serco contract, further savings have been found. This will have no impact on the service provision.					
Reduction in cost of ICT third party contracts	(200)	(100)	(100)	0	(400)
A reduction in the cost of ICT third party contracts has been identified. This was generated from 3rd party savings resulting from various contract renewals in 14/15 and 15/16.					
Review of cost of Audit & Risk management Services	(50)	0	0	0	(50)
A review of running costs has resulted in a saving of £50k in the Audit & Risk Management Service.					
Review of Concessionary Travel Mobility Assessment arrangements	0	0	(50)	0	(50)
A proposed reduction in spend on concessionary travel will be achieved through reviewing the arrangements for mobility assessments and new procurement. This includes a reduction in the amount paid to third party agents for mobility assessments and reduced support costs for the mobility assessments for Concessionary Travel Services.					
Reduction in running costs across several LB Enfield properties	0	0	(150)	0	(150)

London Borough of Enfield

New Saving Proposals 2015/16	2015/16	2016/17	2017/18	2018/19	Full Year
	£000's	£000's	£000's	£000's	£000's
Following a review of the running costs of various LBE properties savings have been implemented for the following properties- Community House, Civic Centre, Triangle House, St Andrews House, Edmonton Centre, Charles Babbage House, Thomas Hardy House, Walford House, 9 Centre Way, 14 Centre Way, The Ark, Swan Annexe, Enfield Public Safety Building, Claverings & Green Belt.					
Increased volume of Land Charges fee income.	0	0	(150)	0	(150)
An anticipated increased demand for searches commensurate with an improved property market.					
Review of Land Charges fees	(225)	0	0	0	(225)
A review of Land Charges costs has identified that full cost recovery has not been achieved. This review has highlighted the need for increased fees to recover the full cost of the service.					
Employers Liability Insurance	0	(151)	0	0	(151)
An implementation of a change in the method by which Employer's liability insurance is charged so as to produce a central saving overall. Based on current budget allocations.					
Reduction in cost of stationery	(100)	0	0	0	(100)
A rationalisation exercise of all stationery budgets has resulted in a saving based on the previous year's outturn versus budget figures for 2013/14.					
Grounds Maintenance & Equipment	(13)	0	0	0	(13)
Firstly, in light of the capital development at Albany Leisure Centre, we are able to reduce the Grounds Maintenance costs for the Fusion contract. Secondly, having completed some of the latent defects in regards to the Leisure Centres, we are able to reduce equipment purchasing.					
Contract Monitoring Efficiencies	(9)	(18)	0	0	(27)
A reduction in the Contract Monitoring post through part time retirement, and the introduction of new contract monitoring processes. Monitoring is required for the proper assessment of Fusion Lifestyle's operation of the Council's Leisure Centres; the Council checks for any drop in their service below the expected level, and can penalise the contractor if required.					
Property Costs Leisure Centres	(10)	0	0	0	(10)
It was anticipated when the contract with Fusion Lifestyle began that there would be some property latent defects in Leisure Centres. We now believe that there are no outstanding latent defects of which we are aware. Thus the budget can be deleted.					
Reduction in Town Twinning & Tourism budgets	(30)	0	0	0	(30)
This proposal is to reduce the Town Twinning and Tourism budget. Twinning activity is reducing and it is unlikely that Enfield will twin with any new partners. This proposed reduction will still allow us to maintain our current partnerships.					
Reduction in Festival's budget subsidy	(30)	(35)	0	0	(65)
A reduction in the budget available to deliver Festivals in the Borough. It will allow the team to continue to deliver the Festivals programme, including advertising and promotion; managing the Edmonton Festival and Enfield Town Show; and assisting partners; but there will be a reduction in some activities.					
Sports Development costs	(20)	(15)	0	0	(35)
Sports Development savings from service restructure following introduction of online bookings system, and anticipated increase in income. The anticipated increase in income is based on a commercial approach; introduction of online bookings system bringing about an administrative saving based on service restructure.					
Increase in Forty Hall income	(10)	(10)	0	0	(20)
Increasing the level of income generated at Forty Hall by developing new sales areas, increasing the number of events and weddings bookings. If increased income target not reached, risk of saving not achievable.					
Finance, Resources & Customer Services Cabinet Agreed Savings Total	(897)	(449)	(460)	0	(1,806)
Finance, Resources & Customer Services-New Savings					
Museum Service Redesign	(50)	50			0
Savings from the Museum Service redesign are budgetted for 2016/17. Elements of this saving have been brought forward to 2015/16. Not a new savings re-profiled into 2015-16.					
Community Events	(50)	(50)			(100)
Reduction in the number of community events organised by the events team.					
Leisure Services	(130)				(130)
Officers have been working with Fusion Lifestyle and are in the process of formalising an agreement to change the "operating surplus" arrangements where the Council reduces its claim on the Operating Surplus in return for a £100k increase in the annual guaranteed payments from Fusion. The remaining £30k can be found from the Sport and Leisure Core budget and will mean a likely reduction in Staffing of 1 sports development officer. The impact of this will depend on priorities but could mean the Mayors Fun run, the Council's Sports awards, the commercial sports programme or Estates programme is reduced or stopped. Effectively the required £130K can be achieved but the service will be reduced."					
Cultural Services	(56)				(56)
In terms of Culture & Arts programme Officers have been looking at the Development of the Forty Hall service and have been working on a plan that combines some of the delivery at Forty Hall with a cross departmental approach linking it with Millfield and Dugdale creating a single management approach across Arts and Culture. The service already has to find £50k saving for next year. Officers believe that this £50k saving and a further £56k saving can be achieved as part of a restructure of these teams.					
Finance, Resources & Customer Services-New Savings Total	(286)	0	0	0	(286)
Finance, Resources & Customer Services-Total Savings	(1,183)	(449)	(460)	0	(2,092)
Health, Housing & Adult Social Services Cabinet Agreed Savings					
Brokerage Redesign to reduce net spend per head	(800)	(600)	(600)	0	(2,000)
Brokerage redesign - Further developing the way we support plan and broker services for people. Direct payments are a much more flexible and efficient way of meeting the needs of vulnerable people and of achieving better value for money.					
Dementia-Demand Management	(50)	(50)	(100)	0	(200)
Demand management Dementia - Better primary healthcare and stronger partnerships between health and social care (including through the Better Care Fund Plan) will ensure that more people with dementia get the support they need earlier on reducing the need for crisis response services and enabling more people to live safely and independently within their own homes.					
Reduction in unit costs - care purchasing	(1,200)	0	0	0	(1,200)
Reducing unit costs - particular areas of pressure for ASC currently are residential and nursing placements for older people and adults with a physical disability. We will work in partnership with providers to better understand costs linked appropriately to needs. We will also, in preparation for the Dilnot recommendation within the Care Act from April 2016, ensure that providers of residential services provide a transparent breakdown of costs which differentiate between care and support costs and the accommodation costs.					

London Borough of Enfield

New Saving Proposals 2015/16	2015/16	2016/17	2017/18	2018/19	Full Year
	£000's	£000's	£000's	£000's	£000's
Care purchasing reduction through market management	(2,000)	(2,000)	0	0	(4,000)
Managing risk appropriately we will work with people to reduce dependency on long term services, promote more self-management of long term health conditions and reward service providers for enabling and reducing or removing need rather than perpetuating it. Payment on delivery of outcomes rather than a focus on time and task services.					
Review of in house provided services	(300)	(400)	(800)	0	(1,500)
Review of In-House provided services - Adult Social Care continues to provide some services in-house. This includes enablement, day services and some residential provision. Although these are considered a trusted brand they are more expensive than similar provision within the independent sector. Work is underway to change the way these services operate in order that they become competitive in the current and future care markets. Ultimately they need to continue to be good quality, value for money services that individuals choose to spend their personal budget with.					
Personalisation of Transport services	(100)	(300)	0	0	(400)
Personalisation of transport services – Adult Social Care will work with colleagues in Environment to develop a Council transport offer which is competitive and value for money. ASC will also work with people to ensure that all disability benefits are maximised, travel options are fully explored (for example, taxi card schemes, freedom/disability travel passes, volunteer driver schemes).					
Valuing Care- residential price negotiation	(500)	0	0	0	(500)
Reviewing highest priced residential care placements to reduce costs. 150 top most expensive placements calculated to generate a saving of £698k with costs of £198k generating a net saving of £500k. Same service but better value for money.					
Review of commissioning contracts	(360)	(100)	0	0	(460)
Review of commissioning contracts – Adult Social Care will change the way it commissions services through the voluntary sector.					
Supporting People payment from HRA	(450)	0	0	0	(450)
Supporting People (General Fund) commissions warden controlled services in council run sheltered accommodation. These services will continue but with funding directly from the HRA and Supporting People funding will cease. Financing of support in council provided sheltered housing will be funded by the HRA.					
Health, Housing & Adult Social Services Cabinet Agreed Savings Total	(5,760)	(3,450)	(1,500)	0	(10,710)
Health, Housing & Adult Social Services-New Savings					
Temporary Accommodation Mitigation	(5,000)	832			(4,168)
Actions within Community Housing to mitigate the temporary accommodation pressure.					
Adult Social Care Transport Charges	(400)	(100)			(500)
Rationalisation of Adult Social Care transport.					
Health, Housing & Adult Social Services-New Savings Total	(5,400)	732	0	0	(4,668)
Health, Housing & Adult Social Services-Total Savings	(11,160)	(2,718)	(1,500)	0	(15,378)
Schools & Children's Services Cabinet Agreed Savings					
Commissioning and Community Engagement Team Merger	(120)	0	0	0	(120)
There will be a merger of 2 teams within CCE which will result in staff savings. The teams to be merged are Business Improvement and Partnerships with Integrated Commissioning. Two Heads of Service posts will be rolled into one but operational delivery will remain the same and administrative tasks will be subsumed by other administrative staff within the team. Minimal risk to the service providing the substructures are secure.					
Family Support and Children's Centres Commissioning	(350)	0	0	0	(350)
A reduction in the number of commissioned services which will be offered in these areas. However, it is important to note that many of these services may still be offered via Public Health funding for Health Visitors who become the responsibility of the Council in 2015. Other services which will no longer be provided are ceased on the basis of very low or no take up. Whilst fewer services will be offered via the commissioned service route the core purpose for Family Support and Children's Centres will continue to be met.					
Early Years -Non-Staffing savings	(50)	0	0	0	(50)
This saving will be achieved following the restructure of the service. The reduction in the numbers of staff has identified a number of related non-staffing savings that can be made. There will be no impact on the service provided.					
Progression and Pathways - Deletion of Post following implementation of new Skills for Work Service.	(50)	0	0	0	(50)
Progression and Pathways - Deletion of Post following implementation of new Skills for Work Service. There will be no impact as the service is being provided by the Skills for Work service and some aspects will continue to be commissioned by this team. This saving will be achieved as a result of the establishment of the Skills for Work Service. The new service is now delivering the work previously associated with this post within the Progression and Pathways team.					
Curriculum and Access - Substance misuse income	(48)	0	0	0	(48)
This saving will be achieved from a contribution from Public Health of £40K towards the salary of our substance misuse consultant. The additional £8k will come from an increase in income from the school SEN buyback. There will be no impact as this saving is from the substitution of funds from other sources.					
Schools Intervention	(50)	0	0	0	(50)
This saving will be achieved by reducing the number/amount of school to school support projects that are funded from the base budget.					
Schools & Children's Services Cabinet Agreed Savings Total	(668)	0	0	0	(668)
Schools & Children's Services-New Savings					
Youth & Family Support Service - Management Restructure	(300)				(300)
Management restructure of the Youth and Family Support Service and reduced running costs associated with youth centres and other youth services.					
Careers Service Staffing Reduction	(50)				(50)
A review and restructure will take place reducing staffing to accommodate the savings target.					
Early Years Play Service	(172)				(172)
This saving will be achieved by increasing income generation for the play service and reducing the level of base budget					
Early Years Service - Children's Centres Review	(500)				(500)
This saving will be achieved by a restructure of Enfield children centres into a hub and spoke model, reducing the number of overall centres to 5.					

London Borough of Enfield

New Saving Proposals 2015/16	2015/16	2016/17	2017/18	2018/19	Full Year
	£000's	£000's	£000's	£000's	£000's
Schools & Children's Services-New Savings Total	(1,022)	0	0	0	(1,022)
Schools & Children's Services-Savings Total	(1,690)	0	0	0	(1,690)
Corporate- New Savings					
ERPF- Reduced funding for 2015-16	(500)	500			0
Freeze the £500k Enfield Residents Priority Fund contribution for 2015/16 only. Reinstate for 2016/17					
New Homes Bonus additional Income	(560)	560			0
Additional income from the New Homes Bonus grant for 2015-16					
Corporate-New Savings Total	(1,060)	1,060	0	0	0
Cabinet Agreed Savings Total	(8,989)	(3,922)	(2,033)	27	(14,917)
New Savings Proposals Total	(7,998)	1,792	0	0	(6,206)
	(16,987)	(2,130)	(2,033)	27	(21,123)
Enfield 2017					
Enfield 2017 Savings New Savings	(15,100)	(7,050)	(7,050)		(29,200)
All Savings Total	(32,087)	(9,180)	(9,083)	27	(50,323)

New Savings Summary 2015-19

Department	2015/16 New Savings		
	November Cabinet £000's	New Proposals £000's	Total £000's
Regeneration & Environment	(1,664)	(230)	(1,894)
Finance, Resources & Customer Services	(897)	(286)	(1,183)
Housing, Health & Adult Social Services	(5,760)	(5,400)	(11,160)
Schools & Children's Services	(668)	(1,022)	(1,690)
Corporate	0	(1,060)	(1,060)
Total Departmental Savings	(8,989)	(7,998)	(16,987)

Enfield 2017 Transformation Project	(15,100)	0	(15,100)
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Total New Savings	(24,089)	(7,998)	(32,087)
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2015/16 £000's	2016/17 £000's	2017/18 £000's	2018/19 £000's	Total £000's
(1,894)	(23)	(73)	27	(1,963)
(1,183)	(449)	(460)	0	(2,092)
(11,160)	(2,718)	(1,500)	0	(15,378)
(1,690)	0	0	0	(1,690)
(1,060)	1,060	0	0	0
(16,987)	(2,130)	(2,033)	27	(21,123)

(15,100)	(7,050)	(7,050)	0	(29,200)
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(32,087)	(9,180)	(9,083)	27	(50,323)
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APPENDIX 2

New Saving Proposals 2015/16	2015/16	2016/17	2017/18	2018/19	Full Year
	£000's	£000's	£000's	£000's	£000's
Regeneration & Environment-Cabinet Agreed Savings					
Emergency Planning Arrangements	(50)	0	0	0	(50)
To provide the Councils Emergency Planning arrangements through aligning the co-ordinating function into other statutory posts within Regulatory Services. This will have no impact on the service provided.					
Efficiency savings arising out of using the LoHAC highways framework contract	(322)	0	0	0	(322)
This represents efficiency savings arising out of using the LoHAC framework contract for Highway maintenance and winter gritting. There is some risk arising from the reduction of the winter gritting schedule. These were set out in the Portfolio Report. However, the reduced network is based on the principles identified in the national Code of Practice for Highway Maintenance Management and therefore the risk is limited.					
Restructuring of Regulatory Services and Development Management	(35)	0	0	0	(35)
The saving will be achieved through the restructuring of Regulatory Services and Development Management. Review of Licensing, Pollution Control, Pest Control, GAT & Planning Enforcement.					
Review of capital and revenue costs	(845)	0	0	0	(845)
A review of the revenue costs for 7 day and 28 day repairs has determined that these should be funded through the Capital Programme. The costs will be contained within the current Capital Programme.					
Review of Street Lighting	(80)	0	0	0	(80)
Following a review of the Street Lighting PFI Contract, a change in the specification will result in savings. This has been achieved by reducing risks to the PFI contractor in order to reduce revenue costs to the Council through de-specification of some of the contract requirements.					
Reduction in Strategic Planning and Design revenue budget	(35)	0	0	0	(35)
The Heritage and Design Team Leader post has been vacant since January 2013 when the previous post holder left the Council. Since then the heritage work programme has been delivered through the appointment of a series of temporary agency workers. This will have no impact on the delivery of the service.					
Capitalisation of Neighbourhood Regeneration Head of Service post & reduction in Neighbourhood Regeneration consultancy budget	(74)	0	0	0	(74)
The role of this Head of Service post is entirely based on Capital Schemes. In future this post will be charged to the Capital Programme it supports. There is no change to service provision.					
Reduction in Strategic Planning and Design staff budget offset with increased drawdown from s106 management fee	(100)	0	50	50	0
An opportunity has arisen to fund the Strategic Planning and Design staff budget from S106 Management fee income. This will have no impact on the service.					
Aqua Fund	(23)	(23)	(23)	(23)	(92)
The AquaFund is a multi-million pound grant available to assist the council to reduce its water consumption costs without the need for any budget. The grant value scheme was originally derived from HM Treasury "Invest to Save" budget and is now funded by private equity. AquaFund provides a range of managed services to enable the council to make water cost savings from its corporate properties over a 5 year period, which is all paid for and project managed by AquaFund.					
Efficiencies in Regulatory Services	(100)	0	0	0	(100)
The Environment department has been running a project reviewing services and the related expenditure and income. As a result efficiencies have been achieved within Regulatory services. The total amount of the efficiencies is 100k. There will be no impact, the review ensured that services could be run within remaining budget.					
Cease WhiteWebbs Golf Course subsidy	0	0	(100)	0	(100)
Whitewebbs subsidy will be removed by 2017/18 (Year 3 of the MTFP). Action is in hand to make the service self financing.					
Regeneration & Environment-Cabinet Agreed Savings Total	(1,664)	(23)	(73)	27	(1,733)
Regeneration & Environment-Further Savings					
Environment- running costs	(30)				(30)
Reduction in running costs across the department.					
Waste recharge to HRA	(200)				(200)
Income to the General Fund through recharging the Housing Revenue Account for fly tipping charges and dry stores costs					
Regeneration & Environment-Further Savings Total	(230)	0	0	0	(230)
Regeneration & Environment-Total Savings	(1,894)	(23)	(73)	27	(1,963)
Finance, Resources & Customer Services Cabinet Agreed Savings					
Increase in Treasury interest receivable	0	(100)		0	(100)
This will be achieved through the management of short term investments and will be managed through prudential lending within strict risk management guidelines.					
Additional savings from the IT contract	(200)	(20)	(10)	0	(230)
Following re-negotiation of the Serco contract, further savings have been found. This will have no impact on the service provision.					

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New Saving Proposals 2015/16	2015/16	2016/17	2017/18	2018/19	Full Year
	£000's	£000's	£000's	£000's	£000's
Reduction in cost of ICT third party contracts	(200)	(100)	(100)	0	(400)
A reduction in the cost of ICT third party contracts has been identified. This was generated from 3rd party savings resulting from various contract renewals in 14/15 and 15/16.					
Review of cost of Audit & Risk management Services	(50)	0	0	0	(50)
A review of running costs has resulted in a saving of £50k in the Audit & Risk Management Service.					
Review of Concessionary Travel Mobility Assessment arrangements	0	0	(50)	0	(50)
A proposed reduction in spend on concessionary travel will be achieved through reviewing the arrangements for mobility assessments and new procurement. This includes a reduction in the amount paid to third party agents for mobility assessments and reduced support costs for the mobility assessments for Concessionary Travel Services.					
Reduction in running costs across several LB Enfield properties	0	0	(150)	0	(150)
Following a review of the running costs of various LBE properties savings have been implemented for the following properties- Community House, Civic Centre, Triangle House, St Andrews House, Edmonton Centre, Charles Babbage House, Thomas Hardy House, Walford House, 9 Centre Way, 14 Centre Way, The Ark, Swan Annexe, Enfield Public Safety Building, Claverings & Green Belt.					
Increased volume of Land Charges fee income.	0	0	(150)	0	(150)
An anticipated increased demand for searches commensurate with an improved property market.					
Review of Land Charges fees	(225)	0	0	0	(225)
A review of Land Charges costs has identified that full cost recovery has not been achieved. This review has highlighted the need for increased fees to recover the full cost of the service.					
Employers Liability Insurance	0	(151)	0	0	(151)
An implementation of a change in the method by which Employer's liability insurance is charged so as to produce a central saving overall. Based on current budget allocations.					
Reduction in cost of stationery	(100)	0	0	0	(100)
A rationalisation exercise of all stationery budgets has resulted in a saving based on the previous year's outturn versus budget figures for 2013/14.					
Grounds Maintenance & Equipment	(13)	0	0	0	(13)
Firstly, in light of the capital development at Albany Leisure Centre, we are able to reduce the Grounds Maintenance costs for the Fusion contract. Secondly, having completed some of the latent defects in regards to the Leisure Centres, we are able to reduce equipment purchasing.					
Contract Monitoring Efficiencies	(9)	(18)	0	0	(27)
A reduction in the Contract Monitoring post through part time retirement, and the introduction of new contract monitoring processes. Monitoring is required for the proper assessment of Fusion Lifestyle's operation of the Council's Leisure Centres; the Council checks for any drop in their service below the expected level, and can penalise the contractor if required.					
Property Costs Leisure Centres	(10)	0	0	0	(10)
It was anticipated when the contract with Fusion Lifestyle began that there would be some property latent defects in Leisure Centres. We now believe that there are no outstanding latent defects of which we are aware. Thus the budget can be deleted.					
Reduction in Town Twinning & Tourism budgets	(30)	0	0	0	(30)
This proposal is to reduce the Town Twinning and Tourism budget. Twinning activity is reducing and it is unlikely that Enfield will twin with any new partners. This proposed reduction will still allow us to maintain our current partnerships.					
Reduction in Festival's budget subsidy	(30)	(35)	0	0	(65)
A reduction in the budget available to deliver Festivals in the Borough. It will allow the team to continue to deliver the Festivals programme, including advertising and promotion; managing the Edmonton Festival and Enfield Town Show; and assisting partners; but there will be a reduction in some activities.					
Sports Development costs	(20)	(15)	0	0	(35)
Sports Development savings from service restructure following introduction of online bookings system, and anticipated increase in income. The anticipated increase in income is based on a commercial approach; introduction of online bookings system bringing about an administrative saving based on service restructure.					
Increase in Forty Hall income	(10)	(10)	0	0	(20)
Increasing the level of income generated at Forty Hall by developing new sales areas, increasing the number of events and weddings bookings. If increased income target not reached, risk of saving not achievable.					
Finance, Resources & Customer Services Cabinet Agreed Savings	(897)	(449)	(460)	0	(1,806)

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New Saving Proposals 2015/16	2015/16	2016/17	2017/18	2018/19	Full Year
	£000's	£000's	£000's	£000's	£000's
Finance, Resources & Customer Services-New Savings					
Museum Service Redesign	(50)	50			0
Savings from the Museum Service redesign are budgetted for 2016/17. Elements of this saving have been brought forward to 2015/16. Not a new savings re-profiled into 2015-16.					
Community Events	(50)	(50)			(100)
Reduction in the number of community events organised by the events team.					
Leisure Services	(130)				(130)
Officers have been working with Fusion Lifestyle and are in the process of formalising an agreement to change the "operating surplus" arrangements where the Council reduces its claim on the Operating Surplus in return for a £100k increase in the annual guaranteed payments from Fusion. The remaining £30k can be found from the Sport and Leisure Core budget and will mean a likely reduction in Staffing of 1 sports development officer. The impact of this will depend on priorities but could mean the Mayors Fun run, the Councils Sports awards, the commercial sports programme or Estates programme is reduced or stopped. Effectively the required £130K can be achieved but the service will be reduced."					
Cultural Services	(56)				(56)
Culture & Arts programme Officers have been looking at the Development of the Forty Hall service and have been to combine some of the delivery at Forty Hall with a cross departmental approach linking it with Millfield and Dugdale creating a single management approach across Arts and Culture. The service already has to find £50k saving for next year. Officers believe that this £50K saving and a further £56k saving can be achieved as part of a restructure of these teams.					
Finance, Resources & Customer Services-New Savings Total	(286)	0	0	0	(286)
Finance, Resources & Customer Services-Total Savings	(1,183)	(449)	(460)	0	(2,092)
Health, Housing & Adult Social Services Cabinet Agreed Savings					
Brokerage Redesign to reduce net spend per head	(800)	(600)	(600)	0	(2,000)
Brokerage redesign - Further developing the way we support plan and broker services for people. Direct payments are a much more flexible and efficient way of meeting the needs of vulnerable people and of achieving better value for money.					
Dementia-Demand Management	(50)	(50)	(100)	0	(200)
Demand management Dementia – Better primary healthcare and stronger partnerships between health and social care (including through the Better Care Fund Plan) will ensure that more people with dementia get the support they need earlier on reducing the need for crisis response services, enabling more people to live safely and independently within their own homes.					
Reduction in unit costs - care purchasing	(1,200)	0	0	0	(1,200)
Reducing unit costs – particular areas of pressure for ASC currently are residential and nursing placements for older people and adults with a physical disability. We will work in partnership with providers to better understand costs linked appropriately to needs. We will also, in preparation for the Dilnot recommendation within the Care Act from April 2016, ensure that providers of residential services provide a transparent breakdown of costs which differentiate between care and support costs and the accommodation costs.					
Care purchasing reduction through market management	(2,000)	(2,000)	0	0	(4,000)
Managing risk appropriately we will work with people to reduce dependency on long term services, promote more self-management of long term health conditions and reward service providers for enabling and reducing or removing need rather than perpetuating it. Payment on delivery of outcomes rather than a focus on time and task services.					
Review of in house provided services	(300)	(400)	(800)	0	(1,500)
Review of In-House provided services - Adult Social Care continues to provide some services in-house. This includes enablement, day services and some residential provision. Although these are considered a trusted brand they are more expensive than similar provision within the independent sector. Work is underway to change the way these services operate in order that they become competitive in the current and future care markets. Ultimately they need to continue to be good quality, value for money services that individuals choose to spend their personal budget with.					
Personalisation of Transport services	(100)	(300)	0	0	(400)
Personalisation of transport services – Adult Social Care will work with colleagues in Environment to develop a Council transport offer which is competitive and value for money. ASC will also work with people to ensure that all disability benefits are maximised, travel options are fully explored (e.g. taxi card schemes, freedom/disability travel passes, volunteer driver schemes).					
Valuing Care- residential price negotiation	(500)	0	0	0	(500)
Reviewing highest priced residential care placements to reduce costs. 150 top most expensive placements calculated to generate a saving of £698k with costs of £198k generating a net saving of £500k. Same service but better value for money.					
Review of commissioning contracts	(360)	(100)	0	0	(460)
Review of commissioning contracts – Adult Social Care will change the way it commissions services through the voluntary sector.					
Supporting People payment from HRA	(450)	0	0	0	(450)
Supporting People (General Fund) commissions warden controlled services in council run sheltered accommodation. These services will continue but with funding directly from the HRA and Supporting People funding will cease. Financing of support in council provided sheltered housing will be funded by the HRA.					
Health, Housing & Adult Social Services Cabinet Agreed Savings Total	(5,760)	(3,450)	(1,500)	0	(10,710)

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New Saving Proposals 2015/16	2015/16	2016/17	2017/18	2018/19	Full Year
	£000's	£000's	£000's	£000's	£000's
Health, Housing & Adult Social Services-New Savings					
Temporary Accommodation Mitigation	(5,000)	832			(4,168)
Actions within Community Housing to mitigate the temporary accommodation pressure.					
Adult Social Care Transport Charges	(400)	(100)			(500)
Rationalisation of Adult Social Care transport.					
Health, Housing & Adult Social Services-New Savings Total	(5,400)	732	0	0	(4,668)
Health, Housing & Adult Social Services-Total Savings	(11,160)	(2,718)	(1,500)	0	(15,378)
Schools & Children's Services Cabinet Agreed Savings					
Commissioning and Community Engagement Team Merger	(120)	0	0	0	(120)
There will be a merger of 2 teams within CCE which will result in staff savings. The teams to be merged are Business Improvement and Partnerships with Integrated Commissioning. Two Heads of Service posts will be rolled into one but operational delivery will remain the same and administrative tasks will be subsumed by other administrative staff within the team. Minimal risk to the service providing the substructures are secure.					
Family Support and Children's Centres Commissioning	(350)	0	0	0	(350)
A reduction in the number of commissioned services which will be offered in these areas. However, it is important to note that many of these services may still be offered via Public Health funding for Health Visitors who become the responsibility of the Council in 2015. Other services which will no longer be provided are ceased on the basis of very low or no take up. Whilst fewer services will be offered via the commissioned service route the core purpose for Family Support and Children's Centres will continue to be met.					
Early Years -Non-Staffing savings	(50)	0	0	0	(50)
This saving will be achieved following the restructure of the service. The reduction in the numbers of staff has identified a number of related non-staffing savings that can be made. There will be no impact on the service provided.					
Progression and Pathways - Deletion of Post following implementation of new Skills for Work Service.	(50)	0	0	0	(50)
Progression and Pathways - Deletion of Post following implementation of new Skills for Work Service. There will be no impact as the service is being provided by the Skills for Work service and some aspects will continue to be commissioned by this team. This saving will be achieved as a result of the establishment of the Skills for Work Service. The new service is now delivering the work previously associated with this post within the Progression and Pathways team.					
Curriculum and Access - Substance misuse income	(48)	0	0	0	(48)
This saving will be achieved from a contribution from Public Health of £40K towards the salary of our substance misuse consultant. The additional £8k will come from an increase in income from the school SEN buyback. There will be no impact as this saving is from the substitution of funds from other sources.					
Schools Intervention	(50)	0	0	0	(50)
This saving will be achieved by reducing the number/amount of school to school support projects.					
Schools & Children's Services Cabinet Agreed Savings Total	(668)	0	0	0	(668)
Schools & Children's Services-New Savings					
Youth & Family Support Service - Management Restructure	(300)				(300)
Management restructure of the Youth and Family Support Service and reduced running costs associated with youth centres and other youth services.					
Careers Service Staffing Reduction	(50)				(50)
A review and restructure will take place reducing staffing to accommodate the savings target.					
Early Years Play Service	(172)				(172)
This saving will be achieved by increasing income generation for the play service and reducing the level of base budget					
Early Years Service - Children's Centres Review	(500)				(500)
This saving will be achieved by a restructure of Enfield children centres into a hub and spoke model, reducing the number of overall centres to 5.					
Schools & Children's Services-New Savings Total	(1,022)	0	0	0	(1,022)
Schools & Children's Services-Savings Total	(1,690)	0	0	0	(1,690)
Corporate- New Savings					
ERPF- Reduced funding for 2015-16	(500)	500			0
Freeze the £500k Enfield Residents Priority Fund contribution for 2015/16 only. Reinstate for 2016/17					
New Homes Bonus additional income	(560)	560			0
Additional income from the New Homes Bonus grant for 2015-16					
Corporate-New Savings Total	(1,060)	1,060	0	0	0
Cabinet Agreed Savings Total	(8,989)	(3,922)	(2,033)	27	(14,917)
New Savings Proposals Total	(7,998)	1,792	0	0	(6,206)
	(16,987)	(2,130)	(2,033)	27	(21,123)
Enfield 2017 Savings New Savings	(15,100)	(7,050)	(7,050)		(29,200)
All Savings Total	(32,087)	(9,180)	(9,083)	27	(50,323)

New Savings Summary 2015-19

Department	2015/16 New Savings		
	November Cabinet	New Proposals	Total
	£000's	£000's	£000's
Regeneration & Environment	(1,664)	(230)	(1,894)
Finance, Resources & Customer Services	(897)	(286)	(1,183)
Housing, Health & Adult Social Services	(5,760)	(5,400)	(11,160)
Schools & Children's Services	(668)	(1,022)	(1,690)
Corporate	0	(1,060)	(1,060)
Total Departmental Savings	(8,989)	(7,998)	(16,987)
Enfield 2017 Transformation Project	(15,100)	0	(15,100)
Total New Savings	(24,089)	(7,998)	(32,087)

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2016/17	2017/18	2018/19	Total
New Savings 2015-19			
£000's	£000's	£000's	£000's
(23)	(73)	27	(1,963)
(449)	(460)	0	(2,092)
(2,718)	(1,500)	0	(15,378)
0	0	0	(1,690)
1,060	0	0	0
(2,130)	(2,033)	27	(21,123)
(7,050)	(7,050)	0	(29,200)
(9,180)	(9,083)	27	(50,323)

Appendix 3

Departmental Control Totals

To be provided for the Council Report only

Appendix 4

Prudential Indicators- To Follow

Appendix 5

Treasury Management- To Follow

APPENDIX 6**Summary of Budget Risks**

This Appendix sets out the main financial risks the Council faces over the period of the Medium Term Financial Plan. Risk assessment and planning will minimise risk, therefore as part of the budget setting process we have assessed the balances and reserves and deemed them as adequate to meet those risks.

Risks have been categorised as:

- Corporate
- Capital
- Service Specific

CORPORATE RISKS

These are risks that may affect all or a number of Council services.

- **Uncertainties caused by the current economic downturn including:**
 - Increase in the number of residents that are reliant on Council services;
 - The general financial risk to Enfield of businesses failing in the Borough
 - Loss of rental income through businesses failing or moving out of commercial premises rented from the Authority,
 - Loss of other income / difficulty in collection.
- **Future impact of legislative changes:**

The Government has and will implement changes across public services. Several of these will impact on local government with the full impact only becoming clear in future years including:

 - National Health Service Reforms
 - Universal Benefits Reform
 - Regeneration / Tax Increment Financing
 - Care Act 2014 & Dilnot Reforms
- **Central Government funding & local government resources:**

The reduction in central government funding has been part of local government financing since 2010. In June 2013 as part of the spending round the government announced indicative settlement figures for 2015/16. As part of this process it was also confirmed that the government would withhold £2bn of funds nationally in ring fenced pots of money for future allocation. The Council has assumed these funding reductions in the medium term financial plan but there is a risk that the new burdens associated with these ring fence funds will be greater than the grants distributed

The position after 2015/16 is unclear apart from the Chancellors commitment to further austerity in the future and represents one of the biggest risks to Council services and financial resilience over the Medium Term Financial Plan and the longer term.

- **Retention of Business Rates**

The local government finance settlement makes assumptions about future growth in business rates. There is a significant risk that if the yield from business rates falls below the government projections then the Council will have to bear the cost of this shortfall. The Government recognises significant losses through a safety net arrangement but Enfield would have to be exposed to a loss of business rates of up to £4.96m before it will be eligible for Government support. In addition there is a potential budget risk relating to business rates appeals where responsibility for significant backdated refunds could fall on back on the local authority.

- **Government Incentive-Based Grants**

There is an increase in incentive-based Government funding such as the New Homes Bonus and Council Tax Freeze Grant which replaces existing need-led allocations. Councils with high deprivation such as Enfield will be worst hit if allocations increase to the wealthier areas as a result of this incentive based approach.

- **Litigation and Legal Actions:**

All Councils face potential litigation cases and the size and range of services provided by Enfield make this a risk that should not be ignored. There are no single specific legal items to be reported but it is recommended that the Council includes some assessment for any uninsured litigation when assessing the adequacy of balances.

- **Demographic and other changes in the Borough:**

One of the main risks to the Council's budget relate to the uncertainties surrounding demographic change. The birth rate has increased. Residents are living longer, with greater levels of disability, and have greater expectations of independence, care and achievement. Assumptions have been made in the budget about the likely increases in demand for services, particularly in respect of social services clients (both adults and children). However, the current arrangements for funding local government do not take account of the big increase in London's population and, therefore, over time the Council is losing money relative to other parts of the Country.

- **Savings included in the 2015/16 budget:**

New departmental savings and additional income totalling £32.1m (Including the Enfield 2017 Programme) have been identified for 2015/16. Although the savings have been scrutinised and the proposals have been assessed as viable and realistic, there is still an element of risk involved in their achievement.

On top of the 2015/16 departmental savings, agreed as part of the 2015/16 budget setting process a further £15.1m of Enfield 2017 savings have been identified in 2015/16 with savings of £7.1m for 16/17 and 17/18 The development and implementation of these savings is well underway, however, there is a risk that some of these savings may not be implemented as early as scheduled.

The risks in relation to the achievement of both the departmental and the Enfield 2017 savings will be taken into account in setting the level of contingencies and general balances. The monitoring of the achievement of these savings will, as in previous years, form an integral part of the 2015/16 revenue monitoring process and if required, appropriate action will be taken to ensure that they are delivered, or if not the first call will be a review of other savings measures to compensate for any shortfall, failing this reserves and balances will be considered until this major project is fully implemented.

- **Changes in external factors such as interest rates:**

Interest rates are an area that is outside the Council's control and therefore represents a continuing area of significant risk. Any increases in rates will benefit the Council's financial position as the Council's borrowings are, for the most part, at long term fixed rates. Conversely, the low rates currently experienced due to the national economic position will reduce the resources available to the Council. An Equalisation Reserve has been in place for several years to "damp down" the effect of fluctuations in interest rates and this reserve will be used in a planned way to support the MTFP. Interest rates will continue to be closely monitored and planning assumptions will be updated as required. The low interest rate environment in short term rates does allow the Council to borrow at low historic rates. The Council however, is aware of the risk that interest rates may start to rise and we will need to finance loans for longer maturity dates.

- **Inflation and other cost increases:**

Staff pay represents the most significant proportion of the Council's expenditure. Consequently, variations in pay levels represent a significant risk. It should also be noted that the Council works in a range of labour markets, and the laws of supply and demand are pushing up costs in certain sectors. In addition, in order to make savings departments have been required to contain inflationary pressures in most areas of the Council's spending. Once again in 2015/16 departments have been asked to contain price inflation. This could be a financial risk and the revenue monitoring process for 2015/16 will be key in the early identification of these potential cost pressures.

- **Increased costs of waste disposal:**

The Authority does all it can to recycle as much waste as possible in order to minimise any cost pressure from disposal charges associated with household waste. However, waste disposal costs continue to rise, and these are estimated in the Medium Term Financial Plan.

- **Income, including fees and charges:**

The budget includes a number of assumptions about income levels. Although all income assumptions have been validated using the most up to date information available, there is inevitably an element of risk that they might not all be achieved.

- **Future revaluations of the Pension Fund:**

The Pension Board is continuing to closely monitor the effect of the economic downturn on the fund as this may affect the future contributions required from the Authority.

- **VAT Exemption Limit:**

All councils are allowed to recover VAT on exempt supplies up to a limit of 5% of taxable supplies. Should an authority breach this threshold all exempt VAT becomes irrecoverable and a cost to the council. For Enfield, this would amount to £2.8m based on current levels of expenditure. The limit is monitored by finance officers who also provide training to services staff engaged in exempt VAT activities (in particular, Property Services).

- **Bellwin Scheme:**

The Government's Bellwin Scheme provides emergency financial assistance to local authorities. The scheme may be activated where councils incur expenditure on an emergency or disaster to

- safeguard life or property, or
- to prevent suffering or severe inconvenience, in their area or among its inhabitants.

There is no automatic entitlement to financial assistance: Ministers are empowered by Section 155 of the Local Government and Housing Act 1989 to decide whether or not to activate a scheme after considering the circumstances of each individual case. Council must exceed an expenditure threshold (£1.032m for Enfield in 2013/14- latest figures) which Government may pay 85% of costs incurred. However a consultation is currently taking place on new threshold and payment proposals where the threshold may be reduced to £491k and the 85% cost reimbursement may increase. If introduced this would be to the benefit of the Authority.

- **Housing Benefit Subsidy for Temporary Accommodation:**

Changes were adopted by the Department of Works and Pensions from 2010/11 which affected the subsidy funding system for temporary accommodation for homeless households. These changes have reduced significantly the central government subsidy that funds the Borough's provision of temporary accommodation. Although a significant adjustment was added to the budget to resource this issue the sheer size of the budget means that this remains a potentially significant budget risk to the Council in 2014/15 and future years.

- **Welfare Benefits:**

Government changes to welfare benefits are already impacting on the Council's budgets through increased homelessness and demand for housing support, pressure on children's services 'no recourse to public funds' budgets and financial hardship for many residents impacting on the collection of council tax and other income. Universal Credit starts to be rolled out in Enfield in July 2015 and this will ultimately see a reduction in the Council's admin grant for housing benefit whilst increasing pressure for digital inclusion and financial planning/budgeting support.

- **Rental income from the Council's assets :**

The Council manages a substantial asset portfolio and is suffering from the effects of the economic downturn through a reduction in rental and service charges income from businesses and other tenancies.

CAPITAL RISKS

The following risks are associated with the delivery of the Council's capital programme.

- **Generating the required level of capital receipts:**

As noted earlier in the report there are risks around achieving the level of receipts assumed in the current capital programme where disposals may not be achieved. If new receipts are not identified the gap will have to be met from borrowing.

- **Robustness of capital project plans:**

This could be a problem if schemes have not been sufficiently developed in detail before their inclusion in the capital programme. This is a particular risk when embarking on a substantial and complex programme. Nevertheless, the detailed work required to produce 'scheme reports' means that the risks are minimised by ensuring that commitments are not made before full costings and a project risk assessment have been completed.

- **Time and/or cost overruns:**

In the main these problems should be minimised by good project planning and management. Progress with and expenditure on individual projects are monitored monthly.

SERVICE SPECIFIC RISKS

Finance staff, working with staff in Departments, have assessed the risks associated with individual budgets. The most significant risks within departmental budgets are set out below:

Schools and Children's Services Department

- **Demand led services.**

There are a number of areas within the Department's services that are statutory and demand led, meaning that the service must be provided if the client meets the relevant criteria. Examples include supporting the placement of children with special education needs in independent and out borough settings, purchasing care packages for vulnerable children, increasing numbers of pupils in primary schools and giving financial support to families with no recourse to public funds. These budgets are at risk from any change in the numbers of children requiring services. The number of referrals of children possibly at risk remains high which can lead to increases in the number of placements needed. Whilst the implementation of the prevention strategy is helping to manage budget pressures in these areas welfare benefit and demographic changes continue to pose a risk that cannot be fully quantified at this stage, particularly in respect of

services supporting homeless families and looked after children. In particular the following demand led areas have shown pressures in year that are likely to continue or worsen in 2015/16. A budget calculation for 2015/16 using existing client numbers, future demographic trends and potential pressures estimated an increase of £3.789m. As part of the budget setting process, a pressure of £1.137m (30%) has been built into the 2015/16 SCS base budget towards this risk. This still leaves a risk of a potential overspend of up to £2.653m if the projected pressures arise.

- **Looked After Children.**

Historically Enfield's numbers of looked after children have remained low in comparison with other local authorities. However with a growing population in Enfield the knock-on effect will result in additional children and young people being taken into council care for their protection. In the last year alone the numbers have increased from 301 to 330, which is an increase of 9.6%. This increase in client numbers is predicted to increase during 2015/16 to approximately 350. Whilst some measure can be taken to control the costs of the placement options this is not always possible due to the challenging nature and needs of the individuals and budget pressures will arise.

- **No Recourse to Public Funds.**

As a local authority we have a statutory responsibility under s17 of the Children's Act 1989 to support families who have no access to benefits because of their status. As a result Enfield currently supports over 100 families who have had their asylum applications rejected and are awaiting deportation. There is a continuing risk that the numbers of families we are supporting under s17 of the Children's Act will continue to increase especially if proposed changes to benefits for European nationals mean they lose their entitlement. This pressure is currently being met from corporate contingency as agreed by Cabinet 17th September 2014. Some families are granted leave to stay in the UK without recourse to public funds, with little prospect of finding suitable employment. These families are supported to apply for a reconsideration in order to gain access to public funds. This year, 20 such families have successfully appealed the no recourse condition. Enfield also subscribes to the No Recourse to Public Fund Network Connect database allowing for timely information exchange with the Home Office to ensure applications are dealt with as speedily as possible.

- **Leaving Care.**

There a number of proposed changes relating to the care of 16 year olds and over which could result in additional budget pressures arising as local authorities are required to support these children who were looked after until they are much older. This may mean that individual young people choose to 'stay put' with their existing carers for a few more years rather than be moved into their own independent accommodation when they were 18. In some circumstances this can be more expensive to the authority and it reduces the number of carers available.

- **Staffing.**

The Department's salaries budgets include a vacancy factor, which recognises the cost savings as a result of staff turnover. This can be difficult to achieve in

certain areas where it is necessary to maintain higher staffing levels in order to deliver safe essential services. Although the general success of the Council's policy for recruiting and retaining children's social workers has reduced the need to use agency staff in some areas of the service, the continuing increase in the number of referrals to the Children in Need Service has resulted in an increased pressure on staffing budgets in 2015/16.

- **Legal services.**

The cost of legal representation is difficult to control due to the complexities of some of the cases relating to children. As the number of cases remains high more cases require legal action. Whilst Legal Services have taken on more legal work the specialised and technical aspects of some cases still require legal representation by external solicitors, barristers and QC's, which cannot be fully predicted.

- **Special Educational Need (SEN) Transport.**

A continuing increase in the number and complexity of SEN cases could translate to increased costs if additional or more expensive means of transport are required. However, we will address this by undertaking a review of transport across all Council services.

- **Schools Budget (DSG)**

School places:

The provision of school places is continually under review and the Council's 2014-18 capital programme includes funding for additional primary school places. These are and have been partly funded by central government capital grants which have reduced the call on Council resources in the short-term. The pressure for additional places passes on to secondary schools from 2017/18 onwards and there is a risk that the cost of providing the additional places needed will not be fully funded by central government grant, leaving the Council to meet any shortfall.

Special Educational Needs (SEN):

As the school population increases the number of high needs learners has also increased and short and long term provision for places is being re-assessed. There is a risk that this may lead to unfunded increased costs to the schools budget, as under current funding arrangements capital and revenue grant funding does not fully cover the costs of the additional places needed for children with statements of SEN.

Health, Housing and Adult Social Care Department

- **Social Care Demand:**

Care purchasing budgets have been prepared on the basis of known levels of activity plus those that might reasonably be foreseen, based on demographic forecasts and historic trends. There remains, however, the possibility that demand will exceed these assumptions and in the Medium Term Financial Plan for 2015/16, Adult Social Care have been allocated an additional £1.4million in order to fund 2015/16 demographic pressures. Enfield's population is

increasing at the rate of about 3,500 people per year. Improved healthcare means that more adults with disabilities are surviving into adulthood and into old age. Older people are living longer but years of good health are not growing with them. This is driving an increased demand for services and whilst Adult Social Care is moving to a more preventative model of support, the ability to offer appropriate and sustainable levels of support to an increasing number of people and delivering £5.7m of savings in 2015/16 is not without risk.

- **Contractual Price:**

The majority of services to local people with eligible needs are provided by the independent and voluntary sectors. In negotiating contracts with these providers the Council seeks to strike a fair balance between a meaningful recognition of providers' costs, affordability to local taxpayers and quality of services. The Council also needs to be mindful of those areas of service provision where there is a shortage or risk of insufficient capacity to meet demand. These are factors which can push prices up and working with the market and with other authorities to increase capacity which is value for money and remains a priority. The procurement service is also working with providers of services to understand price structures and how the cost of services provided is broken down. Retaining skilled staff, paying a living wage and investing in new technologies as well as cost of living pressures are all factors which can push prices up.

In relation to specialised services for people with more complex needs, the requirements of providers for increases above inflation represent the highest risk area. Although the number of service users affected may not be large, the budgetary impact of increasing already high cost packages is significant. Sustainability of the independent sector is an area of risk nationally. The Council also maintains some in house provision, which is subject to the same cost pressures as other providers.

- **Care Act 2014**

The first major reforms under the Care Act will be implemented in 2015. The requirements for the delivery of the Act are part of the operating principles for Enfield 2017 in respect of providing wellbeing, preventing and reducing need, provision of information and advice and managing the market. The future on-going cost pressures as a result of the impact of the Care Act reforms may potentially present a financial risk to the Council for future years. However, work is on-going across the Council to reduce the impact of this.

- **Enfield CCG & Barnet, Enfield & Haringey Mental Health Trust**

Monitoring of the Enfield CCG & BEH MH Trust financial position is reflected in the authority's budget monitoring processes and through Section 75 partnership meetings. Both the CCG and MH Trust are continuing with their own efficiency programmes. There is an inherent financial risk where spending and savings plans are not aligned between the Council and Health partners.

- **Client Income:**

Given the significant income assumptions in the budget, there is a risk that they might not be achieved in full. This is especially the case in the current

economic climate, where vulnerable residents will be making difficult choices regarding basic living requirements and paying charges

- **Homelessness Procurement and Benefit changes 2014/15:**

Welfare reform changes and a shortage of accommodation across all tenures has seen a lack of stability in the amount of accommodation available for homeless households, this has resulted in a rise in homeless households living in temporary accommodation during 2014/15 this will continue into 2015/16.

- **Incentive Payments- Temporary Accommodation**

Rents paid on Temporary Accommodation and private sector properties that the Council uses to house homeless families are based upon Local Housing Allowance levels. Unfortunately, due to benefit caps and an increase in market rents compared to LHA levels, Local Authorities need to pay incentive payments to Landlords in order to secure affordable long term accommodation. Competition from other Local Authorities housing their homeless households in Enfield has led to incentive inflation within Enfield. There is a risk that the above factors will lead to an increase in incentive payments above those assumed in this report.

- **The Procurement of Temporary Accommodation**

The cost of private rented accommodation is rising in London, which is placing significant pressure on budgets to procure temporary accommodation for homeless households. The Temporary Accommodation budgets are showing a shortfall of £6m in 15/16 from the loss of Private sector leased properties and a higher use of Nightly paid Accommodation and this budget pressure is being funded by £6m from the MTFP for 2015/16. It is estimated that a further budget of £1.5m is required to pay for incentives to obtain more properties for homeless households. In 2015/16 the budget pressure on homelessness has been supported by one off funding from the initiative reserve, however the reserve will run out by the end of 2015/16 leaving the service requiring this additional investment to ensure statutory duties are met. The total 15/16 pressure of £6m has been offset by savings of £2m. These savings are proposed by introducing mitigating factors such as Near London Placement of tenants (£1m) and the actions to manage the market across all London boroughs (£3m). There is a risk of other London boroughs undertaking actions which continue to inflate the market and tenants not taking up the offer of the near London placement option.

- **Welfare Reform**

The introduction of a total benefit cap has reduced the housing benefit for households in temporary accommodation, this has increased the risk of rent arrears and increase the staffing resources required to maximise the collection of rent. The prospect of the economic outlook may also impact on the level of arrears. It is therefore a risk to the Council that the provision for bad debts will increase in 2015/16. In 2013/14 this risk was mitigated by the use of Government funding for Discretionary Housing payments (DHP) to individuals for the payment of rent to the council. DHP payments made to tenants have reduced in 2014/15 and this could cause a build-up of rent arrears and therefore a higher provision for bad debts in 2014/15 and 2015/16.

- **Empty Property Compulsory Purchase Order (CPO) programme**

The Council is liable to make 'Basic Loss payments'. Basic Loss Payments are statutory entitlements payable to former owners for interest in land, subject to certain criteria being met and up to a maximum amount. There are currently ongoing CPO cases which may be liable to make such payments in the future which will be met from central contingency as required.

Regeneration & Environment Department

- **Meridian Water:**

A range of technical work is taking place to prepare for the delivery of a range of infrastructure projects including those related to the proposed new station, three tracking, the Central Causeway, the Lee Valley Decentralised Energy Network and appropriate land acquisitions.

- **Local Plan**

The authority has a large number of planning policy documents that will require substantial investment to achieve a successful outcome in these examinations. The DMD and further plans are expected to be ready for examination. This includes the Community Infrastructure Levy and the North London Waste Plan which still require specialist external planning advice and legal advice to reach a successful conclusion. Funding for the Local Plan for the financial year 16/17 is yet to be identified.

- **Market Gardening**

Capital funding will be required to support the land acquisition and capital expenditure for the Market Gardening project. The aim is to create a joint venture with a professional operator in commercial food production. The Council now has a robust draft business case to ensure the project is fully affordable, and will now take steps to progress.

Finance, Resources & Customer Services

- **Commercial Property Portfolio:**

The Council's commercial property portfolio is expected to generate rental income of approximately £5.4m in 2014/15. The current economic downturn, together with regeneration initiatives, continues to impact adversely on the income stream.

Security of Council Premises:

Due to the heightened risk of the Council's vacant and open spaces being illegally occupied, there are potential additional costs on security to prevent illegal occupation of Council land.

APPENDIX 7(a)

Earmarked Reserves

This Appendix explains the purpose of the Council's main earmarked reserves. The reserves table also shows planned movements in the balances over the period of the Medium Term Financial Plan. Comments regarding the adequacy of the reserves held are set out below while **Appendix 7(b)** summarises forecast use and commitment of the reserves.

Reserves to meet specific programmes

- **Council Development Reserve**
This reserve helps support the implementation of Council initiatives, and funds various “one off” projects.

As part of the 2013/14 Outturn, Cabinet agreed to set aside £3.28m in the Development Reserve to help finance the **Enfield 2017** Transformation Programme. It is proposed that a further one-off contribution of £3.337m is added to this reserve in 2015/16.
- **Regeneration Reserve**
This reserve is used for contributions towards and funding for the Council's regeneration agenda.
- **Vehicle & Equipment Replacement Fund**
The Fund is to finance the planned programme of replacement vehicles and equipment.
- **General Fund Capital Reserve**
This resource is available to fund new capital investment in the approved Capital Programme over the medium term. It supports the delivery of the Capital Programme set out in the main report.

The planned use of the fund means that it will be exhausted by the end of 2015/16.
- **ICT Investment Fund**
This reserve supports IT upgrades, new developments and implementation costs and is the principal source of funding for the corporate ICT Work Plan. The fund will also be available to help fund the technological investment required in the implementation of Enfield 2017.
- **SAP Upgrade**
This reserve is set aside to finance SAP developments and improvements.

- **Revenues & Benefits Systems**
The reserve is set aside to finance system changes to the Revenues & Benefits IT and other technical changes.
- **Industrial Estates Improvements**
Support to the North London Chamber of Commerce, to the Enfield Business & Retailers Association; to North London Business and North London Strategic Alliance, etc. to improve the state of repairs of industrial estates in order to make them attractive for letting.
- **Homelessness Initiative**
This is for homelessness pressures. It is being used to fund initiatives that are aimed at managing the increasing demand for temporary accommodation in the borough following the Government's welfare changes.
- **Waste Recycling Reserve**
Transitional funding for the changing of the outlet for the bulking and processing of the mixed garden and food waste from the North London Waste Authority (NLWA) to Enfield's contractor. This will make significant savings in future years but due to the NLWA Levy funding mechanism, funding is needed to bridge time lag before the NLWA levy data fully reflects the reduced tonnages.
- **European Match Funding**
The reserve was created as part of the 2010/11 outturn finalisation so that a further £1.5m has been set aside to provide match funding for the European Social Fund schemes run by London Councils and the Greater London Authority. Support will be given for projects which improve the employability of unemployed and economically inactive people in Enfield.
- **Enfield Community Capacity Building Fund**
As part of the Council's determination to actively assist and build the capacity of all of our communities in Enfield, ring-fenced funding of £1.9m was set aside for defrayment over several years to build community capacity in the Borough – the Enfield Community Capacity Building Fund.
- **Empty Properties (New Homes Bonus)**
This reserve represents Government Grant Funding for New Homes Bonus. Enfield Council received £528k in 2011/12 and this has been allocated to the Private Sector Housing Team to be spent on their empty properties programme to bring back empty properties into use.
- **New Homes Bonus**
Authorities that deliver new homes are awarded a New Homes Bonus. The Council is fully committed to the delivery of more homes in

the borough and continues to progress a number of major housing renewal schemes including the Alma and Ladderswood Estates.

The Council has been awarded £12.07m of New Homes Bonus (NHB) to 2015/16. This has been used to meet temporary accommodation pressures and fund regeneration planning costs.

The Government fund New Homes Bonus by a top-slice from the existing Local Government Finance Settlement which adds to the reduction in Enfield's existing Government grants.

Welfare Reforms & Hardship Fund

The Housing Benefit Subsidy Bad Debt provision was reduced in 2012/13 and the saving transferred to a new reserve to mitigate new costs that may arise from welfare reforms. The provision can be reduced as most subsidy claims have now been completed without any significant amendments. However, the changes to the housing benefit regime increase the risk of residents being unable to pay council tax bills and additional costs relating to the new benefit administration and regulations. This reserve will be available to meet these potential pressures. In recognition of the hardship faced by working age households affected by the changes to Council Tax support, the Council established a Hardship Fund for 2013/14. The balance of this fund will be continuously rolled forward for use in future years.

- **Statutory Community Care Services - Capacity Pressure**
Within the authority's Medium term financial plan the funding of Adult social care demographic pressures in 2014/15 will be partially funded from one-off resources identified during 2013/14.
- **NHS Social Care Grant**
The authority has been awarded NHS Social Care Grant over the last 3 years to fund Social care priorities which are jointly agreed between the authority and the Clinical Commissioning Group. A number of projects have slipped and as a result resources are earmarked to achieve desired outcomes in future years. Additionally, some of the funding has been allocated to contribute to the Council's Medium Term Financial Plan, in order to maintain current Adult Social Care Service levels to vulnerable Adults
- **Public Health**
From April 2013, local authorities took on responsibility from the NHS, for improving the health & well-being of their local population and reducing health inequalities. The Authority was awarded ring-fenced grant in 2013/14 with specific grant conditions including the carry forward of underspends to future years.

- **Other specific General Fund reserves for small projects and invest to save initiatives**

These are considered adequate for the projects concerned.

Reserves set aside to smooth expenditure between years and meet contingent risks

- **Public Finance Initiative Investment Reserve**
These balances will equalise the funding available for the PFI Street Lighting project over the whole life. Holding an earmarked reserve for this purpose is considered prudent and good practice.
- **Insurance Fund**
The internal Insurance Fund provides cover in full for tree root damage claims, burglary and “all risks” on specified equipment. The Fund also meets the cost of all claims within the external policy excesses for general building fire damage (including housing properties), motor, cash and public and employer liability claims. In addition there is a potential liability with a former insurer of the council which would be a call on this fund.
- **Repair & Maintenance of Council buildings**
The revenue budget includes an annual contribution to the R & M fund. The fund supports day-to-day repairs, responsive maintenance, and service contracts in respect of Council buildings. The longer term requirement to match needs with resources will be addressed as part of the Council’s policy to rationalise its accommodation needs. With an ageing portfolio of buildings, the risk of expensive repairs and maintenance is increasing. The Leaner Programme is mitigating this by reducing the number of buildings and investing in those that remain.
- **Interest Equalisation Reserve**
This reserve is intended to address one of the most significant risks the Council potentially faces. The global economic downturn has had unprecedented effects on the UK economy, of which the dramatic reduction in interest rates is one of the most significant. This reserve is designed to provide some cushioning against further fluctuations.
- **Restructuring and Redundancy Reserve**
This reserve refers to funding set aside to meet the “one off” costs associated with service restructuring to achieve efficiency savings including Enfield 2017.
- **Repairs Fund for private sector housing leased to Council**
This funding is set aside to cover the cost of repairs to PSL properties when the leases come to an end and the properties are handed back to their owners. It is “routine” business, with a low risk, and this reserve acts as a buffer to support the repairs work.

Other Reserves

- **HRA Repairs Fund and Capital Reserve**
These funds represent the resources available for major repairs to the Housing stock and works to achieve the Decent Homes Standard.
- **Risk Reserve**
Set aside as a contingency sum in order to provide financial funding over the period of the Medium Term Financial Plan for potential pressures.

Lee Valley Heat Network Reserve (specific part of Risk Reserve):
The Lee Valley Heat Network project will provide a cost effective energy source for sites across the Borough. This reserve has been created to allow the set up costs of the project to be funded. Any drawdown from this reserve will require a report setting out specifically the proposed use of the funds.

The cost of the Local Plan is also a specific earmarked part of the Risk Reserve of £1.8m.

ESTIMATED MOVEMENT IN EARMARKED RESERVES 2015/16 Budget

APPENDIX 7(b)

RESERVE	2014/15			2015/19 Programmes		Estimated Reserves 31 March 2019	Provision for Contingency Costs	Forecast Reserves as at 31 March 2019
	Reserves as at 31 March 2014	Net Transfers 2014/15	Balance 31 March 2015	Revenue	Capital			
	£'000s	£'000s	£'000s	£'000s	£'000s			
General Fund Reserves								
Projects / Programmes								
Council Development Reserve	4,726	(4,450)	275	(506)	0	(231)	0	(231)
Regeneration Reserve	982	(5)	977	(977)	0	0	0	0
Vehicle and Equipment Replacement Fund	2,476	(511)	1,965	0	(274)	1,691	0	1,691
Capital Reserve - General Fund	315	(315)	0	0	0	0	0	0
ICT Investment Fund	6,414	(3,846)	2,568	(2,490)	0	78	0	78
SAP Upgrade	400	(285)	116	0	0	116	0	116
Revenues & Benefits Systems	916	(389)	528	(528)	0	(0)	0	(0)
Homelessness Initiatives	1,808	(637)	1,171	0	0	1,171	0	1,171
Waste Recycling Reserve	94	0	94	(94)	0	0	0	0
European Social Fund match funding	683	(320)	363	(81)	0	282	0	282
Enfield Community Capacity Building Fund	1,187	(853)	334	(334)	0	0	0	0
Statutory Community Care - Capacity Pressure	2,000	(2,000)	0	0	0	0	0	0
NHS Social Care Grant	6,430	(2,387)	4,043	(1,738)	0	2,305	0	2,305
Winter Capacity Pressure	568	(568)	0	0	0	0	0	0
Project Carry Forwards	5,098	(5,098)	0	0	0	0	0	0
Industrial Estates Improvements	190	(190)	0	0	0	0	0	0
Empty Properties (New Homes Bonus 2011/12)	173	(173)	0	0	0	0	0	0
New Homes Bonus	1,356	(503)	853	(668)	0	185	0	185
Public Health	1,234	0	1,234	0	0	1,234	0	1,234
Other General Fund Reserves for small projects	3,229	(1,247)	1,982	(195)	0	1,787	0	1,787
	40,277	(23,776)	16,500	(7,609)	(274)	8,617	0	8,617
Risk / Smoothing								
PFI Investment Reserves	1,816	(380)	1,436	(822)	0	614	0	614
Insurance Fund	5,293	0	5,293	0	0	5,293	0	5,293
Repair & Maintenance of Council buildings	1,586	(620)	966	(961)	0	5	0	5
Interest Rate Equalisation Reserve	4,551	(2,500)	2,051	(950)	0	1,101	0	1,101
Restructuring and redundancy reserve	2,143	(100)	2,043	(2,026)	0	17	0	17
Repairs Fund for private sector housing leased to the Council	1,164	(70)	1,094	(101)	0	993	0	993
Risk Reserve	6,669	(3,469)	3,200	(1,392)	0	1,808	0	1,808
Welfare Reforms & Hardship Fund	4,782	(4,781)	1	0	0	1	0	1
	28,004	(11,920)	16,083	(6,252)	0	9,831	0	9,831
Other Reserves								
Performance reward grant receivable (LSP)	380	0	380	0		380	0	380
S106 Receipts	568	(140)	428	(428)		0	0	0
Residents Priority Fund	582	0	582	0		582	0	582
	1,530	(140)	1,390	(428)	0	962	0	962
GENERAL FUND RESERVES	69,810	(35,837)	33,974	(14,290)	(274)	19,410	0	19,410
Other Ring-Fenced Reserves								
Dedicated Schools Grant	7,154	(800)	6,354	0		6,354	0	6,354
HRA Repairs/Capital Reserve	15,214	0	15,214	0		15,214	0	15,214
Total Earmarked Reserves	92,178	(36,637)	55,541	(14,290)	(274)	40,978	0	40,978

Appendix 8a

Robustness Statement - To Follow

ADEQUACY OF RESERVES: RISK EVALUATION 2015/16

Probability	Grade	Range	% Used
High	A	>80%	100.0%
Probable	B	60%-80%	75.0%
Possible	C	30%-60%	40.0%
Low	D	<30%	15.0%

1	Risk Period 2	Risk Cost 3	Risk Level 4	Risk Assessed Impact Profiled				Total Assessed Risk 9
				2015/16 5	2016/17 6	2017/18 7	2018/19 8	
				£'000	£'000	£'000	£'000	
General Fund Revenue								
Inflation. No provision for service inflation which must be contained by service savings. 2% risk assumption	pa	8,000	D	300	300	300	300	1,200
Pay. 2014/16 JNC Two year agreement. Hay assumed 1% pa. 1% assumed MTFP.	pa 2016/17 onwards	4,500	D	0	225	225	225	675
Reduction in Income / Non-Payment	One-off	1,000	D	150	0	0	0	150
Non-Achievement of Service Savings 2015/16	Total	24,000	D	1,800	900	900	0	3,600
Severance relating to efficiency savings	Total	6,000	A	3,000	1,500	1,500	0	6,000
Non-Achievement of Enfield 2017 Savings 2015/17	Total	29,200	D	2,265	1,058	1,058	0	4,380
Localisation of Council Tax support. Non collection of former benefit debt and increase in caseload	One-off	500	D	75	0	0	0	75
Temporary Accommodation Costs exceed budget provision following welfare reform changes	One-off	2,000	C	0	400	400	0	800
Business rates reduction Government safety net threshold	One-off	4,582	D	687	0	0	0	687
VAT Exemption Limit	One-off	2,800	D	420	0	0	0	420
Bellwin Scheme (2013/14 threshold)	One-off	1,032	D	155	0	0	0	155
Demographics - increased numbers / care costs	One-off	8,000	D	300	300	300	300	1,200
Litigation costs	One-off	2,000	D	300	0	0	0	300
North London Waste Authority Levy - increased costs	One-off	1,000	D	0	150	0	0	150
Actuarial Review of the Pension Fund 31 March 2016	One-off	1,000	C	0	500	500	500	1,500
Care Act 2014 (9th October Briefing Note - assume shortfall picked up in next year's budgets)	Total	1,000	D	0	0	75	75	150
Spending Review 2015 (Too Early to Assess)								
Capital (Revenue Implications)								
Capital Financing Revenue Cost of shortfall in General Resources @ £5m @ 8.0%pa	One-off	400	C	160	0	0	0	160
Major Regeneration and Development Schemes	One-off	50,000	D	0	0	3,750	3,750	7,500
Capital project overspend of £5m	One-off	400	C	160	0	0	0	160
General Fund Total		147,414		9,772	5,333	9,008	5,150	29,262

Appendix 9

Capital Programme - To Follow

STATUTORY CALCULATIONS AND RESOLUTIONS

The calculation of the Council's Council Tax Requirement is governed by the Local Government Finance Act 1992 (the Act) as amended by the Localism Act 2011.

Subject to Members agreeing the budget in this report, the following formal resolutions will need to be considered by Council:

- 1) it be noted that at its meeting on 28th January 2015, Council agreed the number of as its Council Tax base for 2015/16, in accordance with the Local Authorities (Calculation of Tax base) Regulations.
- 2) the following amounts be now calculated by the Council for the year 2015/16 in accordance with Section 31 to 36 of the Act as amended:
 - (a) **£X,xxx,xxx** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act (**gross revenue expenditure**),
 - (b) **£X,xxx,xxx** being the aggregate of the amounts, which the Council estimates for items set out in section 31A(3) of the Act (**revenue income including government grants**),.
 - (c) **£100,916,600** being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above (**net revenue expenditure**), calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year.
 - (d) **£ 1,100.34** being the amount at (c) above, all divided by the Council Tax base of **91,714** (1 above) calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of Council Tax for the year 2015/16.

Figures to be
supplied for
Council Report

(e)

Valuation Band	Proportion in relation to Band D	Enfield £
A	6/9	733.56
B	7/9	855.82
C	8/9	978.08
D	9/9	1,100.34
E	11/9	1,344.86
F	13/9	1,589.38
G	15/9	1,833.90
H	18/9	2,200.68

being the amounts given by multiplying the amount at (d) above by the number which, in proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, calculated by the Council in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands;

STATUTORY CALCULATIONS AND RESOLUTIONS

- f) it will be noted that, for the year 2015/16, the Greater London Authority (GLA) has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of the dwellings shown below:

Valuation Band	Proportion in relation to Band D	GLA £
A	6/9	196.67
B	7/9	229.44
C	8/9	262.22
D	9/9	295.00
E	11/9	360.56
F	13/9	426.11
G	15/9	491.67
H	18/9	590.00

- g) having calculated the aggregate amount in each case of the amounts at 2(e) and (f) above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, sets the following amounts as the amounts of Council Tax for the year 2015/16 for each of the categories of dwellings shown below:

Valuation Band	Proportion in relation to Band D	Total £
A	6/9	930.23
B	7/9	1,085.26
C	8/9	1,240.30
D	9/9	1,395.34
E	11/9	1,705.42
F	13/9	2,015.49
G	15/9	2,325.57
H	18/9	2,790.68

- 3) The Referendums Relating to Council Tax Increases (Principles) (England) Report 2015/16 sets out the principles which the Secretary of State has determined will apply to local authorities in England in 2015/16.

The Council hereby determines that its relevant basic amount of council tax for the financial year 2015/16 for the London Borough of Enfield element of the Council Tax, is not excessive.

Adult Social Care Proposed Charges, Allowance & Disregards				
		2014/15 Charge	Proposed 2015/16 Charge	
<u>Residential Care</u>				
LB Enfield owned Homes for Older People (maximum)		£719.70 per week	£738 per week/£105.40 per day	
Private or Voluntary sector homes		Maximum is full cost as determined by the home	Maximum is full cost as determined by the home	
Charges for residents placed by other Local Authorities in Enfield Homes are made at the full cost of the service.				
<u>Community Based Services</u>				
<u>Day Services (In house) cannot currently be purchased through a direct payment</u>				
<u>Day Services provided externally will be charged at the cost of provision (TBA)</u>				
Physically disabled		£40.00 per day	At cost of provision	
Mental Health		£40.00 per day	At cost of provision	
Learning Disabilities		£40.00 per day	At cost of provision	
Older People		£40.00 per day	At cost of provision	
Meal contribution		£3.50	£3.50	
- Snacks at Centre		Sold at cost	At cost of provision	
Day care attendance for less than 4 hours will be charged at half the full day rate. Where clients attend a "drop in" service there is no charge as this service is usually for a brief period, e.g. 30 mins to 1 hour.				
<u>Transport</u>		New Transport Policy subject to a separate Cabinet decision and consultation process.		
<u>Home Care:</u> Maximum (incl. Additional Support)		£15.90 per hour	At cost of provision	
<u>Respite</u>		Contribution determined by fairer charging assessment	A flat rate contribution for respite care for people with savings below £23,250. These are based on minimum living allowance rates minus personal allowance . As detailed below:	
	Age	Relationship status	Daily rate	Weekly rate
	18-24	Single	£ 9.30	£ 65.10
	From 25 and under pension age	Single	£11.45	£ 80.15
	Pension age	Single	£18.00	£126.00
	From 18 and under pension age	In a couple	£ 7.90	£ 55.30
	Pension age	In a couple	£12.90	£ 90.30
<u>Direct Payments</u>		Assessed as a weekly contribution in accordance with Care Act 2014 guidelines as part of a Personal Budget.		
<u>Adults Placements</u>		Assessed as a weekly contribution in accordance with Care Act 2014 guidelines. The maximum charge for placements in the private or voluntary sector is the full cost as determined by the placement.		
<u>Enablement</u>		Enablement may be provided for up to 6 weeks. There is no charge for this service.		
<u>Deferred Payment charges</u>		Actual charge for providing service, consistent with Care Act 2014, final decision to be delegated to Cabinet Member.		

	2014/15 Allowance per client	Proposed 2015/16 Allowance per client
Equipment/adaptations under £1000	Nil	Nil
For equipment/adaptations in excess of £1000, there may be a charge subject to financial assessment. For works carried out through the Disabled Facilities Grant process there may also be a charge subject to financial assessment, unless the disabled person for whom work is being completed is a child for whom child benefit is being claimed.		
Personal Expense Allowance (determined by Department of Health)	£24.40	£24.90
Treatment of an Individuals Capital Resources (determined by Department of Health)		
(i) Capital Resources Retained	£14,250	£14,250
(ii) Income Assumed for every £250 in excess of (i) above	£1.00	£1.00
(iii) Maximum charge applies where Capital Resources exceed	£23,250	£23,250
NB: The department applies the values above as determined by the Department of Health		
Interest Charge for late payment	Bank of England base rate plus 1%	
Disability Related Expenditure Allowances		
(i) DRE applicable under a full assessment	Increase by 2.5% (rounded to nearest £0.05)	
(ii) Optional minimum flat rate (Individuals are able to request a full assessment if required)	£10.50	Now subject to full DRE assessment & supporting evidence
The minimum cost of the service for charging is set at £2.50 per week.		

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
1	GIS MAPPING							
	Colour Copying - A4		2.50	0.00	2.50	2.60	0.00	2.60
	Colour Copying - A3		4.00	0.00	4.00	4.10	0.00	4.10
	Colour Copying - A2		5.00	0.00	5.00	5.50	0.00	5.50
	Colour Copying - A1		10.00	0.00	10.00	10.50	0.00	10.50
	Colour Copying - A0		19.00	0.00	19.00	19.50	0.00	19.50
	Colour Copying - A1/A0 Glossy Paper		43.00	0.00	43.00	45.00	0.00	45.00
2	STREET NAMING & NUMBERING							
	List of streets, places & footpaths in LBE (- Alphabetical Street Index) on hard copy or CD		46.50	0.00	46.50	48.00	0.00	48.00
	Amendments to the LSPF (annual charge)		52.00	0.00	52.00	53.30	0.00	53.30
	Postage & Packing		4.00	0.00	4.00	Standard Council charges apply		
	Numbering New Residential & Commercial Units – per unit		100.00	0.00	100.00	105.00	0.00	105.00
	Naming a Street – per street		270.50	0.00	270.50	280.00	0.00	280.00
	Naming a Block – per block		146.00	0.00	146.00	170.00	0.00	170.00
	Penalty for retrospective engagement with Street Naming & Numbering Process					100.00	0.00	100.00
	Provision of historical information for Street Naming & Numbering					25.00	0.00	25.00
3	PROVISION OF INFORMATION							
3a	PROVISION OF INFORMATION (External & Internal)							
	Mapping Work OR Technical advice per Hour		36.00	0.00	36.00	37.00	0.00	37.00
	1/2 day Map info Training (up to 3 people) Internal only		251.00	0.00	251.00	257.00	0.00	257.00
	External trading activities -Other authorities gazetteers					Price on application		
3b	ADOPTED ROAD ENQUIRIES							
	Up to 3 Questions		24.00	0.00	24.00	25.00	0.00	25.00
	4 or more Questions		48.00	0.00	48.00	50.00	0.00	50.00
4	PROVISION OF PLANNING / BUILDING CONTROL INFORMATION							
4a	COPYING / SCANNING							
	A4 Sheet (includes VAT at standard rate)	V	5.00	1.00	6.00	5.10	1.00	6.10
	Extra Copy (includes VAT at standard rate)	V	0.42	0.08	0.50	0.50	0.10	0.60
	A3 Sheet		6.00	0.00	6.00	6.20	0.00	6.20
	Extra Copy		1.00	0.00	1.00	1.10	0.00	1.10
	A3 Plan		6.00	0.00	6.00	6.20	0.00	6.20
	Extra Copy		1.00	0.00	1.00	1.10	0.00	1.10
	A2 Plan		9.00	0.00	9.00	9.20	0.00	9.20
	Extra Copy		1.50	0.00	1.50	1.60	0.00	1.60
	A1 Plan		10.00	0.00	10.00	10.30	0.00	10.30
	Extra Copy		2.50	0.00	2.50	2.60	0.00	2.60
	A0 Plan		12.00	0.00	12.00	12.30	0.00	12.30
	Extra Copy		3.00	0.00	3.00	3.10	0.00	3.10
	Discount for Conservation Study Groups:							
	Discount for Conservation Area Study Groups - 50% reduction in fees identified in 4a							
4b	Postage for letters, large letters and packets.		Standard Council charges apply			Standard Council charges apply		
5	FOOTPATH CROSSINGS & PATHS ACROSS VERGES							
	Costs associated with amending Traffic Management Orders to facilitate footway crossovers in Controlled Parking Zones		125.00	0.00	125.00	128.00	0.00	128.00
	Application for Footway Crossovers - The Local Authorities (Transport Charges) Regulation 1998.The application process includes a maximum of three site visits. The application process includes a maximum of three visits.		162.00	0.00	162.00	166.00	0.00	166.00

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>Italics denotes statutory fees</i>							
	New: Additional Site visits for approval and estimation of vehicle crossover applications. Up to half hour of officer's time per visit.				30.00	0.00	30.00	
	Construction of a crossover per square metre in paving slabs/blocks or asphalt. Excluding existing obstructions e.g. street lighting columns, street furniture, trees or utility apparatus. Note: Where a footway is currently constructed in asphalt / tarmacadam a new footway crossing will only be permitted to be constructed in asphalt / tarmacadam		170.00	0.00	170.00	230.00	0.00	230.00
	Provision of a footway crossover when constructed as part of a planned footway reconstruction scheme - (20%discount on full price shown above) (per square metre). Note: crossover specification to comply with scheme construction.		110.00	0.00	110.00	184.00	0.00	184.00
	There will be no discount where it is identified that a resident is crossing the footway illegally and contributing to damage of the footway.							
	Renewal of existing White line Entrance Marking on Highway		134.00	0.00	134.00	137.00	0.00	137.00
	New White line Entrance Marking on Highway		134.00	0.00	134.00	137.00	0.00	137.00
	Removal and replanting of shrub bed elsewhere in the Borough - per square metre		65.00	0.00	65.00	67.00	0.00	67.00
	Removal and replanting of grass verge elsewhere in the Borough - per square metre		58.00	0.00	58.00	60.00	0.00	60.00
	Application to request a tree removal in accordance with the tree strategy.					150.00	0.00	150.00
	Application for Heavy Duty Footway crossover - The Local Authorities (Transport Charges) Regulation 1998		800.00	0.00	800.00	820.00	0.00	820.00
	Construction and site supervision of Heavy Duty crossover excluding statutory utility diversions.				Price on Application			Price on Application
6	PROVISION OF STREET SEATS							
	Per seat (Estimate will be provided on request at actual contractors cost, officer time and actual cost of plaque)				Price on Application			Price on Application
7	PROVISION OF STREET NAME PLATES							
	Per Street Name Plate				Price on Application			Price on Application
	Relocation only of existing Street Name Plate for footway crossing application				Price on Application			Price on Application
8	TEMPORARY TRAFFIC ORDER							
	14.1 TTO Standard Charge		1,330.00	0.00	1,330.00	1,870.00	0.00	1,870.00
	14.2 Notice Standard Charge		665.00	0.00	665.00	775.00	0.00	775.00
	16.A Special Event Orders - (excluding community street parties)		663.00	0.00	663.00	775.00	0.00	775.00
	Enforcement of Temporary Traffic Orders - Resident & Business bays, waiting and loading							
	Admin fee	V		New		82.50	16.50	99.00
	Cancellation charge			New		49.00	0.00	49.00
	Additional Enforcement by Civil Enforcement Officer per day			New		70.80	0.00	70.80
	Use of removal vehicle (per removal)			New		200.00	0.00	200.00
	Cost of Suspension Board	V		New		30.00	6.00	36.00
	Please note the charges for Enforcement detailed above are separate and in addition to any charges which the applicant may incur in obtaining a Temporary Traffic Order or Street Works permits							
9	RETRIEVE KEYS ETC. FROM ROAD GULLIES							
	Per occasion Note This service is not provided out of hours.		181.00	0.00	181.00	186.00	0.00	186.00
10	LICENCE FOR SKIPS							
	Skip Licence - 28 days		50.00	0.00	50.00	50.00	0.00	50.00
	Continuation Licence - 14 days		30.00	0.00	30.00	30.00	0.00	30.00

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			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
11	LICENCE FOR HOARDING/SCAFFOLDING							
	Deposit before commencement of works (refundable against damage)							
	- Up to 10m ²		510.00	0.00	510.00	510.00	0.00	510.00
	- For each additional m ² over 10		51.00	0.00	51.00	51.00	0.00	51.00
	Licence:							
	Application fee (non refundable)		63.00	0.00	63.00	65.00	0.00	65.00
	Licence Fee up to 2 months max (if approved)		151.00	0.00	151.00	155.00	0.00	155.00
	Renewal licence fee each subsequent month (if approved)		63.00	0.00	63.00	65.00	0.00	65.00
12	LICENCE FOR THE ISSUE OF A STREET WORKS LICENCE UNDER S50 OF THE NEW ROADS & STREET WORKS ACT 1991							
	Administration fee		189.00	0.00	189.00	194.00	0.00	194.00
	Capitalisation fee in lieu of annual charge		627.00	0.00	627.00	643.00	0.00	643.00
12a	Licence for Cranes							
	Licence for Cranes on the Highway up to 50 Tonnes		100.00	0.00	100.00	103.00	0.00	103.00
	Licence for Cranes on the Highway over 50 Tonnes		175.00	0.00	175.00	180.00	0.00	180.00
	Deposit before commencement of works (refundable against damage)		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
13	CONTAMINATED LAND INFORMATION							
	Contaminated Land Enquiry - Site History - where no records held		29.00	0.00	29.00	30.00	0.00	30.00
	Contaminated Land Enquiry - Site History - where records are held		124.50	0.00	124.50	128.00	0.00	128.00
14	DEVELOPMENT CONTROL SERVICES							
	Provision of Information including Solicitors & Developers Inquires - per hour (1 hour minimum charge)		54.00	0.00	54.00	55.00	0.00	55.00
	Providing written confirmation of compliance with planning permission, including a site visit.		234.00	0.00	234.00	240.00	0.00	240.00
	Planning Decision Notice		12.00	0.00	12.00	12.50	0.00	12.50
	Retrieval of planning files from storage (1948 to 2005)		5.00	0.00	5.00	5.10	0.00	5.10
	London Local Authorities (Charges for Stopping Up Orders) Regulations 2000		2,540.00	0.00	2,540.00	2,610.00	0.00	2,610.00
	Temporary signs for housing developments a returnable deposit of per sign to cover our costs in removing the signs in default		110.00	0.00	110.00	115.00	0.00	115.00
15	TRANSPORTATION SERVICES							
	Requests for Advice and Policy Guidance on Directional Signs		50.00	0.00	50.00	52.00	0.00	52.00
	Checking fee for S38 Agreements (value of works based on current LBE term contract rates) (not subject to VAT)		Flat rate of £2,500.00 for works up to £10,000 in value + 8% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract			Flat rate of £2,500.00 for works up to £10,000 in value + 8% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract		
	Checking & supervision fee for S278 Agreements (value of works based on current LBE term contract rates) (not subject to VAT)		Flat rate of £2,500.00 for works up to £10,000 in value + 10% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract			Flat rate of £2,500.00 for works up to £10,000 in value + 10% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract		
16	BUILDING CONTROL SERVICES							
	Viewing Building Control Plans	V	25.83	5.17	31.00	26.67	5.33	32.00
	Completion Letter or Certificate on Building Regulations Applications	V	50.83	10.17	61.00	52.50	10.50	63.00
	Building control information including Solicitor's enquiries	V	55.83	11.17	67.00	56.67	11.33	68.00
	Copy of Decision Notice	V	10.83	2.17	13.00	11.67	2.33	14.00

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			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Issuing of Completion Certificate	V	55.83	11.17	67.00	56.67	11.33	68.00
	Demolition Notice		212.00	0.00	212.00	217.00	0.00	217.00
	BUILDING CONTROL FEES							
16a	Standard Domestic Charges for Estimate of costs less than £200,000							
	<u>Loft conversions < 40m²</u>							
	Full plan	V	180.00	36.00	216.00	184.17	36.83	221.00
	Inspection charge	V	270.00	54.00	324.00	276.67	55.33	332.00
	<u>Loft conversions 40m² - 60m²</u>							
	Full plan	V	210.00	42.00	252.00	215.00	43.00	258.00
	Inspection charge	V	315.00	63.00	378.00	323.33	64.67	388.00
	<u>Each additional 20m² over 60m²</u>							
	Full plan	V	22.50	4.50	27.00	23.33	4.67	28.00
	Inspection charge	V	34.17	6.83	41.00	35.00	7.00	42.00
	<u>Extension <6m²</u>							
	Full plan	V	150.00	30.00	180.00	154.17	30.83	185.00
	Inspection charge	V	225.00	45.00	270.00	230.83	46.17	277.00
	<u>Extension 6m² - 40m²</u>							
	Full plan	V	210.00	42.00	252.00	215.00	43.00	258.00
	Inspection charge	V	315.00	63.00	378.00	323.33	64.67	388.00
	<u>Extension 40m² - 60m²</u>							
	Full plan	V	255.42	51.08	306.50	261.67	52.33	314.00
	Inspection charge	V	382.50	76.50	459.00	391.67	78.33	470.00
	<u>Extension 60m² - 100m²</u>							
	Full plan	V	330.00	66.00	396.00	338.33	67.67	406.00
	Inspection charge	V	495.83	99.17	595.00	508.33	101.67	610.00
	<u>Each additional 20m² over 100m²</u>							
	Full plan	V	45.00	9.00	54.00	45.83	9.17	55.00
	Inspection charge	V	67.50	13.50	81.00	69.17	13.83	83.00
	<u>Basements as extension above plus</u>							
	Full plan	V	120.42	24.08	144.50	123.33	24.67	148.00
	Inspection charge	V	180.00	36.00	216.00	185.00	37.00	222.00
	<u>Attached garage <30m²</u>							
	Full plan	V	150.00	30.00	180.00	154.17	30.83	185.00
	Inspection charge	V	225.00	45.00	270.00	230.83	46.17	277.00
	<u>Detached garage 30m² - 60m²</u>							
	Full plan	V	150.00	30.00	180.00	154.17	30.83	185.00
	Inspection charge	V	225.00	45.00	270.00	230.83	46.17	277.00
	<u>Through lounge</u>							
	Full plan	V	60.00	12.00	72.00	61.67	12.33	74.00
	Inspection charge	V	90.00	18.00	108.00	91.67	18.33	110.00
	<u>Removal of chimney breasts</u>							
	Full plan	V	60.00	12.00	72.00	61.67	12.33	74.00
	Inspection charge	V	90.00	18.00	108.00	91.67	18.33	110.00
	<u>Installation of new wc/shower/utility</u>							
	Full plan	V	60.00	12.00	72.00	61.67	12.33	74.00
	Inspection charge	V	90.00	18.00	108.00	91.67	18.33	110.00
	<u>Garage conversion</u>							
	Full plan	V	150.00	30.00	180.00	154.17	30.83	185.00
	Inspection charge	V	225.00	45.00	270.00	230.83	46.17	277.00
	<u>Replacement windows up to 5 windows</u>							
	Full plan	V	60.00	12.00	72.00	61.67	12.33	74.00
	Inspection charge	V	90.00	18.00	108.00	91.67	18.33	110.00

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			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>per extra 10 windows</i>							
	Full plan	V	30.00	6.00	36.00	30.83	6.17	37.00
	Inspection charge	V	45.00	9.00	54.00	45.83	9.17	55.00
	<u>Re-roofing</u>							
	Full plan	V	75.00	15.00	90.00	76.67	15.33	92.00
	Inspection charge	V	112.50	22.50	135.00	115.00	23.00	138.00
	<u>New wiring (non competent person)</u>							
	Full plan	V	90.00	18.00	108.00	91.67	18.33	110.00
	Inspection charge	V	135.00	27.00	162.00	138.33	27.67	166.00
	<u>Discount for each multiple works above</u>							
	Full plan	V	30.00	6.00	36.00	30.83	6.17	37.00
	Inspection charge	V	45.00	9.00	54.00	45.83	9.17	55.00
	NEW BUILD DWELLINGS							
	(<300m² per dwelling)							
	1 new dwelling							
	Full plan	V	255.00	51.00	306.00	260.83	52.17	313.00
	Inspection charge	V	383.33	76.67	460.00	393.33	78.67	472.00
	2-5 dwellings per extra dwelling							
	Full plan	V	105.00	21.00	126.00	108.33	21.67	130.00
	Inspection charge	V	158.33	31.67	190.00	161.67	32.33	194.00
	6 -20 new dwellings per extra dwelling							
	Full plan	V	675.83	135.17	811.00	693.33	138.67	832.00
	Inspection charge	V	1013.33	202.67	1,216.00	1,039.17	207.83	1,247.00
	Extra dwelling over 5							
	Full plan	V	90.00	18.00	108.00	91.67	18.33	110.00
	Inspection charge	V	135.00	27.00	162.00	138.33	27.67	166.00
	Flat conversion to form 2 flats							
	Full plan	V	210.00	42.00	252.00	215.00	43.00	258.00
	Inspection charge	V	315.00	63.00	378.00	323.33	64.67	388.00
	Plus for each additional flat							
	Full plan	V	75.00	15.00	90.00	76.67	15.33	92.00
	Inspection charge	V	112.50	22.50	135.00	115.00	23.00	138.00
	Other works -Estimate of cost:							
	<£5000							
	Full plan	V	89.17	17.83	107.00	90.83	18.17	109.00
	Inspection charge	V	133.33	26.67	160.00	136.67	27.33	164.00
	£5001 - £10,000							
	Full plan	V	106.67	21.33	128.00	109.17	21.83	131.00
	Inspection charge	V	160.42	32.08	192.50	164.17	32.83	197.00
	£10,001 - £20,000							
	Full plan	V	151.67	30.33	182.00	155.00	31.00	186.00
	Inspection charge	V	227.50	45.50	273.00	233.33	46.67	280.00
	£20,001 - £30,000							
	Full plan	V	195.83	39.17	235.00	200.83	40.17	241.00
	Inspection charge	V	294.17	58.83	353.00	301.67	60.33	362.00
	£30,001 - £40,000							
	Full plan	V	240.83	48.17	289.00	246.67	49.33	296.00
	Inspection charge	V	360.83	72.17	433.00	370.00	74.00	444.00
	£40,001 - £50,000							
	Full plan	V	285.00	57.00	342.00	291.67	58.33	350.00
	Inspection charge	V	427.50	85.50	513.00	438.33	87.67	526.00
	£50,001 - £60,000							
	Full plan	V	320.83	64.17	385.00	329.17	65.83	395.00
	Inspection charge	V	480.83	96.17	577.00	493.33	98.67	592.00

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	£60,001 - £70,000							
	Full plan	V	356.67	71.33	428.00	365.83	73.17	439.00
	Inspection charge	V	535.00	107.00	642.00	548.33	109.67	658.00
	£70,001 - £80,000							
	Full plan	V	392.08	78.42	470.50	401.67	80.33	482.00
	Inspection charge	V	588.33	117.67	706.00	603.33	120.67	724.00
	£80,001 - £90,000							
	Full plan	V	427.50	85.50	513.00	438.33	87.67	526.00
	Inspection charge	V	641.67	128.33	770.00	658.33	131.67	790.00
	£90,001 - £100,000							
	Full plan	V	463.33	92.67	556.00	475.00	95.00	570.00
	Inspection charge	V	695.00	139.00	834.00	711.67	142.33	854.00
	£100,001 - £120,000							
	Full plan	V	499.17	99.83	599.00	511.67	102.33	614.00
	Inspection charge	V	748.33	149.67	898.00	766.67	153.33	920.00
	£120,001 - £140,000							
	Full plan	V	535.00	107.00	642.00	548.33	109.67	658.00
	Inspection charge	V	801.67	160.33	962.00	821.67	164.33	986.00
	£140,001 - £160,000							
	Full plan	V	570.42	114.08	684.50	585.00	117.00	702.00
	Inspection charge	V	855.00	171.00	1,026.00	875.83	175.17	1,051.00
	£160,001 - £180,000							
	Full plan	V	605.83	121.17	727.00	620.83	124.17	745.00
	Inspection charge	V	908.33	181.67	1,090.00	930.83	186.17	1,117.00
	£180,001 - £200,000							
	Full plan	V	641.67	128.33	770.00	658.33	131.67	790.00
	Inspection charge	V	962.50	192.50	1,155.00	986.67	197.33	1,184.00
16b	Standard Non Domestic Charges for work less than £200,000							
	Non Domestic New Builds & extensions up to 100m²							
	<u>Other Residential/Institutional/Assembly/Recreational (<6m²)</u>							
	Full plan	V	150.00	30.00	180.00	154.17	30.83	185.00
	Inspection charge	V	225.00	45.00	270.00	230.83	46.17	277.00
	<u>Industrial and Storage(<6m²)</u>							
	Full plan	V	120.00	24.00	144.00	123.33	24.67	148.00
	Inspection charge	V	180.00	36.00	216.00	185.00	37.00	222.00
	<u>Office and Shops(<6m²)</u>							
	Full plan	V	150.00	30.00	180.00	154.17	30.83	185.00
	Inspection charge	V	225.00	45.00	270.00	230.83	46.17	277.00
	<u>Other Residential/Institutional/Assembly/Recreational (<6-40m²)</u>							
	Full plan	V	270.00	54.00	324.00	276.67	55.33	332.00
	Inspection charge	V	405.83	81.17	487.00	415.83	83.17	499.00
	<u>Industrial and Storage(<6-40m²)</u>							
	Full plan	V	180.00	36.00	216.00	185.00	37.00	222.00
	Inspection charge	V	270.00	54.00	324.00	276.67	55.33	332.00
	<u>Office and Shops(<6-40m²)</u>							
	Full plan	V	210.00	42.00	252.00	215.00	43.00	258.00
	Inspection charge	V	315.83	63.17	379.00	324.17	64.83	389.00
	<u>Other Residential/Institutional/Assembly/Recreational (<40-100m²)</u>							
	Full plan	V	420.83	84.17	505.00	430.83	86.17	517.00
	Inspection charge	V	630.83	126.17	757.00	646.67	129.33	776.00
	<u>Industrial and Storage(<40-100m²)</u>							
	Full plan	V	270.42	54.08	324.50	276.67	55.33	332.00
	Inspection charge	V	405.83	81.17	487.00	415.83	83.17	499.00
	<u>Office and Shops(<40-100m²)</u>							
	Full plan	V	330.83	66.17	397.00	339.17	67.83	407.00

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Inspection charge	V	495.83	99.17	595.00	508.33	101.67	610.00
16c	<u>Shop Fit out each 100m2 or part</u>							
	Full plan	V	108.33	21.67	130.00	110.83	22.17	133.00
	Inspection charge	V	162.50	32.50	195.00	166.67	33.33	200.00
	<u>Shop Front</u>							
	Full plan	V	93.33	18.67	112.00	95.83	19.17	115.00
	Inspection charge	V	140.00	28.00	168.00	144.17	28.83	173.00
	<u>Office Partitioning per 50m run</u>							
	Full plan	V	93.33	18.67	112.00	95.83	19.17	115.00
	Inspection charge	V	140.00	28.00	168.00	144.17	28.83	173.00
	<u>New Windows up to 10</u>							
	Full plan	V	93.33	18.67	112.00	95.83	19.17	115.00
	Inspection charge	V	140.00	28.00	168.00	144.17	28.83	173.00
	<u>Per Extra 10</u>							
	Full plan	V	30.83	6.17	37.00	31.67	6.33	38.00
	Inspection charge	V	46.67	9.33	56.00	48.33	9.67	58.00
	<u>Mezzanine Floor per 500m2 or part</u>							
	Full plan	V	185.83	37.17	223.00	190.00	38.00	228.00
	Inspection charge	V	279.17	55.83	335.00	285.83	57.17	343.00
	Other Works-Estimate of cost:							
	<£5,000							
	Full plan	V	89.17	17.83	107.00	90.83	18.17	109.00
	Inspection charge	V	133.33	26.67	160.00	136.67	27.33	164.00
	£5001-10,000							
	Full plan	V	106.67	21.33	128.00	109.17	21.83	131.00
	Inspection charge	V	160.42	32.08	192.50	164.17	32.83	197.00
	£10,001-£20,000							
	Full plan	V	151.67	30.33	182.00	155.00	31.00	186.00
	Inspection charge	V	227.50	45.50	273.00	233.33	46.67	280.00
	£20,001-£30,000							
	Full plan	V	195.83	39.17	235.00	200.83	40.17	241.00
	Inspection charge	V	294.17	58.83	353.00	301.67	60.33	362.00
	£30,001-£40,000							
	Full plan	V	240.83	48.17	289.00	246.67	49.33	296.00
	Inspection charge	V	360.83	72.17	433.00	370.00	74.00	444.00
	£40,001-£50,000							
	Full plan	V	285.00	57.00	342.00	291.67	58.33	350.00
	Inspection charge	V	427.50	85.50	513.00	438.33	87.67	526.00
	£50,001-£60,000							
	Full plan	V	320.83	64.17	385.00	329.17	65.83	395.00
	Inspection charge	V	480.83	96.17	577.00	493.33	98.67	592.00
	£60,001-£70,000							
	Full plan	V	356.67	71.33	428.00	365.83	73.17	439.00
	Inspection charge	V	535.00	107.00	642.00	548.33	109.67	658.00
	£70,001-£80,000							
	Full plan	V	391.67	78.33	470.00	400.83	80.17	481.00
	Inspection charge	V	587.50	117.50	705.00	601.67	120.33	722.00
	£80,001-£90,000							
	Full plan	V	427.50	85.50	513.00	438.33	87.67	526.00
	Inspection charge	V	641.67	128.33	770.00	658.33	131.67	790.00
	£90,001-£100,000							
	Full plan	V	463.33	92.67	556.00	475.00	95.00	570.00
	Inspection charge	V	695.00	139.00	834.00	711.67	142.33	854.00
	£100,001-£120,000							

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>Italics denotes statutory fees</i>							
	Full plan	V	499.17	99.83	599.00	511.67	102.33	614.00
	Inspection charge	V	748.33	149.67	898.00	766.67	153.33	920.00
	£120,001-£140,000							
	Full plan	V	535.00	107.00	642.00	548.33	109.67	658.00
	Inspection charge	V	801.67	160.33	962.00	821.67	164.33	986.00
	£140,001-£160,000							
	Full plan	V	570.83	114.17	685.00	585.00	117.00	702.00
	Inspection charge	V	855.83	171.17	1,027.00	876.67	175.33	1,052.00
	£160,001-£180,000							
	Full plan	V	605.83	121.17	727.00	620.83	124.17	745.00
	Inspection charge	V	908.33	181.67	1,090.00	930.83	186.17	1,117.00
	£180,001-£200,000							
	Full plan	V	641.67	128.33	770.00	658.33	131.67	790.00
	Inspection charge	V	962.50	192.50	1,155.00	986.67	197.33	1,184.00
17	Planning Application Fees							
	<i>Prior Approval under the General Permitted Development Order (Amendment) 2013</i>							
	<i>An application which involves the making of any material change in the use of any buildings, or other land under Classes J, K and M of the General Permitted Development Order</i>		80	0	80	80	0	80
	Application Type							
	Householder							
	<i>Relating to one dwelling</i>		172	0	172	172	0	172
	<i>Relating to 2 or more dwellings</i>		339	0	339	339	0	339
	Certificate of Lawfulness							
	<i>Section 191 (1) (c) - Establish Use</i>		195	0	195	195	0	195
	<i>Section 191 (1) (a) or (b) - Existing per unit</i>		385	0	385	385	0	385
	<i>Section 191 (1) (a) or (b) - Existing 50 units</i>		19049	0	19049	19049	0	19049
	<i>Section 191 (1) (a) or (b) - Existing 51 and over units - per unit</i>		115 Max 250,000	0	115 Max 250,000	115 Max 250,000	0	115 Max 250,000
	<i>Section 192 - Proposed</i>		Half full fee	0	Half full fee	Half full fee	0	Half full fee
	Outline							
	<i>Site area not exceeding 2.5 ha - per 0.1ha</i>		385	0	385	385	0	385
	<i>Site area of 2.5 ha</i>		9527	0	9527	9527	0	9527
	<i>Site in excess of 2.5ha - per 0.1ha</i>		115 Max 125,000	0	115 Max 125,000	115 Max 125,000	0	115 Max 125,000
	Dwellings							
	<i>Per dwelling created - below 50</i>		385	0	385	385	0	385
	<i>50 dwellings</i>		19049	0	19049	19049	0	19049
	<i>Per dwelling - above 50</i>		115 Max 250,000	0	115 Max 250,000	115 Max 250,000	0	115 Max 250,000
	Change of use							
	<i>385</i>		385	0	385	385	0	385
	Other buildings							
	<i>No additional floor space and Floor space up to 40 sq.m</i>		195	0	195	195	0	195
	<i>Floor space between 40 sq.m. and 75 sq.m.</i>		385	0	385	385	0	385
	<i>Floor space between 75 sq.m. and 3750 sq.m. - for each additional 75 sq.m.</i>		385	0	385	385	0	385
	<i>3750 sq.m. created</i>		19049	0	19049	19049	0	19049
	<i>Each additional 75 sq.m. (or part thereof) above 3750 sq.m.</i>		115 Max 250,000	0	115 Max 250,000	115 Max 250,000	0	115 Max 250,000

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>Italics denotes statutory fees</i>							
	<i>Erection, on land used for the purpose of agriculture</i>							
	<i>Works up to 465 sq.m.</i>		80	0	80	80	0	80
	<i>Floor space between 465 sq.m. and 540 sq.m.</i>		385	0	385	385	0	385
	<i>Floor space between 540 sq.m. and 4215 sq.m. - for each additional 75 sq.m</i>		385	0	385	385	0	385
	<i>4215 sq.m. created</i>		19049	0	19049	19049	0	19049
	<i>Each additional 75 sq.m. (or part thereof) above 3750 sq.m.</i>		115 Max 250,000	0	115 Max 250,000	115 Max 250,000	0	115 Max 250,000
	<i>Erection of glasshouses on land used for the purposes of agriculture</i>							
	<i>Works up to 465 sq.m.</i>		80	0	80	80	0	80
	<i>Works creating more than 465 sq.m.</i>		2150	0	2150	2150	0	2150
	<i>The erection, alteration or replacement of plant or machinery</i>							
	<i>Site area not exceeding 5ha- each 0.1ha or part thereof</i>		385	0	385	385	0	385
	<i>Site area of 5ha</i>		19049	0	19049	19049	0	19049
	<i>Site area in excess of 5ha - each additional 0.1ha or part thereof</i>		115 Max 250,000	0	115 Max 250,000	115 Max 250,000	0	115 Max 250,000
	<i>The carrying out of any operations not coming within any of the above categories - for each 0.1 ha of site area</i>		195 Max 1,690	0	195 Max 1,690	195 Max 1,690	0	195 Max 1,690
	<i>Operations connected with exploratory drilling for oil or natural gas</i>							
	<i>Site area not exceeding 7.5 ha - for each 0.1 ha of site area</i>		385	0	385	385	0	385
	<i>Site area of 7.5 ha</i>		28750	0	28750	28750	0	28750
	<i>Per 0.1ha in excess of 7.5ha</i>		115 Max 250,000	0	115 Max 250,000	115 Max 250,000	0	115 Max 250,000
	<i>Winning and working of materials</i>							
	<i>Per 0.1 ha site area to maximum 15 ha</i>		195	0	195	195	0	195
	<i>Site area of 15 ha</i>		29112	0	29112	29112	0	29112
	<i>Per 0.1 ha site area in excess of 15 ha</i>		115 Max 65,000	0	115 Max 65,000	115 Max 65,000	0	115 Max 65,000
	<i>Disposal of refuse or waste materials or for the deposit of material remaining after minerals have been extracted from the land or for the storage of minerals in the open.</i>							
	<i>Per 0.1 ha site area to maximum 15 ha</i>		195	0	195	195	0	195
	<i>Site area of 15 ha</i>		29112	0	29112	29112	0	29112
	<i>Per 0.1 ha site area in excess of 15 ha</i>		115 Max 65,000	0	115 Max 65,000	115 Max 65,000	0	115 Max 65,000
	<i>Construction of car parks, service roads and access for the purpose of a single undertaking</i>		195	0	195	195	0	195
	<i>Extant Planning Permission</i>							
	<i>Householder</i>		57	0	57	57	0	57
	<i>Major development</i>		575	0	575	575	0	575
	<i>All other applications</i>		195	0	195	195	0	195
	<i>Non-Material Amendment</i>							
	<i>Householder</i>		28	0	28	28	0	28
	<i>All other applications</i>		195	0	195	195	0	195
	<i>Minor Material Amendment</i>		195	0	195	195	0	195
	<i>Reserved matters</i>		385	0	385	385	0	385
	<i>For non-compliance with conditions, variation or renewal of a temporary permission</i>		195	0	195	195	0	195
	<i>Request for written confirmation of compliance with condition(s)</i>							
	<i>Householder</i>		28	0	28	28	0	28
	<i>All other applications</i>		97	0	97	97	0	97

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			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>Playing Fields</i>		385	0	385	385	0	385
	<i>Telecoms prior approval</i>		385	0	385	385	0	385
	<i>Buildings and roads constructed under PD for agriculture/forestry</i>		80	0	80	80	0	80
	<i>Demolition prior approval</i>		80	0	80	80	0	80
	<i>Advert to premises</i>		110	0	110	110	0	110
	<i>Directional advert</i>		110	0	110	110	0	110
	<i>All other adverts</i>		385	0	385	385	0	385
18	Coordinated Development Process & Sustainability Assessment Services-Development Control							
18a	Coordinated Plan Drawing and Approval Service							
	N.B. 20% discount on Building Control Application fees included in the fees shown below.							
	Single Storey Extension	V	1,327.50	265.50	1,593.00	1,500.00	300.00	1,800.00
	Two Storey Extension	V	1,719.17	343.83	2,063.00	1,800.00	360.00	2,160.00
	Loft Conversion	V	1,565.83	313.17	1,879.00	1,750.00	350.00	2,100.00
	Combination Loft & Extension	V	3,420.83	684.17	4105.00	2,750.00	550.00	3,300.00
	Lawful Development Certificate	V	83.33	16.67	100.00	85.00	17.00	102.00
18b	Comprehensive Code for Sustainable Homes Assessment							
	For One Unit	V	5,416.67	1,083.33	6,500.00	5,551.67	1,110.33	6,662.00
18c	BREEAM Assessment	V	12,734.17	2,546.83	15,281.00	13,053.33	2,610.67	15,664.00
19	HIGHWAY RELATED CHARGES							
A	Emergency Call-Out Service							
	(a) Daytime Monday – Friday			Price on Application			Price on Application	
	Supervisor per hour (minimum 1 hour)			Price on Application			Price on Application	
	Highways Road gang (2 men) per hour (Minimum 1 hour)			Price on Application			Price on Application	
	(b) Overtime Monday - Saturday			Price on Application			Price on Application	
	Callout (Minimum of 2 hours)			Price on Application			Price on Application	
	Callout over 2 hours (per hour)			Price on Application			Price on Application	
	Highways Road Gang (2 men + lorry) (2 hours minimum charge)			Price on Application			Price on Application	
	Callout of Road Gang over 2 hours (per hour)			Price on Application			Price on Application	
	(c) Overtime Sunday & Bank Holidays & After Midnight			Price on Application			Price on Application	
	Callout (Minimum of 2 hours)			Price on Application			Price on Application	
	Callout (over 2 hours) per hour			Price on Application			Price on Application	
	Highways Road Gang (2 men + lorry) (2 hours minimum charge)			Price on Application			Price on Application	
	Callout of Road Gang over 2 hours (per hour)			Price on Application			Price on Application	
	(d) Bag of Granules used in Road Traffic			Price on Application			Price on Application	
	Accidents, per Bag			Price on Application			Price on Application	
	(e) Lost Lamp			Price on Application			Price on Application	
B	Replace Pedestrian Guardrails			Price on Application			Price on Application	
	One panel			Price on Application			Price on Application	
	Two panels			Price on Application			Price on Application	
	Three panels			Price on Application			Price on Application	

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			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Four panels			Price on Application		Price on Application		
	Five panels			Price on Application		Price on Application		
	Six panels			Price on Application		Price on Application		
C	Street Lighting & Illuminated Street Furniture – (Removal of damaged items, & replaced to working order)			Price on Application		Price on Application		
	Illuminated bollards per unit			Price on Application		Price on Application		
	Haldo Bollard			Price on Application		Price on Application		
	600 'O' Bollard			Price on Application		Price on Application		
	Pearce Gowshall Bollard			Price on Application		Price on Application		
	Lamp Columns per unit			Price on Application		Price on Application		
	Street Lighting Column - up to 5 metre			Price on Application		Price on Application		
	Street Lighting Column – 6 metre			Price on Application		Price on Application		
	Street Lighting Column – 8 metre			Price on Application		Price on Application		
	Street Lighting Column – 10 metre			Price on Application		Price on Application		
	Illuminated Large Base Sign Post/ Directional Sign per unit			Price on Application		Price on Application		
	Double Bracket/Post			Price on Application		Price on Application		
	Single Bracket/Post			Price on Application		Price on Application		
D	Repairs to Footways – Patching & Repairs on footways e.g. Bituminous, Artificial Stone Paving, Modular Block Paving, Block Paving and Seeding/Turfing as required			Price on Application		Price on Application		
	Per m ² (over 1m2)			Price on Application		Price on Application		
E	Bollards							
	Supply and fix concrete bollard - (per bollard)			Price on Application		Price on Application		
	Supply & fix metal bollard - (per bollard)			Price on Application		Price on Application		
	Supply & fix timber bollard - (per bollard)			Price on Application		Price on Application		
F	Brickwork							
	Provision of all material & construction of brick wall up to 1.3 metre high, 225 mm thick using sand faced Fletton or equivalent stretcher bond per square metre			Price on Application		Price on Application		
G	Grounds & Arboricultural Maintenance							
	Shrub Replacement per item			Price on Application		Price on Application		
	Up to 5 litre pot			Price on Application		Price on Application		
	Up to 10 litre pot			Price on Application		Price on Application		
	Up to 15 litre pot			Price on Application		Price on Application		
	Trees Hedges & Shrubs Causing Obstructions			Price on Application		Price on Application		
	Per tree, hedge or shrub fallen from privately owned land onto Public Highway			Price on Application		Price on Application		
	Per roots from tree, hedge or shrub from privately owned land causing damage to public highway			Price on Application		Price on Application		
	Per tree, hedge or shrub from privately owned land obstructing Council owned Street Lighting or Street			Price on Application		Price on Application		
	Removal after an accident			Price on Application		Price on Application		
	Per tree - removal and replacement of tree following vehicle damage or public interference			Price on Application		Price on Application		
	Up to 320 mm - DBH			Price on Application		Price on Application		
	Up to 400 mm - DBH			Price on Application		Price on Application		
	Up to 450 mm - DBH			Price on Application		Price on Application		
	Removal of Tree for Provision of Vehicle/Garage Crossover & Replacement Elsewhere			Price on Application		Price on Application		
	Up to 50 mm DBH			Price on Application		Price on Application		

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Up to 160 mm DBH			Price on Application		Price on Application		
	Up to 240 mm DBH			Price on Application		Price on Application		
	Up to 320 mm DBH			Price on Application		Price on Application		
	Up to 400 mm DBH			Price on Application		Price on Application		
	Up to 450 mm DBH			Price on Application		Price on Application		
	Root Pruning per m2			Price on Application		Price on Application		
	Repairs to footway per m2			Price on Application		Price on Application		
	Root chasing per linear metre			Price on Application		Price on Application		
	Memorial Tree Planting and Plaque							
	To supply and plant tree with 2 year after care. Tree species from contractors planting list. Plaque size 6"x4" limited to 60 characters (additional charge over 60 characters)			New	585.00	0.00	585.00	
21	FOOD CERTIFICATES							
	Certificate		82.00	0.00	82.00	84.00	0.00	84.00
	Additional Charge per certificate if physical examination is required		175.00	0.00	175.00	180.00	0.00	180.00
22	FOOD HYGIENE COURSES AND BASIC HEALTH AND SAFETY COURSES – HELD AT CIVIC CENTRE							
	(i) BASIC HEALTH & SAFETY COURSES (include. materials & exam registration)							
	Total Fee per person		70.00	0.00	70.00	72.00	0.00	72.00
	(ii) FOOD HYGIENE COURSES (include materials & exam registration)							
	Total Fee per person		70.00	0.00	70.00	72.00	0.00	72.00
	(iii) Replacement Certificates		30.00	0.00	30.00	32.00	0.00	32.00
	(iv) Examination Certificates		23.00	0.00	23.00	24.00	0.00	24.00
23	FOOD HYGIENE COURSES AND BASIC HEALTH AND SAFETY TRAINING - OFF SITE							
	(i) BASIC HEALTH & SAFETY COURSES (include. materials & exam registration)							
	Per Course (No VAT applicable)		617.00	0.00	617.00	632.00	0.00	632.00
	Exam Registration charged by CIEH		0.00	0.00	0.00	0.00	0.00	0.00
	(ii) FOOD HYGIENE COURSES (include materials & exam registration)							
	Per Course (No VAT applicable)		617.00	0.00	617.00	632.00	0.00	632.00
	Exam Registration charged by CIEH		0.00	0.00	0.00	0.00	0.00	0.00
24	PUBLIC REGISTER COPIES							
	IPC Authorised Premises Provision of copies – per premise – per officer half hour or part thereof		22.00	0.00	22.00	23.00	0.00	23.00
	Environmental Regulation of Industrial Plant				Price on Application			Price on Application
	Notification of Cooling Towers register							
	Copy of full register		26.50	0.00	26.50	30.00	0.00	30.00
25	ENVIRONMENTAL CRIME UNIT							

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Daily Storage Fee in Pound – no fees set by the Highways Act		40.00	0.00	40.00	40.00	0.00	40.00
	<i>Disposal Costs - no fees set by the Highways Act</i>		70.00	0.00	70.00	70.00	0.00	70.00
	<i>DVLA release fee within 24 hours</i>		100.00	0.00	100.00	100.00	0.00	100.00
	<i>DVLA release fee over 24 hours</i>		200.00	0.00	200.00	200.00	0.00	200.00
	<i>DVLA daily pound storage fees after 48 hours in Pound (In addition to the release fee)</i>		21.00	0.00	21.00	21.00	0.00	21.00
	<i>Surety fee Payable if unable to provide current tax disc at time of vehicle collection. This fee is refundable if the tax disc is produced within 14 days.</i>		160.00	0.00	160.00	160.00	0.00	160.00
	Fee for a formal complaint made in respect of high hedges and trees, under part 8 of the Anti-Social Behaviour Act 2003		350.00	0.00	350.00	359.00	0.00	359.00
26	LICENCES							
	A. ANIMAL BOARDING ESTABLISHMENT		369.00	0.00	369.00	378.00	0.00	378.00
	B. BREEDING OF DOGS		291.00	0.00	291.00	298.00	0.00	298.00
	C. DANGEROUS WILD ANIMALS		416.00	0.00	416.00	426.00	0.00	426.00
	D. PERFORMING ANIMALS							
	Registration		167.00	0.00	167.00	171.00	0.00	171.00
	Certification		47.00	0.00	47.00	48.00	0.00	48.00
	E. PET SHOPS		265.00	0.00	265.00	272.00	0.00	272.00
	F. STREET TRADING							
	Vans/Stalls		172.00	0.00	172.00	176.00	0.00	176.00
	Forecourt of shops and cafes/restaurants in designated areas		824.00	0.00	824.00	845.00	0.00	845.00
	G. OCCASIONAL SALES							
	Initial Application		331.00	0.00	331.00	339.00	0.00	339.00
	Subsequent Applications		166.50	0.00	166.50	171.00	0.00	171.00
	H. RIDING ESTABLISHMENTS		581.00	0.00	581.00	596.00	0.00	596.00
	I. SEX SHOPS		21,218.00	0.00	21,218.00	21,748.00	0.00	21,748.00
	J. TABLES & CHAIRS							
	Up to 3 sq. m		205.00	0.00	205.00	210.00	0.00	210.00
	Between 3 and 10 sq. m		408.00	0.00	408.00	418.00	0.00	418.00
	Between 10 and 15 sq. m		817.00	0.00	817.00	837.00	0.00	837.00
	Between 15 and (maximum) 25 sq. m		1,623.00	0.00	1,623.00	1,664.00	0.00	1,664.00
	K. Zoos							
	Notification of intention to apply for a zoo licence		108.00	0.00	108.00	111.00	0.00	111.00
	New application for a zoo licence		866.00	0.00	866.00	888.00	0.00	888.00
	Renewal of licence		541.00	0.00	541.00	555.00	0.00	555.00
	Transfer of licence		649.00	0.00	649.00	665.00	0.00	665.00
	Variation of a zoo licence (plus the costs of inspection where applicable)		649.00	0.00	649.00	665.00	0.00	665.00
	L. Pleasure Boats							
	Application for a boat hire licence		216.00	0.00	216.00	221.00	0.00	221.00
	Variation of a boat hire licence		108.00	0.00	108.00	111.00	0.00	111.00
	M. Hypnotism							
	Application for consent to conduct an exhibition, demonstration or performance of hypnotism		108.00	0.00	108.00	111.00	0.00	111.00
	TEMPORARY STREET TRADING LICENCE							
	Single event for a 'Seasonal' or 'Farmers' Market of up to 20 stalls for a maximum of 4 days' duration within a designated street trading area (3 Types)							
	1. Market which requires the closure of a non-classified road £175		175.00	0.00	175.00	179.00	0.00	179.00
	2. Market on the footway only £70		70.00	0.00	70.00	72.00	0.00	72.00
	3. Any other market / event, a licence fee will be set to recover the Council's costs						Price on application	

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>Italics denotes statutory fees</i>							
	Note: a licence will only be granted for an area where the Council is satisfied that highway safety and free pedestrian passage requirements are not compromised. Where the Council concludes that a Market cannot be held without compromising these requirements, a refusal fee will be applied as indicated for the relevant category of temporary licence							
27	APPROVALS							
	CIVIL MARRIAGE VENUES - Inspection Fee:							
	(3 year approval)		717.00	0.00	717.00	735.00	0.00	735.00
	Registrars Inspection fee - C495		144.00	0.00	144.00	148.00	0.00	148.00
28	LICENSING ACT 2003 - FEES AND EXEMPTIONS (statutory fee VAT Exempt)							
A	FEES PAYABLE:							
	1.1 The fee for an application for the grant or variation of a premises licence is based on the rateable value of the property and the band specified for that rateable value, is as follows:		GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
	RATEABLE VALUES							
	<i>No rateable value to £4,300</i>		100.00	0.00	100.00	100.00	0.00	100.00
	<i>£4,300 to £33,000</i>		190.00	0.00	190.00	190.00	0.00	190.00
	<i>£33,001 to £87,000</i>		315.00	0.00	315.00	315.00	0.00	315.00
	<i>£87,001 to £125,000</i>		450.00	0.00	450.00	450.00	0.00	450.00
	<i>£125,001 and above</i>		635.00	0.00	635.00	635.00	0.00	635.00
	1.2 In addition, premises in Bands D and E, where an application relates exclusively or primarily for the supply of alcohol for consumption on a premises located in a city or town centre, must pay a further fee, as follows:		GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
	RATEABLE VALUES							
	<i>£87,001 to £125,000</i>		450.00	0.00	450.00	450.00	0.00	450.00
	<i>£125,001 and above</i>		1,270.00	0.00	1,270.00	1,270.00	0.00	1,270.00
	1.3 In addition, where 5,000 or more persons are admitted at the same time to a premises when the existing licence authorises licensable activities to take place, the application must be accompanied by a fee corresponding to the range of number of persons within which falls the maximum number of persons allowed as follows:		GRANT & VARIATION ADDITIONAL FEE	VAT	GRANT & VARIATION ADDITIONAL FEE	GRANT & VARIATION ADDITIONAL FEE	VAT	GRANT & VARIATION ADDITIONAL FEE
	MAXIMUM NUMBER OF PERSONS							
	<i>5,000 to 9,999</i>		1,000.00	0.00	1,000.00	1,000.00	0.00	1000.00
	<i>10,000 to 14,999</i>		2,000.00	0.00	2,000.00	2,000.00	0.00	2000.00
	<i>15,000 to 19,999</i>		4,000.00	0.00	4,000.00	4,000.00	0.00	4000.00
	<i>20,000 to 29,999</i>		8,000.00	0.00	8,000.00	8,000.00	0.00	8000.00
	<i>30,000 to 39,999</i>		16,000.00	0.00	16,000.00	16,000.00	0.00	16000.00
	<i>40,000 to 49,999</i>		24,000.00	0.00	24,000.00	24,000.00	0.00	24000.00
	<i>50,000 to 59,999</i>		32,000.00	0.00	32,000.00	32,000.00	0.00	32000.00
	<i>60,000 to 69,999</i>		40,000.00	0.00	40,000.00	40,000.00	0.00	40000.00
	<i>70,000 to 79,999</i>		48,000.00	0.00	48,000.00	48,000.00	0.00	48000.00
	<i>80,000 to 89,999</i>		56,000.00	0.00	56,000.00	56,000.00	0.00	56000.00
	<i>90,000 and over</i>		64,000.00	0.00	64,000.00	64,000.00	0.00	64000.00
	1.4 The annual fee payable for a premises licence, is based on the rateable value of the property and the band specified for that rateable value, as follows:		ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE	ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE
	RATEABLE VALUES							
	<i>No rateable value to £4,300</i>		70.00	0.00	70.00	70.00	0.00	70.00

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>£4,300 to £33,000</i>		180.00	0.00	180.00	180.00	0.00	180.00
	<i>£33,001 to £87,000</i>		295.00	0.00	295.00	295.00	0.00	295.00
	<i>£87,001 to £125,000</i>		320.00	0.00	320.00	320.00	0.00	320.00
	<i>£125,001 and above</i>		350.00	0.00	350.00	350.00	0.00	350.00
	1.5 In addition, premises in Bands D and E, where an application relates exclusively or primarily for the supply of alcohol for consumption on a premises located in a city or town centre, must pay a further fee, as follows:		ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE	ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE
	RATEABLE VALUES							
	<i>£87,001 to £125,000</i>		640.00	0.00	640.00	640.00	0.00	640.00
	<i>£125,001 and above</i>		1050.00	0.00	1,050.00	1050.00	0.00	1050.00
	1.6 In addition, where 5,000 or more persons are admitted at the same time to a premises when the existing licence authorises licensable activities to take place, the application must be accompanied by a fee corresponding to the range of number of persons within which falls the maximum number of persons allowed as follows:		ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE	ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE
	MAXIMUM NUMBER OF PERSONS							
	<i>5,000 to 9,999</i>		500.00	0.00	500.00	500.00	0.00	500.00
	<i>10,000 to 14,999</i>		1000.00	0.00	1,000.00	1000.00	0.00	1000.00
	<i>15,000 to 19,999</i>		2000.00	0.00	2,000.00	2000.00	0.00	2000.00
	<i>20,000 to 29,999</i>		4000.00	0.00	4,000.00	4000.00	0.00	4000.00
	<i>30,000 to 39,999</i>		8000.00	0.00	8,000.00	8000.00	0.00	8000.00
	<i>40,000 to 49,999</i>		12000.00	0.00	12,000.00	12000.00	0.00	12000.00
	<i>50,000 to 59,999</i>		16000.00	0.00	16,000.00	16000.00	0.00	16000.00
	<i>60,000 to 69,999</i>		20000.00	0.00	20,000.00	20000.00	0.00	20000.00
	<i>70,000 to 79,999</i>		24000.00	0.00	24,000.00	24000.00	0.00	24000.00
	<i>80,000 to 89,999</i>		28000.00	0.00	28,000.00	28000.00	0.00	28000.00
	<i>90,000 and over</i>		32000.00	0.00	32,000.00	32000.00	0.00	32000.00
B	FEES PAYABLE:							
	2.1 The fee for an application for the grant or variation of a club premises certificate is based on the rateable value of the property and the band specified for that rateable value, is as follows:		GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
	RATEABLE VALUES							
	<i>No rateable value to £4,300</i>		100.00	0.00	100.00	100.00	0.00	100.00
	<i>£4,300 to £33,000</i>		190.00	0.00	190.00	190.00	0.00	190.00
	<i>£33,001 to £87,000</i>		315.00	0.00	315.00	315.00	0.00	315.00
	<i>£87,001 to £125,000</i>		450.00	0.00	450.00	450.00	0.00	450.00
	<i>£125,001 and above</i>		635.00	0.00	635.00	635.00	0.00	635.00
	2.2 The annual fee payable for club premises certificate is based on the rateable value of the property and the band specified for that rateable value, is as follows:		ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE	ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE
	RATEABLE VALUES							
	<i>No rateable value to £4,300</i>		70.00	0.00	70.00	70.00	0.00	70.00
	<i>£4,300 to £33,000</i>		180.00	0.00	180.00	180.00	0.00	180.00
	<i>£33,001 to £87,000</i>		295.00	0.00	295.00	295.00	0.00	295.00
	<i>£87,001 to £125,000</i>		320.00	0.00	320.00	320.00	0.00	320.00
	<i>£125,001 and above</i>		350.00	0.00	350.00	350.00	0.00	350.00
C	OTHER FEES PAYABLE IN RESPECT OF APPLICATIONS MADE OR NOTICES GIVEN, ARE AS FOLLOWS		FEE PAYABLE	VAT	FEE PAYABLE	FEE PAYABLE	VAT	FEE PAYABLE
	APPLICATION OR NOTICE							
	<i>Notification of theft, loss, etc. of premises licence or summary</i>		10.50	0.00	10.50	10.50	0.00	10.50
	<i>Application for provisional statement where premises being built, etc.</i>		315.00	0.00	315.00	315.00	0.00	315.00
	<i>Notification of change of name or address of premises licence holder or designated premises supervisor</i>		10.50	0.00	10.50	10.50	0.00	10.50
	<i>Application to vary premises licence to specify individual as designated premises supervisor</i>		23.00	0.00	23.00	23.00	0.00	23.00
	<i>Application for transfer of premises licence</i>		23.00	0.00	23.00	23.00	0.00	23.00

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			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>Application for a minor variation to a premises licence</i>		89.00	0.00	89.00	89.00	0.00	89.00
	<i>Notice of interim authority following death etc. of the premises licence holder</i>		23.00	0.00	23.00	23.00	0.00	23.00
	<i>Notification of theft, loss, etc. of club premises certificate or summary</i>		10.50	0.00	10.50	10.50	0.00	10.50
	<i>Notification of change of name or alteration of rules of club</i>		10.50	0.00	10.50	10.50	0.00	10.50
	<i>Notification of change of relevant registered address of the club</i>		10.50	0.00	10.50	10.50	0.00	10.50
	<i>Application for temporary event notice</i>		21.00	0.00	21.00	21.00	0.00	21.00
	<i>Notification of theft, loss, etc. of temporary event notice</i>		10.50	0.00	10.50	10.50	0.00	10.50
	<i>Application for grant or renewal of a personal licence</i>		37.00	0.00	37.00	37.00	0.00	37.00
	<i>Notification of theft, loss, etc. of personal licence</i>		10.50	0.00	10.50	10.50	0.00	10.50
	<i>Notification of change of name or address of personal licence holder</i>		10.50	0.00	10.50	10.50	0.00	10.50
	<i>Notification of right of freeholder to be notified of licensing matters</i>		21.00	0.00	21.00	21.00	0.00	21.00
29	SPECIAL TREATMENT LICENCE FEES & EXEMPTIONS ANNUAL LICENCES							
	GROUP A							
	Establishments that offer invasive and high risk procedures such as lasers, electrolysis, tattooing, body piercing, body message. The treatments are:							
	Anthroposphical Medicine							
	Polarity Therapy							
	Aromatherapy							
	Qi Gong							
	Body Massage							
	Remedial/Sports Massage							
	Bowen Technique							
	Rolfing							
	Champissage/Indian Head Massage							
	Shiatsu							
	Endermologie							
	Fairbane/Tangent Method							
	Stone Therapy							
	Gyratory Massage							
	Thai Massage							
	Manual Lymphatic Drainage							
	Therapeutic/Holistic Massage							
	Marma Therapy							
	Metamorphic Technique							
	Physiotherapy							
	Tui-Na							
	Acupressure							
	Botox							
	Lasers/Intense Pulse Light							
	Collagen Implants							
	Moxibustion (if not accompanied by acupuncture it will be Group B)							
	Osteopathy							
	Sclerotherapy							
	Acupuncture							
	Micropigmentation							
	Beading							
	Bio Skin Jetting							
	Namripad Allergy Elimination Technique							
	Body Piercing							
	Electrolysis							
	Tattoo Removal							
	Korean Hand Therapy							

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Tattooing							
	NEW LICENCES		656.00	0.00	656.00	672.00	0.00	672.00
	RENEWALS		491.00	0.00	491.00	503.00	0.00	503.00
	VARIATIONS		328.00	0.00	328.00	336.00	0.00	336.00
	TRANSFER		246.00	0.00	246.00	252.00	0.00	252.00
	OCCASIONAL LICENCE		328.00	0.00	328.00	336.00	0.00	336.00
	GROUP B							
	Establishments that offer medium risk and non invasive treatments such as UV tanning, facials and others. The treatments are:							
	Ayurvedic Medicine							
	Reiki							
	Sauna							
	Chiropody/Podiatry							
	Spa							
	Steam Room/Bath							
	Foot Detox							
	Hydrotherapy							
	Thalassotherapy							
	Thermo Auricular Therapy/Hopi Ear candles							
	Infra Red							
	Micro Currant Therapy/Non-Surgical Face lifts							
	Colour Therapy							
	Detox Box							
	Facials							
	Faradism							
	Reflexology							
	Floatation Tank							
	Galvanism							
	Ultra Sonic							
	High Frequency							
	Ultra Violet Tanning							
	Trichology							
	NEW LICENCES		491.00	0.00	491.00	503.00	0.00	503.00
	RENEWALS		382.00	0.00	382.00	392.00	0.00	392.00
	VARIATIONS		218.00	0.00	218.00	223.00	0.00	223.00
	TRANSFER		137.00	0.00	137.00	140.00	0.00	140.00
	OCCASIONAL LICENCE		246.00	0.00	246.00	252.00	0.00	252.00
	GROUP C							
	Establishments that offer manicures, pedicures, nail extensions and/or ear piercing only. The treatments are:							
	Nail Extensions							
	Pedicure							
	Manicure							
	Ear Piercing							
	NEW LICENCES		328.00	0.00	328.00	336.00	0.00	336.00
	RENEWALS		274.00	0.00	274.00	281.00	0.00	281.00
	VARIATIONS		191.00	0.00	191.00	196.00	0.00	196.00
	TRANSFER		82.00	0.00	82.00	84.00	0.00	84.00
	OCCASIONAL LICENCE		165.00	0.00	165.00	169.00	0.00	169.00

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	REPLACEMENT COPY OF LICENCE		28.00	0.00	28.00	29.00	0.00	29.00
30	MOTOR SALVAGE OPERATORS							
	Sole Trader		159.00	0.00	159.00	163.00	0.00	163.00
	Limited Company (one director)		159.00	0.00	159.00	163.00	0.00	163.00
	Partnership		159.00	0.00	159.00	163.00	0.00	163.00
	Additional fee for second & subsequent partners		80.00	0.00	80.00	82.00	0.00	82.00
	Limited Company (multi – director)		159.00	0.00	159.00	163.00	0.00	163.00
	Additional fee for second & subsequent director		80.00	0.00	80.00	82.00	0.00	82.00
	Certified copy of Register Entry		42.50	0.00	42.50	44.00	0.00	44.00
31	WEIGHTS AND MEASURES FEES							
	(Where hourly rates are quoted, these are computed up to the nearest half hour.)							
	Fees for the purpose of Section II(5) of the Weights and Measures Act 1985 & EEC Measuring Instrument (Fees) (as amended)							
	(A) SPECIAL WEIGHING AND MEASURING EQUIPMENT							
	The charges for examining, adjusting, testing, certifying, stamping, authorising or reporting on special weighing or measuring equipment be based on officer's time per hour or part hour at the place where the service is provided. Such types of equipment specifically excluded from tables (C) to (G) below include:		96.50 per hour or part hour	0.00	96.50 per hour or part hour	98.90 per hour or part hour	0.00	98.90 per hour or part hour
	(i) Automatic or totalising weighing machines							
	ii) Equipment designed to weigh loads in motion							
	(iii) Bulk fuel measuring equipment tested following a Regulation 65 or 66 occurrence							
	(iv) Weighing or measuring equipment tested by means of statistical sampling							
	((v) The establishment of calibration curves for templets							
	(vi) Templets graduated in millilitres							
	(vii) Testing or other services in pursuance of a community obligation other than EC initial or partial verification							
	(B) SPECIAL CIRCUMSTANCES							
	Where work is requested to be undertaken during unsocial hours, including weekends, the fee shall be charged at double the hourly rate.		193.00 per hour or part hour	0.00	193.00 per hour or part hour	197.80 per hour or part hour	0.00	197.80 per hour or part hour
	A minimum callout charge of 1 meter / 1 scale / 1 item will be charged for appointments cancelled on the day of the appointment							
	Waiting time / down time, at the cause of the customer, will be charged at an hourly rate .		96.50 per hour or part hour	0.00	96.50 per hour or part hour	98.90 per hour or part hour	0.00	98.90 per hour or part hour
	(C) WEIGHTS							
	For weights submitted at the same time and on the same order there will be a fee added per weight tested as in the table below:		66.00	0.00	66.00	68.00	0.00	68.00
	(i) Weights not exceeding 25kg		16.00	0.00	16.00	16.50	0.00	16.50
	(D) MEASURES							
	For measures submitted at the same time and on the same order there will be a fee added per measure tested as in the table below:		66.00	0.00	66.00	68.00	0.00	68.00
	(i) Linear measures not exceeding 3m or 10ft each scale		16.00	0.00	16.00	16.50	0.00	16.50
	(ii) Linear measures exceeding 3m each scale		16.00	0.00	16.00	16.50	0.00	16.50
	(iii) Capacity measures without divisions		16.00	0.00	16.00	16.50	0.00	16.50

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			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>Italics denotes statutory fees</i>							
	(iv) Cubic ballast measures (other than brim measures)		153.00	0.00	153.00	157.00	0.00	157.00
	(v) Liquid capacity measures for making up and checking average quantity packages		37.00	0.00	37.00	38.00	0.00	38.00
	(vi) Templets							
	(a) per scale - first item		62.50	0.00	62.50	64.00	0.00	64.00
	(b) second and subsequent items		22.50	0.00	22.50	23.00	0.00	23.00
	(E) WEIGHING INSTRUMENTS Where an officer has to travel to the location of the weighing instrument for verification a fee will be charged in addition to the amount in the table below:		49.00	0.00	49.00	50.00	0.00	50.00
	Exceeding Not Exceeding							
	15 kg		55.00	0.00	55.00	56.00	0.00	56.00
	15kg 100kg		71.00	0.00	71.00	73.00	0.00	73.00
	100kg 250kg		98.00	0.00	98.00	100.00	0.00	100.00
	250kg 500kg		102.00	0.00	102.00	105.00	0.00	105.00
	*Where an instrument exceeds 500kg, the fee will be based on per officer hour or part hour plus the cost of hiring the test unit where applicable		96.50 per hour or part hour	0.00	96.50 per hour or part hour	98.90 per hour or part hour	0.00	98.90 per hour or part hour
	(F) MEASURING INSTRUMENTS FOR INTOXICATING LIQUOR							
	(i) Not exceeding 150ml.		24.50	0.00	24.50	25.00	0.00	25.00
	(ii) Other		43.50	0.00	43.50	45.00	0.00	45.00
	(G) MEASURING INSTRUMENTS FOR LIQUID FUEL AND LUBRICANTS							
	(i) Container type (unsubdivided)		95.00	0.00	95.00	97.00	0.00	97.00
	(ii) Other types – single outlets		137.00	0.00	137.00	140.00	0.00	140.00
	(iii) Other types – multi outlets		For flowmeters submitted for test at the same site on the same day there will be a charge of £56.00 with an additional fee of £66.00 per meter tested			For flowmeters submitted for test at the same site on the same day there will be a charge of £57.40.00 with an additional fee of £66.00 per meter tested		
	(iv)A charge to cover any additional costs involved in testing ancillary equipment which requires additional testing on site, such as credit card acceptors, be based upon the basic fee given above plus additional costs per officer hour		96.50 per hour or part hour	0.00	96.50 per hour or part hour	98.90 per hour or part hour	0.00	98.90 per hour or part hour
	<u>CALIBRATION AND CERTIFICATION FEES FOR THE PURPOSE OF SECTION 74 OF THE WEIGHTS AND MEASURES ACT 1985.</u>							
	For weights submitted at the same time and on the same order there will be a fee added to which will be the fee per weight tested as in the table below:	V	67.92	13.58	81.50	70.00	14.00	84.00
	<u>Weights</u>							
	Up to 500g – tolerance M1/M2)	V	10.00	2.00	12.00	10.42	2.08	12.50
	Stated value	V	15.83	3.17	19.00	16.25	3.25	19.50
	(ii) 1kg to 5kg – tolerance M1/M2)	V	10.00	2.00	12.00	10.42	2.08	12.50
	Stated value	V	15.83	3.17	19.00	16.25	3.25	19.50
	(iii) 10kg to 25kg – tolerance M1/M2)	V	13.33	2.67	16.00	13.75	2.75	16.50
	Stated value	V	21.25	4.25	25.50	21.67	4.33	26.00
	Adjustment – (per weight)	V	11.25	2.25	13.50	11.67	2.33	14.00
	ID marking – (per weight)	V	3.33	0.67	4.00	3.50	0.70	4.20
	<u>MEASURES</u>							
	(NB: These fees are subject to VAT at the standard rate).							

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	For measures submitted at the same time and on the same order there will be a fee added to which will be the fee per measure tested as in the table below:	V	67.92	13.58	81.50	70.00	14.00	84.00
	(i) Linear measures not exceeding 1m	V	32.50	6.50	39.00	33.33	6.67	40.00
	(ii) Capacity measures not exceeding 2L without subdivisions	V	32.50	6.50	39.00	33.33	6.67	40.00
	(iii) Capacity measures not exceeding 2L with subdivisions	V	16.67	3.33	20.00	17.17	3.43	20.60
	For each additional graduation	V	16.67	3.33	20.00	17.17	3.43	20.60
	All other measurements and tests to be based on a fee per officer hour or part hour	V	96.67	19.33	116.00	99.17	19.83	119.00
	A further discount of up to 10% may be available for bulk orders with the agreement of the Head of Trading Standards.							
	Where a collection, delivery, courier or postal service is requested by the customer a 10% administration charge/arrangement fee will be added to the cost of collection, delivery, courier or postal charge.							
32	POISONS ACT 1972							
	Type of Licence							
	Initial Registration		53.00	0.00	53.00	54.00	0.00	54.00
	Alteration of List		21.00	0.00	21.00	22.00	0.00	22.00
	Retention of Name on List		53.00	0.00	53.00	54.00	0.00	54.00
33	GREATER LONDON (GENERAL POWERS ACT) 1984							
	Registration to hold sales by competitive bidding		298.00	0.00	298.00	305.00	0.00	305.00
	Exemption from registration		99.00	0.00	99.00	102.00	0.00	102.00
34	LICENSING OF STORES AND REGISTRATION OF PREMISES FOR THE KEEPING OF EXPLOSIVES							
	STATUTORY FEES							
	Licence		178.00	0.00	178.00	178.00	0.00	178.00
	Licence renewal		83.00	0.00	83.00	83.00	0.00	83.00
	Registration		105.00	0.00	105.00	105.00	0.00	105.00
	Registration renewal		52.00	0.00	52.00	52.00	0.00	52.00
	Amending name of licensee or address of site		35.00	0.00	35.00	35.00	0.00	35.00
	Any kind of variation		Reasonable cost of the work done by the licensing authority			Reasonable cost of the work done by the licensing authority		
	Transfer of licence or registration		34.00	0.00	34.00	34.00	0.00	34.00
	Replacement licence document		34.00	0.00	34.00	34.00	0.00	34.00
	All year Fireworks supply licence		510.00	0.00	510.00	510.00	0.00	510.00
35	CESSPOOL EMPTYING							
	- Domestic Properties (No VAT)							
	Normal time per hour	V	Price on Application			Price on Application		
	Call out (time and ½ rates)	V	Price on Application			Price on Application		
	Sundays, Bank Holidays or after Midnight	V	Price on Application			Price on Application		
	Thames Water disposal charge to be added to above rates.							

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
37	SCHEDULE 2 CLINICAL WASTE COLLECTION							
	Roll of 13 Clinical Waste Sacks	V	60.00	12.00	72.00	61.50	12.30	73.80
	Sharps bins - 2.5 litres	V	5.42	1.08	6.50	5.58	1.12	6.70
	Sharps bin 22 litres	V	9.16	1.84	11.00	9.33	1.87	11.20
38	DOMESTIC COLLECTIONS							
	N.B. Domestic Bin Hire/Collection is Non Business - i.e. no VAT to be charged							
	Special Bulky Waste Collections							
	Bulky waste collection in 12 months:							
	1st Bulky waste collection up to six items (or 15 Sacks)		28.00	0.00	28.00	To cease - Prices now charged on a per item basis - see below		
	2nd collection in 12 months of up to six items :		58.00	0.00	58.00	To cease - Prices now charged on a per item basis - see below		
	1 item		36.00	0.00	36.00	36.00	0.00	36.00
	2 Items		40.00	0.00	40.00	40.00	0.00	40.00
	3 Items		44.00	0.00	44.00	44.00	0.00	44.00
	4 Items		48.00	0.00	48.00	48.00	0.00	48.00
	5 Items		52.00	0.00	52.00	52.00	0.00	52.00
	6 Items		56.00	0.00	56.00	56.00	0.00	56.00
	Bulky waste collection cancellation charge for between 1-3 days notice		15.00	0.00	15.00	15.00	0.00	15.00
	Additional charge for non standard sized items		53.50	0.00	53.50	54.80	0.00	54.80
	GREEN WASTE BIN (per extra bin)		51.50	0.00	51.50	52.80	0.00	52.80
	Electrical bulky item collections:							
	Bulky electrical items / white goods (up to 3 items)					To cease - Prices now charged on a per item basis - see below		
	1 item		36.00	0.00	36.00	36.00	0.00	36.00
	2 Items		40.00	0.00	40.00	40.00	0.00	40.00
	3 Items		44.00	0.00	44.00	44.00	0.00	44.00
	4 Items		48.00	0.00	48.00	48.00	0.00	48.00
	5 Items		52.00	0.00	52.00	52.00	0.00	52.00
	6 Items		56.00	0.00	56.00	56.00	0.00	56.00
	Bulky electrical item collection cancellation charge for between 1-3 days notice		15.00	0.00	15.00	15.00	0.00	15.00
	New bin and bin replacements:							
	Delivery and provision of 1 domestic 140 or 240 litre wheeled bin		51.00	0.00	51.00	51.00	0.00	51.00
	Delivery of each additional 140 or 240 litre wheeled bin (limited to a maximum of two additions per property)		25.00	0.00	25.00	25.00	0.00	25.00
	New bin and bin replacement cancellation charge for between 1-3 days notice		15.00	0.00	15.00	15.00	0.00	15.00
39	GAMBLING ACT 2005							
	FEES AND EXEMPTIONS (VAT exempt)							
	NB Fee capped by Government							
	New Applications							
	Bingo		3500.00	0.00	3,500.00	3500.00	0.00	3,500.00
	Betting Shop		3000.00	0.00	3,000.00	3000.00	0.00	3,000.00
	Adult Gaming Centre		2000.00	0.00	2,000.00	2000.00	0.00	2,000.00
	Track		2500.00	0.00	2,500.00	2500.00	0.00	2,500.00
	Family Entertainment Centre		2000.00	0.00	2,000.00	2000.00	0.00	2,000.00
	New Applications - where provisional statement already issued							
	Bingo		1200.00	0.00	1,200.00	1200.00	0.00	1,200.00

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>Betting Shop</i>		1250.00	0.00	1,250.00	1250.00	0.00	1,250.00
	<i>Adult Gaming Centre</i>		1200.00	0.00	1,200.00	1200.00	0.00	1,200.00
	<i>Track</i>		950.00	0.00	950.00	950.00	0.00	950.00
	<i>Family Entertainment Centre</i>		950.00	0.00	950.00	950.00	0.00	950.00
	<i>Provisional Statement Applications</i>							
	<i>Bingo</i>		3500.00	0.00	3,500.00	3500.00	0.00	3,500.00
	<i>Betting Shop</i>		3000.00	0.00	3,000.00	3000.00	0.00	3,000.00
	<i>Adult Gaming Centre</i>		2000.00	0.00	2,000.00	2000.00	0.00	2,000.00
	<i>Track</i>		2500.00	0.00	2,500.00	2500.00	0.00	2,500.00
	<i>Family Entertainment Centre</i>		2000.00	0.00	2,000.00	2000.00	0.00	2,000.00
	<i>Transfer Applications</i>							
	<i>Bingo</i>		1200.00	0.00	1,200.00	1200.00	0.00	1,200.00
	<i>Betting Shop</i>		1200.00	0.00	1,200.00	1200.00	0.00	1,200.00
	<i>Adult Gaming Centre</i>		1200.00	0.00	1,200.00	1200.00	0.00	1,200.00
	<i>Track</i>		950.00	0.00	950.00	950.00	0.00	950.00
	<i>Family Entertainment Centre</i>		950.00	0.00	950.00	950.00	0.00	950.00
	<i>Reinstatement Applications</i>							
	<i>Bingo</i>		1200.00	0.00	1,200.00	1200.00	0.00	1,200.00
	<i>Betting Shop</i>		1200.00	0.00	1,200.00	1200.00	0.00	1,200.00
	<i>Adult Gaming Centre</i>		1200.00	0.00	1,200.00	1200.00	0.00	1,200.00
	<i>Track</i>		950.00	0.00	950.00	950.00	0.00	950.00
	<i>Family Entertainment Centre</i>		950.00	0.00	950.00	950.00	0.00	950.00
	<i>Variation Applications</i>							
	<i>Bingo</i>		1750.00	0.00	1,750.00	1750.00	0.00	1,750.00
	<i>Betting Shop</i>		1500.00	0.00	1,500.00	1500.00	0.00	1,500.00
	<i>Adult Gaming Centre</i>		1000.00	0.00	1,000.00	1000.00	0.00	1,000.00
	<i>Track</i>		1250.00	0.00	1,250.00	1250.00	0.00	1,250.00
	<i>Family Entertainment Centre</i>		1000.00	0.00	1,000.00	1000.00	0.00	1,000.00
	<i>Annual Fees</i>							
	<i>Bingo</i>		870.00	0.00	870.00	870.00	0.00	870.00
	<i>Betting Shop</i>		470.00	0.00	470.00	470.00	0.00	470.00
	<i>Adult Gaming Centre</i>		840.00	0.00	840.00	840.00	0.00	840.00
	<i>Track</i>		1000.00	0.00	1,000.00	1000.00	0.00	1,000.00
	<i>Family Entertainment Centre</i>		750.00	0.00	750.00	750.00	0.00	750.00
	<i>Notification of Change of Circumstances</i>		37.00	0.00	37.00	37.00	0.00	37.00
	<i>Request for copy of Premises Licence</i>		25.00	0.00	25.00	25.00	0.00	25.00
	GAMBLING ACT 2005 - FEES AND EXEMPTIONS (STATUTORY FEE VAT exempt)							
	<i>Alcohol Licensed Premises Gaming Machine Permit Fees</i>							
	<i>New</i>		150.00	0.00	150.00	150.00	0.00	150.00
	<i>New Existing S34 Permit holder (more than 2 machines)</i>		100.00	0.00	100.00	100.00	0.00	100.00
	<i>Variation of information on permit e.g. number of machines</i>		100.00	0.00	100.00	100.00	0.00	100.00
	<i>Notification of 2 machines or less (new & existing)</i>		50.00	0.00	50.00	50.00	0.00	50.00
	<i>Transfer - If transfer of Premises Licence to sell alcohol granted</i>		25.00	0.00	25.00	25.00	0.00	25.00
	<i>Name change i.e. new married name etc.</i>		25.00	0.00	25.00	25.00	0.00	25.00
	<i>Replacement permit</i>		15.00	0.00	15.00	15.00	0.00	15.00
	<i>Annual fee (payable by premises with three or more machines)</i>		50.00	0.00	50.00	50.00	0.00	50.00

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<i>Italics denotes statutory fees</i>								
	Club Gaming & Club Gaming Machine Permit Fees							
	<i>New</i>		200.00	0.00	200.00	200.00	0.00	200.00
	<i>New Existing Part II or Part III Gaming Act 1968 registrations</i>		100.00	0.00	100.00	100.00	0.00	100.00
	<i>New (fast track) holder of Club Premises Certificate under Licensing Act 2003</i>		100.00	0.00	100.00	100.00	0.00	100.00
	<i>Renewal</i>		100.00	0.00	100.00	100.00	0.00	100.00
	<i>Variation</i>		100.00	0.00	100.00	100.00	0.00	100.00
	<i>Replacement permit</i>		15.00	0.00	15.00	15.00	0.00	15.00
	<i>Annual fee</i>		50.00	0.00	50.00	50.00	0.00	50.00
	Unlicensed Family Entertainment Centre Gaming Machine Permit Fees							
	<i>New</i>		300.00	0.00	300.00	300.00	0.00	300.00
	<i>New Existing Part II and Part III Gaming Act 1968 registrations</i>		100.00	0.00	100.00	100.00	0.00	100.00
	<i>Renewal</i>		300.00	0.00	300.00	300.00	0.00	300.00
	<i>Change of Name</i>		25.00	0.00	25.00	25.00	0.00	25.00
	<i>Replacement permit</i>		15.00	0.00	15.00	15.00	0.00	15.00
	Prize Gaming Permit Fees							
	<i>New</i>		300.00	0.00	300.00	300.00	0.00	300.00
	<i>New Existing Section 16 Lotteries & Amusement Act 1976 Permit holder</i>		100.00	0.00	100.00	100.00	0.00	100.00
	<i>Renewal (every 10 years)</i>		300.00	0.00	300.00	300.00	0.00	300.00
	<i>Change of name</i>		25.00	0.00	25.00	25.00	0.00	25.00
	<i>Replacement permit</i>		15.00	0.00	15.00	15.00	0.00	15.00
	Temporary Use Notice		250.00	0.00	250.00	250.00	0.00	250.00
	Small Society Lotteries							
	<i>New</i>		40.00	0.00	40.00	40.00	0.00	40.00
	<i>Annual fee</i>		20.00	0.00	20.00	20.00	0.00	20.00
40	STREET CLEANING							
40a	Flytip removals from private land							
	Flytip removals from private land - small items - first hour only	V	111.25	22.25	133.50	Price on application		
	Flytip removals from private land - large items - first hour only	V	157.50	31.50	189.00	Price on application		
	Area cleansing - Deep clean, clearance and/or tidy - first hour only	V	111.25	22.25	133.50	Price on application		
	Admin Charge (charge shall apply per job request)	V	37.08	7.42	44.50	Price on application		
	Removal of Supermarket Trolleys							
	Removal of abandoned trolley from land and Return to stores or disposal:							
	Cost per trolley (Up to 10 trolleys)	V	24.58	4.92	29.50	25.00	5.00	30.00
	Cost per trolley (Over 10 trolleys)	V	Special Charges apply			Special Charges apply		
	Cost of storage after notification (per day per trolley) (maximum 6 weeks before automatic disposal)	V	1.67	0.33	2.00	1.67	0.33	2.00
	Administrative fee per transaction	V	37.08	7.42	44.50	38.00	7.60	45.60

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
43	TRANSPORTATION PLANNING							
	Monitoring outputs of travel plans secured by S106 Obligations		3,530.00	0.00	3,530.00	3,620.00	0.00	3,620.00
44	SAFETY CERTIFICATES FOR SPORTS GROUNDS							
	Sports Grounds:							
	Application for a sport ground safety certificate		2,000.00	0.00	2,000.00	2,050.00	0.00	2,050.00
	Application to change a safety certificate for a sports ground		1,500.00	0.00	1,500.00	1,538.00	0.00	1,538.00
	Regulated Stands at sports grounds:							
	Application to certify a regulated stand at a sports ground		1500.00	0.00	1,500.00	1,538.00	0.00	1,538.00
	Application to change a safety certificate for a regulated stand at a sports ground		1000.00	0.00	1,000.00	1,025.00	0.00	1,025.00
45	ENVIRONMENTAL PERMITTING (PPC)							
	Statutory fee (set by DEFRA)							
45a	LAPPC Application Fees:							
	Application for an environmental permit part B - Standard Activities		1,579.00	0.00	1,579.00	1,579.00	0.00	1,579.00
	Additional Fee for operating without a permit		1,137.00	0.00	1,137.00	1,137.00	0.00	1,137.00
	PVRI, SWOB and Dry Cleaners Reduced Fee Activities		148.00	0.00	148.00	148.00	0.00	148.00
	PVRI & II Combined		246.00	0.00	246.00	246.00	0.00	246.00
	VRs and Other Reduced Fee Activities		346.00	0.00	346.00	346.00	0.00	346.00
	Reduced fee activities: Additional fee for operating without a permit		68.00	0.00	68.00	68.00	0.00	68.00
	Mobile screening and crushing plant		1,579.00	0.00	1,579.00	1,579.00	0.00	1,579.00
	Application fee for mobile crusher 3rd - 7th Permit		943.00	0.00	943.00	943.00	0.00	943.00
	Application fee for mobile crusher 8th Permit and higher		477.00	0.00	477.00	477.00	0.00	477.00
	Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts		297.00	0.00	297.00	297.00	0.00	297.00
45b	LAPPC Annual Subsistence Charge							
	Standard Processes- Low Risk		739.00	0.00	739.00	739.00	0.00	739.00
	Standard Processes- Low Risk - Additional charge where a permit is for a combined Part B & Waste installation		99.00	0.00	99.00	99.00	0.00	99.00
	Standard Processes- Medium Risk		1,111.00	0.00	1,111.00	1,111.00	0.00	1,111.00
	Standard Processes- Medium Risk - Additional charge where a permit is for a combined Part B & Waste installation		149.00	0.00	149.00	149.00	0.00	149.00
	Standard Processes- High Risk		1,672.00	0.00	1,672.00	1,672.00	0.00	1,672.00
	Standard Processes- High Risk - Additional charge where a permit is for a combined Part B & Waste installation		198.00	0.00	198.00	198.00	0.00	198.00
	Annual Subsistence Fee - Reduced Fee Activity - Low Risk		76.00	0.00	76.00	76.00	0.00	76.00
	Annual Subsistence Fee - Reduced Fee Activity - Medium Risk		151.00	0.00	151.00	151.00	0.00	151.00
	Annual Subsistence Fee - Reduced Fee Activity - High Risk		227.00	0.00	227.00	227.00	0.00	227.00
	Annual Subsistence Fee - Reduced Fee Activity PVR I+II -Low Risk		108.00	0.00	108.00	108.00	0.00	108.00
	Annual Subsistence Fee - Reduced Fee Activity PVR I+II -Medium Risk		216.00	0.00	216.00	216.00	0.00	216.00
	Annual Subsistence Fee - Reduced Fee Activity PVR I+II -High Risk		326.00	0.00	326.00	326.00	0.00	326.00
	Annual Subsistence Fee - Vehicle Respraying - Low Risk		218.00	0.00	218.00	218.00	0.00	218.00
	Annual Subsistence Fee - Vehicle Respraying - Medium Risk		349.00	0.00	349.00	349.00	0.00	349.00
	Annual Subsistence Fee - Vehicle Respraying - High Risk		524.00	0.00	524.00	524.00	0.00	524.00
	Annual Subsistence Fee - Mobile Crushing - Low Risk		618.00	0.00	618.00	618.00	0.00	618.00
	Annual Subsistence Fee - Mobile Crushing - Medium Risk		989.00	0.00	989.00	989.00	0.00	989.00
	Annual Subsistence Fee - Mobile Crushing - High Risk		1,484.00	0.00	1,484.00	1,484.00	0.00	1,484.00
	Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - Low Risk		368.00	0.00	368.00	368.00	0.00	368.00

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - Medium Risk</i>		590.00	0.00	590.00	590.00	0.00	590.00
	<i>Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - High Risk</i>		884.00	0.00	884.00	884.00	0.00	884.00
	<i>Annual Subsistence Fee - Mobile Crushing 8th & subsequent permits - Low Risk</i>		189.00	0.00	189.00	189.00	0.00	189.00
	<i>Annual Subsistence Fee - Mobile Crushing 8th & subsequent permits - Medium Risk</i>		302.00	0.00	302.00	302.00	0.00	302.00
	<i>Annual Subsistence Fee - Mobile Crushing 8th & subsequent permits - High Risk</i>		453.00	0.00	453.00	453.00	0.00	453.00
	<i>Late payment fee</i>		50.00	0.00	50.00	50.00	0.00	50.00
	<i>Where a Part B installation is subject to reporting under E-PRTR Regulation add an extra £99 to the above amounts</i>		99.00	0.00	99.00	99.00	0.00	99.00
	<i>Where subsistence charges are paid in four equal instalments the total amount payable is increased by £36</i>							
45c	Transfer & Surrender							
	<i>Standard process transfer</i>		162.00	0.00	162.00	162.00	0.00	162.00
	<i>Standard process partial transfer</i>		476.00	0.00	476.00	476.00	0.00	476.00
	<i>New operator at low risk reduced fee activity</i>		75.00	0.00	75.00	75.00	0.00	75.00
	<i>Surrender: all Part B activities</i>		0.00	0.00	0.00	0.00	0.00	0.00
	<i>Reduced fee activities: transfer</i>		0.00	0.00	0.00	0.00	0.00	0.00
	<i>Reduced fee activities: partial transfer</i>		45.00	0.00	45.00	45.00	0.00	45.00
	<i>Temporary transfer for mobiles: first transfer</i>		51.00	0.00	51.00	51.00	0.00	51.00
	<i>Temporary transfer for mobiles: repeat following enforcement or warning</i>		51.00	0.00	51.00	51.00	0.00	51.00
45d	Substantial Change							
	<i>Standard process</i>		1,005.00	0.00	1,005.00	1,005.00	0.00	1,005.00
	<i>Standard process where the substantial change results in a new PPC activity</i>		1,579.00	0.00	1,579.00	1,579.00	0.00	1,579.00
	<i>Reduced fee activities</i>		98.00	0.00	98.00	98.00	0.00	98.00
45e	LA-IPPC Charges:							
	<i>Application</i>		3,218.00	0.00	3,218.00	3,218.00	0.00	3,218.00
	<i>Additional fee for operating without a permit</i>		1,137.00	0.00	1,137.00	1,137.00	0.00	1,137.00
	<i>Annual subsistence fee: Low risk</i>		1,384.00	0.00	1,384.00	1,384.00	0.00	1,384.00
	<i>Annual subsistence fee: Medium risk</i>		1,541.00	0.00	1,541.00	1,541.00	0.00	1,541.00
	<i>Annual subsistence fee: High risk</i>		2,233.00	0.00	2,233.00	2,233.00	0.00	2,233.00
	<i>Late payment fee</i>		50.00	0.00	50.00	50.00	0.00	50.00
	<i>Substantial variation</i>		1,309.00	0.00	1,309.00	1,309.00	0.00	1,309.00
	<i>Transfer</i>		225.00	0.00	225.00	225.00	0.00	225.00
	<i>Partial transfer</i>		668.00	0.00	668.00	668.00	0.00	668.00
	<i>Surrender</i>		668.00	0.00	668.00	668.00	0.00	668.00
	<i>Where subsistence charges are paid in four equal instalments the total amount payable is increased by £36</i>							
46	STRAY DOGS SERVICE							
	Reclaim of a stray dog:							
	Statutory Fee		25.00	0.00	25.00	25.00	0.00	25.00
	Kennelling fee (per day)		20.00	0.00	20.00	20.00	0.00	20.00
	Seizure fee		80.00	0.00	80.00	88.00	0.00	88.00
	Veterinary fees(Depends on any treatment that is needed)				Price on application			Price on application
47	PARKS AND OUTDOOR FACILITIES							
	Charges marked ** do not include VAT, which will be added in certain circumstances in accordance with VAT Regulations							

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>Public Liability Insurance is not included in these charges.</i>							
	IN COMMEMORATION							
	Sponsor the planting of a tree	V	416.67	83.33	500.00	433.33	86.67	520.00
	Bench or Tree plaque & Fixing	V	112.50	22.50	135.00	116.67	23.33	140.00
	Memorial Bench	V	691.67	138.33	830.00	708.33	141.67	850.00
	CRICKET **							
	<i>Season bookings can be made for 10 or 20 matches</i>							
	Grade 1 - Saturdays (10 Matches)		585.00	0.00	585.00	600.00	0.00	600.00
	Grade 1 - Sundays (10 Matches)		645.00	0.00	645.00	655.00	0.00	655.00
	Grade 2 - Saturdays or Sundays (10 Matches)		495.00	0.00	495.00	510.00	0.00	510.00
	Casual matches, per day							
	Grade 1	V	70.83	14.17	85.00	75.00	15.00	90.00
	Grade 2	V	58.33	11.67	70.00	62.50	12.50	75.00
	BASEBALL – Enfield Playing Fields							
	Grade 1 (inc changing rooms & showers) Sat or Sun per session	V	33.33	6.67	40.00	41.67	8.33	50.00
	FISHING (15 June - 15 March)							
	Grovelands Park & Trent Country Park							
	Licensed adult, per day	V	6.25	1.25	7.50	6.67	1.33	8.00
	Licensed junior, per day	V		FREE			FREE	
	Season Ticket - adult	V	45.83	9.17	55.00	50.00	10.00	60.00
	Season Ticket - junior	V		FREE			FREE	
	FOOTBALL / GAELIC FOOTBALL / RUGBY **							
	<i>Season bookings can be made for 16 or 32 games</i>							
	SENIOR							
	Grade 1 - Saturdays (16 games)		680.00	0.00	680.00	680.00	0.00	680.00
	Grade 1 - Sundays (16 games)		785.00	0.00	785.00	785.00	0.00	785.00
	Grade 2 - Saturdays (16 games)		450.00	0.00	450.00	450.00	0.00	450.00
	Grade 2 - Sundays (16 games)		490.00	0.00	490.00	490.00	0.00	490.00
	Casual matches, per match							
	Grade 1 Saturday	V	70.83	14.17	85.00	72.50	14.50	87.00
	Grade 1 Sunday	V	77.50	15.50	93.00	79.17	15.83	95.00
	Grade 2 Saturday	V	51.67	10.33	62.00	53.33	10.67	64.00
	Grade 2 Sunday	V	56.67	11.33	68.00	58.33	11.67	70.00
	JUNIOR							
	Grade 2 - Saturdays or Sundays (16 games)		260.00	0.00	260.00	260.00	0.00	260.00
	Casual matches, per match							
	Grade 2	V	29.17	5.83	35.00	30.00	6.00	36.00
	Mini-Soccer							
	Every Saturday or Sunday (32 Matches)		330.00	0.00	330.00	330.00	0.00	330.00
	Casual, per match	V	13.75	2.75	16.50	14.17	2.83	17.00

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			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>Italics denotes statutory fees</i>							
	5-a-side Football, per pitch, casual							
	Casual, per match	V	13.75	2.75	16.50	14.08	2.82	16.90
	Every Saturday or Sunday (32 Matches)		330.00	0.00	330.00	330.00	0.00	330.00
	9-a-side Football, per pitch							
	Grade 2 - Saturdays / Sundays (16 games)		375.00	0.00	375.00	375.00	0.00	375.00
	Grade 2 Saturday /Sunday, casual	V	43.33	8.67	52.00	44.17	8.83	53.00
	Floodlit Training - Henry Barrass Stadium, per hour							
	Available Mon/Tues/Wed/Thurs 6-9pm for 32 games		835.00	0.00	835.00	855.00	0.00	855.00
	Post Football litter clearance	V	41.67	8.33	50.00	43.33	8.67	52.00
	GOLF (WHITEWEBBS)							
	Golf Card: Adults only							
	5 day Season	V	49.17	9.83	59.00	50.00	10.00	60.00
	Weekday per round discount for Golf card holders (5 day season)	V	2.92	0.58	3.50	2.92	0.58	3.50
	Maximum total payment (5 day season)	V	471.25	94.25	565.50	471.25	94.25	565.50
	Annual Season Tickets:							
	7 Days play	V	529.17	105.83	635.00	541.67	108.33	650.00
	5 Days play excluding week-ends	V	354.17	70.83	425.00	375.00	75.00	450.00
	Introductory 1st year rate	V				458.33	91.67	550.00
	Green fees:							
	Standard weekday (Adults)	V	13.75	2.75	16.50	14.17	2.83	17.00
	Standard weekend (Adults)	V	18.33	3.67	22.00	19.17	3.83	23.00
	Early bird weekends only (before 7am)	V	12.50	2.50	15.00	12.50	2.50	15.00
	Standard weekday (Adults) - loyalty offer six rounds for price of five			New		New		
	Winter Green fee off-peak	V				8.75	1.75	10.50
	Weekend off peak ticket (variable times through year)	V	14.58	2.92	17.50	15.00	3.00	18.00
	Weekday off peak ticket (variable times through year)	V	8.75	1.75	10.50	8.75	1.75	10.50
	Juniors weekday	V	6.25	1.25	7.50	6.25	1.25	7.50
	Juniors weekend (variable times throughout year)	V	7.50	1.50	9.00	7.50	1.50	9.00
	Twilight ticket (2pm GMT 4pm BST)	V	8.75	1.75	10.50	8.75	1.75	10.50
	60+ Monday to Thursday	V	9.17	1.83	11.00	9.17	1.83	11.00
	Super Twilight ticket 2 hours before dusk(BST)	V	5.42	1.08	6.50	5.83	1.17	7.00
	Golf Lessons							
	Adult per half hour	V	15.00	3.00	18.00	15.42	3.08	18.50
	Adult per 60 mins	V	23.33	4.67	28.00	25.00	5.00	30.00
	Up to 3 adults sessions per half hour	V	41.67	8.33	50.00	42.67	8.53	51.20
	Up to 3 adults sessions per 60 mins	V	62.50	12.50	75.00	64.08	12.82	76.90
	Up to 5 adults sessions per half hour	V	67.08	13.42	80.50	68.83	13.77	82.60
	Up to 5 adults sessions per 60 mins	V	98.33	19.67	118.00	100.83	20.17	121.00
	Juniors 5 - 8 yrs per hour group lessons only (min 8 persons)	V	3.33	0.67	4.00	3.42	0.68	4.10
	Juniors 9 - 12 yrs per hour group lessons only (min 8)	V	4.17	0.83	5.00	4.33	0.87	5.20
	Juniors 13 - 18 yrs per hour group lessons only (min 8)	V	5.00	1.00	6.00	5.08	1.02	6.10
	Equipment Hire							
	Buggy Hire - Peak	V	16.25	3.25	19.50	16.67	3.33	20.00

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>Italics denotes statutory fees</i>							
	Buggy Hire - Off Peak	V		New	8.33	1.67	10.00	
	Buggy Hire 9 holes	V	8.75	1.75	10.50	9.00	1.80	10.80
	Trolley hire - 18 holes	V	2.92	0.58	3.50	3.00	0.60	3.60
	Club hire - 18 holes (13 clubs)	V	5.00	1.00	6.00	5.08	1.02	6.10
	Golf Society Days							
	Spoon	V	33.75	6.75	40.50	34.58	6.92	41.50
	Brassie	V	27.50	5.50	33.00	28.17	5.63	33.80
	Mashie	V	25.83	5.17	31.00	26.50	5.30	31.80
	Niblick	V	23.34	4.66	28.00	23.94	4.66	28.60
	NETBALL**							
	Adult Teams per court, per hour (incl changing rooms & showers)	V	12.08	2.42	14.50	12.50	2.50	15.00
	Junior Teams per court, per hour (incl changing rooms & showers)	V	8.33	1.67	10.00	8.75	1.75	10.50
	PUTTING (Grovelands Park)							
	Per person per round, adult			Free		Free		
	Per person per round, junior			Free		Free		
	60+ (Mon-Fri) per round			Free		Free		
	Putter and Ball			Free		Free		
	ROUNDERS							
	Per match (all Parks sites)	V	10.83	2.17	13.00	11.25	2.25	13.50
	ATHLETIC TRACK-QEII							
	Per hour (Mon- Friday)	V	27.50	5.50	33.00	27.92	5.58	33.50
	HIRE OF PITCHES FOR SCHOOLS							
	(the charges are normally VATable but the supply to LBE maintained schools is outside the scope of VAT)							
	FOOTBALL							
	Junior Pitch	V	14.17	2.83	17.00	20.00	4.00	24.00
	Senior Pitch	V	26.67	5.33	32.00	39.17	7.83	47.00
	NETBALL							
		V	7.92	1.58	9.50	8.75	1.75	10.50
	ROUNDERS							
		V	6.25	1.25	7.50	6.67	1.33	8.00
	RUGBY							
	Senior Pitch	V	26.67	5.33	32.00	39.17	7.83	47.00
	Athletics							
	Per hour (Mon- Friday)	V	27.50	5.50	33.00	27.92	5.58	33.50
48	CEMETERY CHARGES							
	The service is non-business for VAT where marked * i.e. no VAT to be charged.							
	INTERMENT FEES							
	RESIDENTS							

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>Italics denotes statutory fees</i>							
	Note regarding resident fees: To qualify for the residency rate proof of residency of the deceased and the proposed registered owner must be provided at time of booking otherwise non resident fees will be charged Current Council tax bill or electoral roll.							
	0-2 years		Waived			Waived		
	Over 2 years		495.00	0.00	495.00	510.00	0.00	510.00
	NON RESIDENTS							
	0-2 years		265.00	0.00	265.00	270.00	0.00	270.00
	Over 2 years		1,455.00	0.00	1,455.00	1,530.00	0.00	1,530.00
	DIGGING FEES							
	Depth:							
	6'0" (Aged 2 years and under - fee waived for residents only)		520.00	0.00	520.00	535.00	0.00	535.00
	7'6"		610.00	0.00	610.00	630.00	0.00	630.00
	9'0"		805.00	0.00	805.00	830.00	0.00	830.00
	10'6"		905.00	0.00	905.00	930.00	0.00	930.00
	12'0"		995.00	0.00	995.00	1,020.00	0.00	1,020.00
	14'0"		1,225.00	0.00	1,225.00	1,260.00	0.00	1,260.00
	Caskets (Extra)		230.00	0.00	230.00	240.00	0.00	240.00
	SCATTERING OF CREMATED REMAINS ON GRAVES		44.00	0.00	44.00	46.00	0.00	46.00
	BURIAL OF CREMATED REMAINS IN GRAVES		230.00	0.00	230.00	240.00	0.00	240.00
	BURIAL OF CREMATED REMAINS IN COFFIN		130.00	0.00	130.00	133.30	0.00	133.30
	CHAPEL (per half hour)		100.00	0.00	100.00	105.00	0.00	105.00
	Soil Box service (extra)					40.00	0.00	40.00
	Rose Petal service					85.00	0.00	85.00
	GREEN BURIALS		As for Grave digging			As for Grave digging		
	TREE PLANTING ASSOCIATED WITH GREEN BURIALS		At cost			At cost		
	ABOVE CHARGES FOR NON RESIDENTS		Treble fee			Treble fee		
	Except in cases where the deceased person meets one of the following criteria. Criterion 1 - where there is a substantial residence in the Borough of not less than 10 years on the part of the Deceased and that they have moved away from the Borough not more than 10 years before date of death. Criterion 2 - where the deceased was the registered owner of the grave.		Exception applies - See note			Exception applies - See note		
	PRIVATE GRAVES							
	(exclusive right of burial 100 years)							
	(Charge includes £42.00 for Grave Deed)							
	Reservation fee for Traditional graves [subject to location and availability].		320.00	0.00	320.00	350.00	0.00	350.00
	Buyback of Unused Traditional Graves		50% of current market value			50% of current market value		
	Baby Graves		335.00	0.00	335.00	345.00	0.00	345.00
	Traditional Grave 6' 6" x 2' 6"		2,995.00	0.00	2,995.00	3,250.00	0.00	3,250.00
	Lawn Grave (including base)		1,995.00	0.00	1,995.00	2,100.00	0.00	2,100.00
	Traditional Grave Outer Circle 9' x 4'		4,195.00	0.00	4,195.00	4,400.00	0.00	4,400.00
	Traditional Grave Inner Circle 9' x 4'		3,195.00	0.00	3,195.00	3,400.00	0.00	3,400.00
	MAINTENANCE on traditional graves							
	Tidying p.a. 6'6" x 2'6"	V	95.83	19.17	115.00	179.17	35.83	215.00
	Tidying p.a. 9'0" x 4'0"	V	145.83	29.17	175.00	258.33	51.67	310.00
	Planting twice 6'6" x 2'6"	V	175.00	35.00	210.00	262.50	52.50	315.00
	Planting twice 9'0" x 4'0"	V	254.17	50.83	305.00	345.83	69.17	415.00

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Purchase of ground surround at time of grave purchase	V		New		108.33	21.67	130.00
	Purchase of ground surround subsequent to burial	V		New		208.33	41.67	250.00
	Memorial bench with plaque including maintenance (10 years lease)	V				1,000.00	200.00	1,200.00
	MEMORIAL permit fees [Includes Replacement Memorials]							
	Up to 3'0" with headstone only		170.00	0.00	170.00	185.00	0.00	185.00
	Mini kerbs 1'6" x 2' 6"					70.00	0.00	70.00
	Kerbs only(Traditional)		170.00	0.00	170.00	185.00	0.00	185.00
	Up to 3'0" with headstone and kerb		240.00	0.00	240.00	270.00	0.00	270.00
	3'0" to 6'6" with headstone and kerb		350.00	0.00	350.00	380.00	0.00	380.00
	Up to 9'0"		690.00	0.00	690.00	740.00	0.00	740.00
	Inscription fee		65.00	0.00	65.00	75.00	0.00	75.00
	Vase		65.00	0.00	65.00	75.00	0.00	75.00
	Headstone and kerb for baby grave			1/2 above rates			1/2 above rates	
	EXHUMATION							
	Pricing is specific to individual grave.			Special charge			Special charge	
	COPY OF GRAVE DEED		42.00	0.00	42.00	43.00	0.00	43.00
	REGISTRATION OF TRANSFER OF RIGHTS:							
	Assignment or Probate		70.00	0.00	70.00	72.00	0.00	72.00
	Statutory Declaration		70.00	0.00	70.00	85.00	0.00	85.00
	SEARCH FEE PER ENTRY	V	10.00	2.00	12.00	15.00	3.00	18.00
	Grave inspection including photo or map	V				16.67	3.33	20.00
	GARDEN OF REMEMBRANCE							
	Scattering of cremated remains:							
	- resident		90.00	0.00	90.00	95.00	0.00	95.00
	- non-resident			Treble fee			Treble fee	
	Plaque	V	250.00	50.00	300.00	266.67	53.33	320.00
	Burial of cremated remains:							
	- resident		335.00	0.00	335.00	345.00	0.00	345.00
	- non-resident			Treble fee			Treble fee	
	Kerbside memorial plot							
	Exclusive Right of Burial site fee [50 years]			New		255.00	0.00	255.00
	Kerbside Memorial including plaque, inscription & vase	V		New		325.00	65.00	390.00
	The Book of Remembrance:							
	2 line entry	V	155.00	31.00	186.00	158.92	31.78	190.70
	5 line entry	V	215.00	43.00	258.00	220.42	44.08	264.50
	5 line entry with emblem	V	410.00	82.00	492.00	420.33	84.07	504.40

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>Italics denotes statutory fees</i>							
	Remembrance card:							
	2 line entry	V	90.00	18.00	108.00	92.33	18.47	110.80
	5 line entry	V	125.00	25.00	150.00	128.08	25.62	153.70
	5 line entry with emblem	V	320.00	64.00	384.00	328.00	65.60	393.60
	GARDENS OF REST:							
	Exclusive Right of Burial site fee [50 years]		500.00	0.00	500.00	550.00	0.00	550.00
	Memorials		110.00	0.00	110.00	120.00	0.00	120.00
	Inscription fee		65.00	0.00	65.00	75.00	0.00	75.00
	Interment fees							
	- resident		240.00	0.00	240.00	250.00	0.00	250.00
	- non resident			Treble fee			Treble fee	
	Reservation Fee		180.00	0.00	180.00	190.00	0.00	190.00
	Extension of Lease - 5 years		130.00	0.00	130.00	150.00	0.00	150.00
	COMMON GRAVES							
	Contribution towards headstone	V	55.00	11.00	66.00	58.33	11.67	70.00
	Remove / replace headstone		80.00	0.00	80.00	90.00	0.00	90.00
	Remove / replace monument		220.00	0.00	220.00	250.00	0.00	250.00
	Boards	V	60.00	12.00	72.00	66.67	13.33	80.00
	Concrete Slab	V	120.00	24.00	144.00	125.00	25.00	150.00
	MAUSOLEUM/VAULTED BURIAL CHAMBER							
	Mausoleum Chamber (one interment)		7,000.00	0.00	7,000.00	8,000.00	0.00	8,000.00
	Double Vaulted Burial Chamber (for two interments)		5,800.00	0.00	5,800.00	6,800.00	0.00	6,800.00
	Keepsake Niche		850.00	0.00	850.00	900.00	0.00	900.00
	Interment fee		600.00	0.00	600.00	650.00	0.00	650.00
	Inscription fee per line	V	37.50	7.50	45.00	41.67	8.33	50.00
	Posy holder	V	16.67	3.33	20.00		To delete	
	Posy holder (Bronze) 12.5cm high	V				133.33	26.67	160.00
	Vase (Bronze) 16cm x 8cm x 9cm with plastic insert	V				154.17	30.83	185.00
	Motifs up to 200mm high	V	37.50	7.50	45.00	41.67	8.33	50.00
	Custom motif	V		POA			POA	
	Remove and refit charge	V	54.17	10.83	65.00	58.33	11.67	70.00
	Oval ceramic plaque 5cm x 7cm (colour)	V	66.67	13.33	80.00	70.83	14.17	85.00
	Oval ceramic plaque 5cm x 7cm (black and white)	V	45.83	9.17	55.00	50.00	10.00	60.00
	Oval ceramic plaque 7cm x 9cm (colour)	V				91.67	18.33	110.00
	Oval ceramic plaque 7cm x 9cm (black and white)	V				66.67	13.33	80.00
	Decorative Memorial Cross	V	150.00	30.00	180.00	158.33	31.67	190.00
	Decorative Candle Box	V	95.83	19.17	115.00	100.00	20.00	120.00
49	EVENTS							
	Funfairs							
	Per Operating Day (10 rides or more)		615.00	0.00	615.00	630.00	0.00	630.00
	Non Operating Day (10 rides or more)		300.00	0.00	300.00	300.00	0.00	300.00
	Per Operating Day (less than 9 rides)		565.00	0.00	565.00	580.00	0.00	580.00
	Non Operating Day (less than 9 rides)		250.00	0.00	250.00	255.00	0.00	255.00

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<i>Italics denotes statutory fees</i>							
	Circus's							
	Per Operating Day		465.00	0.00	465.00	475.00	0.00	475.00
	Per Non Operating Day		200.00	0.00	200.00	205.00	0.00	205.00
	Commercial Events (inc Funfair and Circus's)							
	Administration Fee		155.00	0.00	155.00	158.00	0.00	158.00
	Small 50- 201 attendance							
	Per Operating Day		205.00	0.00	205.00	210.00	0.00	210.00
	Per Non Operating Day		100.00	0.00	100.00	105.00	0.00	105.00
	Medium Between 201-999 attendance							
	Per Operating Day		515.00	0.00	515.00	530.00	0.00	530.00
	Per Non Operating Day		250.00	0.00	250.00	255.00	0.00	255.00
	Large - Over 1000 attendance							
	Per Operating Day		775.00	0.00	775.00	790.00	0.00	790.00
	Per Non Operating Day		375.00	0.00	375.00	385.00	0.00	385.00
	Ticketed Events 15% of Gate Receipts							
	Community/Charities/Schools/Sporting/Internal departments							
	Administration Fee for events over 201 attendance		105.00	0.00	105.00	110.00	0.00	110.00
	75% Discount on Operating and Non Operating day							
	Ticketed Events - 9% of Gate Receipts for Community and Local Charities and internal departments							
	Ticketed Events - 10% of Gate Receipts for National Charities							
	Bonds							
	Funfair and Circus's		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
	Medium Events Over 500 -999attending		500.00	0.00	500.00	500.00	0.00	500.00
	Large Events 1000 – 5000 attending		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
	Extra Large Events 5001+ attending		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
	Activities - Private commercial Enfield based organisation (exercise/running classes) per day per park (annual fee)		150.00	0.00	150.00	153.00	0.00	153.00
	Activities - Charitable/Community (exercise/running classes) per day per park (annual fee)		100.00	0.00	100.00	102.50	0.00	102.50
	Activities - Private commercial National Organisation (exercise/running classes) per day per park (annual fee)		500.00	0.00	500.00	510.00	0.00	510.00
	Exemptions - Memorial /remembrance services			FREE			FREE	
	Post event parks staff clear up (per hour)	V	27.08	5.42	32.50	27.83	5.57	33.40
51	ALLOTMENTS							
	These charges require 1 year notice to allotment plot holders, therefore the proposed charges in this schedule relate to 2016/17. Allotment charges for 2015/16 were agreed at Full Council meeting in March 2014. They are shown below for the purpose of comparison.		AGREED CHARGES FOR 2015/16			PROPOSED CHARGES FOR 2016/17		
	Residents:							
	Grade A, 25 sq. metres (per pole)		10.00	0.00	10.00	10.50	0.00	10.50

Section Reference	Description of Fees & Charges	Service is VATABLE	LONDON BOROUGH OF ENFIELD					
			REGENERATION & ENVIRONMENT DEPARTMENT			REGENERATION & ENVIRONMENT DEPARTMENT		
			AGREED CHARGES 2014/15			PROPOSED CHARGES 2015/16		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	Grade B, 25 sq. metres (per pole)		7.00	0.00	7.00	7.25	0.00	7.25
	Concessionary rate - age concession/low inc/unemployed (Enfield Residents only from 1 April 2012)		25% Reduction above			25% Reduction above		
	Water charge per pole		2.00	0.00	2.00	2.15	0.00	2.15
	Shed rentals		20.00	0.00	20.00	20.50	0.00	20.50
	Key deposits		5.00	0.00	5.00	10.00	0.00	10.00
	Plot deposit		15.00	0.00	15.00	20.00	0.00	20.00
	Non-Enfield Residents							
	Grade A, 25 sq. metres (per pole)		12.50	0.00	12.50	13.50	0.00	13.50
	Grade B, 25 sq. metres (per pole)		9.00	0.00	9.00	10.00	0.00	10.00
	Water charge per pole		2.00	0.00	2.00	2.15	0.00	2.15
	Shed rentals		25.00	0.00	25.00	25.50	0.00	25.50
	Key deposits		5.00	0.00	5.00	10.00	0.00	10.00
	Plot deposit		15.00	0.00	15.00	20.00	0.00	20.00

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MUNICIPAL YEAR 2014/15 REPORT NO. 159**MEETING TITLE AND DATE:****CABINET**– 11th February 2015**COUNCIL** – 25th February 2015**JOINT REPORT OF:**

Director of Health, Housing & Adult Social Care

Director of Finance, Resources and Customer services

Contact Officers:

Fiona Peacock, extn 5033 DDI 8379 5033

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Agenda – Part: 1

Item: 7

SUBJECT:**Housing Revenue Account Estimates 2015/16 and Rent Setting (HRA & Temporary Accommodation)****ALL WARDS**CABINET MEMBERS CONSULTED: CLLR OYKENER
CLLR STAFFORD**1. EXECUTIVE SUMMARY**

- 1.1 This report sets out the proposed detailed budget for the Housing Revenue Account for 2015/16.
- 1.2 It also updates the 30 year HRA business plan and details the plan for the next 5 years to 2019/20.
- 1.3 The Cabinet is asked to approve the level of rents and service charges to be operative with effect from 6th April 2015 for Council tenants and for tenants in temporary accommodation.

2. RECOMMENDATIONS

Cabinet to recommend to Council:

- 2.1 That the detailed revenue estimates of the Housing Revenue Account for 2015/16 be approved.
- 2.2 That the rents be increased in line with Government guidance and Enfield Council Rent Policy. This will result in an average increase of 2.2% for Enfield tenants.
- 2.3 That the level of service charges as set out in Paragraph 6.1 for those properties receiving the services be agreed for 2015/16.
- 2.4 That the proposals for increases in other income as detailed in Appendix 2 be agreed for 2015/16.

- 2.5 That the Temporary Accommodation rents as set out in Appendix 6 be agreed for 2015/16 and that the authority to review in the event of any changes be delegated to the Cabinet Member for Housing and Estate Regeneration and the Director of Health, Housing and Adult Social Care and the Cabinet member for Finance and Property Services and Director of Finance Resources and Customer Services.
- 2.6 That the total HRA capital programme of £52.7m be agreed for 2015/16 and a further 4 years.
- 2.7 That authority should be delegated to the Cabinet Member for Housing and Estate Regeneration and the Director of Health, Housing and Adult Social Care to approve tenders for Decent Homes and General Works.

3. BACKGROUND TO HRA BUSINESS PLAN

- 3.1 The Localism Act, replaced the current Housing Subsidy system with a system of HRA self financing which commenced from 1st April 2012.
- 3.2 The thirty year HRA business plan was approved by Cabinet in July 2012. The business plan is based on the following overarching assumptions:
 - Rents will be increased in line with Government guidelines. The current guidance is for CPI (consumer price index) plus 1% (thus mirroring the assumptions in the government financial settlement).
 - The Council is likely to borrow up to the HRA debt cap in the early years and after that it will set aside reserves to repay debt or actually repay debt. Any treasury management decisions will be taken within the context of protecting the council interests as a whole.
 - The Council will improve or renew up to 19 estates over the next 30 years, six of which will happen in the first 10 years. (Alma, Dujardin Mews, New Avenue, Ladderswood, Small Sites and Highmead.)
 - The Decent Homes backlog plus all elemental backlog will be cleared by the end of year 5 (March 2017).
- 3.3 The business plan also included a treasury management plan and details of planned capital expenditure.
- 3.4 The HRA business plan has been updated and submitted to Housing Board in July, September and December. This report updates the business plan which was submitted to Housing Board in December 2014.
- 3.5 The business plan was also subject to external review by Altair as reported to Housing Board in September 2014.

4. BACKGROUND TO RENTS and SERVICE CHARGES

- 4.1 Each year the Council is required by law to set the level of rents for Council dwellings for the forthcoming financial year after consultation with tenants. The decision must be taken early enough for tenants to be advised of any change at least 4 weeks prior to the date of that change.
- 4.2 Enfield Council's rent policy states that rents will be set in line with Government guidance. However this guidance is not mandatory, the Council has the freedom to establish a different rent policy. The impact of any change in policy will have a significant impact on the business plan.
- 4.3 Government rent policy guidance changed in 2013 and the Government recommended that rents should simply increase by CPI plus 1%. The Government guidance also states that the increase should be based on CPI as at the end of the previous September. CPI was 1.2% in September 2014.
- 4.4 Previously the Government recommended that Local Authority and Registered Social Landlord rents should be calculated using a formula based system. Since 2003/04 Enfield rents have been calculated using this National social rents policy. The formula is based on:
- the market value of the property,
 - average earnings for London manual workers
 - the national average council rent
 - the number of bedrooms in the property.

Rents have been increased in this way since 2003/4 and moved every year towards formula rents. The government's view was that most rents would have converged by the end of 2014/15. This is not the case with Enfield Council rents because rent increases were capped during the convergence period and a majority of rents have not yet converged although many are within £1 of the formula.

- 4.5 In addition to the rents, tenants may also be charged a service charge for certain communal services as appropriate. Government guidance gives some discretion over which services may be charged separately. The proposed charges for 2015/16 are shown in paragraph 6.1.
- 4.6 The Business plan assumes that rent will increase by CPI plus 1%, however the business plan also assumes that CPI will be 2% and it was only 1.2% in September 2014 and 0.5% in December.

5. PROPOSED RENT CHARGES FOR 2015/16

- 5.1 As outlined in Paragraph 4.3 it is recommended that the 2015/16 rents be increased in line with Government guidance. The rent increase for 2014/15 was based on an RPI inflation increase of 3.2%. The rent increase for 2015/16 is based on an inflation increase of 1.2%. This reflects CPI as at September 2014.

- 5.2 Appendix 5 shows examples of the proposed rents for 2015/16 for different property types and sizes across the Borough. It should be noted that these will vary for each tenant.

6. PROPOSED SERVICE CHARGES FOR 2015/16

- 6.1 It is recommended that the following service charges be made to those tenants in receipt of the services listed below

TABLE 1 – PROPOSED SERVICE CHARGES 2015/16

	Charge per week 2014/15 £	Charge per week 2015/16 £
Caretaking level (1) (non resident)	3.04	3.19
Caretaking level (2) (resident)	4.90	5.18
Caretaking level (2) Sheltered	From 1.42 to 3.11	From 1.45 to 3.18
Cleaning level (2) Sheltered	1.75	1.79
Cleaning level (3) Sheltered	2.50	2.56
Concierge	10.61	10.61
Grounds maintenance	1.25	1.25
CCTV	1.37	1.37
Communal electricity for lighting/lifts/door entry	N/A	From 0.15 to 3.00

- 6.2 These charges aim to recover the full cost of the service. Concierge, Grounds Maintenance and CCTV charges have remained the same and reflect the cost of the current contracts. There has been an increase in caretaking and cleaning due to the provision of an enhanced service and inflation.
- 6.3 It is proposed to introduce a new service charge for 2015/16. This charge will be for communal electricity for lighting, lifts and door entry schemes. Most London councils already charge for this service. The costs will be calculated on a block by block basis and based on the actual bill for that block. The charge will be capped at £3 per week. A majority of charges will be around £1.10 per week. This charge is eligible for Housing Benefit.
- 6.4 In addition to the above, water and sewerage charges will continue to be collected through the rents on behalf of the water authorities.
- 6.5 It is proposed that garage rents will increase by the same percentage as housing rents 2.2% (details in Appendix 2). This is in line with previous rent setting practise.

7. LEASEHOLDER SERVICE CHARGES

- 7.1 Details of estimated service charges for leaseholders are included at Appendix 4. This Appendix includes an estimate of all charges to leaseholders.
- 7.2 The administrative fee proposed for 2015/16 is £200.97 per leasehold unit; this is a 0.98% increase from 2014/15.
- 7.3 The charges outlined in section 6 have also been built in to the expected income from leaseholders where appropriate.

8 HEATING CHARGES

8.1 General Heating Costs

All Energy costs (Electricity, Gas & Fuel Oil) for 2015/16 are estimated to remain the same as 2014/15 charges. These are the estimated costs from our Energy Management Unit and Corporate procurement Team and are based on estimated price increases from the buying agents "LASER".

8.2 Gas Sheltered Housing (Individual Block Charge)

This method of charging for Sheltered Housing Tenants in blocks heated by gas was implemented from the beginning of April 2013. These tenants ceased being part of the fund from April 2013 but instead were charged on a block by block basis. These charges reduced in 2014/15 and will reduce further in 2015/16. The charges will be in the range £4.06 to £14.59 per week dependent on the average energy bills for the block for the last three years.

8.3 Main Fund for residents receiving Electric heating and Oil heated Pruden Close (Pooled charge)

The Gas sheltered housing charges were a pilot scheme in 2013/14 and this will be extended to all residents in the main heating fund. All residents will be charged on a block by block basis. This will lead to decreases in the charges for a majority of tenants. A small number of tenants will have their charges frozen at existing levels but there will be no increases for 2015/16. It is proposed that the change is introduced over two years. The average cost will reduce by 10% in 2015/16, this is based on the average energy bills for the blocks for last three years and most show a reduction in usage.

8.4 Alma and Bliss and Purcell (Gas Heated)

There are no proposals to increase heating charges at Alma and Bliss and Purcell as the Energy Management unit has advised that there will be a 0% increase in gas prices from 1st October 2014 as advised by our buying agents "LASER".

8.5 Scott House (Gas heated)

It is proposed to amend the method for charging heating for Scott House tenants and leaseholders as the heating system changes from fuel oil to gas supply. All flats will pay a standing charge of **£3.95 per week** to cover the costs of Wilson Energy systems and of LBE's Energy Management unit's administration costs. The standing charge for leaseholders will be subject to consultation. This block was removed from the heating fund pooled charge from 7th April 2014 and tenants

and leaseholders will pay for the amounts used by using a card system for the purchase of heating. The card charge will be **£0.1108** per kilowatt hour.

8.6 Curtis House and other Ladderswood Properties including Betspath, Lorne, Danford, Roberts and Mason Houses. (Oil Heated)

Fuel oil charges on these properties will remain the same as 2013/14 as the estate is decanted. The boiler at Curtis house has been already decommissioned in 2014/15. Danford, and Mason House is also to be decommissioned and tenants will move to individual electrical heating systems. The Lorne and Roberts blocks have already been moved to communal Gas heating system and Betspath block have also been moved to individual gas heating systems.

9. TEMPORARY ACCOMMODATION RENTS

Temporary Accommodation (TA) rents are set at Local Housing Allowance rate for the size of property in January 2011 less 10%, plus a flat rate management fee of £40 per week. The rents have not changed from 2014/15. The cap of £375 per week continues to limit rents for 4 and 5 bedroom accommodation. For any placed in TA outside of Enfield the rents are calculated at 90% of Local Housing Allowance plus £40. TA rents proposed for 2015/16 are attached at Appendix 6.

10. COMMUNITY HALLS RENTS

It is proposed that community halls rents be increased by £1 per hour for the basic rate and £1.80 per hour for the higher rate. (This equates to 7.6%). The responsibility for the collection of rents from Community Halls is currently with Enfield Homes and will be with the council from April 2015.

11. HRA 30 YEAR BUSINESS PLAN

11.1 The overarching assumptions for the HRA business plan are set out in Section 3. Table 2 sets out the assumptions made in compiling the medium term and budget projections.

TABLE 2 – BUSINESS PLAN ASSUMPTIONS

	Assumption	
Inflation on supplies and services	2.5% RPI	Although the business plan assumes this increase the detailed budget has not been inflated apart from the 1% increase for the pay award and this has contributed to the efficiency savings
Rent Increases	CPI plus 1%	CPI assumed as 2% although the actual used for 2015/16 is 1.2%

R&M cost increases	0%	Due to retendering of the contract significant savings of £1m are anticipated and inflation has not been added to the budget.
Garage income	2.2%	In line with rent increase of 2.2%
RTB	200 for 15/16 100 for 16/17 and 17/18 30 thereafter	Based on 200 expected sales in 2014/15
Management costs (previously Enfield Homes management fee)	3% reduction	Business plan assumption for next 3 years
Interest rate on borrowing	5.5% on existing debt 3.48% on self financing debt 4% on new debt	Reflects actual debt costs and estimates from Treasury Management
Interest rate on balances	0.75%	Estimated LIBID rate

- 11.2 The key issue for the HRA business plan is the increase in the number of RTBs. There are estimated to be 200 in 2014/15 and a similar number are projected for 2015/16. The Council has opted to retain the receipts for 1-4-1 replacement, however in order to do so must meet certain criteria. The Council (or another provider) must match fund the receipt, the receipt can only be 30% of expenditure and the receipt must be spent within 3 years.
- 11.3 Some of the estate renewal projects meet the criteria for use of RTB receipts but a majority do not because they are about re providing existing dwellings and not additionality. The consequence of this has been to increase capital expenditure within the business plan to match fund the RTB receipts to deliver a number of development projects.
- 11.4 Inflation is a further issue because the business plan assumes 2.5% for RPI and 2% for CPI. Since CPI was only 1.2% in September (RPI was 2.3%) this has meant a significant reduction in the level of rent and would have caused a gap in the business plan. This report recommends that a service charge is introduced for communal electricity, this is in line with a number of other boroughs and given the current position of the business plan it is not possible to continue to provide this service with no charge and this will provide sufficient additional income to close this gap. It is likely that inflation may remain low for some time (0.5% for December 2014) so it is important to keep the business plan and the rent policy under review.

- 11.5 The business plan is balanced however the key factor remains the Council's ability to match fund the RTB receipts. The business plan assumes that match funding will be provided by partners for a number of the schemes and it is projected that £14m will need to be given to partners to match fund otherwise the business plan will not balance in the medium term. If the proposed schemes do not work then the Council will not be able to afford to match fund all the receipts and continue with the existing capital and estates renewals projects.
- 11.6 A number of sensitivities have been modelled for the business plan the most obvious being a change in RTB numbers. Table 3 below shows the outcome of the sensitivities modelled.

TABLE 3 - SENSITIVITIES

	Revenue Balance Year 4 £000's	Capital shortfall £000's
Base	8,714	0
Sensitivities:		
Increase RTB numbers to 250 in 2015/16, 150 in 2016/17 and 2017/18	8,608	19,925
Decrease RTB no's to 150 in 2015/16, 50 in 2016/17 and 2017/18	17,987	0
Reduce RPI to 1.5% and CPI to 0% in 2016/17 and 2017/18	11,793	0
Increase interest rate to 1.25% in 2015/16 and 2016/17	9,237	0
10% increase in estate renewals costs	8,608	2,811

- 11.7 If RTB numbers go up then the business plan benefits from additional receipts but has to match fund them. An increase of 50 would increase the need to match fund by £18.1m and lead to a gap of £19.9m in the business plan. Similarly a reduction would mean that fewer receipts would need match funding from elsewhere.

12. BASE BUDGET FOR 2015/16

12.1 Financial Monitoring 2014/15

It is necessary to review the projected expenditure against estimates for the current financial year to take into consideration the ongoing impact of any major changes. These have been highlighted throughout the year in the regular financial monitoring reports; the November monitoring report is indicating a net surplus of £428k in the HRA. A summary based on the November monitoring position is shown in Appendix 1.

12.2 2015/16 Base Budget

Appendix 9 sets out the base budget for 2015/16 compared to the 2014/15 figures. The assumptions and explanations of the changes between 2014/15 and 2015/16 are outlined below.

13. DETAILED BUDGET CHANGES

INCOME

13.1 Dwelling rents income – decrease of £635k

This represents the additional income from a rent increase of 2.2%. This has been adjusted for the expected level of voids and the reduction in the number of properties due to estate regeneration schemes and right to buys.

13.2 Leaseholder Service charge income – increase of £262k

This is due to the significant increase in the number of leaseholders because of the increase in right to buys.

EXPENDITURE

13.3 General Management – decrease of £1.040m

An increase in the projected number of right to buy sales has resulted in additional income. This is partly offset by additional salary costs due to a 1% pay award. There are further management savings from reintegrating Enfield Homes with the Council. A proportion of the cost of the Customer Services Team has been re-categorised from General Management to Repairs Admin.

13.4 Special Services – increase of £338k

This heading represents the following services: caretaking, cleaning, concierge, CCTV, grounds maintenance, sheltered accommodation and energy costs. This includes the loss of supporting people grant of £420k and the increased cost of caretaking although this is offset by an increased service charge and there are also savings within sheltered housing and a reduction in energy costs.

13.5 Cost of borrowing and Depreciation - increase of £198k

Depreciation is adjusted to reflect the business plan calculation. The cost of borrowing has increased to reflect the fact that the HRA is no longer borrowing internally and will use its reserves. Interest will be shown separately and no longer offset against borrowing costs. It is estimated that the HRA will receive £476k in 2015/16.

13.6 Repairs and maintenance (Base and Admin) - decrease £428k

Following retendering of the Repairs and Maintenance contracts as planned the Repairs and Maintenance budget has been reduced by £1m in 2015/16. The re-categorisation of the Customer Services Team has partly offset this reduction.

13.7 Contribution to bad debt provision – decrease £6k

The budget has slightly reduced to £468k but this will be kept under review pending benefit changes associated with the implementation of universal credit.

13.8 Revenue surplus to fund future capital expenditure – increase £505k

This represents the amount set aside from revenue to fund future year's capital expenditure. This figure is determined by the HRA business plan and the surplus on the HRA. This takes account of the capital programme and the other sources of funding available.

14. ENFIELD HOMES

- 14.1 The management of the Council Housing stock was reviewed in 2012 (report to Cabinet 18th July 2012) and the contract with Enfield Homes was extended for a two year period to the end of March 2015. Cabinet confirmed in July 2014 that the management contract would cease at the end of March 2015 and that Enfield Homes would be reintegrated into the Council and the company dissolved.
- 14.2 There will no longer be any need to pay a management fee from the HRA and this will revert to being budget paying directly for services. The expected savings of 3% on management costs remains a target in the business plan.

15. CAPITAL FINANCE AND PRUDENTIAL CODE

- 15.1 The Prudential Code for Capital Finance requires the authority to have regard to affordability, prudence and sustainability when considering its capital investment plans and to set and keep under review a range of prudential indicators. The prudential indicators for the HRA are:
- estimated capital financing charges as a percentage of net revenue stream
 - estimated capital expenditure
 - estimated capital financing requirement
 - incremental effect of capital investment decisions on housing rents.
- 15.2 The General Fund Budget report for 2015/16 elsewhere on the agenda sets out the background to the prudential code and shows the indicators for the HRA and the General Fund.
- 15.3 As part of the self financing determination the government has imposed a cap on HRA borrowing. This relates to the valuation calculation as determined by the self financing model. The cap for this Council is £198.015m. Actual borrowing at the end of 2014/15 is estimated to be £151.72m.
- 15.4 In essence the Prudential regime gives scope for the HRA to borrow for capital investment if the forecasts show that the resulting charges can be afforded over the medium to long term.
- 15.5 The Code, subject to an assessment of prudence, affordability and sustainability, gives scope to borrow above current levels. There is no additional HRA borrowing planned for 2015/16. However, the HRA business plan includes assumptions about borrowing in future years and about repaying debt during the lifetime of the business plan.

16. CAPITAL PROGRAMME

- 16.1 The table below sets out the overall capital expenditure planned for the next five years. The programme is broken down into three areas and these are detailed below.

TABLE 4: HRA 5 Year Capital Programme

	2015/16 £000	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000
Works to stock	38,144	37,480	30,539	21,820	22,340
Estate renewal schemes	10,054	14,183	12,117	14,912	12,397
RTB projects	4,527	7,465	34,355	37,058	16,312
Total	52,725	59,128	77,011	73,790	51,049

16.2 The total capital expenditure for 2014/15 is estimated to be £42.4m; this includes the brought forward figure (£16.5m) from the previous year and £1m for GTV. The most recent monitor confirms that expenditure is on target. Whilst all the resources are committed to projects a number of these projects will not be completed until 2015/16 so some of this expenditure (£18m) will not take place until next year. The resources for these projects will be included in next year's capital programme.

16.3 **Works to the stock**

Enfield Homes originally prepared a five year capital programme for works to the stock which was approved by Cabinet and Council in October 2012. The programme has now been updated. The CLG has made available Decent Homes funding totalling £108.6m between 2009 and 2014/15. The Council has bid for further resources for 2015/16 however has not been successful. The capital programme for works to the stock will reduce in future years as CLG funding is no longer available. The table above shows a smaller programme in years 4 and 5.

16.4 **Estate Renewal schemes**

In addition to the works to the stock it is anticipated that the estate renewal programme will cost £14.6m in total in 2015/16, including the schemes funded by RTB receipts (£4.5m). This is reflected in the updated HRA business plan. A list of schemes and budgets is attached at Appendix 7.

16.5 **RTB receipts and related expenditure**

The following three schemes have already been agreed and all will use some of the 1-4-1 receipts as part of their funding. This will enable to Council to retain the receipts.

- Small sites,
- Dujardin
- New Avenue

There are a number of other schemes proposed and these will be the subject of a report to Cabinet in March. If these schemes are agreed then this will enable the Council to match fund and spend a significant proportion of the RTB receipts over the next three years. The match funding and budget for the expenditure are included in the business plan.

17. HRA BALANCES

17.1 The estimated position on balances is set out below.

TABLE 5: HRA BALANCES

	Balance at 31/03/14	Movement in 2014/15	Estimated balance as at 31/03/15
	£m	£m	£m
HRA General Balances	12.89	0.19	13.08
Repairs Fund	1.55	0.24	1.79
MRA to fund capital expenditure	8.51	0	8.51
RTB receipts held for 1- 4-1 replacement	5.93	9.82	15.75
Capital Reserve	15.66	22.34	38.00
Total	44.54	32.59	77.13

17.2 It is considered prudent to retain at least £6m in General balances given the risks and uncertainties set out in the following section. In addition the HRA retains a further £2.5m as a contingency for asbestos.

17.3 In reality the business plan has considerably greater balances than £6m next year. The balances are outlined above and total £77.13m. The balances will be used to fund the capital programme over the next three years and will reduce to £8.7m by 2018/19. There is no longer any decent homes' funding available to fund the works to the stock capital programme so the HRA surplus and the use of balances and borrowing are the methods for funding expenditure in future.

17.4 The £1.79m in the repairs fund is intended for any significant increase in repairs costs. This is particularly likely in years where there are severe weather conditions.

17.5 In addition to the above reserves, a bad debt provision of £1.3m existed at 31 March 2014. The adequacy of this amount will be reassessed at the end of the financial year to reflect the level of rent arrears. It is considered prudent to sustain the current level of provision as there is a risk associated with the Government changes to the benefit system and introduction of universal credit.

18. TREASURY MANAGEMENT STRATEGY AND BORROWING PROPOSALS

The original business plan as agreed at Cabinet proposed that there would be no additional borrowing in 2015/16 and this position has not changed.

19. RISKS AND UNCERTAINTIES

19.1 HRA 30 year business plan and self financing

The reform of the HRA has had a major impact on the operation of the Housing Revenue Account from 2012/13. The freedoms and flexibilities for the HRA have been in operation for three years and are a major change for the management of the HRA. The HRA has a significant capital programme and the flexibility to decide on borrowing.

19.2 Right to Buy

The increase in the RTB discount to a maximum of £102.5k has seen applications increase four fold over the last two years. These applications have resulted in a large increase in actual sales. The total number of sales at the end January was 133, it is expected that sales in 2014/15 will total 200. The projected total of sales for 2015/16 is 200.

19.3 Estate Renewals

As outlined in the capital programme there six estate renewal projects in progress. They are factored into the HRA business plan and assumptions regularly updated as the schemes progress but any additional costs or receipts can have a significant effect on the business plan.

19.4 Council tax on void properties

Due to the high number of estate renewal properties being decanted and held void there has been an increase in council tax charges. There are currently 235 void estate renewal properties resulting in an increased charge of £340k.

19.5 Inflation

Inflation rates have been low and these impact on the HRA. The business plan assumes rent increases by 3% (CPI plus 1%) when CPI is low there is a shortfall in the business plan. This is likely to be an issue next year if CPI remains low. It was 0.5% in December 2014. The impact of this is outlined in table 3.

19.6 Interest rates

The HRA is not likely to borrow for another 3 years but interest rates are likely to rise during this period and this remains a risk.

19.7 Benefit changes

The implementation of benefit changes will impact on the HRA. Implementation started in 2013/14 however universal credit has not been implemented yet. The change to the method of payment of benefit and the cap on benefits will impact significantly on tenants' ability to pay their rent and potentially on the level of arrears. The prospect of the economic outlook may also impact on the level of arrears. It is therefore prudent to keep the bad debt provision under review; the business plan assumes an increase will be needed when universal credit is implemented.

20. ALTERNATIVE OPTIONS CONSIDERED

Two alternatives were considered; these were not increasing rents in line with the Government guidance and increasing rents above this guideline. These two

options were both discounted. Neither of these options is in line with the Council's rent policy either which follows government guidelines. If rents were not increased this would mean significant loss of income and would undermine the business plan in future years.

21. REASONS FOR RECOMMENDATIONS

In view of the implications of the alternatives mentioned in paragraph 19, it is recommended to increase rents in line with the Council's rent policy and Government guidance.

22. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES & CUSTOMER SERVICES AND OTHER DEPARTMENTS

22.1 Financial Implications

The Local Government Act 2003 requires the Chief Finance Officer to report on the robustness of estimates and the adequacy of proposed financial reserves. The 2015/16 HRA estimates have been prepared taking into account the following:

- The estimated impact of inflationary pressures. Allowance has been made for cost increases over and above the general rate of inflation where these are known;
- The estimated impact of increasing demands on resources where these are unavoidable;
- The estimated impact of underlying cost pressures, evidenced by financial monitoring reports in the current year; and
- An assessment of key risks and uncertainties.

It is therefore the view of the Director of Finance, Resources and Customer Services that the HRA budget is robust and that the balances held are prudent.

22.2 Legal Implications

Local authorities have the power to set their own rents under section 24 of the Housing Act 1985. The charge must be reasonable for the tenancy or occupation of their premises. Section 24 also requires local authorities to periodically review rents and make such changes as circumstances may require. The section confers a broad discretion as to rents and charges made to tenants. It is noteworthy that The Guide to Social Rent Reform issued by the Office of the Deputy Prime Minister (ODPM) in 2003 states that local authorities retain the discretion to decide what services can be charged for in addition to rent. Local authorities are expected to set reasonable and transparent charges which closely reflect what is being provided to tenants. The Guide recommends that protecting tenants from sudden large increases in their rent and service charges should take priority.

Sections 167 to 175 of the Localism Act 2011 introduced self financing. This replaces the Housing Revenue Account (HRA) Subsidy system and local authorities currently operating HRA will be able to keep all of their rental income and use it to support their housing stock. It also provides for the determination of

settlement payments calculated in accordance with such formulae as the Secretary of State may issue from time to time. The settlement payment under the 2011 Act replaced subsidy payments made under the HRA.

The Council is required to prepare proposals in January and February each year relating to the income of the authority from rents and other charges, expenditure in respect of repair, maintenance, supervision and management of HRA property and other prescribed matters. The proposals should be based on the best assumptions and estimates available and should be designed to secure that the housing revenue account for the coming year does not show a debit balance.

In relation to Temporary Accommodation rent, local authorities have discretion over the rents charged to their tenants and consequently have the power to increase the rent so long as some notice is given. The statutory 4 week notice does not apply to this category of tenants as they are not secure tenants but it is advised that a comparable amount of notice is given. The Income-Related Benefits (Subsidy to Authorities) (Temporary Accommodation) Amendment Order 2010 came into force on 1st April 2011. It makes changes to the Income-related Benefits (Subsidy to Authorities) Order 1998 and the way Housing Benefit Subsidy is calculated for tenants in temporary accommodation. The new subsidy scheme has been designed to better reflect the actual cost faced by local authorities in providing this type of accommodation and thereby encourage them to charge tenants a fair market rent for the type and location of the property occupied.

The Council is required to act in accordance with the public sector equality duty under the Equality Act 2010 and have due regard to the duty when carrying out its functions, which includes making decisions in the current context.

The Council also has a duty to show they have consciously addressed their mind to carrying out an Equality Impact Assessment (which includes any decision to increase or introduce charges to tenants).

23. KEY RISKS

These are detailed in Section 19

24. IMPACT ON COUNCIL PRIORITIES

Fairness for All

Providing high quality housing continues to be a priority. Rents are set in line with Government guidance and an increase of 2.2% is low when compared to a number of other London Boroughs.

Growth and Sustainability

The recommendations in the report will ensure that there is a sustainable HRA. The proposals will promote positive investment in the housing stock, ensure adequate funding is made available for the Council's landlord function and encourage compliance with the Government regulation on setting rents.

Strong Communities

Setting fair rents, investing in the Council's housing stock and effective management of the Council's housing stock are some of the areas of this report that will have positive effect on the local community.

25. EQUALITIES IMPACT ASSESSMENT

The HRA Business Plan supports the delivery of high quality services that promote equality, and value diversity.

26. PERFORMANCE MANAGEMENT IMPLICATIONS

Setting a balanced budget for 2015/16 should enable the HRA performance targets to be met. Sound medium term financial plans are essential to support the delivery of excellent services and the efficient use of resources across the organisation. The budget proposals set out in this paper will ensure that the Council's limited capital and revenue resources are targeted on these key priorities.

27. PUBLIC HEALTH IMPLICATIONS

There are no public Health implications arising directly from setting this rent and detailed budget for 2015/16.

Background Papers

None

APPENDIX 1

Monitoring Variations for period ending 30th November 2014	
Service Centre	November This Month £'000
<u>Retained</u>	
<u>Capital Financing - Premiums and Discounts</u>	
An updated position on our outstanding loan premium payments has been provided by Treasury, our borrowing costs and depreciation are expected to be as budget.	0
<u>Rates – Council Tax</u>	
An overspend of £260k in the payments for council tax on void properties has been identified this month, due to a large number of unexpected council tax bills from previous years.	260
<u>Rates – Business Rates</u>	
The Business Rates budget is expected to underspend by £83k due to the HRA being incorrectly charged for some properties.	(83)
<u>Underoccupation</u>	
There is a forecast underspend on the Underoccupation Mutual Exchange budget of £30k due to a lower number of people seeking to downsize and a vacant post.	(30)
<u>RTB's</u>	
The RTB Administrative Income is expected to increase to £570k from £114k, based on full year sales of 200 properties. After adjustments for additional expenditure on RTB and Legal costs, the net income position is expected to be £415k	(415)
<u>Supervision & Management General</u>	
There is a forecast underspend on this budget of £50k, primarily on consultancy	(50)
<u>Landlords Electricity</u>	
The projected outturn is currently £100k lower than the budget estimate, based on the payments made to date and profiling against last year's expenditure.	(100)
<u>Sheltered Housing</u>	
A review of Supporting People grant has identified a forecast net saving of £55k	(55)
<u>Shops</u>	
Additional income of £20k from shops has been identified this month.	(20)
Total Variation on Retained budgets	(493)
<u>Managed</u>	
<u>Bad Debt</u>	
Then bad debt budget has been reduced from £1.474m to £474k in line with the HRA Business Plan, with £1m moved to fund Capital Expenditure. There is projected saving of £74k due to more efficient collection rates.	(74)
<u>Dwellings Rent</u>	
A shortfall in rental income of £380k is currently estimated, predominately due to higher than expected RTB sales and plans to decant some additional properties in 2014/15.	380
<u>Garages</u>	
The garage budget is based on a void rate of 58% while the current void rate is 54%, giving a further £3k of income. Further £2k of additional income is expected from a shortlife property.	(5)
<u>Repairs and maintenance</u>	
This is currently projected to underspend by £236k	(236)
Total Variation on Managed budgets	65
Total HRA Variation	(428)

OTHER PROPOSALS FOR INCOME IN THE HRA**1. Garage Rents**

- 1.1 The garages which are let to Council tenants, leaseholders and private tenants are standard lock-up.
- 1.2 A 'non Council tenant premium' is also charged on all lets to private tenants, and any Council tenant or leaseholder who rents more than 2 garages. It is proposed that the rents be increased by 2.2%. The proposed charges for 2015/16 are:

	2014/15 Weekly Net Rent £	2015/16 Proposed Net Rent £
Category (G1) Standard Lock-up Garages	9.60	9.81
Non Council tenant premium (NCTP)	2.54	2.60

COMMUNAL HEATING CHARGES

- 1.1 The Council has 1,727 properties in 71 blocks of flats serviced by communal heating systems and all costs of gas electricity and fuel oil were held in a pool and tenants were charged based on the total cost within the pool. However this system is now changed and all properties are charged on the block by block basis.

Since 1996 leaseholders have been charged a proportion of the actual cost of the fuel used in their blocks, calculated on the basis of individual property rateable values.

1.2 **General Heating Costs**

There will be an overall 10% decrease in heating costs for both gas and electricity costs in 2015/16. The fuel oil charge will remain the same as 2013/14 and properties with standing charges remain set at 2014/15 pricings.

APPENDIX 4

ADMINISTRATION/MANAGEMENT CHARGE FOR LEASEHOLD UNITS

1. The administration and management charge is a flat rate added to the cost of services to cover the preparation of estimates and actual costs, billing consultation on repairs and improvement works and estate management.
2. It is estimated that by 31 March 2015 a total of 4,561 properties will have been sold under leasehold arrangements.
3. At the end of each financial year, the actual cost is determined and an appropriate adjustment made to the charge.
4. The cost of administration and management for 2015/16 is estimated at £917k and it is, therefore, recommended that the charge for 2015/16 be fixed at £200.97 per leasehold unit. This compares with the 2014/15 charge of £199.02 per leaseholder unit.
5. The charges below are estimates for 2015/16, adjustments will be made mid year to reflect actual charges.

	Charge per week 2014/15 £	Charge per week 2015/16 £
Administration & Management Charge	3.83	3.86
Caretaking level (1) (non resident)	3.04	3.19
Caretaking level (2) (resident)	4.90	5.18
Concierge		
Merlin House	10.03	10.03
Cormorant House	10.52	10.52
Curlew House	10.80	10.80
Walbrook House	11.82	11.82
CCTV		
Alma Road	1.19	1.19
Walbrook House	2.05	2.05
Shepcot House	1.44	1.44
Grounds Maintenance	1.25	1.25
Paladin Bins	1.75	1.80
Insurance		
1 Bed	1.80	1.80
2 Bed	2.03	2.03
3 Bed	2.32	2.32
4 Bed	2.59	2.59
Flat Repairs (Annual Charge)	1.00	1.00
Ground Rent (Annual Charge)	10.00	10.00
Estate Charge (Annual Charge)	10.00	13.00

APPENDIX 5

AVERAGE RENTS

Property Type	Average Rent 14/15	Average Rent 15/16	Increase %	Increase £
Bedsit	81.05	82.80	2.20%	1.75
1 bed flat	86.90	88.80	2.20%	1.90
1 bed house	98.40	100.60	2.20%	2.20
2 bed flat	96.15	98.30	2.20%	2.15
2 bed house	109.70	112.10	2.20%	2.40
3 bed flat	106.80	109.20	2.20%	2.40
3 bed house	120.90	123.60	2.20%	2.70
4 bed flat	112.08	114.50	2.20%	2.42
4 bed house	128.40	131.20	2.20%	2.80
5 bed house	137.70	140.70	2.20%	3.00
6 bed house	159.50	163.00	2.20%	3.50
Average	100.54	102.75	2.2%	2.21

* Average rent for 2014/15 is adjusted to reflect the removal of properties under RTB

The above are examples of the average rents likely to be charged for specific properties. They are not necessarily typical, nor the maximum or minimum rents which will be charged.

Service charges have been excluded, but will be payable in addition to the rent subject to the services provided to each property.

TEMPORARY ACCOMMODATION RENTS

The Government has not yet given any indication that the rents will increase for 2015/16 and there was no increase for 2014/15.

Category	Weekly rent 2014/15	Weekly rent 2015/16
	£	£
Shared accommodation	178.75	178.75
1 bedroom self contained	200.88	200.88
2 bedroom	247.90	247.90
3 bedroom	310.00	310.00
4 bedroom	375.00	375.00
5 bedroom and larger	375.00	375.00

ESTATE RENEWAL EXPENDITURE

APPENDIX 7

Schemes	Total resources allocated over the next 5 years £'000
Highmead	23
Ladderswood	943
Dujardin	5,925
Alma	39,009
New Avenue	4,177
Small sites	40

These figures represent gross expenditure as included in the last housing capital monitor it is likely that there will be some underspends in Alma and Dujardin projects in 2014/15 and if so these resources will be carried forward to 2015/16.

APPENDIX 8

Proposed Housing Capital Programme 2015/16	
Scheme Description	Budget Estimates £
WORKS TO STOCK	Programme 1
Decent Homes 2015/16 Programme	
Cambridge Road East	800,000
Cambridge Road West	3,650,000
Lavender Hill	1,400,000
Churchbury Lane	2,150,000
Winchmore Hill	1,700,000
Barrowfield Close	3,200,000
Edmonton Green	1,850,000
Enfield Town	2,650,000
Ashburton & Crediton	500,000
Brimsdown Pods	5,450,000
Waltham Cross	750,000
Channel Islands	3,800,000
Cheshunt	2,200,000
Enfield Kitchens & Bathrooms	1,000,000
DECENT HOMES TOTAL	31,100,000
Consultant Fees (3.5%)	1,053,500
General Works	
Aids & Adaptations	500,000
Boiler Replacement Programme	100,000
Voids Capitalisation	450,000
Legionella (Water Safety Programme)	300,000
Fire Safety Programme	300,000
Adaptations (HOP)	250,000
Environmental Improvements (EQT)	400,000
Brittany House lifts	300,000
Lifts Phase 4	900,000
Minor Capital Works Programme	225,000
Asbestos Programme	425,000
Structural Repairs	200,000
GENERAL WORKS TOTAL	4,350,000
CAPITALISED STAFF COSTS (Decent Homes & General Works) Based on 4.5%	1,595,250
HRA TOTAL	38,098,750
Approved Budget as per HRA Business Plan	38,100,000
Balance	1,250

HOUSING REVENUE ACCOUNT 2014/15 TO 2015/16

APPENDIX 9

	2014/15 Estimate	2015/16 Estimate	Variations	See Para
Expenditure				
General Management	14,896,496	13,856,410	-1,040,086	13.3
Special Services	5,790,372	6,128,321	337,949	13.4
Rent Rates and other Charges	505,160	508,800	3,640	
Cost of Borrowing	7,326,720	8,159,375	832,655	13.5
Depreciation set aside to fund future repairs	13,538,660	13,380,704	-157,956	13.5
Repairs and Maintenance	15,478,872	15,051,188	-427,684	13.6
Provision for bad and doubtful debts	473,770	467,864	-5,906	13.7
Total Expenditure	58,010,050	57,552,662	-457,388	
Income				
Dwellings rent and service charges	-59,079,270	-58,444,364	634,906	13.1
Non Dwellings rent	-841,300	-829,702	11,598	
Shops/Commercial	-2,266,530	-2,221,562	44,968	
Leaseholder service charges	-3,105,460	-3,367,740	-262,280	13.2
Total Income	-65,292,560	-64,863,368	429,192	
Net cost of services	-7,282,510	-7,310,706	-28,196	
Interest on Balances	-1,000	-477,944	-476,944	13.5
Net Operating expenditure	-7,283,510	-7,788,650	-505,140	
Contribution to Reserves for future capital expenditure	7,283,510	7,788,650	505,140	13.8
Net Operating expenditure	0	0	0	

		Expenditure										Financing						
Year	Year	Catch up works £,000	Future Major Repairs £,000	Improvements £,000	Disabled Adaptations £,000	Exceptional Extensive £,000	Capital Programme £,000	New Build		New Build for RTB Receipts £,000	New Build Total £,000	Other £,000	Total Expenditure £,000	RTB				Total Financing £,000
								Development Costs £,000	Development Costs £,000					Borrowing £,000	Receipts £,000	Other £,000	MRR £,000	
1	2015.16	2,159	32,054	0	1,030	2,901	38,144	10,054	4,527	14,581	0	52,725	0	6,617	18,632	13,381	14,095	52,725
2	2016.17	2,213	31,238	0	1,056	2,974	37,480	14,183	7,465	21,648	0	59,128	0	6,588	7,111	13,316	32,113	59,128
3	2017.18	1,287	25,131	0	1,082	3,039	30,539	12,117	34,355	46,472	0	77,011	0	13,198	20,095	13,307	30,411	77,011
4	2018.19	1,319	16,277	0	1,109	3,115	21,820	12,412	37,058	49,470	2,500	73,790	22,100	12,165	15,056	13,364	11,105	73,790
5	2019.20	1,352	16,700	0	1,095	3,193	22,340	12,397	16,312	28,709	0	51,049	3,000	5,966	22,932	13,515	5,637	51,049
6	2020.21	1,386	17,058	0	1,165	3,273	22,882	4,310	16,689	20,999	0	43,881	13,500	6,108	1,172	13,821	9,279	43,881
7	2021.22	1,421	17,503	0	1,194	3,355	23,473	4,418	1,104	5,522	0	28,995	0	1,492	4,466	14,259	8,779	28,995
8	2022.23	1,456	17,930	0	1,224	3,439	24,049	4,529	1,080	5,609	0	29,658	0	1,517	1,022	14,581	12,538	29,658
9	2023.24	1,493	18,769	0	1,255	3,525	25,041	4,641	1,054	5,695	0	30,737	0	1,472	6,471	14,746	8,047	30,737
10	2024.25	1,068	30,996	0	1,286	1,859	35,209	5,782	0	5,782	0	40,991	0	298	1,022	15,080	24,590	40,991
11	2025.26	1,095	15,178	0	1,318	1,906	19,497	5,868	0	5,868	0	25,365	0	288	4,898	15,296	4,882	25,365
12	2026.27	1,122	15,586	0	1,351	1,953	20,013	5,954	0	5,954	0	25,968	0	277	522	15,690	9,478	25,968
13	2027.28	1,150	15,976	0	1,385	2,002	20,514	5,123	0	5,123	0	25,637	0	0	4,634	15,914	5,088	25,637
14	2028.29	1,179	16,556	0	1,420	2,052	21,206	5,252	0	5,252	0	26,458	0	0	522	16,323	9,612	26,458
15	2029.30	1,208	17,296	0	1,455	2,104	22,063	5,383	0	5,383	0	27,446	0	0	4,885	16,557	6,004	27,446
16	2030.31	1,139	18,131	0	1,492	279	21,041	5,517	0	5,517	0	26,558	0	0	522	16,983	9,053	26,558
17	2031.32	1,167	18,584	0	1,529	286	21,567	5,655	0	5,655	0	27,222	0	0	5,150	17,226	4,845	27,222
18	2032.33	1,196	19,248	0	1,567	293	22,304	5,797	0	5,797	0	28,101	0	0	522	17,669	9,910	28,101
19	2033.34	1,226	19,729	0	1,606	301	22,862	5,942	0	5,942	0	28,804	0	0	5,432	17,922	5,449	28,804
20	2034.35	1,257	20,431	0	1,647	308	23,642	6,090	0	6,090	0	29,733	0	0	522	18,383	10,827	29,733
21	2035.36	1,293	21,027	0	1,688	316	24,324	6,242	0	6,242	0	30,566	0	0	5,731	18,646	6,189	30,566
22	2036.37	1,326	21,772	0	1,730	324	25,151	6,398	0	6,398	0	31,550	0	0	522	19,125	11,902	31,550
23	2037.38	1,359	22,316	0	1,773	332	25,780	6,558	0	6,558	0	32,338	0	0	6,048	19,399	6,890	32,338
24	2038.39	1,393	23,104	0	1,818	340	26,655	6,722	0	6,722	0	33,377	0	0	522	19,898	12,957	33,377
25	2039.40	1,428	23,682	0	1,863	349	27,321	0	0	0	0	27,321	0	0	6,385	20,183	753	27,321
26	2040.41	2,487	41,126	0	1,910	793	46,316	0	0	0	0	46,316	0	0	522	20,819	24,974	46,316
27	2041.42	2,549	42,154	0	1,957	813	47,474	0	0	0	0	47,474	0	0	6,742	21,236	19,496	47,474
28	2042.43	2,613	43,462	0	2,006	834	48,915	0	0	0	0	48,915	0	0	522	21,660	26,732	48,915
29	2043.44	2,678	44,549	0	2,056	854	50,138	0	0	0	0	50,138	0	0	522	22,094	27,522	50,138
30	2044.45	2,745	45,930	0	2,108	876	51,658	0	0	0	0	51,658	0	0	522	22,535	28,601	51,658

Enfield
HRA Business Plan
Operating Account
(expressed in money terms)

Appendix 11

		Income					Expenditure																	
Year	Year	Net rent Income £,000	Other income £,000	Misc Income £,000	RTB		Managt. £,000	Depreciation £,000	Responsive & Cyclical £,000	Other Revenue spend £,000	HRA		Total expenses £,000	Capital Charges £,000	Net Operating (Expenditure) £,000	Repayment of loans £,000	Transfer from / (to)		Surplus (Deficit) for the Year £,000	Surplus (Deficit) b/fwd £,000	Interest £,000	Surplus (Deficit) c/fwd £,000		
					Admin £,000	Total Income £,000					Cost of Rent Rebates £,000	Misc expenses £,000					MRR	RCCO						
1	2015.16	60,412	3,415		2	570	64,398	(19,982)	(13,381)	(15,051)	(509)	0	0	(48,923)	(8,191)	7,285	0	0	(14,095)	(6,810)	61,396	435	55,020	
2	2016.17	61,640	3,500		2	285	65,427	(19,753)	(13,316)	(15,084)	(481)	0	0	(48,633)	(8,191)	8,603	0	0	(32,113)	(23,509)	55,020	433	31,944	
3	2017.18	61,584	3,587		2	285	65,458	(19,516)	(13,307)	(15,304)	(493)	0	0	(48,620)	(8,191)	8,648	0	0	(30,411)	(21,763)	31,944	263	10,444	
4	2018.19	62,765	3,677		0	86	66,528	(19,460)	(13,364)	(15,584)	(259)	0	0	(48,666)	(8,605)	9,256	0	0	(11,105)	(1,849)	10,444	119	8,714	
5	2019.20	64,641	3,769		0	86	68,495	(19,888)	(13,515)	(15,977)	(265)	0	0	(49,645)	(8,759)	10,091	0	0	(5,637)	4,455	8,714	137	13,305	
6	2020.21	67,338	3,863		0	86	71,287	(20,441)	(13,821)	(16,589)	(272)	0	0	(51,123)	(9,566)	10,598	0	0	(9,279)	1,319	13,305	175	14,799	
7	2021.22	70,138	3,960		0	86	74,183	(21,011)	(14,259)	(17,219)	(278)	0	0	(52,767)	(9,934)	11,483	0	0	(8,779)	2,704	14,799	202	17,704	
8	2022.23	72,231	4,059		0	86	76,375	(21,472)	(14,581)	(17,733)	(285)	0	0	(54,071)	(9,882)	12,422	0	0	(12,538)	(116)	17,704	265	17,853	
9	2023.24	74,385	4,160		0	86	78,631	(21,944)	(14,746)	(18,259)	(293)	0	0	(55,243)	(9,882)	13,506	0	0	(8,047)	5,459	17,853	309	23,621	
10	2024.25	76,694	4,264		0	0	80,959	(22,437)	(15,080)	(18,540)	(300)	0	0	(56,357)	(9,882)	14,720	0	0	(24,590)	(9,870)	23,621	280	14,031	
11	2025.26	79,168	4,371		0	0	83,539	(22,953)	(15,296)	(19,014)	(307)	0	0	(57,571)	(9,882)	16,087	0	0	(4,882)	11,205	14,031	295	25,530	
12	2026.27	81,721	4,480		0	0	86,202	(23,479)	(15,690)	(19,501)	(315)	0	0	(58,985)	(9,882)	17,335	0	0	(9,478)	7,857	25,530	442	33,829	
13	2027.28	84,356	4,592		0	0	88,948	(24,018)	(15,914)	(20,001)	(323)	0	0	(60,256)	(9,882)	18,810	0	0	(5,088)	13,722	33,829	610	48,161	
14	2028.29	87,074	4,707		0	0	91,781	(24,568)	(16,323)	(20,513)	(331)	0	0	(61,736)	(9,524)	20,521	(13,000)	0	(9,612)	(2,091)	48,161	707	46,777	
15	2029.30	89,879	4,825		0	0	94,704	(25,133)	(16,557)	(21,038)	(339)	0	0	(63,068)	(8,809)	22,827	(13,000)	0	(6,004)	3,823	46,777	730	51,330	
16	2030.31	92,773	4,945		0	0	97,719	(25,708)	(16,983)	(21,640)	(348)	0	0	(64,679)	(8,094)	24,945	(13,000)	0	(9,053)	2,892	51,330	792	55,014	
17	2031.32	95,760	5,069		0	0	100,829	(26,299)	(17,226)	(22,194)	(356)	0	0	(66,075)	(7,379)	27,374	(13,000)	0	(4,845)	9,529	55,014	897	65,440	
18	2032.33	98,842	5,196		0	0	104,037	(26,901)	(17,669)	(22,762)	(365)	0	0	(67,697)	(6,664)	29,676	(13,000)	0	(9,910)	6,766	65,440	1,032	73,238	
19	2033.34	102,021	5,326		0	0	107,347	(27,518)	(17,922)	(23,344)	(375)	0	0	(69,159)	(6,153)	32,035	(13,000)	0	(5,449)	13,585	73,238	1,200	88,024	
20	2034.35	105,303	5,459		0	0	110,761	(28,148)	(18,383)	(23,942)	(384)	0	0	(70,856)	(5,292)	34,613	(13,000)	0	(10,827)	10,785	88,024	1,401	100,210	
21	2035.36	108,686	5,595		0	0	114,281	(28,794)	(18,646)	(24,625)	(393)	0	0	(72,458)	(4,577)	37,246	(13,000)	0	(6,189)	18,057	100,210	1,639	119,906	
22	2036.37	112,178	5,735		0	0	117,913	(29,452)	(19,125)	(25,254)	(403)	0	0	(74,236)	(3,862)	39,815	(13,000)	0	(11,902)	14,913	119,906	1,910	136,729	
23	2037.38	115,780	5,879		0	0	121,659	(30,128)	(19,399)	(25,900)	(413)	0	0	(75,841)	(3,147)	42,670	(13,000)	0	(6,890)	22,780	136,729	2,222	161,731	
24	2038.39	119,497	6,025		0	0	125,523	(30,817)	(19,898)	(26,563)	(424)	0	0	(77,701)	(2,432)	45,389	(13,000)	0	(12,957)	19,432	161,731	2,572	183,735	
25	2039.40	123,644	6,176		0	0	129,820	(31,553)	(20,183)	(27,294)	(434)	0	0	(79,465)	(1,717)	48,638	(13,000)	0	(753)	34,884	183,735	3,018	221,637	
26	2040.41	128,245	6,331		0	0	134,575	(32,456)	(20,819)	(28,175)	(445)	0	0	(81,896)	(997)	51,683	(13,190)	0	(24,974)	13,519	221,637	3,426	238,582	
27	2041.42	132,061	6,489		0	0	138,550	(33,267)	(21,236)	(28,880)	(456)	0	0	(83,839)	(635)	54,076	0	0	(19,496)	34,580	238,582	3,838	277,000	
28	2042.43	135,990	6,651		0	0	142,641	(34,099)	(21,660)	(29,602)	(468)	0	0	(85,829)	(663)	56,149	(0)	0	(26,732)	29,417	277,000	4,376	310,792	
29	2043.44	140,035	6,817		0	0	146,852	(34,951)	(22,094)	(30,342)	(479)	0	0	(87,866)	(573)	58,413	(6,000)	0	(27,522)	24,891	310,792	4,849	340,532	
30	2044.45	144,201	6,988		0	0	151,188	(35,825)	(22,535)	(31,100)	(491)	0	0	(89,952)	(453)	60,783	0	0	(28,601)	32,182	340,532	5,349	378,064	

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MUNICIPAL YEAR 2014/2015 REPORT NO: 160**MEETING TITLE AND DATE:**Cabinet: 11th February 2015**Report Of:**Director of Finance, Resources and
Customer Services**AGENDA PART 1****ITEM 8****Subject: Revenue Monitoring Report
2014/15: December 2014****Wards: All****Contact:**

Isabel Brittain: 0208 379 4732

1. EXECUTIVE SUMMARY

- 1.1 This report sets out the Council's revenue budget monitoring position based on information to the end of December 2014. The report forecasts an outturn position of £2.88m overspend for 2014/15 subject to action plans to contain budget pressures.

2. RECOMMENDATIONS

It is recommended that Cabinet:

- 2.1 Notes the £2.88m overspend revenue outturn projection
- 2.2 Agrees that departments reporting pressures should continue to formulate and implement action plans to ensure that they remain within budget in 2014/15.
- 2.3 Agrees the use of contingency and contingent items to fund the SEN Transport pressure within Schools & Children's Services in 2014/15 of £570k (Section 5.5).
- 2.4 Agrees to a review of the current revenue monitoring process and notes that a further report will be submitted recommending improvements for 2015/16 in line with Enfield 2017 principles and practices.

3. BACKGROUND

- 3.1 This report updates Cabinet on the financial outlook for the Council taking into account the Council's regular revenue monitoring report to the Corporate Management Board and Cabinet. The monitoring reports provide a snapshot of the revenue position for each Department and for the Council as a whole, and provide information on any projected additional budget pressures and risks, or any significant underspends both in the current and future years. In addition, future financial pressures and opportunities are constantly reviewed so as to update the Council's Medium Term Financial Plan and provide a basis for setting the following year's revenue budget and council tax.

Revenue Monitoring 2014/15

3.2 Detailed revenue budget monitoring is undertaken on a monthly basis for reporting to Departmental Management Teams. Capital monitoring is carried out on a quarterly basis each year. However, revenue monitoring reports are far more frequent and produced as follows:

- Six revenue monitoring reports per annum
- Three further reports are provided to CMB only each year
- The final revenue outturn report.

The reports to CMB and Cabinet often replicate all the previous reports with changes for updates. This requires significant resources each month at a time when the Council is transforming its services as part of Enfield 2017. Cabinet is asked to approve the review of this process with the aim of modernising the revenue monitoring process to enable:

- Quarterly reporting to Cabinet of detailed revenue monitoring
- Exception reporting monitoring to Cabinet for all other periods whereby only significant movements in the monitoring are reported as necessary resulting in much more focused and less resources intensive provision of information to Cabinet
- CMB only reports to be included as exception reports to determine the need for items to be reported to Cabinet
- Revenue outturn report to remain unchanged

Officers will provide more detail regarding other Councils' monitoring regularity and layouts to determine best practice and any new process to be reported to Cabinet for approval to commence in 2015/16.

3.3 The Revenue Monitoring Report is a result of the monthly monitoring process carried out by Departments, which is based on the following principles to ensure accuracy, transparency and consistency:

- Risk assessments, to enable greater emphasis to be placed on high-risk budgets throughout the year.
- Comparisons between expenditure to date, current budgets and budget profiles.
- Expenditure is predicted to the year-end, taking account of seasonal fluctuations and other determinants of demand.
- The 'Key Drivers' that affect, particularly, the high-risk budgets are monitored and reported to Department Management Teams.
- Action plans to deal with any areas that are predicting or experiencing problems staying within agreed budgets are produced.

3.4 This report provides information on the main budget variances and their causes that are affecting the Council across all departments. Although a full budget monitor is carried out each month, the variations in this report are deliberately limited to +/- variances of £50,000 or over in order to provide a greater strategic focus.

3.5 A summary overview of financial performance is outlined below in Table 1. The intention of this is to provide the key highlight messages in a "dashboard" style summary. It is designed to capture the key messages across the Council's main financial areas, namely:

1. Income and expenditure;
2. Balance sheet (liquidity, debtor/creditor management, investments and use of balances); and
3. Cash flow forecasting and management.

Table 1: Summary performance overview

Area of review	Key highlights	Risk Rating		
		Sept	Oct	Nov
Income and expenditure position	<ul style="list-style-type: none"> Year-end forecast variances of £2.88m overspend have been identified to date in relation to General Fund net controllable expenditure. 	Red	Red	Red
	<ul style="list-style-type: none"> Budget profiling across all departmental budgets continues to be applied in order to better reflect predicted net spending patterns throughout the year. 	Amber	Amber	Amber
	<ul style="list-style-type: none"> The HRA is projecting a £582k surplus for year-end outturn against budget. 	Green	Green	Green
Balance Sheet	<ul style="list-style-type: none"> The current profile of cash investments continues to be in accordance with the Council's approved strategy for prioritising security of funds over rate of return. 	Green	Green	Green
	<ul style="list-style-type: none"> The year-end projections for General Fund balances assumed in the Council's Medium Term Financial Strategy will be dependent on bringing the income and expenditure back to the planned spending position. 	Amber	Amber	Amber
Cash flow	<ul style="list-style-type: none"> The Council's cash balances and cashflow forecast for the year (including borrowing) will ensure sufficient funds are available to cover planned capital and revenue commitments when they fall due. 	Green	Green	Green
	<ul style="list-style-type: none"> Interest receipts forecast for the year are on target with budget. 	Green	Green	Green

4. December 2014 Monitoring – General Fund

- 4.1 A summary of the departmental and corporate projected outturns and variances against budget is set out in Table 2 as follows

Table 2: Forecast Outturn Table- Net Controllable Budget / Spend

Department	Net Controllable Budget				
	Original Budget	Approved Changes	Approved Budget	Projected Outturn	Projected Variation
	£000s	£000s	£000s	£000s	£000s
Chief Executive	3,423	(58)	3,365	3,365	0
Environment	27,405	2,697	30,102	30,102	0
Finance, Resources & Customer Services	46,668	1,591	48,259	48,761	502
Health, Housing and Adult Social Care	92,094	(211)	91,883	91,883	0
Schools & Children's Services	49,635	2,000	51,635	54,012	2,377
Total Department Budgets	219,225	6,019	225,244	228,123	2,879
Collection Fund	319	0	319	319	0
Corporate Items	33,986	(6,019)	27,967	27,967	0
Government Funding	(155,932)	0	(155,932)	(155,932)	0
Council Tax Requirement	97,598	0	97,598	100,477	2,879

The current forecast is an overspend of £2.88m. Departments must implement further savings measures to stay within budget. The Council also maintains a working balance and specific reserves with which to deal with short term financial pressures.

5. DEPARTMENTAL MONITORING INFORMATION

Each department's detailed monitoring report is contained in Appendix A. Any department forecasting an overall overspend must formulate and implement action plans to remain within budget in 2014/15. Each department's projected outturn position is summarised below along with proposed actions to address overspends.

5.1 Chief Executive's Department (Appendix A1)

The department is currently projecting a level spend.

5.2 Regeneration & Environment (Appendix A2)

The department is currently projecting a nil variance, explanations for variances over £50k (totalling -42k) are set out in Appendix A.

The favourable movement of £192k from the reported position in November is due to the following variations: an improvement in the receipts from the Cemeteries service, an increase in planning applications, and management actions to deal with other minor variations.

5.3 Finance, Resources & Customer Services (Appendix A3)

Finance, Resources & Customer Services are currently projecting an overspend in 2014/15 of £0.5m. This projection is largely due to the loss of rental income from the property portfolio. The Council has also lost grant totalling £55k from the Metropolitan Police.

5.4 Health, Housing & Adult Social Care (Appendix A4)

The department is forecasting a balanced budget at year end using one off funds. Currently, there is a budget pressure of £1.4m. The overspend will be addressed through additional actions to balance the budget. The main forecast pressures, based upon prudent projections, are in Learning Disabilities (£0.9m) & Older People and Physical Disabilities (£1m). The budget will continue to be managed throughout the year to manage the forecast overspend and utilise specific HHASC reserves to meet any unfunded cost pressures.

Community Housing

There is currently a projected nil variance for 2014/15. This is made up of £508k overspend funded by £508k specific contingency balances available, plus funding from existing reserves from within the division.

This area of spend remains volatile and there has been a significant increase in the number of families placed in more expensive nightly paid temporary accommodation this year (Average 2,344 compared to the budget of 2,059 in temporary accommodation as per the information available in December 2014 - an increase of 14%).

5.5 Schools & Children's Services (Appendix A5) Departmental (General Fund Budget)

Schools and Children's Services are currently projecting a pressure of £2.377m. This arises due to increasing demand for Children's services including Care Placements for Looked after Children and Leaving Care Costs (£1.98m), Social Work Teams (£0.39m), Unaccompanied Asylum Seeking Children (UASC) and UASC aged 18+ (£0.26m), and Special Education Transport (SEN) (£570k). SEN Transport has previously been included as a risk pending detailed work being carried out to assess the impact of increased demand. A request to fund the SEN transport pressure from contingency in 2014/15 is included as a recommendation in this report and if agreed this would result in a net forecast overspend of £1.807m.

As the aforementioned pressures continue to rise, management actions continue to be applied in order to manage the budget and these have contributed further savings elsewhere in the budget in order to minimise the forecast overspend, including Catering (£0.35m) Business Improvement (£0.155m) and Admissions (£0.079m). Numbers have risen again this month and, as previously reported, the upward trend of the demographic pressures and the increasing numbers of children presenting with complex needs are still expected to result in a significant overspend at year end.

5.6 Schools Budgets (Appendix A6)

These variations do not form part of the General Fund position but are reported for information.

6. OTHER GENERAL FUND ITEMS

6.1 Treasury Management and cash flow analysis

The transposition of two European Union directives into UK legislation in the coming months will place the burden of rescuing failing EU banks disproportionately onto unsecured local authority investors. The *Bank Recovery and Resolution Directive* promotes the interests of individual and small businesses covered by the Financial Services Compensation Scheme and similar European schemes, while the recast *Deposit Guarantee Schemes Directive* includes large companies into these schemes. The combined effect of these two changes is to leave public authorities and financial organisations (including pension funds) as the only senior creditors likely to incur losses in a failing bank after July 2015.

The continued global economic recovery has led to a general improvement in credit conditions since last year. This is evidenced by a fall in the credit default swap spreads of banks and companies around the world. However, due to the above legislative changes, the credit risk associated with making unsecured bank deposits will increase relative to the risk of other investment options available to the Authority.

As a consequence, the Authority will plan to hold less cash and hence reduce the risk of being open to bank defaults and increases of local authorities being more open to 'bail in risks'.

We are also looking at using secured investment vehicles such as Repo Bonds

and Protective Bonds. These new instruments will form part of the Council's 2015/16 Treasury Management Strategy.

6.2 Corporate Items (Including Contingency) General Fund

The Council maintains a general contingency of £1.0m. The current balance remaining is £0.5m. If recommendation 2.3 is agreed relating to SEN Transport within Schools & Children's Services this balance will be fully utilised.

7. Housing Revenue Account (HRA) – Projected £582k Underspend

The HRA is projecting a surplus of £582k in 2014/15. There are three main areas of underspend – Right to Buy (RTB) Income, Repairs and Maintenance (R&M) and Supervision & Management Special.

As previously reported, the RTB's forecast remains unchanged at 200 for 2014/15, giving total admin income of £570k. After adjustment for the budgeted costs and additional RTB administrative and legal costs, the projected surplus remains at £415k, plus underspends of £45k in the Under-occupation budget. The forecasted underspend on consultants and software procurement has increased to £60k, which, with a saving of £17k from Housing Strategic Services, gives an overall underspend on S&M General of £537k.

The projected underspend on S&M Special has increased to £161k, made up of a contingency of £100k for possible increases in energy costs which have not materialised and is no longer needed, £55k on Sheltered Housing, plus an additional £6k on Landlord Services.

The additional council tax bills due on empty properties total £260k, after an increase last month of £160k, due to a review confirming the validity of the bills. The bills have arisen from changes in the grace periods previously granted to the council for void properties.

There is now a projected under-spend of £129k on Business Rates due to refunds being received on bills covering the last five years.

Rent Non Dwellings has a projected net additional income figure of £8k based on the latest estimates from the managing agents, after a refund of £12k.

The current R&M monitoring shows a projected underspend of £311k, a £75k increase from the November position. However, this could be affected by ongoing works and the potential impact of bad weather.

The Bad Debt provision was reduced last month by £74k, with the possibility of further savings.

The Rents Dwellings income continues to be forecast to under recover by £380k, the same as last month, due to an increase in the number of decants and RTBs.

8. ACHIEVEMENT OF SAVINGS

8.1 The 2014/15 Budget Report included new savings and the achievement of increased income totalling £11.0m to be made in 2014/15. To date £8.9m of

savings (81%) are classified as Blue or Green (on course for full achievement). £1.8m are currently Amber with £0.2m currently classed as Red. Appendix C provides supporting information for the Amber / Red savings. The overall savings position in terms of traffic light classifications is set out below:

Table 3: New Savings Monitor - Summary Position December 2014

Department	Red		Amber		Green		Blue		Total
	£000's	%	£000's	%	£000's	%	£000's	%	£000's
Chief Executive	0	0%	0	0%	(200)	100%	0	0%	(200)
Environment	(225)	15%	0	0%	(1,007)	66%	(300)	20%	(1,532)
Finance, Resources & Customer Services	0	0%	(89)	4%	(1,248)	56%	(894)	40%	(2,231)
Housing, Health & Adult Social Care	0	0%	(1,726)	34%	(1,279)	25%	(2,141)	42%	(5,146)
Regeneration, Leisure & Culture (<i>Saving achieved as part of restructure</i>)	0	0%	0	0%	(217)	100%	0	0%	(217)
Schools & Children's Services	0	0%	0	0%	(1,061)	65%	(581)	35%	(1,642)
Total Savings for 2014/15	(225)	2%	(1,815)	17%	(5,012)	46%	(3,916)	36%	(10,968)

8.2 Savings agreed as part of previous budgets total £12.6m. £10.2m (79%) of these are traffic lighted as green or blue on course for achievement. £2.8m are red /amber and this is mainly the Prevention Strategy Impact saving of £900k within Schools & Children's Services and the Adult Social Care Customer Pathway saving of £1.2m.

9. ENFIELD RESIDENT'S PRIORITY FUND

The Priority Fund budget for 2014-15 was agreed at £500k with an additional £200k from 2011-12 underspends as part of the February 2014 Budget report. The fund, held in an Earmarked Reserve, has been increased by the carry forward of 2013-14 budget not awarded in year of £34.7k. An analysis of the fund as it currently stands for 2014-15 is shown below:

Resident's Priority Fund- December 14	£000's
Allocation 2014-15	700.0
Allocation c/fwd from 2012-13	34.7
Schemes approved to date	(133.2)
Balance currently available:	601.5
Bids currently submitted for approval:	222.7

10. ALTERNATIVE OPTIONS CONSIDERED

Not applicable to this report.

11. REASONS FOR RECOMMENDATIONS

To ensure that Members are aware of the projected budgetary position for the Authority for the current and future years including all major budget pressures and underspends which have contributed to the present monthly position and that are likely to affect the Council's finances over the period of the Medium

Term Financial Plan.

12. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

12.1 Financial Implications

As the Section 151 Officer, the Director of Finance, Resources & Customer Services is required to keep under review the financial position of the Authority, including the development of the 2015-16 budget and Medium Term Financial Plan. The monthly revenue monitoring is part of this review process and this latest monitoring report presents the overall position at this point in time.

12.2 Legal Implications

The Council has a statutory duty to arrange for the proper administration of its financial affairs and a fiduciary duty to taxpayers with regards to its use of and accounting for public monies. This report assists in the discharge of those duties.

12.3 Property Implications

Not applicable in this report.

13. KEY RISKS

There are a number of general risks to the Council being able to match expenditure with resources this financial year and over the Medium Term Financial Plan:-

- Achievement of challenging savings targets.
- State of the UK economy - which impacts on the Council's ability to raise income from fees and charges and on the provision for bad debt.
- Uncontrollable demand-led Service Pressures e.g. Adult Social Care, Child Protection, Welfare Benefits etc.
- Potential adjustments which may arise from the Audit of various Grant Claims.
- Government public spending plans
- Movement in interest rates.

Risks associated with specific Services are mentioned elsewhere in this report.

14. IMPACT ON COUNCIL PRIORITIES

14.1 Fairness for All – The recommendations in the report fully accord with this Council priority.

14.2 Growth and Sustainability – The recommendations in the report fully accord with this Council priority.

14.3 Strong Communities – The recommendations in the report fully accord with this Council priority.

15. EQUALITIES IMPACT IMPLICATIONS

The Council is committed to Fairness for All to apply throughout all work and decisions made. The Council serves the whole borough fairly, tackling inequality through the provision of excellent services for all, targeted to meet the needs of

each area. The Council will listen to and understand the needs of all its communities.

The Council does not discriminate on grounds of age, colour, disability, ethnic origin, gender, HIV status, immigration status, marital status, social or economic status, nationality or national origins, race, faith, religious beliefs, responsibility for dependants, sexual orientation, gender identity, pregnancy and maternity, trade union membership or unrelated criminal conviction.

The Council will promote equality of access and opportunity for those in our community who suffer from unfair treatment on any of these grounds including those disadvantaged through multiple forms of discrimination. Financial monitoring is important in ensuring resources are used to deliver equitable services to all members of the community.

16. PERFORMANCE MANAGEMENT IMPLICATIONS

The report provides clear evidence of sound financial management, efficient use of resources.

17. PUBLIC HEALTH IMPLICATIONS

Public Health implications are set out in the report (Appendix A4).

Appendix A1

Chief Executive	Forecast Budget Variation November 2014 (£'000)
The department is currently projecting a level spend.	
Chief Executive Total	0

Appendix A2

Environment	Forecast Budget Variation December 2014 (£'000)
Vehicle Leasing: • -£332k One-off underspend in the vehicle leasing budget as a result of the decision to introduce a nine year replacement cycle for the majority of waste vehicles following a review of the vehicle replacement programme undertaken recently. The changes have led to the re-profiling of the outstanding internal leasing payments for these vehicles over their remaining life, resulting in a short term reduction in annual charges until the vehicles are disposed of.	(332)
People's Transport: • +£235k Overspend in People Transport Service due to delay in contract award for buses and taxi service. Also due to the procurement and implementation of a new routing solution to replace the current manual processes in the People Transport Service which should deliver efficiencies.	235
Development Management: • +£55k Overspend in Development Management. This is mainly due to an overspend in agency costs and an under achievement in the building control and Licensing income.	55
Other Variations	42
Environment Total	0

Appendix A3

Finance, Resources & Customer Services	Forecast Budget Variation December 2014 (£'000)
Property Services - due largely to loss of income from across the commercial portfolio notably New Southgate Estate (Ladderswood), Bus Shelter information Panels, Palace Garden Development and some units in Claverings Estate. This is as a result of redevelopment strategies and prevailing market conditions.	450
Corporate Governance - due to loss of income from the Metropolitan Police which cannot be adjusted by a reduction in expenditure.	55
Other Variations	(3)
Finance, Resources & Customer Services Total	502

Health, Housing and Adult Social Care	Forecast Budget Variation December 2014 (£'000)
Adult Social Care	
Key assumptions within the forecast are based on projected activity and year to year trends, which suggest that this is an accurate projection at this point in the financial year. An additional risk in 2014/15, as a consequence of the recent Cheshire West Supreme Court ruling, has been the broadening of what is considered a Deprivation of Liberty. This ruling has had a major impact on all English Councils who have a responsibility for Adult Social Care and we are expecting and have already seen a significant increase in the number of people who require a DoLs assessment.	
Strategy & Resources - The service is projecting an underspend on Housing Related support contracts (-£389k), due to the early achievement of future year savings and underspends in Commissioning & Procurement team due to vacant posts (-£88k). However, these underspend have been offset by projected expenditure due to an increase in DoLs applications (+£80k)	(382)
Mental Health- the service is currently showing a projected underspend for the year. This is due to projected contributions to the cost of client care packages.	(58)
Learning Disabilities- the service continues to project an overspend position as a result of managing demand led services. The service operates a monthly efficiency programme that reviews progress against savings and manages demand for services during the year. There is also continued risk related on Ordinary Resident case (OR), not included within the projection.	846
Older People and Physical Disabilities (the Customer Pathway)- The service is projecting care purchasing overspends against a net budget of £38m. These are only forecast projections and will continue to be reviewed throughout the year against the known activity. There is also pressure as a result of an increase in Safeguarding Adults referrals.	994
Public Health Grant	
The departmental forecast also includes ring fenced Public Health Grant.	
Public Health grant allocated in 2014/15 is £14.2m. The Public Health service is projecting an underspend of £368k for 2014/15. Due to a reduction in staffing and operational costs. It should be recognised that there is material risk associated with the demand led PH services which may impact on year end forecast, particularly for sexual health services and ongoing discussions with Enfield CCG on prescription costs. The Public Health grant is ring fenced and as per the Department of Health guidance, underspends will be carried forward in to the next financial year to meet the grant conditions.	
Use of reserves and other control measures	(1,400)
Adult Social Care & Public Health	0

Appendix A4

Health, Housing and Adult Social Care	Forecast Budget Variation December 2014 (£'000)
Community Housing	
The Community Housing base budget was increased by £4.1m from 2013/14 to 2014/15 and in addition a contingency of £763k was set aside for temporary accommodation.	
Temporary Accommodation - There is a net overspend of £722k on temporary accommodation, this is mainly due to the increase in procurement of the more expensive nightly paid accommodation. There is a forecast 14% (285) rise in the number of homeless clients compared to budget. There is also £38k spend on out of hours emergency accommodation <i>The TA overspend is offset by contingency available.</i>	760
Salaries - There is a £273k overspend on salaries due to displaced staff as a result of the restructure, 251k underspend on other base budget staff and £20k underspend in early retirement costs.	2
Running costs - There is a projected underspend in non-staffing costs of £35k, underspend on PSL repairs / furniture purchase of £172k and furniture storage budgets of 23k, £13k overspend relating to legal costs and also £37k additional refunds received	(254)
Specific contingency - balances available to offset overspend.	(508)
Note: It is anticipated that Discretionary Housing grants will be used to fund incentive payments made to temporary accommodation providers to support the prevention of homelessness.	
Community Housing	0
Housing, Health & Adult Social Care Total	0

Appendix A5

Schools & Children's Services	Forecast Budget Variation December 2014 (£'000)
Admissions The underspend is due to staff vacancies held pending a restructure	(79)
Lettings Agency The planned closure of this service will result in an overspend of £50k due to costs incurred during the wind-up process.	50
Catering An underspend in the region of £350k is projected based on current levels of income and expenditure including the effect of the UIFSM.	(350)
SEN Transport- This budget has previously been reported as a risk in this report. Detailed work has now been completed and the result is an estimated overspend of £570k. The increase is due to the an additional spaces required. Since 2011/12 this requirement has increased by 103 spaces or 14.5%. A contingency bid is to be made to fund this pressure in 2014/15	570
External Residential Childcare Placements The external residential homes and agency fostering budget are showing an overspend of £1,311k which is due to more clients and higher weekly average costs for clients who are more challenging and vulnerable, which means they require specialist care placements to address their complex needs. These projections are based on current and planned placements so future new placements will cause further pressure on these budgets. Since December 2013 there has been a net increase of 29 Looked After Children and this increase is expected to continue. The increase of £78k this month is mainly due to a single new secure placement (+£56k) plus a number of minor net placement increases in agency fostering and residential homes placements.	1,311
Business Improvement Partnership- This service was estimating a £74k employee cost underspend as a result of delays in implementing the new staffing structure. Following budget scrutiny further employment savings of £81k have been identified	(155)
Assistant Director (Childrens) - An underspend has been identified within the division wide operating cost budgets.	(86)
Children in Need- Social Work Teams Increasing demand for services requires these teams to maintain their full staffing establishment to provide a safe service. Staff turnover which increased in the first half of the year resulting in higher costs due to agency staff filling key vacant posts has been reduced by recruitment and retention payments. The projection has decreased by £12k this month as a result of a slight reduction in agency staff costs.	389
Prevention of Care Section 17 - This budget is underspending mainly as a result of the £100k contribution from FRCS to fund significant amounts of S17 expenditure for housing rents and deposits from the Discretionary Housing Payments budget. The underspend has increased by £25k this month following a review of client support packages.	(89)
Adoption - There is an overspend due to an additional £153k of special guardianship allowances becoming payable due to an increase in the numbers of children placed under a special guardianship order. These long term arrangements are financially beneficial to the service as the child is not deemed looked after.	153
Leaving Care - Client & Staffing Costs. The Leaving Care budget is currently projecting an overspend of £669k. This is partially due to an 18.5% increase in the number of clients since June 2013. There is also an increase in the number of young offenders and young people at risk of sexual exploitation who require more specialised and intensive support plus an increase in client demand/needs pressures. The LAC service are continuing to review the most expensive support packages and exploring alternative or new options for service provision for these clients where possible. There is also a shortage of semi-independent accommodation which means clients are unable to be moved from their expensive residential placements. In December there were an additional 3 new clients and additional costs for an existing client resulting in an overall increase of £36k.	669
Unaccompanied Asylum Seeking Adults. This budget is now supporting an additional 856 UASC client weeks above the original budget which is mainly due to an additional 21 clients this year. There is also a shortage of suitable accommodation for the recent arrivals resulting in the use of more expensive agency fostering placements. The government grant is also insufficient to cover the actual client costs for some clients who require expensive placements. There has been a net decrease of £11k this month due to 2 new clients under 16 for which the standard Home Office grant income is higher than the actual costs incurred.	121
Former Unaccompanied Asylum Seeker Children 18+ - The overspend is mainly due to additional clients who are now turning 18 during 14/15 who have previously arrived as UASC towards the end of 13/14. There is also a lack of suitable inexpensive accommodation which is causing costs to rise. As the actual client numbers are still below the 25 fee threshold at 20 fee no grant funding will be claimable this year.	139
Other Variations	(266)
	2,377

Appendix A6

Schools Budget	Forecast Budget Variation December 2014 (£'000)
Schools Budgets - These variations do not form part of the General Fund position.	
Early Years- The overspend is primarily as a result of an increase in numbers of 3-4 year olds after the January 2014 headcount.	209
Unscheduled work at Southbury -collapsed ceiling. Galliard-electrical supplies and Walker-cladding & heating, have resulted in a projected overspend of around £56k which has reduced by £18k this month as a result of a projected underspend for CERA.	35
Special Education Needs- Overspends of £120k for L.A. Special School Day, £82k for Recoupment-Hospital, £45k for Mainstream Tuition & £610k for Independent Day are projected based on current client information. However these are reduced by underspends of £227k for Independent Residential, £75k for Speech Therapy and £133k for Peripatetic & Equipment resulting in a projected net overspend of £422k.	422
Central Licences- Licence fees higher than anticipated when budget set.	53
Schools Contingency- A large underspend is anticipated as a result of schools rate reviews resulting in some large backdated refunds.	(565)
Other Variations	44
	198

Treasury Management Cashflow Investments & Borrowing as at 31st December 2014

The Treasury Management position as at 31st December 2014 is set out below:

	Position 31st March 2014	30th June 2014	30th September	Position October	Position November	Position December
	£000's	£000's	£000's	£000's	£000's	£000's
Long term borrowing	265,624	265,624	264,079	264,079	264,079	264,079
Short-term borrowing	33,000	40,000	43,000	36,000	36,000	55,500
Total borrowing	298,624	305,624	307,079	300,079	300,079	319,579
Total investments	63,350	109,370	91,300	67,170	55,000	57,485
Net debt	235,274	196,254	215,779	232,909	245,079	262,094

Movement in debt over year

	1 st April 2014	Debt repaid	New debt	31st December 2014
	£000's	£000's	£000's	£000's
PWLB	232,085	(1,026)	-	231,059
Commercial loan	30,000	-	-	30,000
Salix	3,539	(519)	-	3,020
Temporary borrowing	33,000	(33,000)	55,500	55,500
Total borrowing	298,624	(34,545)	55,500	319,579

London Borough of Enfield Investments at 31st December 2014

Financial Institution	Principal	Start Date	Effective Maturity	Rate	Days to Maturity	Lowest Credit Rating
Call Accounts						
HSBC Call Account	485,000		On demand	0.40%	1	AA-
Money Market Funds						
Ignis	2,000,000		On demand	0.48%	1	AAAm*
Termed Deposits						
Enfield Pension Fund	12,500,000	13/11/2014	12/02/2015	0.50%	43	n/a
Close Brothers	5,000,000	17/10/2014	25/01/2015	0.60%	25	A
Barclays Bank PLC	7,500,000	10/03/2014	09/03/2015	0.84%	68	A
Barclays Bank PLC	5,000,000	01/04/2014	31/03/2015	0.86%	90	A
Nationwide Building Society	7,500,000	10/04/2014	09/04/2015	0.81%	99	A
Nationwide BS	5,000,000	15/04/2014	14/04/2015	0.81%	104	A
Lloyds Bank PLC	5,000,000	22/04/2014	21/04/2015	0.95%	111	A
Lloyds Bank PLC	7,500,000	07/05/2014	06/05/2015	0.95%	126	A
Total - Investments	57,485,000		Average	0.75%	83	
Number of Investments	10					

London Borough of Enfield Short Term loans at 31st December 2014

Financial Institution	Principal	Start Date	Effective Maturity	Rate	Days to Maturity
Caerthphilly CC	£5,000,000	13/10/2014	15/01/2015	0.29%	15
Northumberland CC	£15,000,000	22/12/2014	27/03/2015	0.49%	86
Worcestershire CC	£2,000,000	16/06/2014	05/05/2015	0.45%	125
Barnsley, Doncaster & Sheffield combined Authority	£5,000,000	31/10/2014	05/05/2015	0.45%	125
Humberside Fire & Rescue Services	£1,000,000	05/08/2014	21/05/2015	0.42%	141
West Yorks. Combined Auth.	£7,500,000	04/12/2014	04/06/2015	0.57%	155
Worcestershire CC	£2,000,000	05/08/2014	05/06/2015	0.45%	156
Wokingham B C	£2,000,000	01/07/2014	23/06/2015	0.44%	174
Portsmouth City Council	£5,000,000	27/06/2014	26/06/2015	0.45%	177
Crawley Borough Council	£3,000,000	01/07/2014	30/06/2015	0.45%	181
Wokingham BC	£3,000,000	18/09/2014	11/08/2015	0.48%	223
North Yorks CC	£5,000,000	01/12/2014	30/11/2015	0.70%	334
Total	£55,500,000		Average	0.49%	130

Red & Amber Savings - December 2014

Ref No.	Proposal Summary (from template)	Risk	Total 2014/15	Remarks
Red Savings			£000's	
Environment				
ENV04	Fleet Savings - People Transport	Red	(125)	Briefing paper to be produced to address savings and demographic pressures in order to balance the budget over the next two years.
ENV27	SEN Routing optimisation	Red	(100)	Briefing paper required to address savings and demographic pressures in order to balance the budget over the next two years.
Total Red Savings			(225)	
Housing, Health & Adult Social Care				
HHASC 14/15 04	Learning Disability Day Care procurement review	Amber	(150)	Action plan required for review from Procurement.
HHASC 14/15 05	Learning Disability - Personal Budget allocations	Amber	(700)	LD efficiency board continues to monitor all work being undertaken to deliver savings in year. FMS monitor places this saving currently at Amber.
HHASC 14/15 07	Older People/Physical Disabilities - Personal Budget allocations -	Amber	(876)	Pathway continues to monitor activity, finance and savings month on month. FMS monitor places this saving currently at amber.
Finance, Resources & Customer Services				
Legal 1	Staff restructuring within Legal Services	Amber	(89)	One staff member currently being charged 50% to Waltham Forest, will achieve around £36k saving, balance of £53k remains unlikely.
Total Amber Savings			(1,815)	
Total Red / Amber Savings			(2,040)	

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MUNICIPAL YEAR 2014/2015 REPORT NO. 161

MEETING TITLE AND DATE:
CABINET – 11 February 2015

REPORT OF: Ray James, Director
of Health Housing and Adult Social
Care

Contact officer and telephone number:

Keezia Obi, Head of Service – Care and Support

E mail: Keezia.obi@enfield.gov.uk Tel: 020 8379-5010

Agenda – Part: 1	Item: 9
Subject: The Care Act 2014	
Wards: All	
Key Decision No: 3995	
Cabinet Member consulted: Cllr Don McGowan - Cabinet Member for Health and Adult Social Care	

1. EXECUTIVE SUMMARY

1.1 Local implementation of the Care Act 2014 is well underway and the first set of reforms come into force in April. This report is a summary of progress on the local implementation of the Act categorised by key requirements and workstream areas. It also identifies key areas of risks to implementation deliverables for April 2015 including mitigating actions.

Care and support affects a large number of people and three-quarters of people aged 65 will need care and support in their later years. At local level there are 53 care homes that cater for older people and of the approximate 1600 people in residential care, 46% are state funded. Of the 5000 people receiving care at home, 80% are state funded. 64% of recipients of social care services in Enfield are older people.

Recent research undertaken by the council's corporate research team has identified that in total it is projected that there are approximately 1130 self funders in borough in residential and domiciliary care, of which 827 are not known to us and may approach the council for assessment under the new legislation.

Since last reporting to Cabinet the final regulations and guidance for part 1 of the Act have been published. Part 1 deals with the reforms due in April: https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/366104/43380_23902777_Care_Act_Book.pdf

1.2 Dept. of Health consultation on the funding reforms which come into force in April 2016 is expected in February.

1.3 Summary of the main changes set out in the Act:

- a. The principle of wellbeing is the core of the new Act: shaping care and support around what matters to people and what they want to achieve.
- b. The right to choice is embedded, through care plans and personal budgets.
- c. Carers will be on the same footing as those they care for, with extended rights to assessment and support.

- d. The requirement for the local authority, police, NHS and others to have a process for safeguarding adults from abuse or neglect becomes law.
- e. There will be a single, national threshold for eligibility to care and support.
- f. There is a new focus on preventing and delaying people's care needs.
- g. People will be supported with information, advice and advocacy to help them access care when they need it and to plan for their future needs.
- h. There will be continuity of care when people move between areas.
- i. The local authority has new guidance on how it should shape the market and commission services focused on outcomes and promoting wellbeing.
- j. There are new protections to make sure no-one goes without care if their provider fails, regardless of who pays for their care.

1.4 The requirements for the delivery of the Care Act are consistent with the operating principles for Enfield 2017 which enable the council to meet the requirements in the Care and Support Statutory guidance of promoting wellbeing preventing and reducing need, the provision of effective information and advice and managing the market:

- Do it once – and in one place
- Only do the things that make sense for us to do so (e.g. we won't take on things that we are not specialist in)
- Automate and self-serve nearly all transactional activity
- Consolidate teams and create smaller, more focussed centres of excellence
- Enable work to be delivered with fewer resources
- Empower our customers to help them resolve their own requests and thus managing demand more effectively
- Continue to partner with other organisations and agencies to help deliver better services at a reduced cost
- Maximise income where it is cost effective to do so

2. **RECOMMENDATIONS - Cabinet is asked to note:**

2.1 The progress made to implement the Care Act in Enfield and the key risks associated with implementation and the mitigating actions.

2.2 That the financial modelling to understand the impact of the Care Act continues at both local, regional and national level including through ADASS and London Councils, as advised at July Cabinet and October Council meetings. This will include ensuring a robust response to the government consultation on the funding reforms due in February. As previously reported, when the Government introduced the Care Bill it advised that any new burdens on local government would be funded. Until clear funding allocations are made available, there is a risk that this cost is not fully funded, but, at present it is not possible to form an opinion.

2.3 This major change is taking place within Enfield 2017 and this has provided a positive framework for Care Act implementation, in particular changes to the Gateway Services and assessment hub.

3. BACKGROUND

3.1 The first major reforms under the Care Act will be implemented in April 2015. This report focuses on the key requirements set out under these reforms. In the following year the funding reforms will be implemented and this report also provides an update on work taking place to prepare for this, recognising that the majority of the requirements and changes will be delivered within the Enfield 2017 programme.

3.2 We are making considerable progress in a number of areas and confidence in meeting the key requirements is good. However, there are a number of areas that during the next three months will require considerable staff investment alongside evidence that we will meet key milestones.

3.3 The key requirements of the Act to be implemented in April 2015 are:

- Duties on prevention and wellbeing
- Duties on information and advice
- Duty on market shaping
- National minimum threshold for eligibility
- Assessments, including carers assessments
- Personal budgets and care and support plans
- New charging framework
- Safeguarding Adults – on a statutory footing
- Universal deferred payment agreements

April 2016:

- Extended means test
- Capped charging system
- Care Accounts

3.4 Since last reporting to Cabinet, a comprehensive local response to the draft regulations was submitted, the process for which included public consultation events. Colleagues in the department also inputted into the London-wide response. Link to the Council's response:

http://www.enfield.gov.uk/info/1000000845/the_care_act_2014/3126/the_care_act_2014

3.3 Critical to the success of implementation is our knowledge and understanding of the Care Act Regulations and Guidance. The guidance is comprehensive at 500+ pages and the Care Act Board is tasked with ensuring we interpret it and correctly translate into policy and practice. This includes inputting into the London Care Act Lawyers group who are considering 'hot topics', such as charging and eligibility. This regional work will help to inform decisions in due course here at Enfield.

4.0 Governance arrangements

4.1 Implementation of the Act continues to be overseen by the Care Act Board. Since last reporting to DMT, a reference group of local people has been set up and Safeguarding Adults is now a key work stream area, whilst also contributing to the Operational Change Management work stream. Membership of the Care Act Board includes representation from both Enfield 2017 and Human Resources, as ultimately, implementation of the Care Act is an inherent part of the former.

4.2 The governance structure will continue to evolve to meet the changing requirements of Enfield 2017, so that, for example, work on information provision, workforce development, finance and IT/BI progresses as part of Enfield 2017 plans.

4.3 Ensuring that it is implemented within the Enfield 2017 strategic transformation programme is an essential and important factor concerning the delivery of the Care Act. This is being managed in a number of ways including Enfield 2017 team representation on the Care Act Board, reporting to Strategic Transformation Board (STB) and regular engagement and discussion on key deliverables to ensure we meet both statutory requirements and deliver on the wider strategic transformation.

4.4 Progress has been made against key areas of governance as follows:

- Programme Structure & Governance set-up
- Programme Plan in place, monitored & updated
- Risk & issue management in place
- User involvement in service design
- Undertake equality impact assessments
- DAS leadership and policy sign-off
- Regular stocktakes & self-assessments

5.0 Summary progress of key requirements

Duties on prevention and wellbeing - the duties on prevention and wellbeing are being addressed in a number of ways. Current activity includes reviewing existing provision and undertaking a gap analysis, such as what is provided via the voluntary and community sector and through public health initiatives. Regular briefings to HHASC are taking place which sets out the framework for wellbeing and prevention and reducing or delaying need, as set out in guidance. This will need to be extended to ensure that all staff involved in the provision of advice and information to customers are fully aware of their new responsibilities. The national communications campaign which is due shortly will support the local messages being given about the wellbeing principles. Further work needs to take place to embed prevention in council policy and our commissioning arrangements.

Duties on information and advice (including advice on paying for care) - a comprehensive gap analysis has been produced which includes signposting and access to independent financial advice. Current provision is of a good variety, but the Care Act Board needs to ensure that the final offer is comprehensive, universal, accessible and proportionate. Next steps are the preparation & implementation of a local Information and advice strategy, including what the final model will look like, for example, council led, delivered by the Voluntary and Community Sector and Citizens' Advice, local people or a combination, and how via the Enfield 2017 Customer Gateway it will be delivered.

Duty on market shaping -good progress is being made in a number of key areas including the market failure and provider exit strategy and the refresh of a market position statement.

National minimum threshold for eligibility and assessments (including carers assessments) -progress is being made in a number of key areas including reviewing our assessment processes ensuring it focuses on prevention and wellbeing, and how we to meet increased demand for carers assessments. This, and related activities will need to be built into the Customer Gateway and Assessment Hub.

Personal budgets and care and support plans – good progress is being made to ensure the care and support planning process is Care Act compliance and reviewed in line with the customer pathway and assessments.

New charging framework and universal deferred payments - good progress is being made in this area including the estimates of likely increase in number of requests for deferred payments and putting in place back office support in place to manage increased number of deferred payments

Safeguarding Adults - the Care Act will place safeguarding adults on a statutory footing. Enfield has an established Safeguarding Adults Board with representation by all statutory and key partners; this is a well-attended and a safeguarding adults strategy is in place which is now under review with regard to making safeguarding personal. It has a clear preventative agenda. With regard to carrying out safeguarding reviews, the current policy will be updated by end of February, and the police has developed an information sharing protocol with the NHS to support local work. Work is also underway to work towards achieving the gold standard for Making Safeguarding Personal.

Information Technology (IT) requirement - good progress is being made to ensure out IT systems support the new duties, including mapping business requirements and gap analysis, and work is underway with systems providers.

Workforce Capacity and development - a workforce development plan has been produced and being delivered including 40+ briefings to staff across HHASC, external social care providers and to the Council's finance division. A range of focussed events and courses have been organised and an e-learning module about the Care Act has been developed.

Communications - a communications plan is in place and a range of tools have just been published by Public Health England to support local communications. A reference group of local people is in place and members have begun commenting on key Care Act requirements, for example deferred payments.

6.0 Finance - financial modelling and paying for the reforms

6.1 Very good progress has been made in this key area, as follows:

- Modelling the potential financial impact – is at an advanced stage
- Completion of a variety of financial modelling tools
- Development of a local financial model
- Assumptions being tested
- Charging policy consultation due
- Working estimate of total number of self-funders
- Working estimate of number of self-funders who will present themselves

6.2 In the last four months we have completed the financial modelling tools made available through London Councils, ADASS and the DoH. These tools model the financial impact of the care cap (Dilnot), assessing all self funders, increased carers assessments and carers services. Following an analysis of the results regionally, the robustness of the tools has been challenged. In light of this, we have undertaken modelling locally, applying local intelligence, national trend data and results from research undertaken by LBE.

6.3 We have had challenge sessions, internal and external, to validate the assumptions. Externally, finance leads from Islington and Haringey have reviewed the financial model and have validated the figures and assumptions made. Current steps include testing the assumptions with Ernst Young.

- 6.4 **Self Funders estimates** - In August 2014 the council's corporate research team undertook research of self funders in Enfield. The research was undertaken utilising surveys and actively engaging with residential and domiciliary care providers in Enfield. During a similar period the Institute of Public Care (IPC) has undertaken self funder research for LSCP. IPC estimated numbers of self funders based on a combination of provider survey responses, CQC data, national data from ELSA (English Longitudinal Study of Aging) and Attendance Allowance stats.

Following an analysis of the IPC data and methodologies we have concluded that the Enfield research was more comprehensive therefore we are basing our estimates on internal methodologies.

7.0 THE FINANCIAL IMPACT OF IMPLEMENTING THE CARE ACT

- 7.1 The Government has made available an allocation to support local authorities in implementing the Care Act reforms, as follows:

Year:	2014/15			2015/16		
	Revenue	Capital	Total	Revenue	Capital	Total
Details/ Summary	£	£	£	£	£	£
Care Bill Implementation Grant 2014/15	125,000	0	125,000			0
Care Bill implementation funding in the Better Care Fund (£135m nationally)				725,000	270,000	995,000
Social Care New Burdens				1,422,260		1,422,260
	125,000	0	125,000	2,147,260	270,000	2,417,260

- 7.2 This above breaks down the allocations of Adult Social Care new burdens funding and the Better Care Fund element to cover implementation of the Care Act. The Social Care New Burdens funding is indicative but intended to cover Early Assessments, Deferred Payment Agreements and Carers and Care Act implementation.
- 7.3 The wider reforms costs such as the increase in assessments, new rights for carers, developing the market, and the new business processes and costs relating to IT and finance systems e.g. for care accounts to calculate progression towards reaching the cap, may have a financial impact.
- 7.4 The cap on the costs people will have to pay for their care and the increase of the capital thresholds is likely to be the most significant cost pressure resulting from the Act. It is expected that this will take effect in 2018/19, 3 years being the time expected for people to reach the cap.
- 7.5 Last July London Councils published their analysis of the potential financial impact of the reforms, and this indicated that the funding allocations to cover the cost of implementation will fall far short of the expected costs. It also identified that people living in London will reach the cap earlier than other parts of the country, adding to the

financial burden. The report, Care and Support Reform: Cost implications for London¹, states:

“The government has announced that from April 2016 a cap will be introduced limiting the amount of money people will have to pay towards their care. This cap will be set at £72,000. The government will also raise the means testing threshold at which people are eligible for support from local authorities, from the current £23,250 to £118,000. London Councils has analysed the cost implications of these reforms, illustrating the additional cost pressures that can be expected by London boroughs.

Cost pressures in London

London Councils’ analysis has found that the potential total additional cost pressure that local authorities could be faced with by 2019/20 as a result of introducing the cap and raising the threshold AND the on-going social care cost pressures is approximately £1.3 billion. Approximately £877² million of this will be as a direct result of implementing the capped cost model for care and raising the eligibility threshold over the first four years.

National cost pressures

The government’s estimates of providing £1 billion per year to fund the funding reforms nationally is inadequate. London Councils’ analysis has found that the reforms nationally over four years will cost in the region of £6 billion – on average £1.5 billion per year (cost pressures will be heavily weighted in the first and fourth year of implementation).”

8.0 ALTERNATIVE OPTIONS CONSIDERED

8.1 It is a statutory requirement to implement the Care Act, so no alternative options have been considered in the drafting of this report.

9.0 REASONS FOR RECOMMENDATIONS

9.1 It is a statutory duty for local authorities to implement the Care Act. It is essential that Cabinet is aware of the reforms and the implications for the Council.

10.0 COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

10.1 Financial Implications

As stated above, the Care Act requirements are to be introduced by April 2015. The table under paragraph 16.1 above shows the grant allocations of £125k in 2014/15. Each Local authority has been awarded this allocation to “provide additional support to local Authorities for them to build change management capacity to implement the requirements of the Care Bill” (DoH circular ref: LASSL (DH)(2014)1)

A further £2.4m of grant funding has been allocated in 2015/16, of which revenue funding has been identified from the Better Care Fund (£725k), Social Care New Burdens (£1.422m) and capital funding of £270k (DoH circular ref: LASSL (DH)(2014)2).

The full cost of implementation is unlikely to be felt until 2018/19 and the department will continue to model and monitor the likely costs in intervening years, as the council will now need to provide funding support to “self-funders” (those who currently meet the full cost of their care services) once they reach the £72k cap and may collect less income from clients that currently contribute towards their care costs.

¹ Care and Support Reform: Cost implications for London <http://bit.ly/1a7ubwm>

² It is important to note that at the time of the financial modelling not all data was available regarding the working age thresholds of the cap.

10.2 Legal Implications – Most of the provisions of the Care Act 2014 ('the Act') will come into force in April 2015.

The Act is a major reform, intended to consolidate piecemeal Community Care legislation developed over 60 years into a single statute. It introduces a range of specific statutory duties the Council must comply with and some powers.

The Act is supported by Regulations and the Care and Support (*C&S'Guidance'*, which were published in October 2014 in their revised form, following consultation. Further draft Regulations are to be published in relation to the funding provisions.

The general principles of the Act and the powers and duties of local authorities are as set out above in the body of the report. However, the Act's provisions for a cap on care costs, care accounts and personal budgets will not come into force until April 2016.

The proposals set out in this report fall within the powers and duties set out in the Act.

10.3 Property Implications – none identified.

10.4 KEY RISKS:–

Financial – as noted, further research is being undertaken to quantify future years financial risk or opportunity to the council. Any financial risk to the Council will be managed via regular updates to DMT, CMB and Cabinet presenting the full impact of the reforms, which will be revised periodically to include latest intelligence.

People – in particular workforce capacity and staff readiness, including the availability of key staff to implement the changes from April 2015 e.g. applying new eligibility framework, prevention and the wellbeing focus. This is being mitigated by ensuring appropriate levels of staff are in place and learning and development is provided to ensure the council meets its statutory requirements. This includes the additional demand for assessments and new carers assessments from April 2015, which will predominantly be delivered via Gateway Services and the Assessment Hub, building on the work already undertaken.

IT requirements – the procurement of the required IT solutions e.g. the wellbeing assessment tool (askSARA) and defining the enhancement of future business requirements for the current self-serve assessment tools (Quickheart). These are business critical areas for Care Act implementation and colleagues in HHASC, Corporate IT and Enfield 2017 are managing this to ensure Care Act deliverables are met and a longer-term IT strategy developed to meet these requirements as part of Enfield 2017.

10.5 IMPACT ON COUNCIL PRIORITIES – the Care Act will have a positive impact on the council priorities and local community. New assessment arrangements and eligibility criteria will help to provide fairer access to services, including how it is funded. It will encourage active citizenship by strengthening our Personalisation arrangements and supporting people to be independent and improvements to our information and advice services will impact on the provision of high quality, affordable and accessible services for all.

ENFIELD 2017 – as noted in the recommendations, the Care Act legislation is being introduced at the same time that the council's transformation programme is being delivered. The overarching principles are very much aligned and it has been extremely important that we manage this interface. Enfield 2017 representation on the Care Act

Board has been both essential and helpful, in particular in addressing any potential risk to delivery and in maximising opportunities to enhance both change programmes.

10.6 EQUALITIES IMPACT IMPLICATIONS (EIA) – a full impact assessment has been undertaken and, as Enfield 2017 models are developed, these will be repeated.

10.7 BUSINESS CONTINUITY –

The implementation of the Care Act will not result in any significant change to the customer pathway for Adult Social Care or the staffing structure, , as these will be addressed by the Enfield 2017 programme, so the current business continuity plans will remain in place and be reviewed and updated as required as part of the delivery of that programme.

However there is detailed guidance relating to ‘Managing provider failure and other service interruptions’ and in order to comply with this, a strategic commissioning plan is being developed in order to deliver the duties in Act and ensure effective provision of care and support for the future services. This will be a joint piece of work with Safeguarding and will be informed by the CQC guidelines.

10.8 PERFORMANCE MANAGEMENT IMPLICATIONS - the implementation of the Care Act will contribute to the achievements of the council and Enfield 2017. New duties within the Care Act 2014 will require the Council and its statutory partners to work in partnership to develop processes, systems, measures and tools to evaluate delivery against the new duties and on the wider impact of these duties on the local population.

10.9 HEALTH AND SAFETY IMPLICATIONS – none identified.

10.10 HR IMPLICATIONS - Consideration will need to be given to the most appropriate method of recruiting to the additional resources that will be created to support the implementation of the Care Act. The Council’s Recruitment and Selection Policy and procedures will need to be complied with. It will also be necessary to submit job role profiles for job evaluation by HR in order to establish the grades of posts where these do not already exist within the current structure or are not created as part of Enfield 2017.

10.11 PUBLIC HEALTH IMPLICATIONS - the PH implications of the Care Act are significant and LBE will need to take account of new and emerging best practice in order to understand and identify what may be regarded as a service that prevents need. The Act places a great emphasis on the provision of advice and information which can be useful but this should not detract from that these on their own may not always be sufficient to change health behaviour and reduce prevalence of long-term conditions or even the most effective means of changing behaviour.

Background Papers – none.

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MUNICIPAL YEAR 2014/2015 - REPORT NO. **162**

MEETING TITLE AND DATE

Cabinet
11th February 2015

Dr Shahed Ahmad
Director of Public Health

Contact officer : Dr Tha Han
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Agenda – Part: 1	Item: 10
Subject: Mind the Gap: Reducing the gap in life expectancy Annual Public Health Report 2014	
Wards: All	
Cabinet Member Consulted : Cllr Rohini Simbodyal	

1. EXECUTIVE SUMMARY

- 1.1. One of the statutory duties of the Director of Public Health is to produce an Annual Public Health Report (APHR). The council has a statutory responsibility to publish the APHR.
- 1.2. This year's report is called "**Mind the Gap**" and focuses on reducing the gap in life expectancy in Enfield. The report is published in two versions, the short one for everyone and the long one for those who would like to see detailed information and data. The report outlines the evidence base of what works in tackling the life expectancy gap. It describes the evidence base generated by the National Support Team for Health Inequalities and the Marmot Report.
- 1.3. Chapter 6 of the report (please see long version) highlights the breadth of partners working to narrow the life expectancy gap in Enfield, including organisations based in Enfield and those outside eg UCL Partners, British Heart Foundation, and Cancer Research UK.
- 1.4. Since 2008 there have been major increases in life expectancy in Enfield. The life expectancy at birth for males and females has improved by 1.3 and 1.1 years respectively. Enfield achieved lowest mortality rate for people under 75 when compared to our Public Health England Longer Lives peer group. There have been major increases in life expectancy in the Edmonton area.
- 1.5. Smoking prevalence has decreased and more than 3,500 extra people in Enfield have had their blood pressure detected and controlled since 2008/09.
- 1.6. The report identifies the need to broaden the focus to Enfield Lock, Chase, Jubilee and Ponders End.

2. RECOMMENDATIONS

2.1 Cabinet is asked to note the publication and the findings of the APHR.

3. BACKGROUND

The APHR was produced by a project team in public health department.

'Life expectancy' is a reflection of the current mortality in an area, and is used as a summary of health outcomes internationally. Life expectancy at birth gives the average number of years babies born today are expected to live if they experience 'the same mortality rates as today throughout their life'.

4. ALTERNATIVE OPTIONS CONSIDERED

No alternative options have been considered as it is a statutory requirement to produce an Annual Public Health report.

5. REASONS FOR RECOMMENDATIONS

To inform Members of the Cabinet about the progress in reducing life expectancy gap, challenges ahead and ways to tackle the challenges.

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

There are no financial implications arising directly from this report. However the findings can helpfully inform future decisions about the use of the Council's Public Health Grant of £14.257m and wider public sector resources that can contribute to reducing the gap in life expectancy.

6.2 Legal Implications

Section 73B (5) of the National Health Service Act 2006 (inserted by section 31 of the Health and Social Care Act 2012) imposes a duty on a Director of Public Health to 'prepare an annual report on the health of the people in the area of the local authority'. Section 73B (6) imposes a duty on the local authority to publish the report.

These requirements are met by the proposals set out in this report.

6.3 Property Implications

The Council uses its property portfolio in a wide variety of ways to positively promote public health by developing schemes for making healthy environments, enabling better delivery of services and facilitating appropriate locations for collaborating agencies and partners.

7. KEY RISKS

Not applicable.

8. IMPACT ON COUNCIL PRIORITIES

The report is in line with the vision of Enfield Council: to make Enfield a better place to live and work, delivering fairness for all, growth and sustainability and strong communities.

The report also meets the priority of the Enfield Joint Health and Wellbeing Strategy 2014-19 "Reducing health inequalities – narrowing the gap in life expectancy."

9. EQUALITIES IMPACT IMPLICATIONS

The report is aimed to reduce health inequalities.

10. PERFORMANCE MANAGEMENT IMPLICATIONS

The report may inform any future revisions to the Council's performance management framework

11. HEALTH AND SAFETY IMPLICATIONS

Not applicable.

12. HR IMPLICATIONS

Not applicable,

13. PUBLIC HEALTH IMPLICATIONS

The Annual Public Health Report 2014 focuses on the topic of life expectancy which is deemed by the Director of Public Health, Cabinet Member for Culture, Sport, Youth and Public health and the Health and Wellbeing Board as an important Public Health issue.

The Annual Public Health report can be accessed via the links below:

Short version:

http://www.enfield.gov.uk/downloads/file/10023/enfield_annual_public_health_report_2014_short_version

Long version:

http://www.enfield.gov.uk/downloads/file/10021/enfield_annual_public_health_report_2014

End of report.

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MUNICIPAL YEAR 2014/2015 REPORT NO. **163**

MEETING TITLE AND DATE:

Cabinet 11th February 2015

REPORT OF:

Director – Regeneration & Environment

Contact officer and telephone number:

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Agenda - Part: 1	Item: 11
Subject: Time Banded Collections in Enfield Town	
Wards: Town Key Decision Number – KD 4060	
Cabinet Member consulted: Cllr Bond	

1. EXECUTIVE SUMMARY

- 1.1 This report sets out proposals to introduce time-banded collections of waste and recycling on a trial basis within Enfield town centre. This will require businesses and residents to present their waste within specified time periods. This is intended to:
- 1.1.1 Keep the Town Centre free from bagged waste at peak times between 9am to 5pm.
- 1.1.2 Reduce the amount of illegally dumped waste, and de-clutter the town centre of bins.
- 1.1.3 Maintain a cleaner, safer environment for people living, working and shopping in our town centre areas.
- 1.2 This approach requires adoption of new regulations to enable appropriate enforcement where necessary to ensure compliance. The scheme will be monitored for 12 months before options for expansion or continuation are considered.

2. RECOMMENDATIONS

- 2.1 To approve the London Borough of Enfield Waste Receptacle Regulations 2014 made under sections 20 and 22 of the London Local Authorities Act 2007 (LLA 2007) as attached at Appendix 2.
- 2.2 To approve the Implementation of the time-banded collections as detailed in sections 3.7 to 3.14 and to enforce as set out in 3.15 to 3.16.4.
- 2.3 To delegate authority to review and extend the scheme for further periods or to other areas to Cabinet Member for Environment and Community Safety.

3. BACKGROUND

- 3.1 Managing waste in town centre areas is a common problem for metropolitan councils throughout the country. Lack of suitable waste storage areas, sacks being placed out through the day, associated fly-tipping, torn bags and litter are the key issues being experienced.
- 3.2 Due to the high profile locations the negative impacts upon the street scene are clearly apparent. In Enfield Borough there are a number of areas where these problems exist including, in particular, Enfield town centre.
- 3.3 One key issue contributing to the problem are the varied waste collection times for businesses and residents due to a number of different waste operators servicing the area. This results in bags and bins being presented for collection throughout the week at different times of the day and/or evening. Pictures captured in Appendix 3 were taken between 10am – 2pm on a weekday.
- 3.4 To help maintain local environmental quality the council undertakes additional collections in town centre areas to quickly remove any waste put out on street. Many take advantage of this system, and put their waste on-street rather than using their scheduled collection day. This system is labour intensive, expensive and encourages waste to be put on the streets.
- 3.5 Officers have identified that time banded collections could provide a solution. This is where residents and businesses are required to put out their waste only at clearly defined periods of the day. The waste can then be removed effectively and the area remains clear of waste for the majority of the day.
- 3.6 Time banded collections have been used successfully in other London Boroughs including Lambeth, Newham and Hackney.

Proposal

- 3.7 It is proposed to implement time banded collections in Enfield town centre for a 12 month trial period beginning 1st April 2015 as follows:
 - 3.7.1 Morning collections, one hour window for presentation of waste between 6am to 7am followed by an hour for collection of waste between 7am to 8am.
 - 3.7.2 Evening collections, one hour window for presentation between 5:30pm to 6:30pm followed by an hour for collection of waste between 6:30pm to 7:30pm.
 - 3.7.3 Residential waste presented in sacks will be collected as currently but will be time banded as above for the day of collection and only the Morning window for presentation and collection will apply.

- 3.7.4 These times will apply seven days a week and have been selected to provide minimum disruption during peak traffic and pedestrian flows while meeting needs of residents and business to use the service. A map of the proposed area is attached at Appendix 1.
- 3.8 In order to enforce the proposed times it will be necessary to implement new regulations under Sections 20 and 22 of The London Local Authorities Act 2007(LLA 2007). A copy of the proposed regulations are attached at Appendix 2.
- 3.9 To help develop the proposals officers have undertaken wide spread consultation with affected businesses and residents as follows:
- 3.9.1 Officers visited 101 businesses and conducted onsite surveys.
- 3.9.2 295 letters and questionnaires were posted to residents explaining what time-banded collections will mean for them and with contact information.
- 3.9.3 The Town Centre Manager contacted business forums and key business partners in the area.
- 3.9.4 Private waste collectors operating in the area have been contacted with proposed collection times.
- 3.10 The outcome of the business consultation has been very positive:
- 3.10.1 55% of businesses that were visited responded to the survey.
- 3.10.2 Over 90% of businesses that responded agreed that the introduction of time-banded collections would help to improve the street scene.
- 3.10.3 Over 70% of businesses that responded thought the proposed times were convenient and that they could make use of at least one window.
- 3.10.4 Private waste collectors have raised no concerns.
- 3.11 The residents' consultation has been less conclusive with a poor response to the postal questionnaire and those that did respond roughly equally supportive or opposed to the proposals. However the proposal will have negligible effect on residents' waste services as they are already required to place their waste out for collection by 6:30am which is in line with the time bands.

Next Steps

3.12 Following approval of the regulations the implementation is relatively straightforward. At least one month before implementation the following statutory requirements of the LLA 2007 will be undertaken:

3.12.1 Formal notice of the regulations placed in two local newspapers circulating in the affected area

3.12.2 Copies of the regulations will be made available on website and in hard copy at Civic Centre

3.12.3 Signage confirming the new regulation is in force will be placed at appropriate locations in the trial area

3.13 In addition to the statutory requirements the following will also be undertaken ahead of implementation:

3.13.1 Letters will be sent to all affected residents, businesses and private waste collectors confirming the new collection time bands and implementation date.

3.13.2 Briefing and FAQs will be sent to all Members. Additionally a short Explanatory Memorandum in respect of the Regulations will be provided to explain in simple terms the effect of the Regulation and the principal provisions.

3.13.3 Details of the changes including FAQs will be put on the Council's web site.

3.13.4 The Contact Service Centre team will be briefed and updated scripts made available for them in order to answer enquiries from the public.

3.13.5 Trade Unions will be consulted and advised of implementation steps to ensure that they are able to respond to questions from their members.

3.13.6 Managers, Supervisors and frontline operational staff will be briefed to ensure consistent messages are provided in response to queries.

3.14 Following implementation officers will be:

3.14.1 available in the trial area daily to provide assistance, monitor compliance and assess the need for enforcement action for the first two weeks of the new system. The level of on-site monitoring will be reviewed and adjusted as necessary after this.

3.14.2 Analyse queries and complaints to identify trends and issues requiring specific attention.

3.14.3 Monitor impact of the new arrangements on the street scene compared to the baseline data.

3.14.4 Review the outcome of the trial and bring back a report to the Cabinet Member for Environment and Regeneration for consideration.

Enforcement Approach

3.15 To reduce the level of enforcement action required clear, widespread communications will be provided ahead of implementation. This will be backed up with permanent street signage at appropriate locations and officers on site to educate and assist customers immediately following implementation. However as we are seeking to change behaviour that has been in place for some time it is likely that some enforcement action may be required initially.

3.16 If specific problems persist then enforcement officers will:

3.16.1 Investigate to obtain evidence and identify where waste or bins are originating from.

3.16.2 Contact the person or organisation responsible for the problem and issue a warning letter if appropriate.

3.16.3 If further problems occur issue a notice, and or a fixed penalty notice.

3.16.4 As a final stage formal prosecution may be undertaken.

4. ALTERNATIVE OPTIONS CONSIDERED

To continue with the existing arrangements, this will provide no relief to residents and retailers and others who rely upon the Town Centres for trade or leisure activities. This will also fail to improve the quality of the street scene due to problems identified at section 3 above.

5. REASONS FOR RECOMMENDATIONS

5.1 The introduction of time banded collections will:

5.1.1 Improve street scene through reducing bags and bins left out for collection during the day in core business hours

5.1.2 Improve traffic flows as collections take place outside peak travel periods

5.1.3 Provide better pedestrian access as stored waste will not block footpaths and pavements

- 5.1.4 Enable enforcement action to ensure that private waste contractors service their customers
- 5.1.5 Remove the hazards associated with waste left on the street, particularly for the partially sighted or persons who are infirm
- 5.1.6 Remove a potential fire hazard from the street
- 5.1.7 Allow use of litter bins and street furniture where waste currently prevents access.

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

- 6.1.1 These proposals are to be trialled over 12 months and a review will be undertaken and outcomes reported. It is anticipated that as a result of the proposals that there will be a reduction in the number additional collections undertaken in the Town Centre. During the trial period this will be monitored and any operational efficiency achieved will be reported as an outcome following the review.
- 6.1.2 The enforcement required for the proposals will be managed within existing enforcement and waste resources.
- 6.1.3 The cost of implementing the scheme e.g. notices in newspapers, signage and communications with stakeholders will all be managed within existing waste services resources.

6.2 Legal Implications

- 6.2.1 By virtue of s.20 and s.22 of the London Local Authorities Act 2007 (LLAA 2007) the London Borough of Enfield has the power to make regulations in respect of the collection of household waste and commercial waste where the authority " is *satisfied that doing so would prevent nuisances or detriment to the amenities of their area*". The draft Regulations have been reviewed externally and have been found to be generally compliant with those sections.
- 6.2.2 The justification for taking the decision to make the Regulations is set out in the report and is in accordance with the scheme and objects of the legislation.
- 6.2.3 The LLAA 2007 sets out the minimum provisions for the notification and publication of notices in respect of the making of the regulations and consideration should be given to wider publicity than then statutory minimum.
- 6.2.4 When consulting upon and reviewing the impact of the changes the Council must conscientiously take in to account any representations received. .

6.3 Property Implications

None identified.

7. KEY RISKS

- 7.1 Private contractors do not collect waste in line with the regulations. Consultation with private contractors operating in the town centre has shown that this is unlikely. A dedicated enforcement resource will mitigate potential risks of non-compliance through education and enforcement where necessary.
- 7.2 Residents and businesses unable or unwilling to present waste at the correct times. Widespread consultation shows broad support for the scheme. A dedicated enforcement resource will mitigate potential risks of non-compliance through education and enforcement where necessary.
- 7.3 Residents and businesses avoid the regulations by placing waste on the highway just outside the controlled area. In most cases this will be more inconvenient for customers and so is considered unlikely. If this does occur enforcement resource is available.
- 7.4 High levels of enforcement resource may be required if residents and businesses do not follow the requirements of the regulations. The educational approach with clear communications before and officers on site to support customers immediately after implementation will reduce need for enforcement.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

- 8.1.1 The collections times chosen are intended to provide good access to waste services for all residents and business within the defined area. Consultation has demonstrated consensus for the proposed times.
- 8.1.2 Having a clear enforcement approach will ensure that the scheme is applied consistently.

8.2 Growth and Sustainability

- 8.2.1 The improvements to street scene will encourage more customers into the area increasing footfall for local businesses.
- 8.2.2 Defined collection times will reduce fly tipping and the need for ad hoc collections improving operational efficiency.

8.3 Strong Communities

- 8.3.1 The scheme will ensure that businesses and residents take responsibility of their waste by presenting waste within the defined time-bands helping to ensure that the town centre is a safe and healthy place to work and live in.

8.3.2 The proposal will create an improved streetscape that is more inviting and may discourage littering, fly tipping and other anti-social behaviour.

9. EQUALITIES IMPACT IMPLICATIONS

Corporate advice has been sought in regard to equalities and an agreement has been reached that an equalities impact assessment/analysis is neither relevant nor proportionate.

10. PERFORMANCE MANAGEMENT IMPLICATIONS

None.

11. HEALTH AND SAFETY IMPLICATIONS

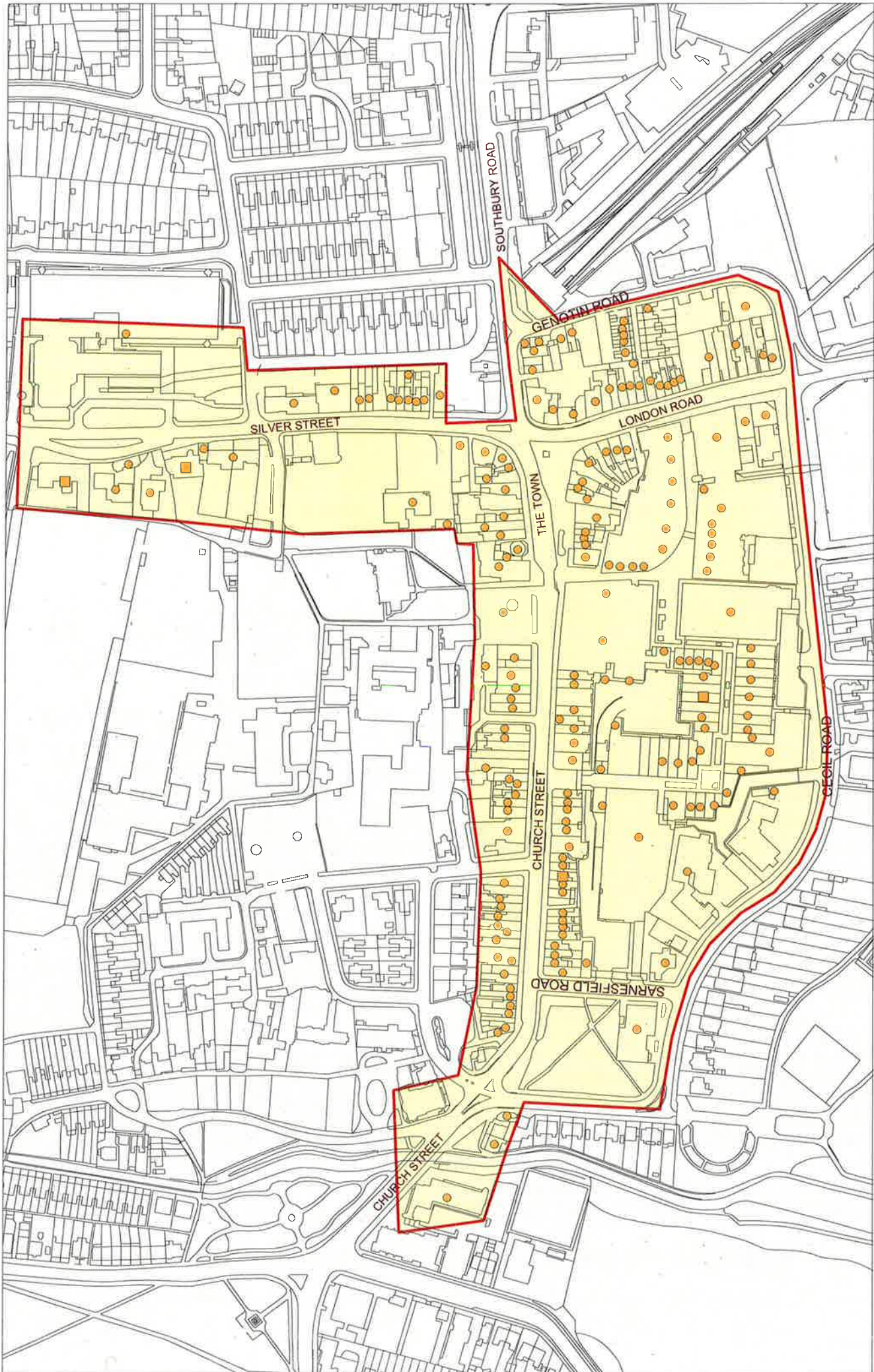
None.

12. PUBLIC HEALTH IMPLICATIONS

The reduced number of refuse collection vehicles during the core hours of business will improve air quality by reducing pollution and congestion at busy periods of the day. The reduction of waste on the street overnight may also help to deter scavenging animals.

Background Papers

None.



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Scale 1:3000

Date 31/10/2014



● Commercial Premises

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Enfield Council (Appendix 2)

London Borough of Enfield Waste Receptacle Regulations 2014

Sept 2014

LONDON BOROUGH OF ENFIELD
WASTE RECEPTACLE REGULATIONS 2014
MADE UNDER SECTIONS 20 AND 22 OF
THE LONDON LOCAL AUTHORITIES ACT 2007

INTERPRETATION

1. In these Regulations: -

- (a) "The Council" means the London Borough of Enfield
- (b) "The Act" means the Environmental Protection Act 1990.
- (c) "Waste", "Commercial Waste", "Industrial Waste" and "Hazardous Waste" have the meanings given to them by section 75 of the Act.
- (d) "The 2012 Regulations" means the Controlled Waste (England and Wales) Regulations 2012.
- (e) "Household Waste" has the meaning given to it by section 75 of the Act but excluding waste listed in the table in Schedule 1, Paragraph 4 of The 2012 Regulations.
- (f) "Trade Waste" means any Commercial or Industrial Waste or waste listed in paragraph 3 of Schedule 1 of The 2012 Regulations.
- (g) "Notice" means a notice issued under section 46 of the Act for household waste and waste listed in the table in Schedule 1, Paragraph 4 of The 2012 Regulations or issued under section 47 of the Act for commercial and industrial waste.
- (h) "Clinical Waste" has the meaning given to it by the The 2012 Regulations.
- (i) "Clinical Trade Waste" means clinical waste and offensive waste as specified in the table at Schedule 1, Paragraph 3, Point 12 of The 2012 Regulations and sanitary waste other than household waste.
- (j) "Clinical Household Waste" means Clinical Waste and Offensive waste produced at domestic property, a residential home, a caravan or a vehicle or vessel used wholly for the purposes of living accommodation which is to be treated as household waste, except that where such a vehicle or vessel is used in the course of a business for the provision of self-catering accommodation, such waste is to be treated as commercial waste and "Offensive Waste" has the meaning given to it by The 2012 Regulations

- (k) “Recyclate” means any waste segregated from household waste or trade waste receptacles and sent for treatment other than disposal by land filling or incineration.
- (l) “Blue Commingled Recyclate” means all or any of:
 - (i) clean paper;
 - (ii) clean cardboard;
 - (iii) metal containers for food or drink;
 - (iv) glass containers for food or drink;
 - (v) plastic bottles; and
 - (vi) cartons for food or drink.
- (m) “Organic Waste” means flowers, plants, shrubs, branches and other vegetation suitable for composting and food waste which is household waste. It excludes all soil, stones, rubble and also branches over 7 centimetres diameter.
- (n) “Bulky Waste” means household waste as defined in the table at Schedule 1, Paragraph 4, points 1 or 2 or 4 or 7 of The 2012 Regulations. That is to say:
 - (i) any article which exceeds 25 kilograms in weight;
 - (ii) Any article of waste which does not fit or cannot be fitted into—
 - (a) a receptacle for household waste provided in accordance with section 46 of the Act; or
 - (b) where no such receptacle is provided, a cylindrical container 750mm in diameter and 1m in length
 - (iii) dead domestic pets; and
 - (iv) waste which may not be put into a receptacle provided under section 46 of the Act because of a notice served under that section
- (o) “General Refuse” means household waste or trade waste other than separately stored clinical waste, recyclate, organic waste or bulky waste.
- (p) “Receptacle” has the meaning given to it by section 46 of the Act for household waste, and Schedule 1, Paragraph 4 of The 2012 Regulations, or section 47 of the Act, for commercial and industrial waste.

- (q) "British Standard" or "BS" means a standard for the United Kingdom set by BSI British Standards.
- (r) "European Standard" or "EN" means a standard for the European Community set by the European Committee for Standardization (CEN).
- (s) "Wheeled Bin" means a receptacle constructed in accordance with BS EN 840-1:2004 of capacity up to four hundred litres.
- (t) "Eurobin" means a metal receptacle constructed in accordance with BS EN 840-2:2004 of capacity over four hundred litres and under thirteen hundred litres.
- (u) "Bulk Bins" means eurobins and/or paladins and will be referred to by the waste being collected Bulk Bin General Refuse or Bulk Bin for Blue commingled recyclate
- (v) "Waste Sack" shall mean a plastic sack made in accordance with BS EN 13592:2003.
- (w) "Clinical Waste Sack" and "Sharpe's Box" shall mean any waste sack or box of yellow base colour.
- (x) "Blue Sack" shall mean a waste sack of blue base colour provided by the Council for Blue commingled recyclate.
- (y) "Collection Point" shall mean any agreed point where waste is placed by the originator for collection by the Council or a waste carrier.
- (z) "Storage Point" shall mean any other point where waste is stored prior to placement at the collection point.
- (aa) "Street" has the meaning given to it by section 343 of the Public Health Act 1936.
- (bb) "Public highway" means any street maintainable at the public expense for the purposes of the Highways Act 1980.

KIND AND NUMBERS OF RECEPTACLES FOR HOUSEHOLD WASTE

- 1.** The Council will provide/hire occupiers of premises producing Household Waste sufficient and suitable Bulk Bins, Wheeled Bins or Waste Sacks to contain the expected arising's of Household Waste or household Recyclate from their premises.
- 2.** Where the occupiers of premises producing Household Waste do not jointly provide suitable Bulk Bins for General Refuse the occupiers may provide either Wheeled Bins or Waste Sacks for this General Refuse. Any Waste Sacks from such premises shall have a base colour of grey and have a maximum capacity of 70 litres.
- 3.** Where the occupiers of premises producing Household Waste do not jointly provide suitable Bulk Bins for recycling the Council will provide Blue Sacks for Blue Comingled Recyclate free of any charge. The occupiers of such premises shall only use Blue Sacks for storage of commingled Recyclate prior to collection.
- 4.** Where the occupiers of domestic premises jointly provide suitable Bulk Bins for General Refuse the minimum capacity to be provided shall be 140 litres for each premise. Such receptacles shall be placed at points on the premises so that sufficient Bulk Bins are reasonably accessible to all residents.
- 5.** The occupiers of premises producing Organic Waste, where space permits, will be provided with a 140 litres or 240 litres wheeled Bin free of any charge to contain only food waste and garden waste.
- 6.** For the purposes of these Regulations where Bulk Bins are provided to domestic premises by a managing agent, landlord or other such person, then they will be treated as having been jointly provided by the occupiers.
- 7.** A Household Waste receptacle shall not be considered to be suitable if it allows waste to escape or cause litter.
- 8.** Household Waste receptacles shall be maintained by the occupiers of the relevant premises in a reasonable state for storage of waste without sharp edges or holes and with all handles.
- 9.** All receptacles to be collected by the Council should be hired or provided by the Council or sourced privately to the agreed BS EN 840 standard.

KIND AND NUMBERS OF RECEPTACLES FOR TRADE WASTE

- 10.** The occupiers of premises producing Trade Waste shall provide sufficient and suitable receptacles to contain the expected arising of Trade Waste from their premises.
- 11.** A Trade Waste receptacle shall be maintained in a good, sound and safe condition without sharp edges or holes and with all handles.
- 12.** A Trade Waste receptacle shall not be considered to be suitable if it allows waste to escape or cause litter.
- 13.** Receptacles for Trade Waste must be constructed to BS EN 840 standard.
- 14.** Where cardboard and paper is separated from other items this can be placed in the cardboard Bulk Bin, Wheeled Bin, Sticker or Sack that has been provided for Trade Waste recycling purposes by the Council

PLACING OF RECEPTACLES FOR HOUSEHOLD WASTE FOR THE PURPOSE OF FACILITATING THE EMPTYING OF THEM

- 15.** Where premises producing Household Waste have an accessible front garden or area at or near Street level wheelie bins can be stored there, the occupier shall place General Refuse, commingled Recyclates and Organic Waste Wheelie Bins at a Collection Point in that garden or area for collection. In all cases the Collection Point must be readily visible from an entrance from the Street and be readily and safely accessible to the collectors.
- 16.** Where premises producing Household Waste do not have a readily and safely accessible front garden, area at or near street level then the occupier shall place sacks provided by the Council for collection on the Street at a Collection Point immediately adjacent to the front door or gate of the premises.
- 17.** Blue Sacks of commingled Recyclates from premises producing Household Waste shall be placed at a Collection Point adjacent to, but not mixed with, the General Refuse from those premises.
- 18.** Unless otherwise agreed by the Council when a request for collection is made, Bulky Waste from premises producing Household Waste shall be placed for collection either on

the Street immediately adjacent to the front door or gate of the premises or visible and readily accessible within the front door or gate.

19. The occupier of any premises producing Household Waste shall provide safe and secure Storage Points and Collection Points within the originating premises for any Clinical Household Waste or Hazardous Household waste. Such points shall be kept secure at all times with no access for the general public.

20. Storage and Collection Points provided for Clinical Household Waste or for Hazardous Household Waste shall be separate from Storage or Collection points for any other waste.

21. Where General Refuse from domestic premises is stored in Bulk Bins or comingled Recyclate is stored in Bulk Bins, these receptacles shall be presented for collection at a point which is reasonably accessible to the Council other than on a Public Highway.

PLACING OF RECEPTACLES FOR TRADE WASTE FOR THE PURPOSE OF FACILITATING THE EMPTYING OF THEM

22. The occupier of any premises producing Trade Waste shall provide suitable Storage Points within those premises for all Trade Waste originating from those premises. The Storage Point for such waste shall not be on any Street.

23. The Collection Point for General Refuse or Recyclate from premises producing Trade Waste which is stored in Bulk Bins, Wheelie Bins or Waste Sacks should be on the Street immediately adjacent to a Street entrance to the originating premises on the day of collection.

24. The occupier of any premises producing Trade Waste shall provide safe and secure Storage Points and Collection Points within the originating premises for any Clinical Trade Waste or Hazardous Trade Waste. Such points shall be kept secure at all times with no access for the general public.

25. Storage and Collection Points provided for Clinical Trade Waste or for Hazardous Trade Waste shall be separate from Storage or Collection points for any other waste.

THE SUBSTANCES OR ARTICLES WHICH MAY OR MAY NOT BE PUT INTO RECEPTACLES

26. No more than 6kg of Household Waste shall be placed in any Waste Sack.

- 27.** No more than 6kg of household commingled Recyclate shall be placed in any Blue Sack.
- 28.** Waste Sacks with a base colour of grey shall only be used for the storage of Household Waste prior to its collection by the Council acting in pursuance of the Council's duties under section 45 of the Act.
- 29.** The occupier of any premises provided with Bulk Bins for the storage of Household Waste shall place all General Refuse in the Bulk Bins for collection. This shall include any General Refuse, whether in Waste Sacks or not, at that Collection Point.
- 30.** Waste Sacks with a base colour of blue shall only be used for the storage of comingled Recyclate prior to its collection by the Council and its contractors acting in pursuance of the Council's duties under section 45 of the Act.
- 31.** The occupier of any premises provided with Bulk Bins for the storage of comingled Recyclate shall place all Blue Commingled Recyclate in the agreed Bulk Bins for collection. This shall include any Blue Commingled Recyclate whether in Blue Sacks or not, at that Collection Point.
- 32.** Waste Sacks with a base colour of yellow shall only be used for the storage of Clinical Waste as defined by the 2012 Regulations.
- 33.** The occupier of any premises producing Household Waste shall not use Waste Sacks with a base colour of black, yellow or blue for the storage of any waste other than as specified in Regulations 30 and 32. .
- 34.** The occupiers of premises producing Trade Waste shall not use Waste Sacks with a base colour of black, yellow, grey or blue for the storage of Trade Waste unless clearly identifying the company collecting the Waste Sacks, if the Storage Point or Collection Point for such sacks is:
- (a) on any Street or open area off a street; or
 - (b) in the same room or area as any sacks used for Household Waste or Trade Waste which the Council has a duty to collect under section 45 of the Act.
- 35.** Occupiers of premises producing Household Waste or Trade Waste may use sacks which are not Waste Sacks for any purpose provided that such sacks are not placed at any Storage or Collection Point for Household Waste or Trade Waste other than within suitable and appropriate receptacles.

THE STEPS TO BE TAKEN TO FACILITATE THE COLLECTION OF HOUSEHOLD WASTE FROM RECEPTACLES

36. All collection points for household waste shall be reasonably accessible to the Council.

37. Where General Refuse, Recyclate or Organic Waste from premises producing Household Waste is stored in Wheelie Bins, that Collection Point shall be considered reasonably accessible unless the Council issues a Notice to require a different Collection Point.

38. Where General Refuse or commingled Recyclate from premises producing Household Waste is stored in Council provided sacks, that Collection Point shall be considered reasonably accessible unless the Council issues a Notice to require a different collection point.

39. A Collection Point for Household Waste in Bulk Bins shall be considered as reasonably accessible if the location has been pre-agreed with Council officers.

40. In all cases the Storage or Collection point for any Household Waste must be physically separated from any Storage or Collection point for Trade Waste.

41. When a request is made to the Council to collect Bulky Waste that waste must be readily removable by two operatives without the use of mechanical handling aids.

42. Where the Council agrees to collect Bulky Waste from a Collection Point not on the Street immediately adjacent to the front door or gate of the premises or readily accessible within the front door or gate then the occupier shall take such steps as are required to facilitate collection. Such steps may include the removal of obstructions and protecting fixed and mobile property from accidental damage.

43. Where the Council agrees to collect Bulky Waste from premises, the Bulky Waste shall not be placed on the street before or on the day of collection until the collection time which has been provided by the Council.

44. Premises producing Household Waste, other than the premises listed at Schedule 1, shall not place Household Waste receptacles on the Street except as authorised by Regulations 16. In such cases receptacles shall not be placed on the Street earlier than 06:00 or later than 07:00 on the day scheduled for collection by the Council. The day scheduled for collection can be ascertained from the Council's website at:

www.enfield.gov.uk

Collections will be made between 07:00 – 8:00.

45. Premises listed at Schedule 1 shall not place Household Waste receptacles on the Street except as authorised by Regulation 19 and 20. In such cases receptacles shall not be placed on the Street earlier than 06:00 or later than 07:00 on the day scheduled for collection. The day scheduled for collection can be ascertained from the Council's website at:

www.enfield.gov.uk.

Collections will be made between 7:00 –8:00 (any exception to this such as festive collection changes will be advertised in advanced in the Councils website).

46. Where a sign specifying periods during which receptacles should be placed on the highway is displayed on the same side of a Public Highway as any premises producing Household Waste then the occupier of that premise shall only place receptacles on that Public Highway during the periods prescribed by the sign.

THE STEPS TO BE TAKEN TO FACILITATE THE COLLECTION OF TRADE WASTE FROM RECEPTACLES

47. All Collection Points for Trade Waste shall be reasonably accessible to Registered Waste Carriers. Registered Waste Carriers are licensed by the Environment Agency to transport 'controlled waste' as defined by 'The 2012 Regulations'.

48. All receptacles for trade waste shall be clearly marked to show:

- (a) the name of either the waste producer or the waste carrier;
- (b) the words "Trade Waste" or "Commercial Waste"; and
- (c) a telephone number where a responsible person can be contacted at all reasonable times.

49. Where a sign specifying periods during which receptacles should be placed on the highway is displayed on the same side of a Public Highway as any premises producing Trade Waste then the occupier of that premises shall only place receptacles on that Public Highway during the periods prescribed by the sign.

50. A Collection Point for Trade Waste shall be considered as reasonably accessible if it has been pre-agreed as such by officers of the Council.

51. In all cases the Storage or Collection Point for any Trade Waste must be physically separated from any Storage or Collection point for Household Waste.

NOTICES UNDER SECTION 46 OR 47 OF THE ACT

53. Where on or after 1st November 2014 the Council serves a Notice on the occupier of any premises, then the specific requirements in such a Notice shall take precedence over any conflicting provision in the Regulations.

54. Where the occupier of a domestic property, a caravan or a moored vessel used wholly for the purposes of living accommodation is of the opinion that because of age or disability it is not possible to comply with any Regulation then that person or his agent may apply to the Council for exemption from specified requirements imposed by the Regulations. The applicant or his agent shall produce any evidence required by the Council to support the application for an assisted collection.

55. For the purposes of section 23(4) (c) of the London Local Authorities Act 2007 (penalty charges) an application under Regulation 54 shall be treated as a reasonable excuse until the Council either rejects the application in writing or issues a Notice to take precedence over any or all of the specified provisions in the Regulations for such period as the Council considers to be reasonable.

SCHEDULE 1 TO WASTE REGULATIONS 2014

Street	Numbers	Postal Area	Town Centre
Church Street	All	EN1	Enfield Town
Genotin Road	All	EN1	Enfield Town
Genotin Terrace	All	EN1	Enfield Town
London Road	All	EN1	Enfield Town
Southbury Road/ St Onge Parade	St Onge Parade (entire parade) & 4-12 Southbury Road	EN1	Enfield Town
The Town	All	EN1	Enfield Town
Sarnesfield Road	All	EN1	Enfield Town
Cecil Road	All	EN1	Enfield Town
Burleigh Way	All	EN1	Enfield Town
		EN1	Enfield Town

Hatton Walk	All		
Silver Street	All	EN1	Enfield Town
Little Park Gardens	All	EN1	Enfield Town

RELEVANT COUNCIL POLICIES

Appendix 3.

Waste Sacks placed outside Church Street Enfield Town between 10am–2pm.



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MUNICIPAL YEAR 2014/2015 - REPORT NO. **164**

MEETING TITLE AND DATE

Cabinet 11th February 2015

REPORT OF: Christine White 020-8379-3852

E mail:

Christine.white@enfield.gov.uk

Director of Regeneration and Environment

Contact officer and telephone number:

Harriet Bell

Harriet.bell@enfield.gov.uk/020-8-379-4700

Agenda - Part: 1

Item: 12

Subject: Conservation Area Appraisal and Management Plan Review

Wards: All

Key Decision No: KD 4013

Cabinet Members consulted:

Councillor Bond

Councillor Sitkin

EXECUTIVE SUMMARY

- 1.1 The Conservation Area Appraisal and Management Proposals documents for thirteen of the borough's twenty-two conservation areas have recently been reviewed and updated (Phase I of the review). They have been the subject of extensive consultation with local conservation study groups, the Conservation Advisory Group (CAG) and English Heritage, advertised on the Council website and subject to a public meeting on 14 January 2015. The documents are now presented to Cabinet for approval and will replace the existing Conservation Area Appraisals and Management Proposals for the relevant areas. Copies of documents are available in the Members' Library and Group Offices or from:

http://www.enfield.gov.uk/info/745/conservation/3389/phase_1_drafts

2. RECOMMENDATIONS

- 2.1 That Cabinet:

(a) approves the revised Appraisals and Management Proposals for the following conservation areas (Appendix 2) subject to further changes in relation to comments received from English Heritage:

- Bush Hill Park
- Clay Hill
- Enfield Lock,
- Enfield Town
- Forty Hill
- Hadley Wood
- Highlands
- Ponders End Flour Mills
- Southgate Green
- Trent Park
- Turkey St.
- Winchmore Hill
- Vicars Moor Lane

(b) delegates authority to the Director of Regeneration and Environment to agree further minor changes to the Conservation Area Appraisals and Management Proposals to reflect comments received from English Heritage.

3. BACKGROUND

- 3.1 The Conservation Area Appraisals (CAAs) and Conservation Area Management Proposals (CAMPs) for the Borough's twenty-two conservation areas have reached the end of their five year lifespan.
- 3.2 The Drury McPherson Partnership (authors of the original documents) was engaged to review and update the documents in two phases. This project provides for the preparation of revised documents that reflect legislative, policy and physical changes in the last five years and any trends, problems and pressures that have emerged since the documents were published. The CAMPs identify prioritised actions for the next five years.
- 3.3 The CAAs are statements including photographs and maps that describe what it is about the character of each area that is special and that the Council thinks is important to preserve and enhance. CAMPs contain proposals designed to preserve and enhance each of the Borough's conservation areas.
- 3.4 The Appraisals support the Council's commitment in its Local Plan and its duty under Sections 69(1), 69(2) and 71(6) of the Planning (Listed Buildings and Conservation Areas) Act 1990 to review its conservation areas and appraisals and prepare proposals for the preservation and enhancement of conservation areas and to consult the public about those proposals. The Appraisals form a key part of the 'evidence base' for the Local Plan and support and uphold the conservation planning policy framework within it.
- 3.5 Management Proposals documents will, in due course, form part of the Enfield Design Guide, a Supplementary Planning document to the Local Plan. The CAAs and CAMPs are also required to provide an up-to-date

policy background to support Development Management decisions, including appeals. The Appraisals and Management Proposals do not currently constitute Supplementary Planning documents but consultation has been informed by the Statement of Community Involvement.

4. CONSERVATION AREA APPRAISALS AND MANAGEMENT PROPOSALS

- 4.1 This report seeks Cabinet agreement for the CAAs and CAMPs for the thirteen conservation areas (Phase I) as set out in Appendix 2. The CAAs and CAMPs have been subject to consultation detailed in Appendix 1. Comments from English Heritage were received on 9th January 2015. These are detailed in Appendix 1 but have not yet been incorporated into the documents in Appendix 2. Once agreed the CAAs and CAMPs, will replace the existing CAAs and CAMPs approved in 2006 and 2009
- 4.2 Phase II of the review will provide for the completion of the Appraisal and Management Proposal documents for the remaining nine conservation areas. This will be subject to further public consultation and a separate report for approval in the new municipal year.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 An alternative option would be to not update the Conservation Area Appraisal and Management Proposal documents. The documents approved in 2006 and 2009 are now out of date in terms of national planning policy and the recasting of the local planning policy through the Local Plan, English Heritage guidance and changes in the physical fabric of the area over the last five years from development. These documents do not provide an up-to-date policy background to support Development Management decisions, including appeals.

6. REASONS FOR RECOMMENDATIONS

- 6.1 The documents have been through consultation with local conservation area study groups, CAG and the general public via the website and a public meeting held on 14th January 2015. English Heritage made minor comments on the detail of the text. Public consultation via the website resulted in one additional letter of comment. The results of the consultation and the changes made are shown in Appendix 1.
- 6.2 The documents are therefore recommended for approval subject to minor amendments pursuant to consultation responses received from English Heritage

7. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

7.1 Financial Implications

Provision for the cost of preparing the documents and consulting on them is included in the Local Plan reserve The approval of these documents

does not in itself commit the Council to additional expenditure. Any related proposals with cost implications would need to be subject to separate reports and full financial appraisal.

7.2 Legal Implications

7.2.1 The Council has an ongoing duty under Section 69(1)(a) and (2) of the Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended) to review its conservation areas and under Section 71(1) to formulate proposals for their preservation and enhancement.

7.2.2 Non statutory guidance is provided on the level and depth of consultation that is recommended and the report sets out how this has been accommodated.

7.2.3 The recommendations contained within this report as to the review of the CAAs and CAMPs fulfil the LPA's duty under Sections 69 and 71 of the Planning (Listed Buildings and Conservation Areas) Act 1990.

7.3 Property Implications

7.3.1 As previously noted, a range of continuing trends and pressures has the potential to impact on the use of buildings within the Borough's Conservation Areas and their associated character and built fabric. These commercial pressures need to be taken into account and hence, the review and update of the CAAs and CAMPs, as shown by the Phase 1 reports, is timely and welcomed.

7.3.2 The Council has both operational and non-operational properties located within the Conservation Areas.

7.3.3 The CA appraisals and management proposals have a bearing on all property owners within the conservation areas.

8. KEY RISKS

8.1 Failure to review the borough's conservation areas and prepare proposals for their preservation and enhancement would be contrary to the Planning (Listed Buildings and Conservation Areas) Act 1990 Sections 69 (1) and (2) and 71(1) and good practice as set out by English Heritage in 'Understanding Place: Conservation Area Designation, Appraisal and Management'.

9. IMPACT ON COUNCIL PRIORITIES

9.1 Fairness for All

The CAA and CAMP underpin policy and development management to guide change and ensure that the borough remains and becomes an attractive place to live, work, learn and play.

9.2 Growth and Sustainability

The CAA and CAMP will form the basis for planning policy and development management and contribute to maintaining and enhancing the historic parts of the borough, which contribute to the borough's attractiveness and help encourage inward investment that will strengthen the local economy.

9.3 Strong Communities

The preservation and enhancement of the cherished local scene and heritage helps increase the communities' sense of belonging, civic pride and self-confidence while demonstrating the Council's commitment and support to them and their area. Together these help deliver stable, safe and sustainable places and communities.

10. EQUALITIES IMPACT IMPLICATIONS

- 10.1. Corporate advice has been sought in regard to equalities and an agreement has been reached that an equalities impact assessment/analysis is neither relevant nor proportionate for the approval of this report.

11. PERFORMANCE MANAGEMENT IMPLICATIONS

- 11.1 The review is one of the key objectives of the Environment Service Plan.
- 11.2 The Conservation Area Character Appraisals support Enfield Council's commitment in its Local Plan and its duty under Section 71 of the Planning (Listed Buildings and Conservation Areas) Act 1990 to prepare proposals for the preservation and enhancement of conservation areas and to consult the public about those proposals.

12. HEALTH AND SAFETY IMPLICATIONS

- 12.1 No health and safety implications have been identified.

13. HR IMPLICATIONS

- 13.1 None

14. PUBLIC HEALTH IMPLICATIONS

14.1 The Conservation Area Management Proposals seek to enhance the local environment and thereby promote physical and mental wellbeing by contributing to the attractiveness of the environment. The preservation and enhancement of the cherished local scene and heritage helps increase the communities' sense of belonging, civic pride and self-confidence, thereby contributing to mental well-being and enjoyment.

Appendices

- Appendix 1: Consultation matrix (attached)
- Appendix 2: Drury McPherson Conservation Area Character Appraisal and Management Proposal documents for:
 1. Bush Hill Park
 2. Clay Hill
 3. Enfield Lock,
 4. Enfield Town
 5. Forty Hill
 6. Hadley Wood
 7. Highlands
 8. Ponders End F our Mills
 9. Southgate Green
 10. Trent Park
 11. Turkey St.
 12. Winchmore Hill
 13. Vicars Moor Lane

Note: Appendix 2 available in the Members' Library and Group Offices and from the link below:

http://www.enfield.gov.uk/info/745/conservation/3389/phase_1_drafts

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
Bush Hill Park CAA	Study group	Queries on drafting of designation and detail of boundary treatment	Corrections made and text amended
Bush Hill Park Draft CAA	English Heritage	Comments on archaeology	Amend Preamble to Management Proposals section on archaeology
Bush Hill Park Draft Management Proposals		Query on detail of boundary treatment	Text amended
		Query on map boundary	Boundary amended
Clay Hill Conservation Area Appraisal draft	Study group 8/7/2013	Suggested amendments concerning terminology, archaeology and detail on condition of a boundary wall	Text revised and new text inserted
	English Heritage	Add mention of Archaeological Priority Area	Amend text
Clay Hill Management Proposals	Study group 8/7/13	Query relating to extent and details of what Article 4 direction covers .	No further action. Existing cover appropriate
		Potential for public houses in area to be recognised as community assets.	Beyond scope of the Appraisal. No change.

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		Comments relating to importance of Greenway and need for this to be recognised.	New wording re. Greenway inserted
		Comments relating to importance of Turkey Brook.	Already recognised in text.
		Biodiversity comments need updating and small text amendments	Updated to March 2013 version and corrected
		Need for Design Manual – details of what might be included	Other guidance will be considered as part of the Enfield Design Guide. No further action.
	English Heritage	Suggest a link to the Borough's Built and Open Environment Policies in the Core Strategy (policy 30)	Issue of open space covered by Preamble to Management Proposals
Enfield Lock CAA document	CAG chair comments received by email 11.12.13	Comment on existing situation at The Rifles and its importance	No further action
		Text needed updating to reflect current situation	Text amended on condition
		Comment on character of area.	As not a recent change, no further action for Appraisal.
	English Heritage	Suggest should recognise that this is an Archaeological	Amend text to recognise APA. 2014

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		Priority Area and omit sentence referring to 2014 evaluation findings.	evaluation post-dates appraisal.
		Suggest condition survey of The Rifles site could be encouraged.	Scheme under construction
Enfield Town CAA/CAMP review	Study group undated	Comment on effect of shopping development on CA	Considered as part of the appraisal review in terms of its effect on CA. No further action.
		Comment on deterioration in town area	Appraisal is a survey. Text considered adequate. No further action.
		Comments with reference to mini-Holland bid, parking, traffic and highway implications for CA	Text revised to refer to need for appropriate highways treatment
Enfield Town Conservation Management Proposals	Study group	Comment on format of Management Proposals	Discussed at Surgery. New format consistent with changing practice. No further action.
		Comment on Palace Garden and associated development	Considered as part of the review assessment, as above. No further action.

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		Comment on traffic, parking and mini-Holland bid	No further action. Bid document only at time of dated appraisals. Streetscape comments considered adequate.
		Comments on areas requiring detailed guidance	This will be addressed by the Enfield Design Guide. Shopfront guidance already in place. Highways have responsibility for trees. No further action.
		Comment on condition of shopping streets	Text considered adequate. No further action.
		Comment on text on car parks.	Comments on car parks have been amended.
		Further comments querying addresses and suggesting minor textual corrections/amendments	Text amended and addresses confirmed
		Comment on traffic system, highways issues, mini-Holland bid and effect on Town Park	Text amended to include Town Park. No further action on mini-Holland. Bid document only at time of dated appraisals. Streetscape comments considered adequate.

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		Comments on high buildings on Southbury Road and gap sites	Amended to include new development and adopt suggested changes
		Comments reflecting changing situation of site development in area	Revised to adopt suggested changes.
		Further comment on car parks	Text amended to note one car park closed and Wilford Rd reference included.
		Detailed comment re. Cecil Road and new town housing	Text amended re. New Town houses. Text on traffic management considered adequate.
		Comment on approach to CA and Enfield town station	Bid document only at time of dated appraisals. Streetscape comments considered adequate. No further action.
		Comment on reference to Enfield Design Guide and desire for detailed, area-specific guidance.	This is the appropriate location for such comments. No further action.

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		Detailed comment on building condition	Reference amended and text moved to 2.2.22.
	English Heritage	Suggests link to Core Strategy 30 with particular reference to recent tall buildings and vacant/ underused sites.	Amend text re tall buildings. Preamble to management proposals covers open space issues.
		Article 4 Directions in the Management Plan – suggest strengthening monitoring programme.	Review with consultants
Enfield Town CAA/CAMP	Surgery	Comments on effect of Palace Gardens shopping centre on CA	Impact recognised at various points in document. No further action.
		New Town and effects of traffic	Emphasise in CAA that New Town cut off by gyratory traffic. Consider using CAMP to emphasise need to ensure traffic problems not made worse. Amended .
Enfield Town CAMP		Mini Holland and streetscape concerns	Streetscape text incorporated.
Forty Hill CAA/CAMP review	Email received 4/11/2013	Comment on uv panels	No pilot scheme to date. Evidence base not there to justify A4.

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		Comment on potential for list of community assets	No further action.
		Comment on uses in CA and effects on traffic	Highways and traffic dealt with in CAMP. Other issues beyond scope of review. No further action.
		Comments suggesting Highways guidance manual needed	Streetscape Design Manual already produced by Highways. Impact of highway works dealt with in CAMP. Greenway reference included. No further action on other comments.
		Minor comment on status of the 'Sites of Nature Conservation Importance'	Text updated
	English Heritage	Comment on emphasis placed on Elsynge Hall as Scheduled Ancient Monument and most recent excavations on site	Recent excavations post-date appraisal. Text otherwise considered adequate.
Hadley Wood CA	Irene Stone 7/10/2013	Confirmed satisfied with review.	n/a
	English Heritage	Suggested amendment to wording to <ol style="list-style-type: none"> 1. recognise nearby Archaeological Priority Areas 2. propose actions for dealing with proliferation of 	APA outside CA. Signage addressed in management proposals. No change proposed.

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		signage.	
Highlands Draft CAA	Email received 10/10/2013 from Dr Chris Jephcott	Detailed comment on historical use	Text amended
		Comment on design quality of newer block	Text amended to reflect these comments, although not verbatim.
		Comment on planting	Text amended
		Comment on design quality of newer blocks	Existing wording considered adequate. No further action.
		Comment on photo	Photo changed
		Detailed comment on satellite dishes	CAA is a summary and text considered adequate. No further action.
	Surgery	Boundary review questions.	Amended
		Reference to history of hospital users proposed	Suggested insertion adopted
		Questions over photograph proposed	Replaced with alternative photo

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		Wording on design of block	Text amended
Ponders End Flour Mills CAA and CAMP Review	Study group	No comments received	n/a
Southgate Green CA	Study group comments in email 26/7/13	Detailed comments relating to situation on ground, street names and possible enforcement issues	Text amended and case referred to enforcement
		Detailed comment on Mayfield Ave.	No further action. Mayfield Ave is not in CA and the backs of properties are largely screened by trees in views out from CA
		Detailed comment on street furniture and highways	Text refers to importance of highways works and street furniture. No further action.
Southgate Green CAMP	Southgate Green study group email 29.7.13	Detailed comments on lighting and railings	No further action. Comments already in text, which is considered adequate.

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		Request for extension of Article 4 direction.	No further action. Neither Mayfield Ave nor the properties to which this comment refers in Waterfall Rd. are in CA.
		Suggested additions to major development sites	Site under redevelopment at time of review. No further action.
		Comments on works that are apparently unauthorised and wording on enforcement	Referred to planning enforcement. No further action. General approach of enforcement is in CA preamble.
		Comments on local list inclusions.	For local listing review. No further action.
Southgate Green CAA	Note from PC re SG study group	Comment on street trees	Highways confirmed chestnut trees being replaced with tulip trees in Canon Hill only. Text revised to recognise 'all' in Canon Hill
		Comment on streetscape/highways issue	Streetscape matters covered in text. No further action
	Surgery	Greenway issues	Text amended to include Greenway reference

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		Comment on exhibition globes	Text refers to globes in place, further to advice from study group.
		Roofs in Mayfield Avenue	No further action – outside CA
		Comments on Auctions Rooms site	Subject to p/p. Beyond scope of review. No further action.
		Importance of trees	Text amended
Trent Park CAA	Study group comments	Comment on statues	Reference to importance of statues at 2.2.4
		Detailed comments relating to site ownership and situation on the ground	Text amended
		Boundary query	Shows the site as within CA. No further action required.
		Query regarding terminology of protection for park and level of risk to it.	Park is noted as ‘registered’, not ‘listed’. See CAMP with ref. to EH Heritage at Risk. No further action required.

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		Detailed query on coverage of CA boundary	Clarity sought on name of Equestrian /Riding Centre. Text amended.
		Suggested amendment re sports field	Text taken from existing CAA. Considered adequate.
		Comment regarding green belt	Amended to reflect that lies within green belt
		Comment on detail of text	Text amended
		Query over number of properties	Clarity sought and GIS team provided further information. Text amended.
		Query regarding ownership of part of CA	Information not available. Not relevant to Review
		Comment on boundaries and labelling.	Adapted from previous CAA. No change to boundaries. Labelled as 'ancillary' in final text.
		Comment on detail of sports ground.	No amendment. Text is meant to be generally descriptive, rather than to list facilities in full.
		Comment on quality of view.	View not considered to be of marked significance. No further action.

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		Comment on history	Amended omitting reference
		Comment on detail of equipment	Considered adequate. No further action.
		Suggested amendments to detail of text and naming	Amended
		Comments on ownership/occupancy	Not considered necessary to review. No further action.
		Comment on text re. gardens	Text adapted from previous CAA and is a summary of the historical development. No further action
		Detailed comments suggested on materials and detail of cottages and querying wording	Appraisal is summary. No further action and text confirmed as correct.
		Detailed comment on sports hall & hangar	Reference omitted
		Comment on detail of text re. signage	Reference omitted in absence of evidence
		Detailed comment on windows material in Lodge	Amended text refers to aluminium windows
		Comment pointing to report on dewponds	Revised to reflect this
		Detailed comment on condition of gates	Text considered adequate. No further action

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		Comment on provenance of gates	No change, although there is reference to Devonshire House earlier in the text.
		Comment on date of Lime Avenue	Text amended
		Comment on use of garage/shop	Wording revised
		Suggested amendment reflecting importance of a view	Views as per previous CAA. Text considered adequate. No further action.
		Suggested addition to text re. screening	Screening reference is meant to refer to screening from park, rather than screening of individual elements.
		Query re. dating of Swiss Lodge	No change in absence of evidence
		Comment on land use	Appraisal is summary. Text considered adequate. No further action.
		Comment on cemetery management practice.	Beyond scope of project.
		Comment on views of water tower	Assessment considered adequate. No further action
		Suggested call for archaeological investigation of one area	Beyond scope of project. No further action

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		Suggested insertion re. Greenway	Statement on Greenway included in CAMP under Highways section
		Comment on trees	Appraisal is summary. Text considered adequate. No further action
		Suggested amendments to reflect listing	Text adopted from previous CA and is a summary of LBs not a list. No further action
	English Heritage	Suggest additions to reflect expectation of enhancement of whole site on Heritage at Risk Register, following issues identified in appraisal.	Text considered adequate.
		Suggest amendment to text to emphasise importance of Registered park	Importance of park recognised in text and considered adequate
Trent Park CAMP		Reference to Greenway needed	Reference to Greenway included on p.4
		Comment on statues in storage on site	Beyond scope of project. No further action
		Comment correcting naming of landscape elements	Text amended

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		Comment on demolition priorities	Consultant appraisal accepted. No further action
		Detailed comments on condition of the Orangery	Access to Orangery not available. No further action
		Query on map	Separate higher resolution map will be on website. No further action
		Detailed comments on views	Existing wording considered adequate. No further action
		Number of additional initiatives suggested	Beyond the scope of the project. No further action
		Proposed initiative re. signage	This is already considered in another part of the document
		Proposed initiative re. listing	Local listing review in hand
		Proposed initiative re. screening of water tower	Beyond scope of project but action not agreed.
	Surgery	Terminology of park protection	No further action

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
		Naming of buildings	Text revised to recognise this
		Correction to map	Map revised
		Condition of gardens	Condition assessments revised from first draft
		Merits of water tower	No consensus. No further action.
		Identification of sports hall/hangar	Text revised
		Detailed comment on window materials	Text revised except for Dairy House
		Reference to children's playground required	Screening comment as in main text
		Demolition priorities	Existing text to remain
		Signage	CAA already refers to this. No change to text.

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
Turkey St CAA	Dr Chris Jephcott, Enfield Society received 10/10/2013	Comment on photos	Photos taken for review can be accurately dated and reflect condition at time of review. No further action
		Comment on landscape condition	Text considered adequate
Turkey St CAMP	Dr Chris Jephcot	Detailed comment re. footways	Amend text
	Surgery	Comment on photos	Comment as above re. photos
		New bridge and positive contribution made	Text amended
Winchmore Hill and Vicars Moor Lane	Irene Stone 27/11/13	Comments on condition of The Green, shopfronts and need for Enfield Design Guide	Comments noted but beyond scope of project
Winchmore Hill/Vicars Moor Lane CAMP		Comment needed on open land on Disposals List	Text amended
		Comment on open space recognition	Text amended
Conservation Area Appraisals	English Heritage	Recognise appraisals as generally detailed and covering all relevant matters. Feel that Enfield Town, Ponders End and Turkey Street should be more consistent with other documents in text on setting.	Text considered adequate; document uniformity not absolute

Enfield Conservation Area Character Appraisal and Management Proposals Review: Phase 1: Consultation Responses

Document	Respondent	Comments	Action
Management Proposals		Overall these are well structured and detailed but request reference to 2014 Heritage at Risk register	HAR register postdates review
Character Appraisals & Management Proposals	Graham Bennett	Comments calling for communication of positive features of CA designation to residents and importance of detailed guidance to inform commissioning of works	Forthcoming Enfield Design Guide and website links will improve access to guidance. Local groups considering area-based guidance initiatives in liaison with Council.

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THE CABINET

List of Items for Future Cabinet Meetings (NOTE: The items listed below are subject to change.)

MUNICIPAL YEAR 2014/2015

MARCH 2015

- 1. Capital Monitoring Report December 2014** James Rolfe

This will provide information on the capital monitoring position of the Council projecting the end of year provisional outturn position as at December 2014. **(Key decision – reference number 3956)**
- 2. Quarterly Performance Monitoring Report** Rob Leak

The Quarterly Corporate Performance report will provide information against the indicators contained in the Corporate Performance Scorecard, which shows the progress being made in delivering the Council's priorities. **(Key decision – reference number 3998)**
- 3. Approval of a new Leisure and Culture Strategy** James Rolfe

The Council's Culture Strategy and Sport and Physical Activity are being refreshed and combined to bring them in line with the Council's objectives. Cabinet will be asked to approve the new direction described in the report for Leisure and Culture. **(Key decision – reference number 4015)**
- 4. Street Works Enforcement and Prosecution Policy** Ian Davis

This Policy will cover the enforcement of obligations on Street Works Operators and the prosecution of statutory utility companies for infringement of their legal requirements. **(Key decision – reference number 4042)**
- 5. Library Development Plan** James Rolfe

This will seek approval to the Library Development Plan for recommendation to full Council. **(Key decision – reference number 4043)**
- 6. Chase Farm Land Acquisition** James Rolfe

This will seek approval to the acquisition of land to enable a 3 FE primary School (parts 1 and 2). **(Key decision – reference number 4065)**
- 7. Operation of the Government's Right to Buy One for One Replacement Scheme** Ray James

This will set out proposals for additional affordable homes. **(Key decision – reference number 3932)**

8. **Alma Regeneration Programme Update** Ray James

This will seek approval to deliver new homes additional to the current scheme subject to planning. (Parts 1 and 2) **(Key decision – reference number 3967)**

9. **Land Assembly for Regeneration Programme** James Rolfe

This will set out the land assembly requirements for the regeneration programme. **(Key decision – reference number 3990)**

10. **Approval of the Inter Authority Agreement** Ian Davis

This will seek approval of the Inter Authority Agreement between the NLWA and 7 waste collection authorities in North London. **(Key decision – reference number 4032)**

11. **Health, Housing and Adult Social Care - Voluntary Sector Commissioning Funding 2015-2018** Ray James

This will outline the commissioning intentions for the Health, Housing and Adult Social Care Voluntary Sector Commissioning Funding 2015-2018. **(Key decision – reference number 4064)**

12. **Re-defining Enfield Children’s Centres** Andrew Fraser

This will report back on the recent public consultation on proposals to re-define how Enfield Children’s Centres operate, in order to improve services, by increasing front-line provision to the public and assuring Ofsted inspection readiness. **(Key decision – reference number 4045)**

13. **Small Housing Sites (Phase 1) Update Report** Ray James

This will update Cabinet on progress with the project overall and will seek authority to add additional sites to the Small Housing Sites Phase 1 Project. **(Key decision – reference number 4007)**

14. **Garden Enfield – Commercial Growing Options** Ian Davis

Further to an earlier decision to accept GLA funding to deliver the Garden Enfield project, an options paper for large growing has been prepared for review and agreement on next steps. **(Key decision – reference number 4082)**

15. **Meridian Water – Improving Station Accessibility** Ian Davis

This will provide an update on the proposed Angel Road Station improvements and will seek approval to enter into funding agreements. (Parts 1 and 2) **(Key decision – reference number 4029)**

APRIL 2015

1. **Revenue Monitoring Report February 2015** James Rolfe

This will provide information on the overall revenue monitoring position of the Council projecting the end of year provisional outturn position as at February 2015. **(Key decision – reference number 3953)**

2. **Associate Cabinet Members** James Rolfe

This will present an evaluation of the role and responsibilities of the Associate Cabinet Members. (Non key)

3. **Meridian Water: Kickstart Site** Ian Davis

This will detail arrangements for bringing forward a site for early housing development in Meridian Water. (Parts 1 and 2) **(Key decision – reference number 4033)**

4. **Meridian Water: Compulsory Purchase Order (CPO) Report** Ian Davis

This will bring forward a Compulsory Purchase Order (CPO) for Meridian Water land. (Parts 1 and 2) **(Key decision – reference number 4034)**

5. **Sustainable Procurement Policy (2015-2019)** James Rolfe

This will seek approval to the sustainable procurement policy (2015-2019). **(Key decision – reference number 3999)**

6. **Ponders End “Electric Quarter” Compulsory Purchase Order** Ian Davis

This will seek a resolution to use the Council’s compulsory purchase order powers to purchase all the land and property interests required to deliver the Electric Quarter. **(Key decision – reference number 4076)**

7. **Annual Panel Report of London Borough of Enfield Adoption Service 2014-2015** Andrew Fraser

This will present, for information, the annual report on the performance and development of the Adoption Service. (Non key)

8. **Annual Panel Report of London Borough of Enfield Fostering Service 2014-2015** Andrew Fraser

This will present, for information, the annual report on the performance and development of the Fostering Service. (Non key)

9. Garden Enfield – Enfield Veg.Co. Ian Davis

This will set out an amendment to a previous Cabinet report to reflect a change in the form of the company for the Enfield Veg.Co. from CIC to company limited by shares. **(Key decision – reference number 4004)**

10. Disposals – Tranche 6 James Rolfe

This will identify property assets which are either underperforming or considered surplus to operational requirements and in principle are listed for sale subject to further due diligence investigations. **(Key decision – reference number 3989)**

11. Estate Renewal Programme Ray James

This will explain the Council's 30 year Estate Renewal Programme. **(Key decision – reference number 3980)**

12. Cycle Enfield Spending Proposals 2015/16 Ian Davis

This will seek approval to the Cycle Enfield spending proposals for 2015/16. **(Key decision – reference number tbc)**

13. Regeneration Sites Capital Programme Ian Davis

This will seek authorisation of the provision of a capital budget to enter into negotiations with landowners to acquire and develop sites to support the delivery of new housing and employment opportunities in the borough. **(Key decision – reference number 4074)**

14. Home Based Support Services Ray James

This will seek approval of the long-term commissioning strategy. (Parts 1 and 2) **(Key decision – reference number tbc)**

NEW MUNICIPAL YEAR 2015/2016

1. Dujardin Mews – Appropriation for Planning Purposes Ray James

This will seek approval to the required appropriation for Dujardin Mews. (Parts 1 and 2) **(Key decision – reference number 3734)**

2. Public Realm Redesign Ian Davis

This will bring forward proposals for redesigning waste services. **(Key decision – reference number 4014)**

3. Meridian Water: Development Approach Ian Davis

This will provide an update on housing delivery within Meridian Water and the wider hinterland. (Parts 1 and 2) **(Key decision – reference number 4030)**

4. **Contracting with Lee Valley Heat Network for the Provision of Heat on Enfield's Housing Estates** Ray James

This will seek authority to contract with the Lee Valley Heat Network energy services company for the provision of heat on Enfield Council's new redeveloped housing estates. (Parts 1 and 2) **(Key decision – reference number 3988)**

5. **Lee Valley Heat Network Main Investment Decision** Ian Davis

This will recommend to the Council authorisation of the Council's main investment in Phase 1 of the Lee Valley Heat Network. (Parts 1 and 2) **(Key decision – reference number 4080)**

6. **Schools Capital Maintenance Programme** Andrew Fraser

This will seek approval of the capital maintenance programme for schools. **(Key decision – reference number 4079)**

7. **The London Borough of Enfield Planning Enforcement Policy** Ian Davis

This Policy will set out the Council's approach to dealing with breaches of Planning Control. **(Key decision – reference number 4041)**

8. **The London Borough of Enfield Enforcement Policy** Ian Davis

This is the overarching Policy for enforcement activities undertaken within Regeneration and Environment Department explaining how the Council responds to non-compliance. **(Key decision – reference number 4040)**

9. **Parking Enforcement Policy** Ian Davis

This policy will set out the Council's approach to dealing with parking enforcement. **(Key decision – reference number 4058)**

10. **London Borough of Enfield Key Decision Threshold Review** James Rolfe

This will recommend an amendment to the financial threshold criteria for a key decision in Enfield. (Part 1) (Non key)

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CABINET - 10.12.2014**MINUTES OF THE MEETING OF THE CABINET
HELD ON WEDNESDAY, 10 DECEMBER 2014****COUNCILLORS****PRESENT**

Doug Taylor (Leader of the Council), Achilleas Georgiou (Deputy Leader), Chris Bond (Cabinet Member for Environment and Community Safety), Yasemin Brett (Cabinet Member for Community Organisations), Donald McGowan (Cabinet Member for Health and Adult Social Care), Ayfer Orhan (Cabinet Member for Education, Children's Services and Protection), Ahmet Oykenner (Cabinet Member for Housing and Estate Regeneration), Alan Sitkin (Cabinet Member for Economic Development) and Andrew Stafford (Cabinet Member for Finance)

Associate Cabinet Members (Non-Executive and Non-Voting): Bambos Charalambous and George Savva MBE

ABSENT

Rohini Simbodyal (Cabinet Member for Culture, Sport, Youth and Public Health)

OFFICERS:

Rob Leak (Chief Executive), Ian Davis (Director of Regeneration & Environment), Ray James (Director of Health, Housing and Adult Social Care), Asmat Hussain (Assistant Director Legal), John Austin (Assistant Director - Special Projects Governance), Isabel Brittain (Assistant Director Financial Management), Tony Theodoulou (Assistant Director, Children's Services), Jayne Middleton-Albooye (Head of Legal Services) and Laura Berryman (Press Officer) Jacqui Hurst (Secretary)

1**APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Rohini Simbodyal (Cabinet Member for Culture, Sport, Youth and Public Health) and Councillor Ozzie Uzoanya (Associate Cabinet Member).

2**DECLARATION OF INTERESTS**

There were no declarations of interest in relation to any item listed on the agenda.

3**URGENT ITEMS**

CABINET - 10.12.2014

NOTED, that the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information and Meetings) (England) Regulations 2012. These requirements state that agendas and reports should be circulated at least 5 clear working days in advance of meetings.

Councillor Doug Taylor (Leader of the Council) advised Members of an urgent decision that he had taken on behalf of the Cabinet under the Cabinet and Council Urgency Procedure Rules for a property that had been auctioned that morning. The reason for urgency was due to the fact that the Council had been informed of this sale on 28 November 2014 and the auction had been today. The property formed part of the "island site" and was part of the forthcoming Town Centre Master Plan. The value put on the property and the maximum bid that had been approved was for £2.465m. The Council was not in a position to pay over market value as this would have been the value if the Council were to CPO the site. At the auction the property had been sold for £2.75m, the Council had therefore been unsuccessful. (U190/KD 4051)

**4
DEPUTATIONS**

NOTED that no requests for deputations had been received for presentation to this Cabinet meeting.

**5
ITEMS TO BE REFERRED TO THE COUNCIL**

NOTED, that there were no reports to be referred to full Council.

**6
REVENUE MONITORING REPORT 2014/15: OCTOBER 2014**

Councillor Andrew Stafford (Cabinet Member for Finance) introduced the report of the Director of Finance, Resources and Customer Services (No.125) setting out the Council's revenue budget monitoring position based on information to the end of October 2014.

NOTED

1. That the report forecast an outturn position of £2.57m overspend for 2014/15 subject to action plans to contain budget pressures. It was expected that there would be a balanced budget at year end; remedial action was being taken to address the overspend. The current overspend represented approximately 1% of the overall Council revenue budget spend.
2. The departmental monitoring information as detailed in section 5 and Appendix A of the report.

CABINET - 10.12.2014

3. The key risks set out in section 13 of the report.
4. The treasury management and cash flow analysis set out in section 6.1 and Appendix B of the report. The Council's overall borrowing position was stable.
5. That a £330k pressure had arisen in relation to Broomfield House as the structure now required new scaffolding to secure the property and meet health and safety requirements. This one-off cost would be met from the Council's Risk Reserve, as detailed in decision 2 below. Councillor Charalambous advised Members of the work currently being undertaken by the Broomfield House Partnership Board in considering the way forward. Members noted that the new scaffolding was necessary to keep the building safe and to comply with the Council's responsibilities.

Alternative Options Considered: Not applicable to this report.

DECISION: The Cabinet agreed to

1. Note the £2.57m overspend revenue outturn projection.
2. The allocation of £330k from the Council's Risk Reserve to fund work at Broomfield House (as detailed in section 5.3 of the report).
3. Note the work Ernst and Young were undertaking within Schools and Children's Services in relation to an opportunity assessment and savings strategy in order to find further efficiencies. The final report was scheduled for mid-January 2015.
4. Note the in-house review of Property Services that would identify potential actions in order to achieve budget savings.

Reason: To ensure that Members were aware of the projected budgetary position for the Authority for the current and future years including all major budget pressures and underspends which had contributed to the present monthly position and that were likely to affect the Council's finances over the period of the Medium Term Financial Plan.

(Key decision – reference number 3951)

7

CAPITAL PROGRAMME MONITOR - SECOND QUARTER SEPTEMBER 2014 - BUDGET YEAR 2014-15

Councillor Andrew Stafford (Cabinet Member for Finance) introduced the report of the Director of Finance, Resources and Customer Services (No.126) informing Members of the current position up to the end of September 2014 regarding the Council's Capital Programme (2014-18) taking into account the latest information for all capital schemes including the funding arrangements.

CABINET - 10.12.2014

NOTED

1. The extensive capital programme for 2014-18 as set out in the report. Members' noted the significant projects that were being undertaken as detailed in the report.
2. That borrowing levels had not increased significantly, section 7 of the report referred.

Alternative Options Considered: Not applicable to this report.

DECISION: The Cabinet agreed

1. The additions to the General Fund Capital Programme totalling £731k in 2014/15 (Table 1 – to be primarily funded from grants, contributions and earmarked resources) and noted that this did not increase capital financing costs. Cabinet also agreed the additions to the HRA Programme totalling £203k.
2. The updated four year programme including proposed reductions subject to indicative estimates included in later years (as detailed in section 5 of the report).

Reason: To ensure that Members were aware of the current position up to the end of September 2014 regarding the Council's Capital Programme (2014-18), as set out in the report.

(Key decision – reference number 3955)

8

ASSOCIATE CABINET MEMBERS - UPDATE

Councillor Achilleas Georgiou (Deputy Leader of the Council) introduced the report of the Director of Finance, Resources and Customer Services (No.127) setting out the progress made in establishing the new roles of Associate Cabinet Members and providing the first work programme updates from each of the three Associate Cabinet Members.

NOTED

1. Councillor George Savva drew Members' attention to his work programme, as circulated with the report. Councillor Savva highlighted the challenges of the role and the development of the role in working with Cabinet Members, the local community and other stakeholders. He felt that the Associate Cabinet Members were providing a valuable link with all interested parties within the geographical areas, as set out in the report.
2. Councillor Bambos Charalambous advised Members of the number of projects which crossed ward boundaries in which the Associate Cabinet Members could play a valuable role. The Ward Forums had

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proved to be successful and had been well-attended. It was noted that issues of importance varied across the geographical areas, for example, Cycle Enfield, the provision of school places, Crossrail 2 and the North Circular Road Action Plan. He outlined his involvement in the Broomfield House Partnership board. The role that Associate Cabinet Members would have on the new Area Partnership Boards was also highlighted for Members' information. Associate Cabinet Members worked closely with Cabinet colleagues across all portfolio areas. He felt that the role was an important one which would continue to develop.

3. Members noted that the Opposition Members had been sceptical regarding the value of the role of the Associate Cabinet Members. The importance of working with shadow Opposition Associate Cabinet Members was highlighted for the benefits of the local communities. Associate Cabinet Members should attend the ward forums within their geographical areas. Details of all ward forums were advertised on the Council's website.
4. Councillor Taylor highlighted the role that the Associate Cabinet Members would have in the forthcoming consultation on Cycle Enfield.

Alternative Options Considered: The option to continue with the present arrangements were considered but discounted on the grounds that they would not meet the new democratic imperative being sought by the administration and would fail to prepare the Council for future challenges arising from significant future budgetary pressures and changes to wider Government policy.

DECISION: The Cabinet

1. Noted the progress made in establishing the new roles of the Associate Cabinet Members and the updates provided through the work programme outcomes/summaries of activities up to November 2014.
2. Agreed that further outcome updates be presented to Cabinet in April 2015 and November 2015 as specified in Council Report No.1 (June 2014) that established the roles.
3. Agreed that a formal evaluation of the impact of the Associate Cabinet Member role be carried out in January 2016 and a report with recommendations be presented to Cabinet in April 2016.

Reason: To note the first work programme updates as presented. To agree that further updates come forward in April 2015 and November 2015 with a formal evaluation to be carried out in January 2016 that would report back into Cabinet in April 2016.

(Non key)

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9

QUARTERLY CORPORATE PERFORMANCE REPORT

Councillor Achilleas Georgiou (Deputy Leader) introduced the report of the Chief Executive (No.128) providing the latest available performance data at the end of the second quarter of 2014/15.

NOTED

1. The progress made towards delivering the identified key priority indicators for Enfield.
2. Councillor Georgiou drew Members' attention to a number of the key priority indicators set out in the report. Pressure was continuing in meeting the number of households living in temporary accommodation, as set out in the report. Members noted that the finance indicators were performing well.
3. Councillor Oykener reiterated the pressures being faced by the Council in meeting the demand for temporary accommodation. He highlighted the detrimental effects of Government policies and the negative impact on the number of households presenting themselves as homeless in Enfield. The Council was taking innovative measures to meet pressures, including the work of Housing Gateway. Councillor Oykener outlined the work which was being undertaken with London Councils; it was hoped that Councils would work together in developing an agreed pricing strategy for the provision of temporary accommodation across London.
4. Councillor Sitkin drew Members' attention to the indicators in relation to employment and worklessness. Work was continuing to improve the number of 16 to 19 year olds who were not in education, employment or training (NEET). The employment rate in Enfield had improved in the short term, significant efforts continued to be made to address this area of concern.
5. Councillor Orhan highlighted the indicator relating to the percentage of persistent absence in state funded primary schools. The Council had identified the 10 worst performing primary schools in the Borough and was working closely with them on effective preventative measures. A lot of work was being done in this area to support schools and review current guidance and recording practices. Councillor Orhan was optimistic that the figures would improve for the next quarter.
6. Councillor Orhan drew attention to the indicator for the achievement of 5 or more A* - C grades at GCSE or equivalent including English and Maths. It was noted that there had been a change arising from a Government review and the way in which data was collected which had had a huge impact on Enfield. Practices had changes. The results of

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the academies in Enfield had an impact on the overall results figures for Enfield. The Council was working closely with Schools.

7. Members noted the exceptional work which was being undertaken with regard to safeguarding children – 100% of child protection cases had been reviewed within the required timescales. Members were advised that this was a high growth area with increasing demand being experienced. The service in Enfield was coping well. It was further noted that Enfield had good recruitment and retention rates for social workers compared to London as a whole.
8. Councillor McGowan highlighted the indicator in relation to delayed transfers of care and the challenges being faced. It was noted that the figures were not unique to Enfield and were mainly attributable to the health service acute care provision. It was anticipated that the figures would worsen over the winter period. Councillor McGowan noted the negative effects of Government health policies and the allocation of some emergency short-term funding to meet demand. Enfield was comparatively performing better than the London average.
9. Councillor Brett drew attention to the indicator relating to violence with injury. She noted that whilst there was not a local target for domestic violence figures there were figures available for monitoring purposes. Councillor Bond highlighted the indicators in relation to crime rates. Representations had been made to the Metropolitan police following a reduction of 24 officers in the borough. A review of safer neighbourhood teams was currently being undertaken. There would be an increase in police presence in the Borough's town centres over the festive season. He was pleased to note that crime was now being reported. Members noted the success of the recent White Ribbon Day.
10. Councillor Taylor requested that the Council's next White Ribbon Day be incorporated within the events listed to mark the 50th anniversary of the Borough. Councillor Taylor noted with concern the percentage of all valid planning applications that were being registered within five working days of receipt. Ian Davis (Director – Regeneration and Environment) explained the difficulties which had been experienced in the introduction of new IT systems and gave reassurances that the difficulties that had been experienced were being addressed.

Alternative Options Considered: Not to report regularly on the Council's performance. This would make it difficult to assess progress made on achieving the Council's main priorities and to demonstrate the value for money being provided by Council services.

Reason: To update Cabinet on the progress made against all key priority performance indicators for the Council.

(Key decision – reference number 3997)

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10

CHANGING THE OPERATION OF ENFIELD'S AREA PARTNERSHIP BOARDS

Councillor Alan Sitkin (Cabinet Member for Economic Development) introduced the report of the Director of Regeneration and Environment (No.129) recommending the expansion of the Area Partnership Boards to cover the whole borough.

NOTED

1. That the current structure of Area Partnership Boards meant that they only covered 12 of Enfield's 21 wards. The Boards currently excluded major areas of redevelopment in the borough including Enfield Town.
2. That the meetings would be held three times a year and would focus on five main priorities as set out in section 3.3 of the report.
3. The Associate Cabinet Members would have a cross departmental, geographical approach.

Alternative Options Considered: Two alternative options had been considered as detailed in section 4 of the report: To continue with each Area Partnership Board covering the same area; and, not to explore the reduction in support for other area-based meetings.

DECISION: The Cabinet agreed to adopt the proposals set out below:

1. That each Area Partnership Board should align with the three Associate Cabinet Member responsibility areas.
2. That meetings would be held three times a year for each Area Partnership Board to focus on more in-depth and hands-on work being undertaken during meetings.
3. That each meeting should primarily focus on one of the five Area Partnership Board objectives, with a core membership and other partners being invited to attend based on the area of work being undertaken.
4. That a mapping exercise be undertaken to establish all other area-based meetings currently being facilitated by the Council, in order to link these to the Area Partnerships, providing a single and strong area-based platform to deliver key strategic messages to the Enfield Strategic Partnership and the local authority, and to undertake targeted work in the respective areas.

Reason: To focus on the most effective way to engage with the Council's strategic partners on a number of key priorities and with a specific area focus. With three meetings of each partnership a year, substantial work could take

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place between meetings, meaning that the SMART objectives agreed upon could be partly met and reported on by the next meeting, ensuring momentum was maintained. There were a number of area-specific meetings in the borough that would best be grouped under the APSs to ensure that resourcing the meeting, from a council perspective, was kept to a minimum. By establishing the APBs as the main link between all area-based meetings and the Enfield Strategic Partnership/other strategic partners, the need for the Council to resource other meetings should fall.

(Non key)

11

ALMA ESTATE REGENERATION COMPULSORY PURCHASE ORDER AND ADDITIONAL LAND

Councillor Ahmet Oykenar (Cabinet Member for Housing and Estate Regeneration) introduced the report of the Director of Health, Housing and Adult Social Care and Director of Finance, Resources and Customer Services (No.130) detailing the proposed Alma Estate Regeneration compulsory purchase order and additional land.

NOTED

1. That Report No.132 also referred, as detailed in Minute No.20 below.
2. That this was an important step forward in the regeneration of the Alma Estate. The proposal to increase the boundary of the project by the inclusion of a number of adjoining sites, as set out in the report, would help to achieve greater regeneration benefits including additional housing. The provision of new homes would be 40% affordable housing.
3. That the compulsory purchase order (CPO) would only be used as a last resort should negotiations not be successful. Vacant possession of the development area could not be guaranteed without a CPO in place.

Alternative Options Considered: To seek CPO powers for individual phases of the development. This approach did not reflect the comprehensive development approach being adopted for the regeneration scheme. Negotiations to acquire land and property interests had been pursued and would continue to be pursued in tandem with the compulsory purchase process. To protect the Council's position should negotiations become protracted and to ensure vacant possession, it was prudent for the Council to obtain CPO powers. If the Council decided not to seek CPO powers, the delivery of the whole regeneration would be significantly undermined as there would be a very high risk that vacant possession would not be achieved within the timescales as leaseholders might decide to not sell back, or hold out for unreasonable and unrealistic offers from the Council.

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DECISION: The Cabinet agreed to

1. Approve the inclusion of five additional land parcels to form part of the Alma Estate development, as detailed in Appendix 3 to the report.
2. Subject to 1 above, to approve the boundary of the CPO plan set out in Appendix 1 to the report to include these five additional parcels within the Order Land.
3. Note the draft Statement of Reasons (detailed in Appendix 2 to the report) which set out the justification for making the London Borough of Enfield (Alma Estate Regeneration) Compulsory Purchase Order 2014 in relation to the Order Land.
4. Resolve to use Compulsory Purchase Order powers under section 226 1 (a) of the Town and Country Planning Act 1990 (as amended) to make the London Borough of Enfield (Alma Estate Regeneration) Compulsory Purchase Order 2014 in respect of the land shown edged red on the Plan attached at Appendix 1 of the report to effect acquisition of land and new rights within the areas described in the report and shown edged red on the Plan (the proposed "Order Land"). The Council being of the view that the proposed acquisition of the Order Land would:
 - (a) Facilitate the carrying out of the development/redevelopment or improvement on or in relation to the Order Land; and
 - (b) Would contribute to the promotion or improvement of the economic, social and environmental well-being of the Borough.
5. Delegate authority to the Director of Health, Housing and Adult Social Care, acting in consultation with the Director of Finance, Resources and Customer Services, to take all the necessary steps consequent to the making of the London Borough of Enfield (Alma Estate Regeneration) Compulsory Purchase Order 2014 on the basis that there was a compelling case in the public interest to make the Order, including:
 - (a) To publish the draft London Borough of Enfield (Alma Estate Regeneration) Compulsory Purchase Order 2014, to seek confirmation of the Secretary of State and if confirmed, implement the Order.
 - (b) To modify the draft Statement of Reasons and the Order Plan and effect any other procedural requirements including (but not limited to) the publication and service of all notices and the presentation of the Council's case at any public inquiry.
 - (c) To acquire any interests in land within the Order area by agreement and the making of payments equivalent to the market value of the property interest being acquired plus any statutory payments and disturbance compensation or the provision of property or services in lieu of the market value of the property interest being acquired and

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any statutory payments and disturbance compensation, in contemplation of the Order being made.

- (d) If and when the Order was confirmed then to acquire by compulsion and make payments of statutory compensation, if voluntary agreements could not be reached.

Reason: The inclusion of additional sites would enable the Council to achieve more comprehensive regeneration of Ponders End. In addition, the inclusion of these additional sites within the Alma Regeneration Programme could deliver between 200 and 250 additional homes in the Ponders End area and increase the overall Alma development numbers from the previously proposed 794 to in excess of 1000 homes and new community facilities. The Compulsory Purchase Order was required to provide the Council with a legal option to ensure that it could commit to obtaining vacant possession of the Alma Regeneration Land, as obligated in the Development Agreement, prior to the phased handover to Countryside Properties to commence demolition and construction and ultimately to support delivery of the regeneration scheme. The CPO provides the Council with a fall-back position should it not be able to buy back leasehold interests via negotiation or reach agreement with other parties with an interest in the Order Land. The CPO would also ensure that public money was spent fairly and consistently.

(Key decision – reference number 4003)

12

HOUSING RESPONSIVE REPAIRS AND MAINTENANCE CONTRACTS

Councillor Ahmet Oykenar (Cabinet Member for Housing and Estate Regeneration) introduced the report of the Director of Health, Housing and Adult Social Care (No.131) seeking approval to provisionally award the new Housing Responsive Repairs and Maintenance Contracts.

NOTED

1. That Report No.134 also referred, as detailed in Minute No.21 below.
2. The procurement exercise which had been undertaken, the results of which were detailed in Report No.134.
3. Members noted the requirements included within the contract specifications, as detailed in section 5 of the report. These would require the new contractors to provide additional value services, change processes and procedures to create efficiency, and to create cost savings. Members noted the proposals with regard to the provision of apprenticeships.

Alternative Options Considered: There were no alternative options considered.

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DECISION: The Cabinet agreed to

1. Note the impact of the award and delivery of these contracts.
2. Authorise award of these contracts subject to leaseholder consultation, as detailed in Report No.134, Minute No.21 below refers.
3. Delegate any changes brought about by the leaseholder consultation to the Cabinet Member for Housing and Estate Regeneration in consultation with the Director of Health, Housing and Adult Social Care.

Reason: The detailed reasons for the recommendations were set out in section 5 of the report. The requirements included within the specification require the new contractors to provide additional value services, change processes and procedures to create efficiency, and to create cost savings.

(Key decision – reference number 3976)

13

ISSUES ARISING FROM THE OVERVIEW AND SCRUTINY COMMITTEE

There were no issues arising from the Overview and Scrutiny Committee for consideration at this meeting.

14

CABINET AGENDA PLANNING - FUTURE ITEMS

NOTED the provisional list of items scheduled for future Cabinet meetings. Councillor Taylor drew Members' attention to the number of reports listed for the January and February Cabinet meetings and asked that consideration be given to any items that could be brought forward to the January Cabinet meeting.

15

MINUTES

AGREED that the minutes of the previous meetings of the Cabinet held on 30 October and 12 November 2014 be confirmed and signed by the Chair as a correct record.

16

MINUTES OF ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 21 OCTOBER 2014

NOTED the minutes of the Enfield Residents' Priority Fund Cabinet Sub-Committee held on 21 October 2014.

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17

ENFIELD STRATEGIC PARTNERSHIP UPDATE

Members received an update, circulated at the meeting, following the Enfield Strategic Partnership Board meeting held on 2 December 2014 providing a summary of the minutes of the meeting.

Councillor Sitkin outlined the main areas of discussion at the meeting covering: a review of the Enfield Strategic Partnership; the future of the Area Partnership Boards; and the Youth Engagement Panel.

NOTED that the Enfield Strategic Partnership had agreed to make a contribution of £25,000 towards the Youth Engagement Panel. The YEP was looking to develop alternative funding streams, as detailed in the minutes.

18

DATE OF NEXT MEETING

NOTED that the next meeting of the Cabinet was scheduled to take place on Wednesday 21 January 2015 at 8.15pm.

19

EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the items of business listed on part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 (information relating to the financial or business affairs of any particular person (including the authority holding that information) of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access for Information) (Variation) Order 2006).

20

ALMA ESTATE REGENERATION COMPULSORY PURCHASE ORDER AND ADDITIONAL LAND

Councillor Ahmet Oykenar (Cabinet Member for Housing and Estate Regeneration) introduced the report of the Director of Health, Housing and Adult Social Care and Director of Finance, Resources and Customer Services (No.132).

NOTED

1. That Report No.129 also referred, as detailed in Minute No.11 above.
2. The procurement advice and additional exempt information in support of Report No.129.

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3. The key risks highlighted in the report. It was felt that the potential benefits for the Council were greater than the risks identified. Members discussed the level of identified risks in detail and sought reassurances from officers present on the proposed way forward. Members noted the mitigating actions available to the Council if required. There was a degree of flexibility for the Council as set out in the report.

Alternative Options Considered: As detailed in Minute No.11 above.

DECISION: The Cabinet agreed to delegate to the Director of Health, Housing and Adult Social Care and Assistant Director – Legal and Governance, in consultation with the Cabinet Member for Housing and Estate Regeneration, any further decisions that were necessary to implement appropriate mitigating actions to address any identified risks to the Council.

Reason: As detailed in Minute No.11 above.
(Key decision – reference number 4003)

21

HOUSING RESPONSIVE REPAIRS AND MAINTENANCE CONTRACTS

Councillor Ahmet Oykenar (Cabinet Member for Housing and Estate Regeneration) introduced the report of the Director of Health, Housing and Adult Social Care (No.134).

NOTED

1. That Report No.131 also referred as detailed in Minute No.12 above.
2. The tender evaluation details of the recent procurement of repairs and maintenance contracts.
3. In response to a question raised, Ray James (Director of Health, Housing and Adult Social Care) reassured Members of the companies' evidence of equalities compliance. The Council would undertake proportionate monitoring to check the companies' consistency with their stated policies.
4. Councillor Charalambous drew attention to section 7.3 within the legal implications. Reassurance was provided to Members that the procurement process followed had been sound and robust.
5. A discussion took place in which assurances were provided to Members on the contractual commitments for local bases to be established in the Borough and the intention to encourage the employment of locally based staff. The provision for apprenticeships was considered further.
6. In conclusion of their consideration, Members requested that a fuller discussion on the Council's procurement processes and sustainable

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procurement policies be scheduled to take place at a future meeting of the Strategic Leadership Forum. It was noted that pending this discussion, the proposed report to the January Cabinet meeting on the Council's Sustainable Procurement Policy would be deferred to a future meeting of the Cabinet.

Alternative Options Considered: As detailed in Report No.131, Minute No.12 above refers.

DECISION: Cabinet agreed to authorise award of the contracts, as set out in section 3 of the report, subject to leaseholder consultation.

Reason: As detailed in Report No.131, Minute No.12 above refers.
(Key decision – reference number 3976)

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ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 26.11.2014

**MINUTES OF THE MEETING OF THE ENFIELD RESIDENTS PRIORITY FUND
CABINET SUB-COMMITTEE
HELD ON WEDNESDAY, 26 NOVEMBER 2014**

COUNCILLORS

PRESENT Yasemin Brett, Chris Bond, Achilleas Georgiou and Ahmet Oykener

OFFICERS: Peter Doherty (ERPF Administrator), Jayne Middleton-Albooye (Head of Legal Services), Joanne Stacey (Performance and Information Manager) and Alison Trew (Head of Corporate Policy and Performance) Penelope Williams (Secretary) Keiley Broadhead (Trainee Solicitor) and Sukru Pektas (Work Experience)

Also Attending: No members of the public

1

WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting.

2

DECLARATION OF INTERESTS

Members declared non pecuniary interests in the applications submitted from their wards.

Councillors Brett and Georgiou declared a non-pecuniary interest in the following application in the Bowes Ward: (BOW054).

Councillor Oykener declared a non-pecuniary interest in the following applications in Palmers Green Ward: (PAL043) and (PAL044)

3

URGENT ITEMS

NOTED the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information) (England) Amendment Regulations 2002.

There were no urgent items.

4

APPLICATIONS TO THE RESIDENTS' PRIORITY FUND 2014/15

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 26.11.2014

Councillor Yasemin Brett introduced the report of the Chief Executive (No. 133) presenting the applications that had been formally submitted up to 27 October 2014 for the Enfield Residents' Priority Fund 2014-15.

Joanne Stacey, Performance and Information Manager, presented the report to members.

NOTED

1. The summary of the applications received as detailed in Appendix A to the report:
2. Members considered each of the applications in detail, as follows:

2.1 Caribbean Elders' Luncheon Club (BOW054)

A project for Bowes Ward to provide a luncheon club and social events for Caribbean older people.

The application was deferred for more information on a council lease agreement.

2.2 Summer Holiday Fun and Keep Fit (BUSH025)

A project for Bush Hill Park Ward to provide two weeks of free keep fit and other fun activities, in Bury Lodge Park, during the school summer holidays. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability, strong communities, health and disability, education, skills and training and crime.

The application was approved subject to Parks Department's permission to put up the goal posts.

2.3 Bury Lodge Bowls Club Storage (BUSH026)

A project for Bush Hill Park Ward to enable the Bury Lodge Bowls Club to purchase secure outdoor storage facilities to maximise its indoor space. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability, strong communities, health and disability.

The application was approved subject to Parks Department approval of the scheme.

2.4 Forty Hall Park Community and Conservation Events (CHAS027)

A project for Chase Ward to provide community and conservation events at Forty Hall. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability strong communities, health and disability and environment.

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Members felt that it would be possible to charge for some of these events. It was also noted that parks staff would only carry out basic tasks in the walled garden and that more specialised work was an extra that would not be done without the help of volunteers. The proposal included a contribution to the renovation of Warren's Cottage for use by the project.

The application was approved subject to the provision of further information on paid events and consideration of making a small charge for some of the events, to help ensure the projects long terms sustainability.

2.5 Music and Change (EDM043)

A project for Edmonton Ward to provide a programme of music and education for young people. Members noted that the application met the social wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training.

The application had been signed by councillors since publication of the agenda. Members were advised that this was a well-supported project involving activities for 60 children and young people, over 25 weeks.

The application was approved.

2.6 Healthy Living Seminars (EDM044) (HAS037)

A Joint project for Edmonton Green and Haselbury Wards to provide healthy living advice and information for local residents.

The application was deferred pending clarification from public health officers on the possibility of obtaining public health funding and advice on the merits of the scheme, as well as further evidence of consultation.

2.7 Latymer All Saints Adventure Playground (EDM044)

A project for Edmonton Green Ward to provide an adventure trail and multilevel play units to help provide opportunities for varied physical and imaginative play.

Members noted that the school was providing match funding and that the scheme was in an area with a shortage of green space. The application had been signed off by councillors since the agenda was published.

The application was deferred for further information on how the playground would be made available to the wider community.

2.8 Helping Somali Children Achieve in Schools (EDM046)

A project for Edmonton Green Ward to raise the level of achievement of Black, Asian, Minority Ethnic community children. Members noted that the

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application met the social wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training. The application had been signed by ward councillors since the agenda was published.

The application was approved subject to receiving advice from Schools and Children's Services.

2.9 Somali Parenting Support Advice Group (EDM047)

A project for Edmonton Green Ward to improve communication between parents, children and schools.

The application was deferred for further clarification on the project applicants and costs.

2.10 Sticky Fingers (ENFL029) (TST055)

A project for Enfield Lock and Turkey Street Wards to provide a breakfast and after school club for 4 children.

The application was not approved as it would not benefit the wider ward community, only catering for 4 children.

2.11 Radio JJ - Community Radio Project (GRA012)

A project for Grange Ward to provide training in radio broadcasting for local people. Members noted that the application met the social wellbeing objectives and the following criteria: growth and sustainability and education, skills and training.

The scheme had a lot of local support, received donations, sold goods and merchandise to help with funding and make it sustainable.

The application was approved at a reduced rate. £500 was removed from the marketing budget.

2.12 St John's Ambulance Enfield - Gazebo (GRA013)

A project for Grange Ward to provide a new gazebo for the Enfield branch of the St John's Ambulance Brigade First Aid Unit. Members noted that the application met the economic wellbeing objectives and the following criteria: health and disability.

The application was approved.

2.13 Alevi Community Capacity Building (HAS035)(LOED059)

A joint project for Haselbury and Lower Edmonton Wards to set up a youth group for Alevi community members.

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This involved a variety of youth training projects including on internet security for women and the Duke of Edinburgh (DoE) award. There was some concern that the proposals included plans for an accredited DoE award provider whilst also aiming to deliver the scheme. Schools and Children's Services had advised that this would be difficult to achieve in practice. Further discussion was needed.

The application was deferred to enable more detailed information on the proposals and evidence of consultation to be provided. The applicant will be asked to discuss the Duke of Edinburgh award proposals with officers in Schools and Children's Services to ensure clarity around the role.

2.14 Veterans Football League (HAS036)

A project for Haselbury Ward to set up a football league for over 35's veterans.

The application was not approved as it did not meet the criteria for the fund as there was no benefit to the wider Haselbury ward community.

2.15 Exposure Jubilee Project (JUB035) (PAL043)

A joint project to enable young people in Jubilee and Palmers Green Wards to produce newsletters and magazines. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all and education, skills and training.

Members were advised that a similar scheme had received previous funding and had had very good feedback. The application was considered as a model which others could be encouraged to follow.

The application was approved.

2.16 Aiding Young Children (JUB036)

A project for Jubilee Ward to set up football leagues and training for young people.

The application was deferred to enable evidence of consultation and more information on the benefits to Jubilee ward to be provided.

2.17 Parenting Club for Women (LOED055)

A project for Lower Edmonton Ward to set up a parenting club for mothers and teenage children. Members noted that the application met the social wellbeing objective and the following criteria: growth and sustainability, strong communities and education, skills and training.

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The application was approved at a reduced rate. £310 was removed from the marketing budget.

2.18 Aiding Project for Diverse Communities (LOED056)

A project for Lower Edmonton Ward to set up an advice and support centre for the local community.

The scheme will be offering a wide range of support and advice for both young and old on a variety of matters. This was a self-funding group with their own building.

The application was deferred pending clarification on volunteer expenses and travel.

2.19 Aiding Young Children and Adults (LOED057)

A project for Lower Edmonton Ward for a healthy living project.

The application was not approved as no further evidence had been provided to support the project.

2.20 Story Making Book Club (LOED058)

A project for Lower Edmonton Ward involving story making and book publishing for local children. Members noted that the application met the economic wellbeing objective and the following criteria: growth and sustainability, strong communities, education, skills and training.

This was a collaborative project involving different communities. Consultation evidence from schools was provided.

The application was approved.

2.21 Create Jewellery Project

A project for Lower Edmonton Ward to provide creative jewellery workshops for young people. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, strong communities, employment and education, skills and training.

The application had been signed by councillors since the agenda had been dispatched. There was evidence of lots of support from children and young people. Participants would be charged £1 to show commitment.

This application was approved.

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2.22 Talkies Community Film Festival (PAL044)

An application for Palmers Green Ward to provide a pop up film festival at various locations across the borough. Members noted that the application met the social wellbeing objective and the following criteria: growth and sustainability and strong communities.

The application was approved.

2.23 Arnos Park Community Garden (SGTG020)

A project for Southgate Green Ward for a planting project in Arnos Park. Members noted that the application met the environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability and environment.

This project had also applied for funding from Garden Enfield to help make it sustainable. It had parks support. The application had been signed by ward councillors since the agenda was published.

The application was approved.

2.24 Bullsmoor Ride Alleygates (TST054)

A project for Turkey Street Ward to install alleygates to the rear of 11-17 Bullsmoor Ride.

The application was not approved as it was on private land and would not provide any benefit to the wider ward community.

2.25 Best Way Educational Project (TST056)

A project for Turkey Street Ward to provide a homework education programme. Members noted that the project met the social wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

One hundred and twenty students were involved. Contributions from parents had been requested and they were also looking for funding from elsewhere. Previous projects had received good feedback.

The application was approved.

2.26 Right Move Hairdressing and Dressmaking Courses (UPED055)

A project for Upper Edmonton Ward to provide hairdressing and dressmaking courses for young people.

The application was not approved as it provided no benefit to the wider ward community and duplicates existing provision.

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2.27 Wilbury Community Wildlife Garden (UPED056)

A project for Upper Edmonton Ward providing a community wildlife garden where children and families from the local areas can come together to explore, learn and play. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, strong communities, health and disability and environment.

The school had provided match funding for the project and had included information on how the scheme would be available to the wider community.

The application was approved.

2.28 ESOL (English for Speakers of Other Languages) in Schools Community Learning Programme (UPED057)

A project for Upper Edmonton Ward providing accredited ESOL for up to 30 hours at varying levels.

The application was deferred as it had not been signed by councillors.

2.29 N21 St Nicholas Fair (WMH06)

The Winchmore Hill Ward N21 St Nicholas Fair application had been approved at the last meeting at the reduced rate of £3,500. At that meeting it had been thought that the previous project was underspent by £1,500 and the committee had therefore agreed to reduce the amount awarded by £1,500. Since the meeting, it had been discovered that a further invoice had been submitted and the project had spent a total of £4,635 in 2013/14.

Having reviewed the application the committee agreed to increase the funding awarded to £4,600.

It was noted that legal and finance had been consulted on all applications considered.

Alternative Options Considered

That the projects were not considered and funding was not allocated, this would not be recommended as this will not support community engagement and will not allow residents the opportunity to further improve the local area in which they live and work.

DECISION

1. The Cabinet Sub Committee, following detailed consideration of the applications and the criteria, agreed that the following applications were suitable for funding from the Enfield Residents Priority Fund:

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WARD	PROJECT TITLE	AMOUNT
Bush Hill Park (BUSH025)	Summer Holiday Fun and Keep Fit	£2,250*
Bush Hill Park (BUSH026)	Bury Lodge Bowls Club Storage	£3,332*
Chase (CHAS027)	Forty Hill Park Community and Conservation Events	£3,764*
Edmonton Green (EDM043)	Music and Change	£4,250
Edmonton Green (EDM046)	Helping Somali Children to Achieve in Schools	£4,990*
Grange (GRA012)	Community Radio	£2,670*
Grange (GRA013)	St John's Ambulance Gazebo	£1,046
Jubilee (JUB035), Palmers Green (PAL043)	Exposure Jubilee Project	£9,956 (£4,978 per ward)
Lower Edmonton (LOED055)	Parenting Club for Women	£4,000*
Lower Edmonton (LOED058)	Story Book Making Club	£4,560
Lower Edmonton (LOED060)	Create Jewellery Project	£4,990
Palmers Green (PAL044)	Talkies Community Film Festival	£1,000
Southgate Green (SGTG020)	Arnos Park Community Garden	£4,200
Turkey Street (TST056)	Best Way Educational Project	£5,000
Upper Edmonton (UPED056)	Wilbury Community Garden	£5,000

2. *The following applications were approved subject to conditions:

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- Bush Hill Park (BUSH025) Summer Holiday Fun and Keep Fit - £2,250 subject to Parks Department permission to put up goalposts.
 - Bush Hill Park (BUSH026) Bury Lodge Bowls Club Storage - £3,332 subject to Parks Department approval on the scheme.
 - Chase (CHAS027) Forty Hill Park Community and Conservation Events - £2365 subject to the provision of further information on paid events and consideration of making a small charge for some of the events to ensure sustainability of the project.
 - Grange (GRA012) Radio JJ - £2,670 was approved. This was less than applied for to account for a reduction in the amount granted for marketing.
 - Edmonton Green (EDM046) Helping Somali Children to Achieve in Schools - £4,990 subject to receiving advice from Schools and Children's Services.
 - Lower Edmonton (LOWED055) Parenting Club for Women - £4,000 was approved. This was less than applied for to account for a reduction in the amount granted for marketing.
3. The following applications were deferred, for consideration at a future meeting of the Sub Committee, to enable more information to be provided, before a decision was made:
- Bowes (BOW54) Caribbean Elders' Luncheon Club – to enable more information to be provided on a Council lease agreement.
 - Edmonton Green (EDM044) and Haselbury (HAS037) Healthy Living Seminars pending clarification from public health officers on the possibility of obtaining public health funding and advice on the merits of the scheme, as well as further evidence of consultation.
 - Edmonton Green (EDM045) Latymer All Saints Adventure Playground for further information on how the playground would be available to the wider community.
 - Edmonton Green (EDM047) Somali Parenting Support Advice Group – for further clarification on the project applicants and costs.
 - Haselbury (HAS035) and Lower Edmonton (LOE059) – Alevi Community Capacity Building – for more detailed information on the proposals and evidence of consultation. The applicant will be asked to discuss the Duke of Edinburgh award proposals with the Council to ensure clarity around the role.
 - Jubilee (JUB036) – Aiding Young Children – to enable evidence of consultation and more information on the benefits to Jubilee ward to be provided.
 - Lower Edmonton (LOED056) – Aiding Project for Diverse Communities pending clarification on volunteer expenses and travel.
 - Upper Edmonton (UPED057) ESOL in Schools Community Learning Programme as it had not been signed by a councillor.

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4. The following applications were not approved as they did not meet the criteria:
 - Enfield Lock (ENFL029), Turkey Street (TST056) - Sticky Fingers as it would not benefit the wider ward community, only catering for 4 children.
 - Haselbury (HAS036) Veterans Football League, as there was no benefit to the wider Haselbury ward community.
 - Lower Edmonton (LOED057 Aiding Young Children and Adults as no further evidence to support the project had been provided.
 - Turkey Street (TST054) - Bullsmoor Ride Alleygates as there would be no benefit to the wider ward community as the proposal was on private land.
 - Upper Edmonton (UPED055) Right Move Hairdressing and Dressmaking classes as there would be no benefit to the wider ward community and it duplicates existing provision.

5. The following application which had been approved at the last meeting was reviewed and revised following the receipt of additional information on spending from previous years.
 - Winchmore Hill Ward (WMH026) - N21 St Nicholas Fair– revised amount £4,600

6. The Chair of the Sub Committee be given delegated authority to provide approval in cases where applications are agreed in principle, subject to certain conditions, and these conditions have been met.

Reason: The projects submitted had been proposed and developed by the local people of Enfield, to help improve the social, economic or environmental wellbeing by tackling local need and deprivation. The projects all support the Council's vision of making Enfield a better place to live and work, delivering fairness for all, growth and sustainability and strong communities.

5

MINUTES OF THE MEETING HELD ON 21 OCTOBER 2014

The minutes of the meeting held on 21 October 2014 were received and agreed as a correct record.

6

DATES OF FUTURE MEETINGS

AGREED that the dates for future meetings would be re-arranged.

Post Meeting Note:

The January meeting will take place on Wednesday 7 January 2015 at 7pm.

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The meeting to be held in March would take place as originally scheduled on Thursday 19 March 2015 at 7pm.

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 7.1.2015

**MINUTES OF THE MEETING OF THE ENFIELD RESIDENTS PRIORITY FUND
CABINET SUB-COMMITTEE
HELD ON WEDNESDAY, 7 JANUARY 2015**

COUNCILLORS

PRESENT Yasemin Brett, Chris Bond, Achilleas Georgiou and Ahmet Oykenner

OFFICERS: Peter Doherty (ERPF Administrator), Jayne Middleton-Albooye (Head of Legal Services), Joanne Stacey (Performance and Information Manager) and Alison Trew (Head of Corporate Policy and Performance) Penelope Williams (Secretary)

**1
WELCOME AND APOLOGIES**

The Chair welcomed everyone to the meeting.

**2
DECLARATION OF INTERESTS**

Members declared non pecuniary interests in the applications submitted from their wards.

Councillors Brett and Georgiou declared a non-pecuniary interest in the following applications in the Bowes Ward: BOW054 and BOW055.

Councillor Oykenner declared a non-pecuniary interest in the following application in Palmers Green Ward: PAL046

**3
URGENT ITEMS**

NOTED the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information) (England) Amendment Regulations 2002.

There were no urgent items.

**4
APPLICATIONS TO THE RESIDENTS' PRIORITY FUND**

Councillor Yasemin Brett introduced the report of the Chief Executive (No. 148) presenting the applications that had been formally submitted up to 10 December 2014 for the Enfield Residents' Priority Fund 2014-15.

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Joanne Stacey, Performance and Information Manager, presented the report to members.

NOTED

1. The summary of the applications received as detailed in Appendix A to the report:
2. Members considered each of the applications in detail, as follows:

2.1 Caribbean Elders' Luncheon Club (BOW054)

A project for Bowes Ward to provide a luncheon club and social events for older people from the Caribbean. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability and strong communities.

Joanne Stacey reported that the rent issues raised at the last meeting had now been resolved.

The application was approved.

2.2 Women's Empowerment and Information Event (BOW055)

A project for Bowes Ward to provide an event to mark International Women's Day 2015. Members noted that the application met the social wellbeing objective and the following criteria: strong communities.

The application was approved at the reduced rate of £750 as it was felt that the users should also contribute more and the management costs were too high.

2.3 Security Light between Alberta Road and the A10 (BUSH027)

A project for Bush Hill Park Ward to provide a security light in the alleyway between Alberta Road and the A10. Members noted that the application met the environmental wellbeing objective and the following criteria: strong communities, crime and environment.

The application was deferred to enable consultation with all neighbouring residents to take place.

2.4 Celebrate Edmonton - Mosaic Art Event (BUSH028)(EDM051)

A project for Bush Hill Park and Edmonton Green Wards for a mosaic art event in Edmonton to celebrate the 800th anniversary of the magna carta and the 50th anniversary of the creation of the London Borough of Enfield. Members noted that the application met the social wellbeing objective and the following criteria: strong communities, education, skills and training.

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Joanne Stacey reported that there was a large amount of evidence in support of this application.

The application was deferred to enable consultation with the Council's Communication Team about how the scheme would fit in with the Council's proposals to celebrate the Council's 50 year anniversary.

2.5 There and Back Again Theatre Event and Workshops (CHAS028) (CF020) (TOWN036)

A joint project for Chase, Cockfosters and Town Wards to provide a community and school theatre event and workshops. Members noted that the application met the social wellbeing objective and the following criteria: strong communities, education, skills and training.

Recognised accreditation helps young people searching for a job.

The application was approved. It was suggested that the applicants consider using the Dugdale Centre and that it should be clarified as to whether each ward group would visit the Barbican.

2.6 Chase Wellbeing Service (CHAS029)

A project for Chase Ward to provide health education, advice advocacy and training. Members noted that the application met the social wellbeing objective and the following criteria: strong communities, health and disability.

The application was approved.

2.7 Trent Park Nature Trail (CF018)

A project for Cockfosters Ward to install a nature trail and interpretation boards in Trent Park. Members noted that the application met the environmental wellbeing objective and the following criteria: environment.

The signage would complement work done previously. The Parks Service supported the project. Signs advising people not to take away livestock were also suggested.

The application was approved.

2.8 Healthy Living Seminars (EDM044) (HAS037)

A Joint project for Edmonton Green and Haselbury Wards to provide healthy living advice and information for local residents. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, growth and sustainability, strong communities, health and disability, education, skills and training.

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Councillor Dines had raised some concerns about the application in an email to the Chair. Jayne Middleton Albooye, Head of Legal Services, also expressed concern that it was not clear what the purpose of the project was, who was supporting it and how success would be measured.

The application was deferred for more detail on the projects, to find out why 6 seminars were needed and for further consultation with public health officers, to enable them to decide whether they could provide a similar service, working with the Lefkara Association, for less money.

2.9 Latymer All Saints Adventure Playground (EDM045)

A project for Edmonton Green Ward to provide an adventure trail and multilevel play units to help provide opportunities for varied physical and imaginative play.

Concern had been expressed when the application was considered at the last meeting about the benefit that would be provided to the wider community. The school had confirmed that the playground would only be available to the school children and would not be open to the general public.

The application was not approved as it would not benefit the wider community.

2.10 Somali Parenting Support Advice Group (EDM047)

A project for Edmonton Green Ward to improve communication between parents, children and schools. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, education, skills and training.

The application was approved at a reduced rate of £4,350.

2.11 Edmonton Foodbank (EDM048)

A project for Edmonton Green Ward to provide a foodbank service. Members noted that the application met the economic wellbeing objective and the following criteria: fairness for all and strong communities.

Joanne Stacey reported that the funding would be used to support the administration of the Edmonton food bank until discussions have taken place around its sustainability in the future.

The application was approved.

2.12 Carers into Employment (EDM049) (UPED059)

A project for Edmonton Green and Upper Edmonton Wards to provide employment advice and guidance for Somali carers. Members noted that the application met the social wellbeing objective and the following criteria: strong communities.

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The application was approved.

2.13 ESOL (English for Speakers of Other Languages) in Schools Community Learning Programme (EDM050)

A project for Edmonton Green, Ward to provide accredited ESOL training. Members noted that the application met the social wellbeing objective and the following criteria: education, skills and training.

The application was approved.

2.14 Establishing Skills Exchange Programmes Across Enfield (EDM052)

A project for Edmonton Green Ward to create a skills exchange which is a network of people using time and skills as a currency to exchange against services. Members noted that the application met the economic wellbeing objective and the following criteria: strong communities, education, skills and training.

The application was approved.

2.15 Winchmore Singers (GRA014)

A project for Grange Ward for a community singing group. Members noted that the application met the social wellbeing objectives and the following criteria: strong communities.

The application was approved at a reduced rate of £1,500 subject to being formally signed off by the ward members. It was suggested that the applicants could ask for donations to cover the £200 applied for, but not funded.

2.16 Alevi Community Capacity Building (HAS035)(LOED059)

A joint project for Haselbury and Lower Edmonton Wards to set up a youth group for Alevi community members. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all, strong communities and education, skills and training.

The application was deferred as the more detailed information on the proposals and the evidence of consultation requested at the last sub-committee meeting had not yet been provided.

2.17 St Demetrios Youth Club (HAS038)

A project for Haselbury Ward to purchase musical instruments and provide youth activities. Members noted that the application met the social wellbeing objective and the following criteria: strong communities.

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The application was deferred to enable a more detailed properly costed application to be submitted.

2.18 Disability Athletics Club (HAS039)

A project for Haselbury Ward to provide sports for school children. Members noted that the application met the social wellbeing objective and the following criteria: health and disability.

The organisation would be informed that it should plan to find alternative sources of funding for the future.

The application was approved.

2.19 Mobile CCTV Cameras (HAS038) (PAL046) (UPED058)

A project for Haselbury, Palmers Green and Upper Edmonton Wards to provide a mobile CCTV camera for use in the wards. Members noted that the application met the social wellbeing objective and the following criteria: crime and environment.

The Antisocial Behaviour and Crime Manager had supported the proposals.

The application was approved.

2.20 Information and Advice for Turkish Speakers (HAS041) (LOED067)

A project for Haselbury and Lower Edmonton Wards to provide information and advice for Turkish speakers. Members noted that the application met the social wellbeing objective and the following criteria: education, skills and training.

The application was not approved as it was not supported by all ward councillors. The sub-committee accepted the reasons put forward by the ward councillors, who were not in agreement, which were that there was sufficient provision already, and not enough demand in the community.

2.21 Edmonton Kids Theatre (HAS042) (LOED065)

A project for Haselbury and Lower Edmonton Wards to set up a drama group for young people. Members noted that the application met the social wellbeing objective and the following criteria: education, skills and training.

Disabled children should be more involved in the project activities than was suggested in the application.

The application was approved.

2.22 Street Lighting on Cotswold Way/Glenbrook South (HILA012)

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A project for Highlands Ward for an additional street light on Cotswold Way/Glenbrook South. Members noted that the application met the environmental wellbeing objective and the following criteria: crime and environment.

The application was deferred to allow consultation with all neighbouring residents to take place.

2.23 Band Equipment and Trailer for the 2473 Highlands and Southgate Squadron - Air Training Corps (HILA012)

A project for Highlands Ward to provide some band equipment and a trailer for the 2473 Highlands and Southgate Squadron Air Training Corps. Members noted that the application met the social wellbeing objective and the following criteria: strong communities.

This was a well evidenced application with good consultation. David Burrowes MP had expressed his support.

The application was approved.

2.24 Celebrations Event - DJ and MC Academy (HIWAY40)

A project for Enfield Highway Ward to provide a DJ Academy event and training for young people. Members noted that the application met the social wellbeing objective and the following criteria: strong communities, education, skills and training.

The application was approved. It was suggested that the applicant should in future look for other sources of funding, possibly from a large company such as Sony who had links with the Borough.

2.25 New Chance English for Speakers of Other Languages (ESOL) Classes (HIWAY41)

A project for Enfield Highway Ward to provide ESOL classes for Turkish speakers. Members noted that the application met the social wellbeing objective and the following criteria: education, skills and training.

The application was deferred for signing by the ward councillors and to revise the costings.

2.26 Stand in the Gap (HIWAY42)

A project for Enfield Highway Ward to provide youth training, counselling and other activities. Members noted that the application met the social wellbeing objective and the following criteria: strong communities, education, skills and training.

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The application was deferred for more detailed information on what was proposed.

2.27 Aiding Young Children (JUB036)

A project for Jubilee Ward to provide football leagues and training for young people. Members noted that the application met the social wellbeing objective and the following criteria: fairness for all education, skills and training.

The application was deferred, as the evidence of consultation and more information on the benefits to Jubilee ward requested at the last sub-committee meeting, had not yet been provided.

2.28 Dog Training in the Park (JUB037)

A project for Jubilee Ward to provide free dog training for local people. Members noted that the application met the social wellbeing objective and the following criteria: health and disability.

The application was approved.

2.29 Dementia and Music Project (JUB038)

A project for Jubilee Ward to provide a music scheme for people with dementia. Members noted that the application met the social wellbeing objective and the following criteria: education, skills and training.

The application was approved.

2.30 The Yellow Bell Challenge (JUB039)

A project for Jubilee Ward to provide a judo club for young people. Members noted that the application met the social wellbeing objective and the following criteria: health and disability.

The Nightingale Academy was supporting the scheme.

The application was approved.

2.31 Aiding Project for Diverse Communities (LOED056)

A project for Lower Edmonton Ward to set up an advice and support centre for the local community. Members noted that the application met the social wellbeing objective and the following criteria: strong communities, education, skills and training.

The application was deferred for more information on the purpose of the project and the need for the equipment requested.

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2.32 Healthy Living Seminars (LOED063)

A project for Lower Edmonton Wards to provide healthy living advice and information for local residents.

The application was withdrawn by ward councillors.

2.33 Football for Kids (LOED061)

A project for Lower Edmonton Ward to provide football for young people.

This application was not approved as it would not benefit the wider community in Lower Edmonton.

2.34 Dance Classes (LOED062)

A project for Lower Edmonton Ward to provide dance classes for ethnic minority children and young people. Members noted that the application met the social wellbeing objective and the following criteria: health and disability.

This application was deferred for information on the project to be provided.

2.35 All Colours Music (LOED064)

A project for Lower Edmonton Ward to set up a choir, provide music teaching and hold an event. Members noted that the application met the social wellbeing objective and the following criteria: strong communities.

This application was approved.

3.36 Girls Want to be Healthier (LOED066)

A project for Lower Edmonton Ward to provide sports and healthy lifestyle training for girls.

This application was not approved as it would not benefit the wider Lower Edmonton community.

3.37 Information and Advice for Turkish Speakers (LOED067)

A project for Lower Edmonton Ward to provide information and advice for Turkish speakers. Members noted that the application met the social wellbeing objective and the following criteria: education, skills and training.

This application was deferred as it had not been signed off by ward councillors.

2.38 ESOL in Schools Community Learning Programme (SGTG022)

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A project for Southgate Green Ward to provide accredited ESOL (Speaking and Listening) classes. Members noted that the application met the social wellbeing objective and the following criteria: education, skills and training.

This application was deferred as it had not been signed off by the ward councillors.

2.39 Replacement of St Andrew's Boiler (TOWN037)

A project for Town Ward to replace the boiler and provide heating at St Andrew's Church.

The application was not approved as the fund was not able to provide funding for buildings with a primary purpose of promoting one religion.

2.40 Determination - ESOL Classes (TST057)

A project for Turkey Street Ward to provide English for Speakers of Other Languages education for Turkish speakers with low level qualifications and low self esteem. Members noted that the project met the social wellbeing objective and the following criteria: education, skills and training.

The application was approved.

2.41 ESOL in Schools, Community Learning Programme (UPED057)

A project for Upper Edmonton Ward to provide accredited ESOL training. Members noted that the application met the social wellbeing objective and the following criteria: education, skills and training.

The application was approved.

2.42 Carers into Employment (UPED059)

A project for Upper Edmonton Ward to provide social care training courses for carers. Members noted that the application met the economic wellbeing objective and the following criteria: health and disability.

The application was deferred for more information on the project.

2.43 Dementia Care Befrienders (UPED060)

A project for Upper Edmonton Ward training volunteers to act as dementia befrienders. Members noted that the application met the social wellbeing objective and the following criteria: health and disability.

The application was deferred for evidence of consultation with the community.

2.44 Wellbeing Connect (UPED061)

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A project for Upper Edmonton Ward providing support for black and minority ethnic people with mental health issues. Members noted that the application met the social wellbeing objective and the following criteria: health and disability.

The application was approved.

2.45 Edmonton Glee Project (UPED062)

A project for Upper Edmonton Ward providing an after school glee club. Members noted that the application met the social wellbeing objective and the following criteria: health and disability and education, skills and training.

The application was approved.

2.46 Gallery Fore Community Centre (EDM036)

It was noted that in 2013/14 Enfield Somali Association were awarded £50,663 for the Gallery Fore Community Centre Project. £33,000 was set aside to cover rent on Gallery Fore. Since then the Community Association have found alternative premises at a lower rent of £24,000, which means that they no longer need £9,000 of the funding originally agreed.

Members agreed that the £9,000 would be taken back and reallocated for other projects in the ward.

It was noted that legal and finance had been consulted on all applications considered.

Alternative Options Considered

That the projects were not considered and funding was not allocated, this would not be recommended as this will not support community engagement and will not allow residents the opportunity to further improve the local area in which they live and work.

DECISION

1. The Cabinet Sub Committee, following detailed consideration of the applications and the criteria, agreed that the following applications were suitable for funding from the Enfield Residents Priority Fund:

WARD	PROJECT TITLE	AMOUNT
Bowes (BOW054)	Caribbean Elders Luncheon Club	£3,465
Bowes (BOW055)	Women's Empowerment and Information Event	£750

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Chase (CHAS028), Cockfosters (CF020), Town (TOWN036)	There and Back Again - Theatre Event and Workshops	£1,707 per ward (£5,121 in total)
Chase (CHAS029)	Chase Wellbeing Service	£5,000
Cockfosters (CF019)	Trent Park Nature Trail	£3,000
Edmonton Green (EDM047)	Somali Parenting Support Advice Group	£4,350
Edmonton Green (EDM048)	Edmonton Foodbank	£5,000
Edmonton Green (EDM050)	ESOL in Schools, Community Learning Programme	£5,000
Edmonton Green (EDM052)	Establishing Skills Exchange Programmes across Enfield	£5,000
Grange (GRA014)	Winchmore Singers	£1,500*
Haselbury (HAS039)	Disability Athletics Club	£5,000
Haselbury (HAS040), Palmer's Green (PAL046), Upper Edmonton (UPED058)	Mobile CCTV Camera	£5,000 for each ward (£15,000 in total)
Haselbury (HAS042), Lower Edmonton (LOED065)	Edmonton Kids Theatre	£5,000 each ward (£10,000 in total)
Highlands (HILA013)	2473 Highlands and Southgate Squadron Air Training Corps – Band Equipment and Trailer	£5,000
Enfield Highway (HIWAY40)	Celebrations Event – DJ and MC Academy	£5,000
Jubilee (JUB037)	Dog Training in the Park	£158
Jubilee (JUB038)	Dementia and Music Project	£5,000
Jubilee (JUB039)	The Yellow Belt Challenge	£2,500

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Lower (LOED064)	Edmonton	All Colours Music	£2,000
Upper (UPED057)	Edmonton	ESOL in Schools, Community Learning Programme	£5,000
Upper (EPED061)	Edmonton	Wellbeing Connect	£4,750
Upper (EPED062)	Edmonton	Edmonton Glee Project	£4,800

2. *The following applications were approved subject to conditions:
- Grange (GRA014) Winchmore Singers £1,500 subject to being formally signed off by members. It was suggested that the applicants could ask for donations to cover the £200, applied for, but not funded.
3. The following application was deferred:
- Bush Hill Park (BUSH028) Edmonton Green (EDM051) - Celebrate Edmonton – Mosaic Art Event was deferred to enable consultation with the Council's Communications Team about how the project fits in with the overall plans for the celebration of the 50th anniversary of the joining of the 3 former local boroughs to become the London Borough of Enfield.
4. The following applications were deferred, for consideration at a future meeting of the Sub Committee, to enable more information to be provided, before a decision was made:
- Bush Hill Park (BUSH027) - Security Light between Alberta Road and the A10 was deferred to enable consultation with all neighbouring residents to take place.
 - Edmonton Green (EDM044) and Haselbury (HAS037) - Healthy Living Seminars were deferred for more detail on the projects, to find out why 6 seminars were needed and for further consultation with public health officers to decide whether they could provide a similar service, working with the Lefkara Association, for less money.
 - Edmonton Green (EDM049) - Carers in Employment was deferred for specific detail on what was to be provided, realistic targets and evidence that it was wanted by the community.
 - Haselbury (HAS035) and Lower Edmonton (LOE059) – Alevi Community Capacity Building – as the more detailed information

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on the proposals and evidence of consultation requested at the last sub-committee meeting had not yet been provided.

- Haselbury (HAS038) - St Demetrios Youth Club was deferred to enable a more detailed, properly costed application to be submitted.
- Highlands (HILA012) Street Lighting Cotswold Way/Glenbrook South was deferred for consultation with all neighbouring residents.
- Enfield Highway (HIWAY41) - New Chance - English for Speakers of Other Languages (ESOL) - Classes for Turkish Speakers deferred for signing by the ward councillors and to revise the costings.
- Enfield Highway (HIWAY42) - Stand in the Gap was deferred for more detailed information on what was being proposed.
- Jubilee (JUB036) – Aiding Young Children – as the evidence of consultation and more information on the benefits to Jubilee ward requested at the last subcommittee meeting had not yet been provided.
- Lower Edmonton (LOED056) – Aiding Project for Diverse Communities was deferred for more information on the purpose of the project and the need for the equipment requested.
- Lower Edmonton (LOED062) – Dance Classes for information on the budget to be provided.
- Lower Edmonton (LOED067) - Information and Advice for Turkish Speakers as it had not been signed off by ward councillors.
- Southgate Green (SGTG022) - ESOL in Schools Community Learning Programme as it had not been signed off by the ward councillors.
- Turkey Street (TST057) - Determination ESOL Classes to clarify the evidence and provide a more realistic detailed budget.
- Upper Edmonton (UPED059) - Carers into Employment for more detailed information on the project.
- Upper Edmonton (UPED060) - Dementia Care Befrienders, for evidence of consultation with the community.

5. The following application had been withdrawn by the ward councillors:

- Lower Edmonton (LOED063), Healthy Living Seminars.

6. The following applications were not approved as they did not meet the criteria:

- Edmonton Green (EDM045) - Latymer All Saints Adventure Playground, as it would not benefit the wider community.
- Haselbury (HAS041) - Lower Edmonton (LOED067) Information and Advice for Turkish Speakers, as it was not supported by all ward councillors. The sub-committee accepted the reasons put

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 7.1.2015

forward by the ward councillors who were not in agreement which were that there was sufficient provision already and not enough demand in the community.

- Lower Edmonton (LOED061) - Football for Kids, as it would not benefit the wider community in Lower Edmonton.
- Lower Edmonton (LOED066) - Girls Want to be Healthier, as it would not benefit the Lower Edmonton wider community.
- Town (TOWN037) - Replacement of St Andrew's Boiler, as the fund was not able to provide funding for buildings with a primary purpose of promoting one religion.

7. A change was approved to the allocation of funds to the following project from the 2013/14 allocation:

- Edmonton Green EDM036 Gallery Fore Community Centre - The project had been awarded £50,663: £33,000 of which had been set aside to cover rent. Alternative premises had since been found with a lower rent of £24,000. It was therefore agreed that £9,000 remaining would be re-allocated to fund other projects in the Edmonton Green Ward.

8. The Chair of the Sub Committee be given delegated authority to provide approval in cases where applications are agreed in principle, subject to certain conditions, and these conditions have been met.

Reason: The projects submitted had been proposed and developed by the local people of Enfield, to help improve the social, economic or environmental wellbeing by tackling local need and deprivation. The projects all support the Council's vision of making Enfield a better place to live and work, delivering fairness for all, growth and sustainability and strong communities.

5

MINUTES OF THE MEETING HELD ON 26 NOVEMBER 2014

The minutes of the meeting held on 26 November 2014 were received and agreed as a correct record.

6

DATES OF FUTURE MEETINGS

Members noted the date agreed for the next meeting:

- Thursday 19 March 2015 at 7pm

Members agreed to hold an extra meeting on Tuesday 24 February 2015 at 7pm.

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LOCAL PLAN CABINET SUB-COMMITTEE - 15.1.2015**MINUTES OF THE MEETING OF THE LOCAL PLAN CABINET SUB-COMMITTEE
HELD ON THURSDAY, 15 JANUARY 2015****COUNCILLORS**

PRESENT Ayfer Orhan, Ahmet Oykenner and Alan Sitkin

ABSENT Chris Bond

OFFICERS: Ian Davis (Director of Regeneration & Environment), Joanne Woodward (Head of Strategic Planning and Design), Natalie Broughton (Planning Policy Team Leader), Koulla Panaretou (Committee Secretary)

Also in

Attendance: Cllr George Savva (Associate Cabinet Member) and approximately 4 members of the public.

1**WELCOME AND APOLOGIES FOR ABSENCE**

The Chair welcomed everyone to the meeting and apologies for absence were received from Cllr Ozzie Uzoanya, Cllr Bambos Charalambous and Cllr Chris Bond.

2**DECLARATIONS OF INTEREST**

There were no declarations of interest registered in respect of any items on the agenda.

3**URGENT ITEMS**

NOTED that the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information and Meetings) (England) regulations 2012. These requirements state that agendas and reports should be circulated at least 5 clear days in advance of meetings.

4**CHANGE TO ORDER OF AGENDA**

The Sub-Committee agreed to alter the order in which the items on the agenda were considered at the meeting to accommodate the members of the public present. Item 5, Revised Draft Statement of Community Involvement (SCI) was taken before Item 4, Revised Draft Section 106 Supplementary Planning Document. The minutes reflect the order of items listed on the agenda.

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5

REVISED DRAFT SECTION 106 SUPPLEMENTARY PLANNING DOCUMENT

RECEIVED a report from the Director of Regeneration and Environment, seeking approval of the Revised Draft S106 Supplementary Planning Document (SPD), as set out in Appendix 1 of the report, for public consultation.

NOTED

- The Council's approach to seeking S106 contributions is currently set out in the S106 SPD adopted in November 2011. The purpose of adopted SPD was to establish a transparent, fair and consistent approach for negotiating S106 agreements in advance of setting a Community Infrastructure Levy – 'CIL'
- Appendix 1 of the report sets out a Revised Draft S106 SPD for consultation – it is intended that the Revised Draft SPD will replace the adopted SPD subject to the outcome of consultation.

There have been two key developments since the SPD was adopted in 2011:

- (1) The Council has now published its Draft CIL Charging Schedule for consultation. It is necessary to ensure that S106 contributions are not sought for infrastructure that will be funded through CIL.
 - (2) The SPD has been updated to reflect the Government's recent announcement on small scale and self-build developments - further information on this is provided in paragraph 3.5 of the report.
- The Council's adopted Core Strategy and recently adopted Development Management Document contain policies which state that a contribution to affordable housing should be provided for all developments of 1 unit and above.
 - In light of the adopted Core Strategy and Development Management policies it would not be appropriate or justified to apply the Government's new policy without exception in the case of affordable housing contributions.
 - In response to the update to the National Planning Practice Guidance (NPPG), the Revised Draft S106 SPD proposes that contributions will no longer be required from individuals or self-builders. In addition the Council will carefully consider applications from small scale developers. Affordable housing contributions will not be sought if they impose a disproportionate burden on a small scale developer and an obstacle to delivery. Officers are exploring

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options to simplify the process of assessing viability to ensure that this in itself does not impose a disproportionate burden.

- With regards to education, the revised S106 SPD proposes to seek contributions for developments of 11 units or more. Construction costs have increase in the last 4 years, therefore the level of contributions sought under the Revised Draft S106 SPD will be higher.
- A summary of the main changes made to the S106 SPD are set out in paragraph 4.3 of the covering report.
- Paragraph 14.1 of the covering report details the consultation that will be undertaken on the Revised Draft SPD. It is proposed to notify over 1500 organisations and individuals on the Local Plan database. In addition to this over 1000 agents and developers known to be working within the borough will be consulted.
- The recommendation is to approve the revised S106 SPD for public consultation.

IN RESPONSE, the following comments were received:

- The priorities for determining and seeking S106 monies was questioned. It was noted that these S106 requirements are determined on a case by case basis. The highest level priority is for affordable housing; education; health and transport.
- It was clarified that under the Revised S106 SPD individuals and self builds would be exempt from the making an affordable housing contribution. Affordable housing will be sought from small developers provided this does not cause a disproportionate burden and affect viability. Small scale developers are defined in the Revised S106 SPD as individuals or companies who do not own and, which are not linked or partnered with companies which employ 10 or more staff, or have an annual turnover or more than 2 million Euros.
- The consultation will be widely advertised and will give the developers the opportunity to input their views.
- The flexibility of making S106 payments was questioned. It was confirmed that staged payments will be used to help assist small developers investing in Enfield and to encourage entrepreneurial activity.
- The role of the independent expert in facilitating or contributing to negotiations on viability was discussed (5.3 of Appendix 1). The approach to negotiations with small developers will be reviewed to ensure that the process is simplified so that agreement is reached at an earlier stage. This process will differ to that of larger

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developments where the starting point is to use the GLA tool kit. Some improvements have already been implemented.

- It was noted that the Revised Draft SPD refers to small scale developers and that the National Planning Practice Guidance refers to small scale development. The Minister's statement on the changes the National Planning Practice Guidance refers to small scale developers. It was further noted that the changes in national guidance were made to the National Planning Practice Guidance and not the National Planning Policy Framework. The Development Management Document policy on affordable housing is supported by a viability assessment.
- It was noted that the government have not published interim arrangements for applications already determined or submitted. Section 5 of the covering report provides further guidance on how applications will be determined.
- Councillor Sitkin suggested that the requirements for developers to produce strategies could be amalgamated and streamlined under Section 13 (Business, Employment and Skills) of Appendix 1. The requirement for local labour in construction should be increased from 20% to 25% and the requirement for one apprentice or trainee per £2m of build cost should be changed to **one apprentice or trainee per £1m of contract value**.
- Overall the document was welcomed, and the importance of the document in contributing towards infrastructure including education and the community benefits of this was noted.
- In terms of the definition of 'small scale developer' it was noted that a 2m Euro development could comprise of one or two properties. The turnover is high in comparison to the profit. Further comments on this will be sought though the consultation process.

Alternative Options Considered:

- A revision to the adopted S106 SPD is required to ensure that there is clarity on the relationship between SD106 and CIL and to set out the approach to negotiating S106 agreements on small sites.
- In terms of the options for seeking contributions on small sites, the alternative option to cease collecting contributions from small sites of 10 or less units, regardless of company size has been discarded as this would be contrary to the Council's adopted development plan policies and the Government's intention of the change to the NPPG which is to provide support for small scale developers, custom and self builders. This discarded option would also result in a decrease in contributions received for essential infrastructure and affordable housing.

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DECISION: The Cabinet Sub-Committee agreed:

To approve the Revised Draft S106 Supplementary Planning Document (SPD), as set out in Appendix 1 of the report, for public consultation, subject to changes agreed at the meeting under Section 13 (Business, Employment and Skills) of Appendix 1 including a change to the requirement for one apprentice or trainee per £2m of build cost to one apprentice or trainee per £1m of contract value.

REASON: To provide a clear, transparent and up-to-date guidance on the type of S106 obligations required for new developments and to assess the level of contributions required and to detail the relationship between S106 and CIL. The interim approach is considered necessary to take into account changes to the National Planning Practice Guidance (November 2014).

6

REVISED DRAFT STATEMENT OF COMMUNITY INVOLVEMENT (SCI)

RECEIVED a report from the Director of Regeneration and Environment seeking endorsement to publish the revised Statement of Community Involvement (SCI) (Annex 1) for a six week consultation period.

NOTED

1. The Council published its first SCI in 2006. Since then there have been a series of important changes to planning law and regulations regarding the approach to Local Plan production, and consultation process for dealing with planning applications. As a result, the SCI has been updated to reflect these changes (Annex 1).
2. The new SCI has been expanded to include the engagement processes related to neighbourhood planning and the Council's approach to Duty to Co-Operate (introduced by the Localism Act 2011) and the Community Infrastructure Levy (CIL).
3. The up to date version of the document requires a further amendment to paragraph 2.2.3 to read: ***"Help and assistance is available to those who request a need for documents to be provided in a different format."***

IN RESPONSE the following comments were received:

1. It was suggested that the consultation be widened to include further voluntary sector organisations which are to be specifically mentioned in SCI, including EREC and the Over 50s forum. The need to engage hard to reach groups was recognised and the role of umbrella groups noted.

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2. Enhancements to the consultations, such as completion of documents in plain English and jargon free wording, would benefit these organisations greatly and make clearer what is being proposed.
3. Newsletters produced by organisations can be used to provide information.
4. The level of consultation carried out by Enfield was to be commended.
5. The cost of consultation was questioned and it was confirmed that this is factored into the project planning.

Alternative Options Considered: The Council is bound by statutory regulations to update the SCI in accordance with legislative changes. Not doing so would leave the Council open to challenge as to the processes it follows in preparing the Local Plan and in dealing with applications and appeals. In preparing the revised SCI Officers have taken the opportunity to add further clarity to the regulatory guidance.

DECISION: The Cabinet Sub-Committee agreed:

To approve publication of the revised Statement of Community Involvement (SCI) for a six week consultation period, subject to the following changes:

- (a) To amend the last sentence in paragraph 2.2.3 to read: **“Help and assistance is available to those who request a need for documents to be provided in a different format.”**
- (b) Further information to be added to ensure early and continuous involvement of voluntary sector organisations, including Enfield Racial Equality Council and the Over 50s forum.

REASON: As set out in “Alternative Options Considered”, above.

7

MINUTES FROM THE MEETING HELD ON 15TH OCTOBER 2014

AGREED that the minutes of the Local Plan Cabinet Sub-Committee held on 15th October 2014 be approved.

8

DATE OF NEXT MEETING

AGREED that the next meeting will be on Wednesday 4th March 2015 @ 7pm in Room 6.

London Borough of Enfield/ Enfield Racial Equality Council

MINUTES OF THE MEETING OF THE LONDON BOROUGH OF ENFIELD/ ENFIELD RACIAL EQUALITY COUNCIL HELD ON TUESDAY 2 DECEMBER 2014.

Councillors: Yasemin Brett, Christiana During, Bernie Lappage and Michael Rye

Enfield Racial Equality Council (EREC): Bevin Betton, Chandra Bhatia, Beryl de Souza, Roger Hallam and Suhas Khale.

Officers: Ilhan Basharan (Communities Manager), Maxine Reed (Head of Learning Skills for Work service), Kate Robertson (AD Customer Services) and Elaine Huckell (Scrutiny Services)

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from: Councillor Eric Jukes, Talat Shaikh(Co-Chairman), Rasheed Sadegh-Zadeh, and Vicky Dungate

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

3. **MINUTES**

AGREED that the minutes of the 30 September 2014 be confirmed as a correct record.

4. **MATTERS ARISING**

Meeting clash with ESP (Enfield Strategic Partnership Board) this evening which was unfortunate.

ACTION: Elaine Huckell to inform Tina Uhrynowycz and Natalie Orchard to hopefully avoid a clash of meetings in future. Natalie Orchard has replied that the ESP Board will have one meeting next year on Tuesday 23rd June 2015, we will ensure that this does not clash with LBE/EREC.

ESP Community Cohesion

At the last meeting a report was presented on the Community Cohesion Strategy 'Enfield Together'. Ilhan Basharan stated that the Council already conducts a range of community cohesion activities, solely and in conjunction with partners, including those from the voluntary sector. It was agreed that Ilhan Basharan and Chandra Bhatia would discuss further the possibility of an additional event for communities to meet in 2015/16. Feedback had been received from the Hate Crime Forum.

ACTION: Ilhan Basharan and Chandra Bhatia would discuss how to take these issues forward.

Discrimination in the Private Housing Sector

At a previous meeting, a member of EREC referred to a situation in a

London Borough where there appeared to be discrimination taking place in the private housing sector. Although there had been no reports of this happening in Enfield it was thought we needed to be alert to any potential problems of this nature. We should be aware that some people may feel unhappy or unwilling to report issues of this kind. It was suggested that a new proposed licensing scheme for landlords in the borough, could include good practice guidelines which should also be promoted in the local press. Sally McTernan (AD Community Housing Services) would be asked if she could provide a brief update on this matter to the next meeting.

ACTION: Committee Secretary to inform Sally McTernan to attend the next meeting and provide an update.

Discrimination in the Coroner's Office

At the last meeting Councillor Brett mentioned that members of the Hindu community had brought this matter to her attention. Although some religions dictate that burials have to take place within 24 hours of death, the Coroner's office does not have facilities to cover for this at weekends. This was also applicable to the Jewish and Moslem faiths. This matter to be raised at the Faith Forum and a letter would be drafted to the Coroner's office.

ACTION: Ilhan Basharan

Corporate Research Programme 2014/15

Any comments from EREC relating to the Corporate Research Programme items should be reported back to Robert Flynn.

ESOL (English as a second language)

Maxine Reed (Head of Learning Skills for Work service) attended the meeting and said she would be reporting back on the ESOL project at a future LBE/EREC meeting. There was a brief discussion about the project and the following points were made

- The report would include information about the service our providers cover.
- Some training is held in schools during the day after parents have taken their children to lessons .
- ESOL classes may require attendees to pay a small fee to cover exam charges.
- Volunteering opportunities in this subject including the training of members of the community to become community champions. Noted that EREC would be usefully placed to promote this project.
- Healthcare issues – it is important for learners to understand how to access health service (this also relates to item 6 on the agenda – 'Inequalities in access to healthcare')

5. **WELFARE REFORM AND ITS IMPACT ON ENFIELD RESIDENTS.**

Kate Robertson, AD Customer Services gave an update on Welfare Reform and its impact on Enfield residents she highlighted the following:

- Benefit Cap. There is a maximum amount that an individual or

family can receive in a week. There are currently 813 capped cases in the borough of which 62% are in private rented homes. The average loss is £71 a week. Although much has been done to enable people to get into employment, there are three main barriers to this – lack of previous employment which can be included on a CV, a lack of basic skills such as language or numeracy and childcare issues.

- Spare Room subsidy. This only affects people in social housing and applies when housing benefit is reduced as a result of there being more bedrooms in a property than is deemed necessary. This is often as a result of adult offspring leaving the parental home. The average loss of benefit is £20.20 a week. There have been very few people moving as a result of this reform and very few mutual exchanges. The Council are currently supporting people with disabilities or medical conditions through the discretionary payment scheme. There is a shortage of smaller social housing units such as bungalows that may encourage people to move.
- Emergency support and hardship payments. Over 450 people have received emergency support payments. The Government had intended to remove this support of £600k, however a judicial review has required further consultation to be taken with Local Authorities. Should this funding be removed it was thought LBE would need to find this funding from the budget. Council tax support has been provided in some hardship cases, 347 people had benefited from this.
- Universal credit. This is the means by which 6 benefits are being combined. This is being rolled out throughout the country and Kate Robertson confirmed that Enfield would not be in the first phase of the roll-out. Local Authorities will not be responsible for assessing Universal credit although they do so at present. It had been stated that the new reform should help to improve childcare support and it was therefore anticipated that the transition to work should be smoother.

The following points were raised:

- It was confirmed that the reforms had not reduced rents in the private sector.
- Any queries people may have on Universal credit will have to be pursued by contacting the DWP (Department of Works and Pensions) telephone helpline and/or by contacting the Job centre.
- It is anticipated that a housing rental element of the benefit would be based on locality. However, this has not been confirmed.
- In answer to how the benefit changes have affected BME Communities it was answered that it was primarily the Somali, Congolese, some South African communities together with Travellers who had been mostly affected. The spare room subsidy has mainly affected White British, Black British and Greek communities as this generally applies to people who had lived in their Council homes from the 1970 and 1980's.

- Difficulties often arise where people are paid in arrears. There are also problems for families when benefits are paid to individuals with drink/ gambling addictions. We are discussing ways that it might be possible to alleviate these problems.
- Some areas of Enfield have high levels of deprivation and with the increase in population over recent years this has led to problems with housing.
- The shortage of available social housing meant that the focus on LBE was to put procedures in place try to avoid homelessness.
- It was explained that Universal Credit was being introduced on an area basis. The western London boroughs would start together in one of the first phases of the roll-out. The northern boroughs including Enfield would be part of a later phase.
- Discussions should be held with other boroughs who had already introduced universal credit and with officers from DWP to look at any issues/ problems that we need to be aware of before it is implemented in Enfield. We should also look at the impact of changes on BME Communities. A member of EREC referred to possible work/ engagement that could be undertaken by them with members of the community to discuss issues/ concerns people may have with the new benefit changes.

AGREED That a task group be formed to focus on Welfare Reforms and how to prepare the public for changes. Issues to be considered include fuel poverty, problems with delayed payments and problems for families where the benefit recipient is unable to manage finances. Members of group to include Chandra Bhatia, Kate Robertson and Councillors Brett, Lappage and Daring.

ACTION: Kate Robertson

Kate Robertson was thanked for her presentation.

6. **INEQUALITIES IN ACCESS TO HEALTHCARE IN ENFIELD.**

A report had been prepared by the SPRC (Social Policy Research Centre) from Middlesex University on 'Inequalities in Access to Healthcare in Enfield, London' which had been circulated with the agenda. The project was aimed at assessing levels of health inequalities and discrimination in accessing levels of healthcare in LB Enfield.

Roger Hallam presented a paper which summarised the above report and highlighted his key areas of concern. A copy of his paper is attached to the minutes. Reference was made to fieldwork research carried out by EREC on behalf of SPRC on the experience of selected client groups of the local NHS.

There was a discussion about this subject and the following points raised:

- That there appeared to be a lack of scrutiny in some areas of the NHS such as primary care.
- Some of the highest rates of stroke and heart disease are shown

in areas of Enfield e.g Ponders End and Edmonton – where there are areas of high BME communities.

- That mental health issues/ statistics needed to be considered, it was thought there was often misdiagnosis in this area.. The report states that ‘local survey data shows that Enfield would appear to have poorer low level mental illness in comparison with other London boroughs’
- The matter of health inequalities in respect of reducing the gap in life expectancy is being explored by Overview and Scrutiny under the ‘Health Inequality Scrutiny Workstream’ However the gap between the east and west sides of the borough was now thought to be lower than that previously given.
- It was suggested that members of the NHS and Clinical Commissioning Group (CCG) be asked to attend a future meeting of LBE/EREC to discuss issues raised in the report. It was suggested that they be asked to look at procurement issues and for them to explain how statistics are being used to prioritise services, particularly those that affect a higher number of people from BME communities.
- Chandra mentioned that a workshop would be held in March 2015 with members of the community. It was suggested that they may wish to use this as an opportunity to raise issues which could then be brought back to the next meeting of LBE/EREC.

AGREED

1. That Enfield CCG be invited to a future meeting to discuss procurement issues
2. That a task group be formed to focus on issues to be raised and questions to be asked of health providers. Members of the group to include Roger Hallam, Beryl de Souza and Councillors During and Rye

ACTION: –

1. Committee Secretary to invite CCG procurement officers to a future meeting
2. Ilhan Basharan and Chandra Bhatia to meet to discuss using the workshop in March for the task group’s work. Ilhan to provide . Ilhan will provide a copy of relevant documentation to Roger Hallam The link to the JSNA to Roger Hallam Link is www.enfield.gov.uk/JSNA

Roger Hallam was thanked for his report.

7. TUBERCULOSIS (TB) AWARENESS CAMPAIGN IN ENFIELD

Chandra Bhatia presented this report on a project which aimed to raise awareness about TB in Enfield.

Funding of £10,000 had been provided and EREC identified a number of organisations requiring TB awareness training to support their client groups. Representatives from these organisations were trained to become ‘champions’ and with the support of EREC managed to deliver

a lasting resource. This was achieved by having various events, training sessions, publicity and informal sessions where people could talk freely.

EREC were congratulated on the good work achieved by this project on a low budget. It was suggested that this could be extended to other members of vulnerable communities such as the travelling community. It was also thought that the 'champions' might be able to help in other health awareness training such as for stroke or heart conditions. EREC are ideally placed to pursue these objectives.

ACTION: EREC to report back on how work with other vulnerable communities can be progressed

8. **BLACK HISTORY MONTH - EVALUATION**

Ilhan Basharan presented this report which provided a description of the events that took place during Black History Month (BHM), in October 2014 and their outcome. The report was noted. It was agreed that the opening ceremony and events went well but that it was important for schools to communicate the key messages of Black History.

ACTION Ilhan Basharan and Bevin Betton to seek schools involvement in 2015 BHM programme. A request to be made of the Schools and Children's Services information on how children in schools can be taught about the key messages of Black History.

9. **HOLOCAUST MEMORIAL DAY**

Ilhan Basharan presented this report which provided background information to the Holocaust Memorial Day event which takes place on the 27th January each year. Invitations for this event will be sent out soon.

10. **ITEMS FOR CONSIDERATION FOR NEXT MEETING**

Housing issues to be considered at the next meeting of LBE/EREC

AGREED That a task group be formed to focus on Enfield Homes –and the bringing back of this service in- house from 1st April 2015.

11. **ANY OTHER BUSINESS**

Complaints were made about the low temperature of the room. The Committee Secretary has informed the facilities team of this.

12. **DATE OF FUTURE MEETING**

It had been thought that the next meeting planned for 17 March 2015 would need to be re-arranged but fortunately Councillor Brett has confirmed that this date will now be possible for her and can go ahead as originally planned.

Enfield Racial Equality Council

Inequalities in Access to Healthcare in Enfield

The document – produced by the Middlesex University Social Policy Research Centre with the participation of EREC – can be divided into three sections –

- ❖ Recent changes in the *architecture of the NHS*, both nationally and locally. Key points here are HASC, the new CCG system and the public health role of local authorities, which requires the formulation of a JSNA. Here the document is largely descriptive.
- ❖ A survey of *equalities-related practice* in the Enfield NHS.
- ❖ A report field research carried out by EREC on behalf of SPRC on the *experience of selected client groups* of the local NHS, also including a report of a *focus group of health professionals* in Enfield.

NHS Architecture

This section describes recent changes mainly flowing from HASC.

Equalities-related practice in Enfield

GP surgeries

The document reports on a relatively simple survey of GP surgeries in Enfield focusing on basic diversity-related issues (p.14). This shows –

- ❖ “Due to the changes in NHS structures ... it is hard to discern who is responsible for equalities in each of [the] organizations” (p.13).
- ❖ Poor co-operation by practices (only 36 practice managers out of 55 responded to the survey, even after repeated prompts). It is extraordinary that 19 practices in Enfield felt able to ignore this project (p.14).
- ❖ Those who responded tended to assert that “everyone is treated the same” (p.15). There was little appreciation of the fact that a diverse community requires awareness of diverse needs if healthcare is to be delivered effectively and efficiently.
- ❖ Practices are required to have equalities policies in place (three of those responding did not), while it appeared that for many this was a paper policy only (p.15).
- ❖ Building accessibility was a significant issue (p.15).
- ❖ There are repeated references to practice managers being “extremely busy” (pp.14, 16), as if other people were not and implying they were too busy to attend to issues of mere equality of service provision.
- ❖ The researchers say that they observed a “tick box attitude” to equality and diversity issues (p.16).
- ❖ There was “little awareness about the need for any targeted medical campaigns towards BME groups, e.g, high levels of diabetes among the Asian community, and HIV awareness among the African community, etc” (p.16).

BME health issues

Besides the well-known indicators of economic disadvantage, this section identifies a number of issues critical to NHS care in Enfield, including the following –

- ❖ Seventy per cent of teenage pregnancies are to residents of EN1, EN3, N9 and N18, i.e, the most deprived parts of the borough with high BME concentrations (p.17). This issue was identified in LBE’s document *Fairness for All* as disproportionately affecting BME communities in Enfield.
- ❖ Enfield has the third highest infant mortality rate in London (p.17). This was also identified in *Fairness for All* as disproportionately affecting BME communities in Enfield.
- ❖ Enfield has the third highest rate of obesity in London (27% versus 18%). The figures are particularly alarming for young people (p.17). Again this issue was identified in *Fairness for All* as disproportionately affecting BME communities in Enfield.
- ❖ Mental health in Enfield appears relatively poor. The report states that national research shows that people from some BME communities may face higher rates of mental illness (p.18). It goes on the note that ‘local survey data show that Enfield would appear to have poorer low level mental illness in comparison with other London boroughs’ (p.18).
- ❖ “Parts of Enfield have some of the worst rates of stroke and heart disease in England” (p.18). Ponders End and Edmonton are identified as particularly affected, again areas of high BME concentration.

Admissions per 100,000

	<i>National</i>	<i>Deprived areas of Enfield</i>	<i>Wealthier parts of Enfield</i>
<i>Coronary heart disease</i>	198.3	248.5	139.1
<i>Stroke</i>	89.5	137.7	97.2

- ❖ There is a “significant life expectancy gap between deprived and more affluent wards within the borough”, while “there is evidence that the gap is widening” (p.18).
- ❖ Upper Edmonton is identified as of acute concern in relation to a number of conditions disproportionately affecting BME communities (p.19), particularly as regards the 13-year life expectancy differential for women in that borough as compared with the best-performing Enfield ward.

Fieldwork

EREC carried out mainly qualitative fieldwork with key patient groups as follows: elderly people; women of reproductive age; and young people with learning disabilities.

This work identified a series of barriers to accessing NHS care for the groups in question, including –

- ❖ Language and interpretation, with GP practices identified as inaccessible for this reason.
- ❖ The consequent need for health-related ESOL provision.
- ❖ User-unfriendliness of GP appointment-booking systems.
- ❖ Non-registration with GPs.
- ❖ Lack of awareness or use of such fundamental services as antenatal care.
- ❖ Resort to traditional healers because of accessibility/sensitivity issues.
- ❖ No proactive approach to domestic violence among harder to reach communities.
- ❖ Poor diagnosis of special needs among BME children.
- ❖ GP practices have little incentive to record the ethnicity of their patients. If they do, they are unlikely to analyse the implications.

Some key emerging issues

The key finding emerging from the work is that at GP level in Enfield the NHS adopts a deliberately diversity blind approach to the population it serves. Remarks include –

- ❖ “The current NHS model is flawed and uninformed, applying universal services to an unequal population” (p.31)
- ❖ “By adopting an approach that is ‘increasingly blind to ethnicity’, it is questionable whether the NHS is dealing with community specific health issues ... in a timely manner” (p.32).
- ❖ “The equalities agenda has not been implemented in practice” (p.33).

Conclusion

What is “institutional racism”? It exists when – irrespective of the personal motivation of staff and managers – the practices and procedures of a public or private body lead to significantly unequal outcomes for culturally or racially distinct client groups. Though more research is clearly required, the paper strongly suggests that this is the case with primary NHS care in Enfield.

As a result: “It is important to reignite dialogue and policy debate about ethnicity and health inequalities to move away from an ‘indifference to difference’ approach in healthcare provision and to foster a ‘culture of access’ in addressing specific health needs of minority ethnic communities” (p.39).

Roger Hallam

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